



Project Number: _____

Application Date: _____

CEMETERY HEADSTONE GRANT APPLICATION

CITY OF DEADWOOD

108 Sherman Street

Deadwood, SD 57732

Tel: (605) 578-2082

Fax: (605) 578-2084

APPLICANT INFORMATION:

Name: _____

Address: _____

City/State/Zip: _____

Phone Number: _____

Email Address: _____

BACKGROUND INFORMATION:

Deceased Name(s): _____

Date of Death: _____

Cemetery: _____

Individual or Family Plot: _____

Addition: _____ Section: _____ Lot: _____ Plot: _____

Individuals who would like to participate in the Cemetery Headstone Grant Program are required to fill out the application form attached to this document. Successful applications will be awarded a total sum of \$800.00 dollars that will enable them to purchase a 16 inch tall by 16 inch wide wedge shaped headstone that includes the following information:

- **Deceased Name:** First Name, Middle Initial, Last Name (ex. John A. Doe)
- **Birth Date / Birth Year:** Month – Day – Year (ex. April 30, 1847). If a birth date is not known, the birth year will be used. Space will be provided for birth date if one is found in the future.
- **Death Date / Death Year:** Month – Day – Year (ex. April 30, 1847). If a death date is not known, the death year will be used. Space will be provided for death date if one is found in the future.
- **Grant Acknowledgement:** In the lower right corner on the face of the monument will include the initials “*DHPC*” that stands for Deadwood Historic Preservation Commission followed by the year the monument was placed in the cemetery. (Ex. DHPC 2020)

Additional information or graphics on the monument will be at the expense of the applicant. The monument shop will submit a mockup of the proposed grave marker prior to Historic Preservation approval.

Applicants are required to furnish photographs, family trees, and any other pertinent information that can be scanned in and placed on the City’s IMS (Internet Mapping Server) program located at www.deadwoodims.com or the City of Deadwood’s webpage www.cityofdeadwood.com

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1. Personal Information:

Nominee Name: _____

Nickname(s): _____

Maiden Name (if applicable): _____

Date and Place of Birth: _____

Date of Death: _____

2. Family Information:

Mother's Name: _____

Date and Place of Birth: _____

Father's Name: _____

Date and Place of Birth: _____

Siblings: _____

Spouses Name: _____

Marriage Date: _____ Living or Deceased: _____

Children (Please list ALL Children): _____

3. Education/Major Employment:

Level: _____ Name of School/Location: _____

Year Graduated: _____ Degree: _____

Dates: _____ Name/Location of Employer: _____

Brief Description of Duties: _____

In addition to this above information, potential candidates will be required to furnish copies of photographs or paper documents relating to the nominee. This information will be submitted to the City of Deadwood.

OVERVIEW OF PROGRAM:

Since 2006 the Deadwood Historic Preservation Commission has allocated funds for the installation of cemetery markers on unmarked graves within the historic city owned cemeteries of Deadwood. The purpose of this program is to assemble genealogical information on individual(s) and family(s) interred at Mt. Moriah Cemetery and St. Ambrose Catholic Cemetery. Applicants are required to furnish information which can be scanned in and placed on the City's IMS (Internet Mapping Server) program located at www.deadwoodims.com or the City of Deadwood's webpage www.cityofdeadwood.com

STIPULATIONS OF THE HEADSTONE GRANT PROGRAM

The program is designed for one name per cemetery monument. For any additional names, separate applications will need to be filled out and submitted separately to the Historic Preservation Office. Due to cost and significant amount of unmarked graves in the historic Deadwood cemeteries, burials which pre-date the year 1950 are eligible for the program. Nominations which post-date the year 1950 may be eligible under the review and recommendations of the Cemetery Committee.

APPLICATION REQUIREMENTS:

Individuals who would like to participate in the Cemetery Headstone Grant Program are required to fill out the Cemetery Headstone application and submit supporting documentation on the nominee in the form of:

1. Birth certificate and/or birth announcement, or relevant document
2. Death certificate and/or obituary or relevant document
3. Copies of census records pertaining to the nominee for the years 1870 to 1930
4. Copies of family history pertaining to the deceased
5. Family tree
6. Copies of photographs showing the nominee and/or family
7. Other relevant documents which will aide in the interpretation of the nominee

All submitted applications will be reviewed by the Cemetery Committee, a subcommittee of the Deadwood Historic Preservation Commission. Depending on the completeness of the application, placement of the monument will take two to six months from submission of the application. Successful applicants will receive a formal letter from the Deadwood Historic Preservation Office indicating the admission into the program.

STONE REQUIREMENTS:

Successful applications will be awarded one 16 inch tall by 16 inch wide wedge shaped headstone (See figure #1 for size). The inscription on the face of the monument will be limited to the following information:

- Deceased name (first name, middle initial, last name)
- Birth year (four digit)
- Death year (four digit)

The vital information of the nominee will be a sunken letter laid out in Roman Type font (see figure #2 for font size and layout). Any additions or modifications to the aforementioned layout will be at the applicant's expense and may delay the progress of the grant.