

DEADWOOD HISTORIC PRESERVATION COMMISSION

Wednesday, November 25, 2014 ~ 5:00 p.m.

City Hall, 108 Sherman Street, Deadwood, South Dakota

1. Call meeting to Order
2. Approval of Minutes from November 12, 2014
3. Voucher Approval
4. Old or General Business
 - a. Fassbender Photographic Collection update – Richard Carlson
 - b. Donations # 2014.17 and 2014.18 – Historic Preservation Office
 - c. Job Corp Intern Approval – Historic Preservation Office
5. New Matters before the Deadwood Historic District Commission
6. New Matters before the Deadwood Historic Preservation Commission
 - a. PA – Case# 14068 – Car Wash demo and addition – 402 Main Street – Big D Oil Company
7. Revolving Loan Fund/Retaining Wall Program Update
 - a. Retaining Wall Applications
 - b. Revolving loan Program/Disbursements
 - Marsha Morse – 20 Washington
 - Richard Morgan – 2 Dudley
 - Gregory Bricher – 580 Williams
 - c. Retaining Wall Program / Disbursements
8. Items from Citizens not on agenda (*Items considered but no action will be taken at this time.*)
9. Staff Report (*Items considered but no action will be taken at this time.*)
10. Committee Reports (*Items will be considered but no action will be taken at this time.*)
11. Other Business
12. Adjournment

All Applications **MUST arrive at the City of Deadwood Historic Preservation Office by 5:00 p.m. MST on the 1st or 3rd Wednesday of every month in order to be considered at the next Historic Preservation Commission Meeting.*

DEADWOOD HISTORIC PRESERVATION COMMISSION

Wednesday, November 12, 2014 ~ 5:00 p.m.

City Hall, 108 Sherman Street, Deadwood, South Dakota

1. Call meeting to Order
 - a. Welcome new Historic Preservation Commissioner Dale Berg
2. Approval of Minutes from October 22, 2014
3. Voucher Approval
4. Old or General Business
 - a. Election of Vice-Chair of Commission and Committee assignments
 - b. Set next meeting date for HP Commission from November 26 to November 25, 2014
 - c. Set meeting date for HP Commission from December 24 to December 23, 2014
 - d. 2014 National Historic Landmark Status Report by SHPO for NPS – Ted Spencer
 - e. Update on St. Ambrose Cemetery Project – Phase V – Set for Bidding in December 2014
5. New Matters before the Deadwood Historic District Commission
 - a. CoA – Case# 14051 – Exterior Wall Restore/Replace Door– 795 Main Street - NeighborWorks
 - b. CoA – Case# 14067 – Awnings – 531 Main Street – Blue Sky Gaming
6. New Matters before the Deadwood Historic Preservation Commission
 - a. PA – Case#14034 – Wood Storm windows & doors – 14 Van Buren – Tom McNary
 - b. PA – Case# 14065 – Replace door and storm door – 4 Washington – Louie Van Rochele
 - c. PA – Case# 14065 – Re-roofing change of materials – 20 Lincoln – Donna Randolph
7. Revolving Loan Fund/Retaining Wall Program Update
 - a. Retaining Wall Applications
 - b. Revolving loan Program/Disbursements
 - i. Richard Walker – 56 Lincoln
 - ii. Barnard Voll & June Sheaks – 15 Washington
 - iii. Charles Turbiville – 458 Williams
 - iv. Shelley Corbitt – 35 Jackson
 - v. Estate of Mary Ellen Casey – 61 Forest
 - vi. Kevin & Jan Bloom – 17 Fillmore
 - c. Retaining Wall Program / Disbursements
8. Items from Citizens not on agenda (*Items considered but no action will be taken at this time.*)
9. Staff Report (*Items considered but no action will be taken at this time.*)
10. Committee Reports (*Items will be considered but no action will be taken at this time.*)
11. Other Business
12. Adjournment

Executive Session for Personnel per SDCL 1-25-2 (1)

Executive Session for Legal Matters per SDCL 1-25-2 (3) with possible action

All Applications **MUST arrive at the City of Deadwood Historic Preservation Office by 5:00 p.m. MST on the 1st or 3^d Wednesday of every month in order to be considered at the next Historic Preservation Commission Meeting.*

CITY OF DEADWOOD
HISTORIC PRESERVATION COMMISSION
Wednesday, November 12, 2014

Present Historic Preservation Commission: Chair Laura Floyd, Michael Johnson, Lynn Namminga, Dale Berg, Lyman Toews, Chuck Williams and Thomas Blair were present.

Absent: Ms. Terri Williams, City Attorney, was absent; however she conferenced in by phone for the first part of the meeting to swear in new Commissioner, Dale Berg.

Mr. Kevin Kuchenbecker, Historic Preservation Officer; Ms. Joy McCracken, Executive Director of NeighborWorks-Dakota Home Services; and Mr. Mike Walker, Executive Lending Officer of NeighborWorks-Dakota Home Services were all present.

Present City Commission members: Georgeann Silvernail and Dave Ruth Jr were present.

All motions passed unanimously unless otherwise stated.

A quorum present, Chair Floyd called the Deadwood Historic Preservation Commission meeting to order Wednesday, November 12, 2014 at 5:00 PM in Deadwood City Hall located at 102 Sherman Street in Deadwood, SD.

The City Attorney, Ms. Williams swore in newly appointed Historic Preservation Commissioner, Dale Berg.

Approval of October 22, 2014 HPC Minutes:

It was moved by Mr. Blair and seconded by Mr. Williams to approve the minutes of Wednesday, October 22, 2014 as presented. Aye – All. Motion carried.

Voucher Approval:

Operating Account

It was moved by Mr. Johnson and seconded by Mr. Namminga to approve the HP Operating Account in the amount of \$166,539.33. Aye – All. Motion carried.

It was moved by Mr. Johnson and seconded by Mr. Namminga to approve the HP Bonded Account in the amount of \$10,265.95. Aye – All. Motion carried.

Old or General Business:

Election of Officers:

It was moved by Mr. Namminga and seconded by Mr. Blair to nominate Michael Johnson as Vice Chairman of the Historic Preservation Commission.

It was moved by Mr. Williams and seconded by Mr. Namminga to nominate Tom Blair as Vice Chairman of the Historic Preservation Commission.

Hearing no other nomination from the Commission, secret ballots were cast to determine the Vice Chairman. Once counted, Michael Johnson was named Vice Chairman of the Historic Preservation Commission for the period of November 12, 2014 to May 27, 2015.

Chair Floyd stated Committee Assignments were needed. (The Committee Assignments is attached hereto on Exhibit A and incorporated herein by this reference.)

Set Next Meeting date for HP Commission from Wednesday, November 26 to Tuesday, November 25, 2014

It was moved by Mr. Johnson and seconded by Mr. Berg to change the next Historic Preservation Commission meeting from Wednesday, November 26 to Tuesday, November 25, 2014 in lieu of the Thanksgiving holiday. Aye – All. Motion carried.

Set Next Meeting date for HP Commission from Wednesday, December 24 to Tuesday, December 23, 2014

It was moved by Mr. Johnson and seconded by Mr. Blair to change the Historic Preservation Commission meeting from Wednesday, December 24 to Tuesday, December 23, 2014 in lieu of the Christmas holiday. Aye – All. Motion carried.

Mr. Ted Spencer, director of the South Dakota State Historic Preservation Office (SHPO) in Pierre, presented to the Commission a report prepared by Chris Nelson, Historic Preservation Specialist, recommending to the National Parks Service to downgrade Deadwood's National Historic Landmark status from "Satisfactory" to "Watch." He informed the Commission the National Park Service (NPS) is responsible for monitoring National Historic Landmarks throughout the State; however under the 36CFR (Code of Federal Regulations), the NPS has the authority to assign that responsibility to the State Historic Preservation Office or, if on a reservation, the Tribal Historic Preservation Office to do the monitoring activities for the NHL.

