

Return Completed Form To:
Planning and Zoning
108 Sherman Street
Deadwood, SD 57732



Questions Contact:
Kevin Kuchenbecker
(605) 578-2082 or
kevin@cityofdeadwood.com

Application Date: _____

APPLICATION FOR TEMPORARY VENDORS LICENSE

The Deadwood Zoning Administrator and Planning & Zoning Commission review all applications.

Applicants: Application must be received **60 days prior** to start of event. Please read thoroughly prior to completing this form. Only complete applications will be considered for review.

Applicant: _____ Telephone: (____) _____

Name of Business: _____ Telephone: (____) _____

Applicant's Mailing Address: _____
Street City State Zip

Please select your type of vending:

- * Outside of a Structure – \$750.00 _____
- * Inside of an Existing Structure – \$250.00 _____

For a period of fourteen (14) days: Beginning: _____
Ending: _____

South Dakota Sales Tax Number: _____

Physical Street Address of Vending Location: _____

Contact Name and Phone Number of Property Owners: _____

Complete Description of Goods and/or Services: _____

I agree that any falsification, misstatements or omissions, including those related to location and goods to be sold, shall result in immediate revocation of this license and forfeiture of the right to operate within the City Limits of Deadwood. It is further understood that payment of applicable state and city sales tax is made a provision of this license.

Applicant's signature: _____ **Date submitted:** _____

Fee: \$ _____ Paid On _____ Receipt Number _____

PLANNING AND ZONING ADMINISTRATOR:			
Approved/P&Z Administrator:	Yes	No	Signature: _____ Date: _____
PLANNING AND ZONING COMMISSION:			
Approved/P&Z Commission:	Yes	No	Date: _____

Reason for Denial (if necessary): _____

REQUIREMENTS FOR TEMPORARY VENDING LICENSE

- Vendor Applications need to be filed **60 days prior** to start of event with: City of Deadwood Zoning Office, 108 Sherman Street, Deadwood, South Dakota 57732, Phone: (605) 578-2082, Fax: (605) 578-2084.
- Application must be accompanied by the appropriate fee and a copy of your temporary South Dakota Sales Tax License.
- The City of Deadwood Vending Fee is \$750.00 for outside vending and \$250.00 for vending inside an existing structure. A \$500.00 bond is required by the City of Deadwood.
- The City of Deadwood Vendor License Fee must be paid by cash, cashiers check or money order.
- The South Dakota Department of Revenue will accept checks for the bond on the temporary sales tax license. SD Department of Revenue phone number (605) 394-2332.
- Any signage for a temporary vendor must be reviewed by the City Building Inspector.
- The City of Deadwood accepts no responsibility for any agreement made between the vendor and property owner from whom the vendor is renting space.
- Failure to obtain a license as required by the City of Deadwood or any other violations may be punishable by the maximum fine and jail as prescribed for Class 2 misdemeanors under South Dakota law for each offense. Each day of operation without such a license or without compliance with the terms of this chapter shall be deemed a separate offense.

NOTE:

Your license(s) must be posted in a conspicuous spot so it can be easily seen by inspectors. Staff will be visiting vendor locations within the city limits. They are required to physically see your license(s) and make certain all inspection requirements are adhered to.