Mr. Spencer informed the Commission that Ms. Dena Sanford is the Midwest Regional Coordinator for the United States Department of the Interior National Park Service and in discussions with her, she had suggested Deadwood go to a "Threatened" status; however Mr. Spencer felt recommending a downgrade to "Watch" would be suffice and added his office would "see how things progress."

Mr. Spencer pointed out the downgrade was due to recent activities and development taken place along Highway 85 on the eastern edge of Deadwood; he added several of historic buildings have been removed and replaced with modern buildings and parking lots primarily due to the development of casinos, hotels and parking facilities. Mr. Spencer noted the situation was recently aspirated by decisions of local government and recent items that had come out publicly regarding moving or destroying contributing properties. He stated their office's concern for the coherency of this part of the historic district may no longer remain and the integrity of setting is jeopardized.

Mr. Bill Haas, audience member, asked if Mr. Spencer had any recommendations on how to bring the Deadwood's status back to up to "Satisfactory".

Mr. Spencer stated one of the recommendations is to look at strengthening the enforcement of existing City codes and ordinances which he understood are being reviewed. He noted his office feels there seems to be a lack of enforcement of the standards for the secretary of Interiors standards and historic preservation. He added updating the codes and ordinances for preservation will help to clearly define the ramifications for the adverse effects to historic properties.

Mr. Spencer stated the SHPO can only recommend, advice and consult; they do not have any statutory authority to say a City must do as SHPO recommends. He informed the Commission and audience that in South Dakota the local government and local citizens decide what is best for their community. That being said, Mr. Spencer noted the pride of historic structures should override economics from being the main focus in a National Historic Landmark.

Mr. Blair asked what happens if boundaries are redrawn and there were contributing historic structures outside of it.

Mr. Spencer stated if resources outside the boundaries were listed as eligible under the national or state historic register, the historic resources would still fall under the same rules and guidelines.

Ms. Donna Randolph, resident of Deadwood, asked what the criteria would be to get Deadwood off the NPS "Watch" status.

Mr. Spencer started Ms. Sanford of the NPS has emailed a list of steps to he and Mr. Kuchenbecker which outlined what would need to happen to upgrade the status back to "Satisfactory".

Mr. Kuchenbecker corrected Mr. Spencer as he had not spoken to the NPS or received a copy of that email.

Mr. Spencer stated he would send it to him to review.

Chair Floyd asked what would happen if Deadwood falls below the "Watch" to a "Threatened" status.

Mr. Spencer stated Deadwood risked losing its National Historic Landmark.

Mr. Williams questioned what the status was after 30 or more homes were moved or destroyed in Deadwood.

Mr. Spencer stated Deadwood's status had fluctuated between "Watch" and "Satisfactory".

Mr. Blair asked what the structure is for the enforcement of ordinances.

Mr. Spencer stated the implement and enforcement of ordinances are community unique as different processes and procedures work for different places.

Mr. Blair noted the conflict comes about when the next step sends decisions to the courtroom.

Mr. Spencer informed the Commission if codes and ordinances are implemented in the city, local government must enforce those standards and codes. He noted if they are not, it is the right of the citizens to make the government officials do the job they were elected to do.

Mr. Toews asked who makes the recommendation for a change in the boundaries.

Mr. Spenser stated it is a recommendation from SHPO as a possible action. He noted doing so would be the decision for Deadwood in consultation with SHPO and NPS on if it is proper. If it is deemed as such, an intense survey would need to be done by qualified professionals to look where the new districting should be; once complete it would need to be vetted through the SHPO and NPS for approval.

Mr. Toews asked, in reference to the eligible historic resources that may fall outside the district due to change of boundary, what would be the advantage to making the change.

Mr. Spencer stated the advantage would be possibly for more economic development in terms of not focusing on the preservation aspect on the outskirts of the boundaries. He noted it does not take away from the responsibilities to adhere to state or local statutes of protecting national register properties. Mr. Spencer emphasized redrawing the boundaries may shrink the district instead of enlarging it.

Mr. Blair stated several property owners outside the current district would be happy to be located within the district.

Mr. Spencer stated the possibility for those would be looking at the re-districting rather than redefining the boundaries. He noted it gets tricky because you must look back at the context for which an area was nominated in the first place to become a National Historic Landmark. He added within that context is certain criteria that may not currently exist within the original NHL nomination.

Mr. Spencer informed the Commission his office recently commissioned a study on the economic benefits and impacts of historic preservation in the state of South Dakota. The report was significant in showing a win/win for restoring historic resources. He pointed out these restored properties alternative uses helped to provide jobs, growth, tax revenue and a way toward economic revitalization for the community.

Mr. John Martinisko, resident of Deadwood, asked if the reports were available to the public.

Mr. Spencer confirmed the packet of reports given to Ms. Storhaug, Administrative Assistant, would be available in the Historic Preservation office.

Chair Floyd point out the importance of noting that within the study there were positive aspects regarding Deadwood's successes and rehabilitations as well as the environment of community pride and progress.

Mr. Spencer concurred with Chair Floyd on the positive aspects and thanked the Commission for their time.

(The National Historic Landmark Status Report and Economic Revitalization Study are attached hereto on Exhibit B and incorporated herein by this reference.)

Update on St. Ambrose Cemetery Project – Phase V – Set for Bidding in December 2014

Mr. Kuchenbecker updated the Commission on the St. Ambrose Cemetery Project. He noted the plans for Phase V will be available in about two weeks as budgeted. A consideration of a Change Order for Phase IV to extend the completion date out 32 days for the cemetery's ironwork will be presented to the City Commission; no extra cost will be incurred. He noted the intent is to have Phase V out to bid in December which would allow the award of bids to be completed in January 2015.

New Matters before the Deadwood Historic District Commission:

CoA – Case #14051 – Exterior Wall Restore/Replace Door– 795 Main Street - NeighborWorks

Mr. Kuchenbecker informed the Commission the applicant requests permission to remove loose stucco, make all necessary repairs with wire mesh and apply finish coat matching the existing in structure and color; replace one double door with insulated exterior single swing door with insulated glass panels at 795 Main Street as submitted. (The application is attached hereto on Exhibit C and incorporated herein by this reference.) ***Based upon the guidance found in DCO 17.68.050, it was moved by Mr. Toews and seconded by Mr. Johnson, this project is congruous with the historical, architectural, archaeological or cultural aspects of the district and MOVE to grant Certification of Appropriateness as submitted for 795 Main Street. Aye - All. Motion carried.***

CoA – Case #14067 – Awnings – 531 Main Street – Blue Sky Gaming

Mr. Kuchenbecker informed the Commission the applicant requests permission to install black awnings with square tube steel frames in the following sizes: (3) 42" x 9'-8" awnings; (1) 8' x 16' x 4' bull-nose awning; (1) 4'-4" x 10'-4" awning as well as to re-skin the existing awning 5' x 10'-8" with black fabric. All awnings will have an 8' clearance to ground as submitted. (The application is attached hereto on Exhibit D and incorporated herein by this reference.) ***Based upon the guidance found in DCO 17.68.050, it was moved by Mr. Blair and seconded by Mr.***

Johnson, this project is congruous with the historical, architectural, archaeological or cultural aspects of the district and MOVE to grant Certification of Appropriateness as submitted for 531 Main Street. Aye - All. Motion carried.

New Matters before the Deadwood Historic Preservation Commission:

PA – Case #14034 – Wood Storm windows & doors – 14 Van Buren – Tom McNary

Mr. Kuchenbecker informed the Commission the applicant requests permission to install new wood storm windows and storm door as well as repair primary wood front and back doors at 14 Van Buren as submitted. ***Based upon all the evidence presented, it was moved by Mr. Blair and seconded by Mr. Johnson that this project DOES NOT encroach upon, damage or destroy any historic property included in the national register of historic places or the state register of historic places, and therefore grant project approval for 14 Van Buren. Aye - All. Motion carried.***

A Special Needs-Windows/Doors Program application has also been submitted. ***It was moved by Mr. Blair and seconded by Mr. Johnson to enter Tom McNary into the Special Needs – Windows/Doors program based on information as submitted for 14 Van Buren. Aye - All. Motion carried.***

(The Project Approval and Special Needs-Windows applications are attached hereto on Exhibit E and incorporated herein by this reference.)

PA – Case #14065 – Replace door and storm door – 4 Washington – Louie Van Rochele

Mr. Kuchenbecker informed the Commission the applicant requests permission to replace an old wooden door with a new steel door and storm door at 4 Washington Street as submitted. (The application is attached hereto on Exhibit F and incorporated herein by this reference.) ***Based upon all the evidence presented, it was moved by Mr. Toews and seconded by Mr. Johnson that this project DOES NOT encroach upon, damage or destroy any historic property included in the national register of historic places or the state register of historic places, and therefore grant project approval for 4 Washington. Aye - All. Motion carried.***

PA – Case #14066 – Re-roofing change of materials – 20 Lincoln – Donna Randolph

Mr. Kuchenbecker informed the Commission the applicant requests permission to repair and roof house as well as repair/replace rain gutters as submitted. This includes a change from wood shingles to asphalt shingles over front addition on resource located at 20 Lincoln as submitted. (The application is attached hereto on Exhibit G and incorporated herein by this reference.) ***Based upon all the evidence presented, it was moved by Mr. Namminga and seconded by Mr. Blair that this project DOES NOT encroach upon, damage or destroy any historic property included in the national register of historic places or the state register of historic places, and therefore grant project approval for 20 Lincoln. Aye - All. Motion carried.***

Revolving Loan Fund/Retaining Wall Program Update:

Retaining Wall Applications

No applications were addressed at this meeting.

Revolving Loan Program/Disbursements

It was moved by Mr. Johnson and seconded by Mr. Toews to approve the HP Revolving Loan Fund disbursement in the amount of \$314.40, based on information as presented by Ms. McCracken, Executive Director of NeighborWorks-Dakota Home Services. Aye - All. Motion carried. Delinquency report was reviewed by Commission. Overview of the Revolving Loan Fund was presented.

Richard Walker – 56 Lincoln

It was moved by Mr. Blair and seconded by Mr. Toews to approve the HP Special Needs Elderly Loan for Richard Walker, 56 Lincoln, in the amount of \$4,713.00, based on information as presented by Mr. Walker, Executive Lending Officer of NeighborWorks-Dakota Home Services. Aye - All. Motion carried.

Bernard Voll & June Sheaks – 15 Washington

It was moved by Mr. Johnson and seconded by Mr. Blair to approve the HP Windows Loan for Bernard Voll & June Sheaks, 15 Washington, in the amount of \$1,250.00, based on information as presented by Mr. Walker, Executive Lending Officer of NeighborWorks-Dakota Home Services. Aye - All. Motion carried.

It was moved by Mr. Blair and seconded by Mr. Johnson to deny the HP Revolving Loan for Bernard Voll & June Sheaks, 15 Washington, based on information as presented by Mr. Walker, Executive Lending Officer of NeighborWorks-Dakota Home Services. Aye - All. Motion carried.

Charles Turbiville – 458 Williams

It was moved by Mr. Blair and seconded by Mr. Williams to approve the HP Siding Loan for Charles Turbiville, 458 Williams, in the amount of \$10,000.00, based on information as presented by Mr. Walker, Executive Lending Officer of NeighborWorks-Dakota Home Services. Aye - All. Motion carried.

Shelley Corbitt – 35 Jackson

It was moved by Mr. Blair and seconded by Mr. Namminga to approve the HP Life Safety Loan for Shelley Corbitt, 35 Jackson, in the amount of \$10,000.00, based on information as presented by Mr. Walker, Executive Lending Officer of NeighborWorks-Dakota Home Services. Aye - All. Motion carried.

Estate of Mary Ellen Casey – 61 Forest

It was moved by Mr. Johnson and seconded by Mr. Blair to approve extension request for HP Revolving Loan for Estate of Mary Ellen Casey, 61 Forest, in amount of \$10,000.00 to mature June 16, 2015, based on information as presented by Mr. Walker, Executive Lending Officer of NeighborWorks-Dakota Home Services. Aye - All. Motion carried.

It was moved by Mr. Blair and seconded by Mr. Johnson to approve extension request for HP Revolving Loan for Estate of Mary Ellen Casey, 61 Forest, in amount of \$4,684.46 to mature January 30, 2015 based on information as presented by Mr. Walker, Executive Lending Officer of NeighborWorks-Dakota Home Services. Aye - All. Motion carried.

Kevin & Jan Bloom – 17 Fillmore

It was moved by Mr. Namminga and seconded by Mr. Toews to approve 6 month extension request for HP Siding Loan for Kevin & Jan Bloom, 17 Fillmore, in amount of \$10,000.00, based on information as presented by Mr. Walker, Executive Lending Officer of NeighborWorks-Dakota Home Services. Aye - All. Motion carried.

Retaining Wall Program/Disbursements:

No applications were addressed at this meeting.

Items from Citizens not on Agenda

Mr. Dustin Floyd, owner of TDG Communications, presented to the Commission a copy of an article discussing extra economic development to historic buildings. He noted the article showcased the solar installation which was supported by the Historic Preservation Commission and tied in with what Mr. Spencer had previously emphasized in his study review.

Staff Report: (items will be considered but no action will be taken at this time.)

Mr. Kuchenbecker reported on the following items:

- Announced the City Commission approved bringing Bonny Fitch on full time as of November 4, 2014;
- Revitalization Economic Restructuring Committee met today;
- A total of five individuals attended the South Dakota Main Street Summit Meeting in Rapid City on October 30-31, 2014; among the five attendees were the new Economic Development Director, Lori Fredrick, and Mr. Blair;
- The Commission received a copy of a Winchester Collector article highlighting the 1876 Zoeckler Winchester rifle;
- Change orders will be presented to the City Commission regarding Adam Museum for window and cricket repairs;
- MAC Construction is arguing with the City regarding the rejection of their work on the Rec Center windows;
- The Retaining Wall at 91 Forest is complete;
- Next week Library window restorations will go out to bid at City Commission;
- Grandstand bathroom and kitchen remodeling plans are to be final in next few weeks; plans are to have it out to bid early this winter to allow work to be completed prior to Rodeo in 2015;
- Ordinance Task Force met;
- Minimum Maintenance/Demolition by Neglect have been meeting and making headway in creating a process;
- Reminder of an Executive Session to discuss Legal and Personnel matters following the meeting adjournment.

Other Business:

HPC Meeting

Wednesday, November 12, 2014

- Mr. Toews, Chair for the Minimum Maintenance/Demolition by Neglect Committee, updated the Commission on the third meeting;
- Mr. Blair thanked Mr. Spencer for his report; he stressed the importance of taking the downgrade to "Watch" seriously and what it means to Deadwood;
- Chair Floyd stated how helpful the line-by-line review of the ordinance has been;
- Chair Floyd noted her participation in a Historic Preservation Moment regarding the Wall of Fame; she advised the Commission and audience of the importance of educating others on Deadwood's history and advised them to check out the Historic Preservation Moments on Youtube;
- The next Historic Preservation Commission meeting is scheduled for November 25, 2014 at 5:00 PM.

Adjournment:

There being no other business, the Historic Preservation Commission Meeting of November 12, 2014 adjourned at 6:22 PM.

ATTEST:

Laura Floyd

Chairman, Historic Preservation Commission

Kate Storhaug, Historic Preservation Office/ Recording Secretary

DEADWOOD

OFFICE OF
PLANNING, ZONING AND
HISTORIC PRESERVATION
108 Sherman Street
Telephone (605) 578-2082
Fax (605) 578-2084

"The Historic City of the Black Hills"
Deadwood, South Dakota 57732

Mike Runge
Archivist
Telephone (605) 578-2082

MEMORANDUM

Date: November 20, 2014
To: Deadwood Historic Preservation Commission
From: Mike Runge, City Archivist
Re: **Donations #2014.17 and #2014.18**

The City of Deadwood – Archives is requesting permission to formally accept the following items into the City's permanent collection. These donations falls within the City Archives Mission Statement and were approved by the Archaeology, Archives, and Acquisitions (AAA) Committee at the November 19, 2014 meeting.

- **Donation 2014.17** Lynn Namminga of Deadwood, South Dakota donated seven (7) color prints of 27 Forest Avenue and 2 Dudley Street, one (1) black & white print of a sod house, unknown location, and a wood Lion Coffee bin.
- **Donation 2014.18** Robert Kolbe of Sioux Falls, South Dakota donated three (3) (3) portrait cabinet cards from Deadwood, South Dakota.

RECOMMENDATION

Formally accept the abovementioned donations into the City's permanent collection as recommended by the AAA Committee on November 19, 2014.

DEADWOOD

OFFICE OF
PLANNING, ZONING AND
HISTORIC PRESERVATION
108 Sherman Street
Telephone (605) 578-2082
Fax (605) 578-2084

"The Historic City of the Black Hills"
Deadwood, South Dakota 57732

Mike Runge
Archivist
Telephone (605) 578-2082

MEMORANDUM

Date: November 18, 2014
To: Deadwood Historic Preservation and City Commissions
From: Historic Preservation Office
Re: **Fall/Winter Interns, Kajal Urwan and Pwey Doh**

The City of Deadwood Archives is requesting permission to hire Kajal Urwan and Pwey Doh as the 2014/2015 winter interns. Ms. Urwan and Mr. Doh came highly recommended by the Boxelder Job Corp Center in Nemo, South Dakota.

The City Archives internship program provides high school and college students a "hands on" experience working in an archives and collections repository. Ms. Urwan and Mr. Doh would begin on Tuesday, December 2, 2014 and their rate of pay would be \$8.00 per hour pending pre drug test screening.

RECOMMENDATION

Hire Boxelder Job Corp students Kajal Urwan and Pwey Doh as the 2014/2015 winter interns at the rate of \$8.00 per hour pending pre drug test screening. Ms. Urwan and Mr. Doh resumes are attached to this memorandum.

Kajal Urwan
4700 6th Street, Sioux Falls, SD 57103
(605) 521-8033
Kajalurwan7@gmail.com

Graduate with High School Diploma experience. Seeking job to use my acquired academic knowledge and work experience. A loyal worker aiming to help achieve company goals and take on more responsibility as quickly as possible.

EDUCATION

- Enrolled in high school, Nemo, South Dakota
- Graduate of Office Administration on October 29
- Grade 10 in Nepal

PROFESSIONAL EXPERIENCE

- Volunteer help with blood drive
 - ✚ Made appointments
 - ✚ Provide assistance after the donation
- Work based learning in administration office at Boxelder Job Corps
 - ✚ Answered the phone, took messages and transferred calls
 - ✚ Assisted visitors
- Volunteer in Nepal finding orphan children
 - ✚ Talked to children and adults on the streets of Khudunabari Refugee camp to determine eligibility for services

ADDITIONAL SKILLS

- Type 50 wpm
- Proficient in Microsoft Office
- Multilingual
 - ✚ Nepali
 - ✚ Hindi
 - ✚ English
- OSHA certified
- CSSET certified

AWARDS AND HONORS

- Math student of the month May 2014
- ELL (English Language Learner) of the month
- Dorm 4 student of the month

PWEY DOH

236 COLORADO AVE SW HURON SD 57350

(605)-354-6098



Objectives:

- To work in an administration position for which I have been trained.

Skills:

- ❖ Filling and typing skills. (50 wpm)
- ❖ Basic business math and English skill
- ❖ Take message and transferred a call
- ❖ Power point, Excel and word

Education

- Huron High School, Huron, South Dakota
Graduated 2013, may

References

- John Wolfe- Office Administration instructor
Boxelder Job Crops
22023 Job Crops place
Nemo, SD 57759
(605)-348-3636 Ext: 1142636
- Jodi Holzer- ESL teacher
Boxelder Job Crops
22023 Job Crops place
Nemo, SD 57759
(605)-348-3636 Ext: 1142643
- John Urbas- residential staff
Boxelder Job Crops
22023 Job Corps place
Nemo, SD 57759
(605)-348-3636 EXT: 1142663

Case No. 14068
Address: 402 Main St.

November 20, 2014

STAFF REPORT

The applicant has submitted an application for a Project Approval for 402 Main Street, a non-contributing structure located in the Fountain City Planning Unit in the City of Deadwood.

Applicant: Big D Oil Company
Owner: Same
Constructed: circa 1990

CRITERIA FOR THE ISSUANCE OF PROJECT APPROVAL

The Historic District Commission shall use the following criteria in granting or denying Project Approval:

General Factors:

1. Historic significance of the resource: This service station can not contribute to the Deadwood National Historic Landmark District at this time because it currently is less than 50 years old.

2. Architectural design of the resource and proposed alterations: The applicant requests approval to demolish the existing car wash building in order to build an addition to the south side and western rear of the main service station building; materials to be a continuation of the existing brick veneer on the existing building with ETFS on the south and west elevations as shown on drawings as submitted.

Attachments: Yes

Plans: Yes

Photos: Yes

Staff Opinion:

The proposed work and changes do not encroach upon, damage or destroy a historic resource or have an adverse effect on the character of the building or the historic character of the State and National Register Historic Districts or the Deadwood National Historic Landmark District.





Motions available for commission action:

A: If you, as a commissioner, have determined the Project DOES NOT Encroach Upon, Damage or Destroy a historic property then:

Based upon all the evidence presented, I find that this project **DOES NOT** encroach upon, damage, or destroy any historic property included in the national register of historic places or the state register of historic places, and therefore move to grant a project approval.

If you, as a commissioner, have determined the Project will Encroach Upon, Damage or Destroy a historic property then:

B: First Motion:

Based upon all the evidence presented, I move to make a finding that this project **DOES** encroach upon, damage, or destroy any historic property included in the national register of historic places or the state register of historic places. [If this, move on to 2nd Motion and choose an option.]

C: Second Motion:

Option 1: Based upon the guidance in the U.S. Department of the Interior standards for historic preservation, restoration, and rehabilitation projects adopted by rules promulgated pursuant to SDCL 1-19A & 1-19B, *et seq*, I find that the project is **NOT ADVERSE** to Deadwood and move to **APPROVE** the project as presented.

OR

Option 2: Based upon the guidance in the U.S. Department of the Interior standards for historic preservation, restoration, and rehabilitation projects adopted by rules promulgated pursuant to SDCL 1-19A & 1-19B, *et seq*, I find that the project is **ADVERSE** to Deadwood and move to **DENY** the project as presented.

OR

Option 3: Based upon the guidance in the U.S. Department of the Interior standards for historic preservation, restoration, and rehabilitation projects adopted by rules promulgated pursuant to SDCL 1-19A & 1-19B, *et seq*, I find that the project is **ADVERSE** to Deadwood, but the applicant has explored **ALL REASONABLE AND PRUDENT ALTERNATIVES**, and so I move to **APPROVE** the project as presented.

OFFICE OF
PLANNING, ZONING AND
HISTORIC PRESERVATION
108 Sherman Street
Telephone (605) 578-2082
Fax (605) 578-2084

DEADWOOD

"The Historic City of the Black Hills"
Deadwood, South Dakota 57732

DEADWOOD CITY HALL
102 Sherman Street
Telephone (605) 578-2600

City of Deadwood Application for ☒ Project Approval or ☐ Certificate of Appropriateness

The Deadwood Historic Preservation Commission reviews all applications. Approval is issued for proposed work that is in keeping with City of Deadwood Ordinances & Guidelines, South Dakota State Administrative Rules and the Secretary of the Interior's Standards for Rehabilitation.

This application must be typed or printed in ink and submitted to:

City of Deadwood
Deadwood Historic Preservation
108 Sherman Street
Deadwood, SD 57732

FOR INFORMATION REGARDING THIS FORM, CALL 605-578-2082

PROPERTY INFORMATION

Property Address: 402 Main Street

Historic Name of Property (if known):

APPLICANT INFORMATION

Applicant is ☐ owner ☐ contractor ☐ architect ☐ consultant ☐ other _____

Owner's Name: Big D Oil Company
Address: 3685 Sturgis Road
City: Rapid City State: SD Zip: 57702
Telephone: 342-6777 Fax: _____
E-mail: dpolicky@bigdoil.com

Architect's Name: Henriksen, Inc.
Address: 526 Saint Joseph St, Ste A
City: Rapid City State: SD Zip: 57701
Telephone: 394-0189 Fax: 341-9288
E-mail: henrikseninc@rushmore.com

Contractor's Name: _____
Address: _____
City: _____ State: _____ Zip: _____
Telephone: _____ Fax: _____
E-mail: _____

Agent's Name: Paul McArthur
Address: 3685 Sturgis Road
City: Rapid City State: SD Zip: 57702
Telephone: 341-6777 Fax: _____
E-mail: pmcarthur@bigdoil.com

TYPE OF IMPROVEMENT

- | | | | |
|--|---------------------------------------|--|--|
| ☐ Alteration (change to exterior) | ☐ New Building | ☒ Addition | ☐ Accessory Structure |
| ☐ New Construction | ☐ Re-Roofing | ☐ Wood Repair | ☐ Exterior Painting |
| ☐ General Maintenance | ☐ Siding | Other _____ | |
| ☐ Other _____ | ☐ Awning | ☐ Sign | ☐ Fencing |

Estimated Cost of Work: \$ _____

OFFICE OF
PLANNING, ZONING AND
HISTORIC PRESERVATION
108 Sherman Street
Telephone (605) 578-2082
Fax (605) 578-2084

DEADWOOD

"The Historic City of the Black Hills"
Deadwood, South Dakota 57732

DEADWOOD CITY HALL
102 Sherman Street
Telephone (605) 578-2600

ACTIVITY: (CHECK AS APPLICABLE)			
Project Start Date: _____		Project Completion Date (anticipated): _____	
☐ ALTERATION	☐ Front	☐ Side(s)	☐ Rear
☒ ADDITION	☐ Front	☒ Side(s)	☒ Rear
☐ NEW CONSTRUCTION	☐ Residential		☐ Other _____
☐ ROOF	☐ New	☐ Re-roofing	
	☐ Front	☐ Side(s)	☐ Rear
☐ GARAGE	☐ New	☐ Rehabilitation	
	☐ Front	☐ Side(s)	☐ Rear
☐ FENCE/GATE	☐ New	☐ Replacement	
	☐ Front	☐ Side(s)	☐ Rear
Material _____ Style/type _____ Dimensions _____			
☐ WINDOWS	☐ STORM WINDOWS	☐ DOORS	☐ STORM DOORS
☐ Restoration		☐ Replacement	☐ New
☐ Front		☐ Side(s)	☐ Rear
Material _____ Style/type _____			
☐ SIGN/AWNING	☐ New	☐ Restoration	☐ Replacement
Material _____ Style/type _____ Dimensions _____			
☐ OTHER – Describe in detail below or use attachments			

DESCRIPTION OF ACTIVITY

Describe, as specifically as possible, the above activity (use attachments if necessary including type of materials to be used) and submit as applicable. Descriptive materials such as photos and drawings are necessary to illustrate the work and to help the commissioners and staff evaluate the proposed changes. A request for approval of a window replacement, for example, should be accompanied by measurements of the existing window, a picture of the existing window, and a picture or catalogue sheet with manufacturer information for the new window. Similar information should be supplied for each element of the proposed work along with general drawings and/or photographs as appropriate.

Failure to supply adequate documentation could result in delays in processing and denial of the request.

Build an addition to the south side and west rear of the building
Materials to be continuation of the existing brick veneer on the
existing building with EIFS on the south and west elevations as
shown on the drawings. The existing car wash building will be
demolished in order to complete the addition.

SUBMITTAL CRITERIA CHECKLIST

The documentation listed below will assist in the submission of the application. *Not all information listed below is required for each project. In order to save time and effort, please consult with the Historic Preservation Office prior to completing your application.*

ALL WORK:

- ☐ Photograph of house and existing conditions from all relevant sides.

RENOVATIONS AND ADDITIONS:

- ☐ Elevation and plan drawings to scale indicating proposed alterations or additions, clearly indicating the existing building and what is proposed and including the relationship to adjacent structures. Make sure to include door and window design if altered. Manufacturer's catalog data may be used, if applicable.
- ☐ Exterior material description.
- ☐ Site plan showing dimensions of lot and location of existing building(s) or structure(s) on lot, location of additions, dimensions of existing structure and additions. (Show use of addition and location of windows and doors if applicable.)
- ☐ Photograph of existing conditions from all elevations.
- ☐ Color samples and placement on the structure.
- ☐ Historic photographs should accompany any request to return a structure to an earlier historic appearance. (Please note our archives may be of great assistance)

MATERIAL CHANGES:

- ☐ Written description of area involved.
- ☐ Color photographs or slides of areas involved and surrounding structures if applicable.
- ☐ Sample or photo of materials involved.

PAINTING, SIDING:

- ☐ Color photographs of all areas involved and surrounding structures if applicable.
- ☐ Samples of colors and/or materials to be used.
- ☐ Dimensioned elevation and section to scale, showing design of fence, material, and height in relationship to adjacent structures.

NEW CONSTRUCTION:

- ☐ Elevation drawings to scale showing all sides and dimensions. Elevation drawings to scale showing relationship to structures immediately adjacent.
- ☐ Photograph of proposed site and adjacent buildings on adjoining properties.
- ☐ Site plan including building footprint and location of off-street parking showing setbacks. Include number of spaces, surface material, screening and all other information required under Parking Areas.
- ☐ Material list including door and window styles, colors and texture samples.
- ☐ Scale model indicating significant detail. (This may be required for major construction. Please consult Historic Preservation Commission staff.)
- ☐ Color photographs of proposed site and structures within vicinity of new building.

OFFICE OF
PLANNING, ZONING AND
HISTORIC PRESERVATION
108 Sherman Street
Telephone (605) 578-2082
Fax (605) 578-2084

DEADWOOD

"The Historic City of the Black Hills"
Deadwood, South Dakota 57732

DEADWOOD CITY HALL
102 Sherman Street
Telephone (605) 578-2600

SIGNATURES

I HEREBY CERTIFY that I understand this application will not be accepted and processed until all the requested information has been supplied. I realize that drawings and measurements must be exact and if errors result in a violation of the Commission's approval, then appropriate changes will have to be made. I also understand this application may require a site visit / additional research by staff and a PUBLIC HEARING by the DEADWOOD HISTORIC PRESERVATION COMMISSION.

I understand that this application is for a Certificate of Appropriateness or Project Approval only and that a building permit is required for any uses associated with this location prior to any constructions, alterations, etc. All statements are true to the best of my knowledge and belief.

I understand that approval is issued for proposed work that is in keeping with City of Deadwood Ordinances, South Dakota State Administrative Rules and the Secretary of the Interior's Standards for Rehabilitation and copies are available for my review.

	11-19-2014		11-19-2014
SIGNATURE OF OWNER(S)	DATE	SIGNATURE OF AGENT(S)	DATE

		11-19-2014	
SIGNATURE OF OWNER(S)	DATE	SIGNATURE OF AGENT(S)	DATE

SIGNATURE OF OWNER(S)	DATE	SIGNATURE OF AGENT(S)	DATE
-----------------------	------	-----------------------	------

APPLICATION DEADLINE

This form and all supporting documentation **MUST** arrive by 5:00 p.m. on the 1st or 3rd Wednesday of every month to be considered at the next Historic Preservation Commission Meeting. The meeting schedule and filing deadlines are on file with the Historic Preservation Office and the City Clerk. Any information not provided to staff in advance of the meeting will not be considered by the Commission during their deliberation. Please call if you have any questions and staff will assist you.

Please use the enclosed criteria checklist as a guide to completing the application. Incomplete applications cannot be reviewed and will be returned to you for more information. All submitted materials will be retained by the Historic Preservation Office. Do not submit your only copy of any piece of documentation.

The City of Deadwood Historic Preservation Office has numerous resources available for your assistance upon request.

OFFICE OF
PLANNING, ZONING AND
HISTORIC PRESERVATION
108 Sherman Street
Telephone (605) 578-2082
Fax (605) 578-2084

DEADWOOD

"The Historic City of the Black Hills"
Deadwood, South Dakota 57732

DEADWOOD CITY HALL
102 Sherman Street
Telephone (605) 578-2600

FOR OFFICE USE ONLY:

Please check and initial items as they are completed.

Case No.: _____ Date of Filing: _____

- ☐ Certificate of Appropriateness
- ☐ Project Approval
- ☐ Sign Application

Property Designation:

- ☐ Contributing
- ☐ Non-contributing

Historic Overlay District:

- | | | |
|--|---|--|
| ☐ 1. Pluma | ☐ 5. McGovern Hill | ☐ 9A. Large's Gulch |
| ☐ 2. Peck's Garden | ☐ 6. Ingleside | ☐ 9B. Spruce Gulch |
| ☐ 3. Cleveland | ☐ 7. Upper Main Street | ☐ 10. Fountain City |
| ☐ 4. Deadwood | ☐ 8A. City Creek | ☐ 11. 1 st Ward – Industrial |
| ☐ A. Deadwood City | ☐ 8B. Forest Hill | ☐ 12. Pinecrest |
| ☐ B. South Deadwood | ☐ 8C. Highland Park | ☐ 13. Hillside Environs |
| ☐ C. Chinatown | Addition | |
| ☐ D. Elizabeth Town | | |

Application complete

Project Documents submitted (check all that apply)

- ☐ Photographs of property and/or adjacent properties
- ☐ Drawings and/or architectural renderings
- ☐ Materials and/or color samples
- ☐ Other

Staff Preparation

Initials _____ Date below _____

- | | | |
|---|-------|--|
| ☐ Site Visit | _____ | ____/____/____ |
| ☐ Project visible from right-of-way? | _____ | ☐ Yes ☐ No |
| ☐ Logged into HPC Agenda | _____ | ____/____/____ |
| ☐ Staff Report (research) | _____ | ____/____/____ |
| ☐ Packet to HPC Members | _____ | ____/____/____ |

Post Meeting Documentation

Initials _____

Date below _____

- | | | |
|--|---------------------------------|----------------|
| ☐ Approval | ☐ Denial | ____/____/____ |
| ☐ Property owner notification | _____ | ____/____/____ |

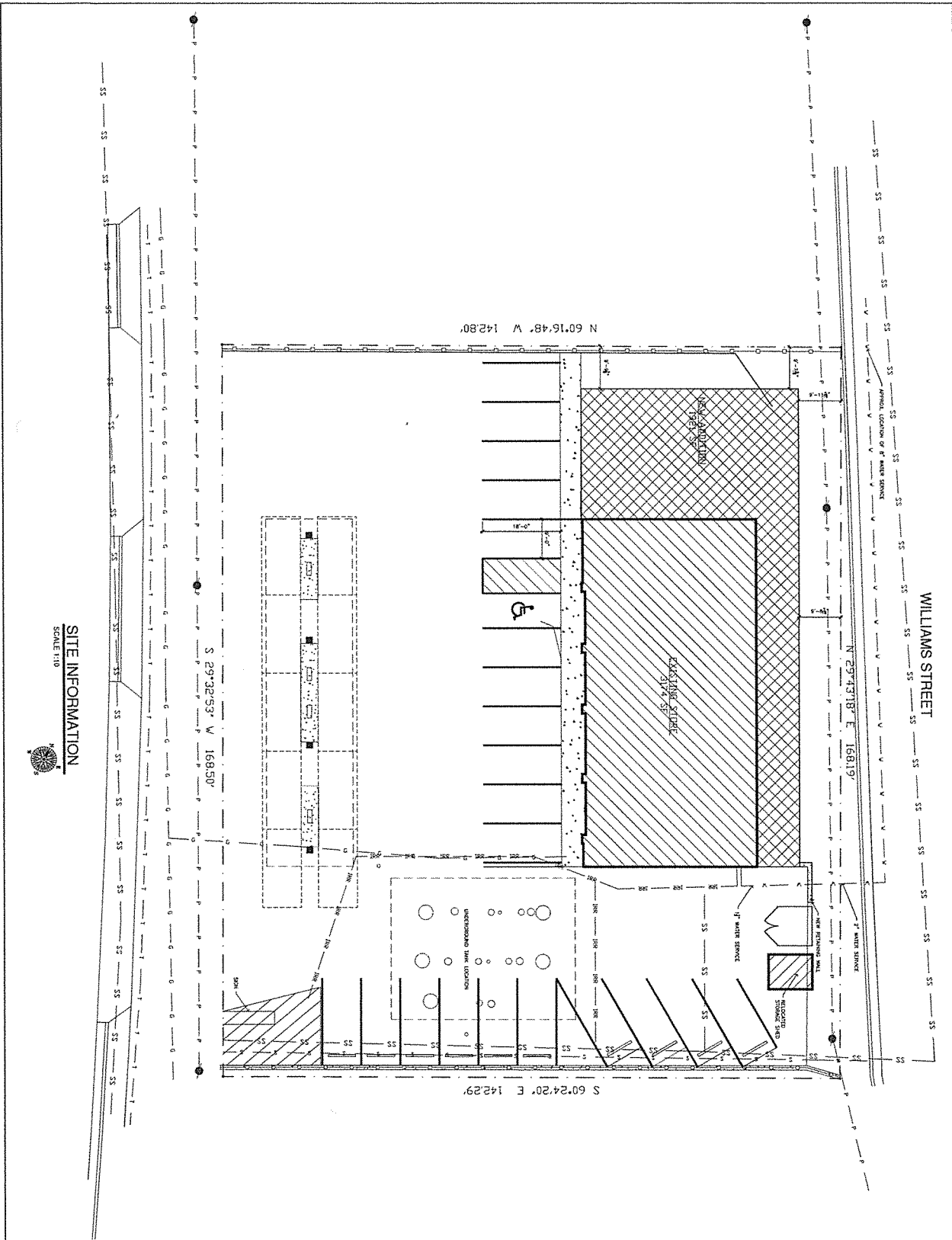
Building & Zoning Department (if applicable)

Initials _____

Date below _____

- | | | |
|--|-------|----------------|
| ☐ Building Permit Application | _____ | ____/____/____ |
| ☐ Setback(s) checked by P & Z | _____ | ____/____/____ |
| ☐ Detailed plans reviewed | _____ | ____/____/____ |
| ☐ Building Permit Issued | _____ | ____/____/____ |
| ☐ Fee collected (if applicable) | _____ | ____/____/____ |
| ☐ Setback(s) reviewed | _____ | ____/____/____ |

Filed on ____/____/____



SITE INFORMATION
SCALE 1"=10'

Project Review
Not For Construction
C1.1
Drawing Number



Site Information
Big D #11 Deadwood
402 Main Street, Deadwood, SD



Henriksen, Inc.
526 Saint Joseph Street, Suite A
Rapid City, South Dakota 57701
Phone (605) 394-0189 Fax (605) 341-9288



Project Number: 11782	Not to Scale
File Name: 111	
Drawn By: 1184	
Checked By: 1184	
Date: 11/15/2014	

Revisions		
No.	Date	Description

Project Number	13733
Rev. Number	1.0
Drawn By	MDP
Checked By	LMH
Date	NOV. 2014

Revisions			
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			



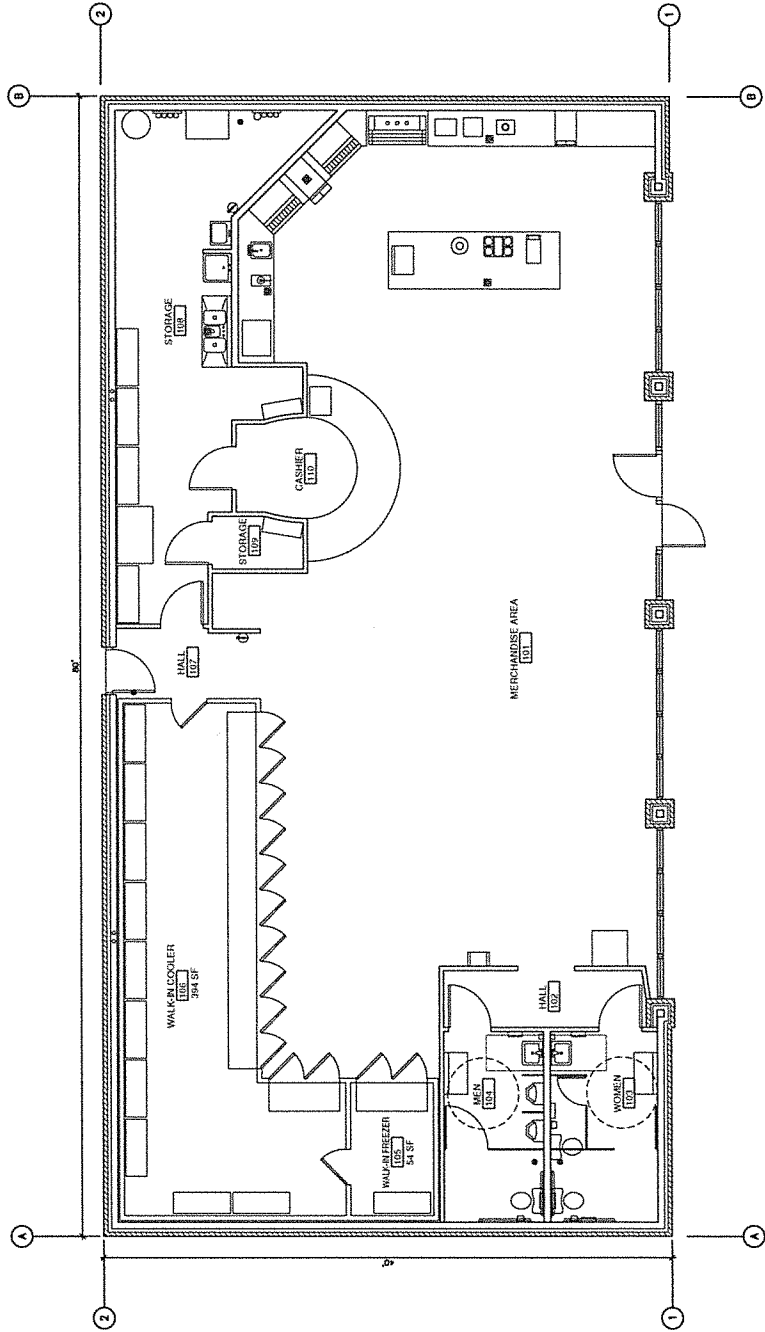
Henriksen, Inc.
526 Saint Joseph Street, Suite A
Rapid City, South Dakota 57701
Phone (605) 394-0189 Fax (605) 341-8288



Existing Floor Plan
Deadwood, South Dakota
Big D #11

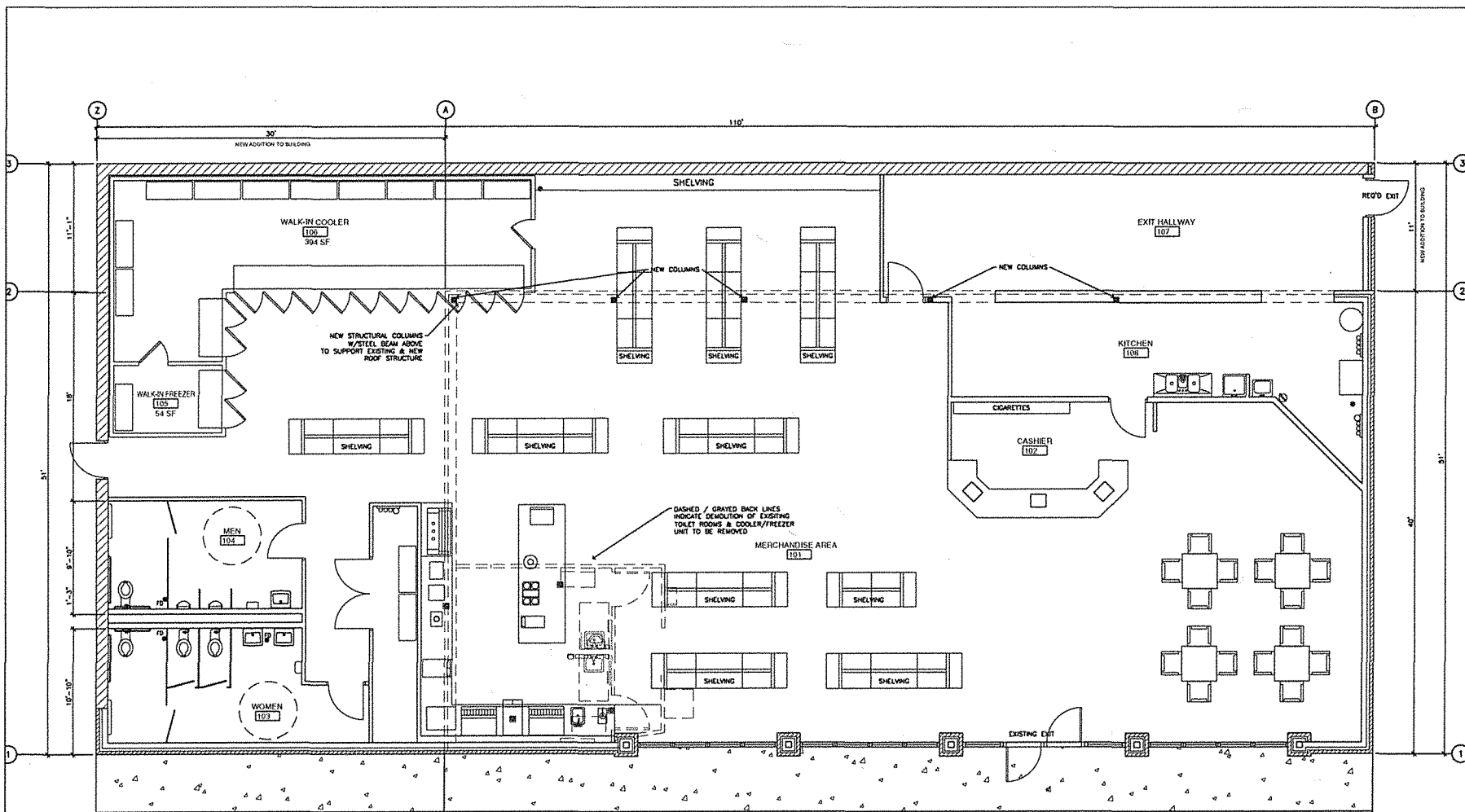


11-16-14
Project Review
Not For Construction
Drawing Number
A1.0



EXISTING FLOOR PLAN
SCALE 1/4" = 1'-0"





NEW FLOOR PLAN
SCALE 1/4" = 1'-0"



11-18-14

Project Review
Not For Construction

A1.1

Drawing Number

Revisions	
NO.	DESCRIPTION
1	ISSUED FOR PERMIT
2	ISSUED FOR CONSTRUCTION
3	ISSUED FOR CONSTRUCTION
4	ISSUED FOR CONSTRUCTION
5	ISSUED FOR CONSTRUCTION
6	ISSUED FOR CONSTRUCTION
7	ISSUED FOR CONSTRUCTION
8	ISSUED FOR CONSTRUCTION
9	ISSUED FOR CONSTRUCTION
10	ISSUED FOR CONSTRUCTION



Henriksen, Inc.
525 Saint Joseph Street, Suite A
Rapid City, South Dakota 57701
Phone (605) 394-0189 Fax (605) 341-9288



Renovated Floor Plan
Big D #11
Deadwood, South Dakota



Revisions	Rev	Desc	Date
	1	Initial Design	11-18-14
	2	Final Design	11-18-14
	3	Final Design	11-18-14
	4	Final Design	11-18-14
	5	Final Design	11-18-14
	6	Final Design	11-18-14
	7	Final Design	11-18-14
	8	Final Design	11-18-14
	9	Final Design	11-18-14
	10	Final Design	11-18-14



Henriksen, Inc.
526 Saint Joseph Street, Suite A
Rapid City, South Dakota 57701
Phone (605) 394-0189 Fax (605) 341-9288



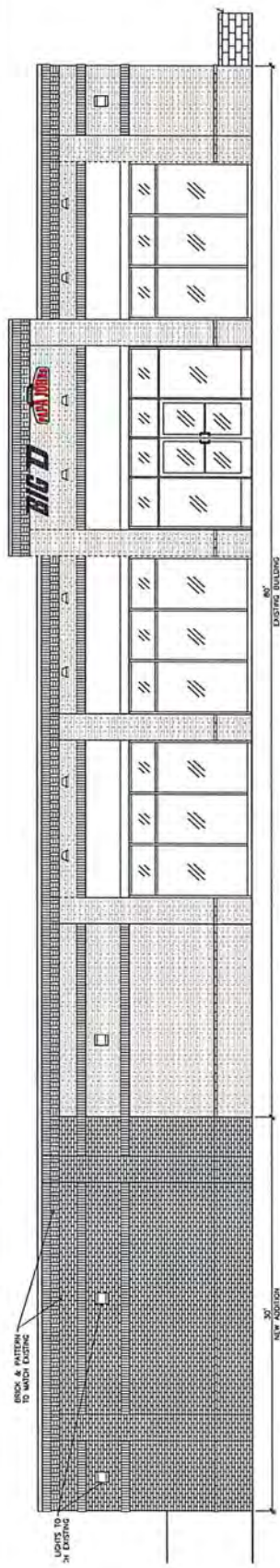
Exterior Elevations
Big D #11
Deadwood, South Dakota



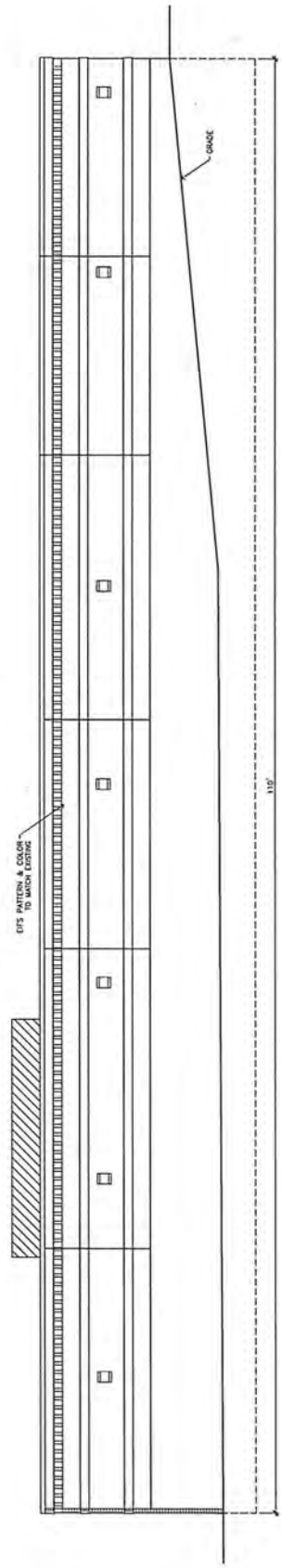
A2.0
Drawing Number

Project Review
Not For Construction

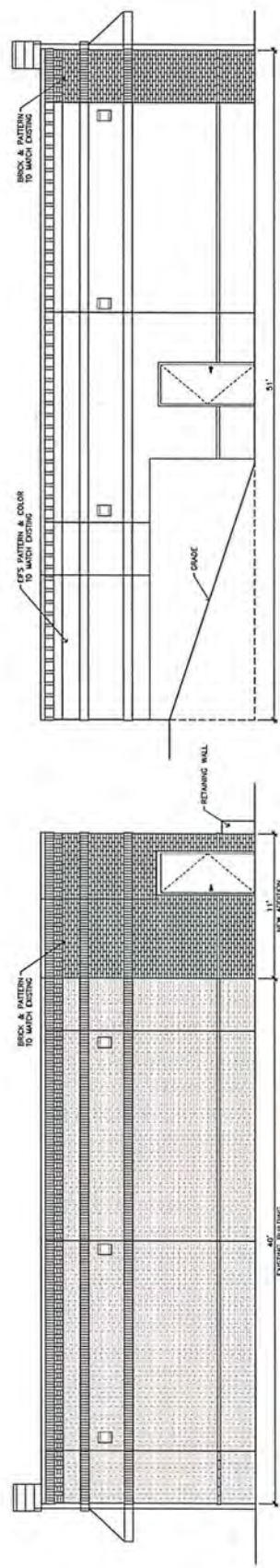
11-18-14



EAST ELEVATION
SCALE 1/4" = 1'-0"



WEST ELEVATION
SCALE 1/4" = 1'-0"



SOUTH ELEVATION
SCALE 1/4" = 1'-0"

NORTH ELEVATION
SCALE 1/4" = 1'-0"

Revisions	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61	62	63	64	65	66	67	68	69	70	71	72	73	74	75	76	77	78	79	80	81	82	83	84	85	86	87	88	89	90	91	92	93	94	95	96	97	98	99	100	101	102	103	104	105	106	107	108	109	110	111	112	113	114	115	116	117	118	119	120	121	122	123	124	125	126	127	128	129	130	131	132	133	134	135	136	137	138	139	140	141	142	143	144	145	146	147	148	149	150	151	152	153	154	155	156	157	158	159	160	161	162	163	164	165	166	167	168	169	170	171	172	173	174	175	176	177	178	179	180	181	182	183	184	185	186	187	188	189	190	191	192	193	194	195	196	197	198	199	200	201	202	203	204	205	206	207	208	209	210	211	212	213	214	215	216	217	218	219	220	221	222	223	224	225	226	227	228	229	230	231	232	233	234	235	236	237	238	239	240	241	242	243	244	245	246	247	248	249	250	251	252	253	254	255	256	257	258	259	260	261	262	263	264	265	266	267	268	269	270	271	272	273	274	275	276	277	278	279	280	281	282	283	284	285	286	287	288	289	290	291	292	293	294	295	296	297	298	299	300	301	302	303	304	305	306	307	308	309	310	311	312	313	314	315	316	317	318	319	320	321	322	323	324	325	326	327	328	329	330	331	332	333	334	335	336	337	338	339	340	341	342	343	344	345	346	347	348	349	350	351	352	353	354	355	356	357	358	359	360	361	362	363	364	365	366	367	368	369	370	371	372	373	374	375	376	377	378	379	380	381	382	383	384	385	386	387	388	389	390	391	392	393	394	395	396	397	398	399	400	401	402	403	404	405	406	407	408	409	410	411	412	413	414	415	416	417	418	419	420	421	422	423	424	425	426	427	428	429	430	431	432	433	434	435	436	437	438	439	440	441	442	443	444	445	446	447	448	449	450	451	452	453	454	455	456	457	458	459	460	461	462	463	464	465	466	467	468	469	470	471	472	473	474	475	476	477	478	479	480	481	482	483	484	485	486	487	488	489	490	491	492	493	494	495	496	497	498	499	500	501	502	503	504	505	506	507	508	509	510	511	512	513	514	515	516	517	518	519	520	521	522	523	524	525	526	527	528	529	530	531	532	533	534	535	536	537	538	539	540	541	542	543	544	545	546	547	548	549	550	551	552	553	554	555	556	557	558	559	560	561	562	563	564	565	566	567	568	569	570	571	572	573	574	575	576	577	578	579	580	581	582	583	584	585	586	587	588	589	590	591	592	593	594	595	596	597	598	599	600	601	602	603	604	605	606	607	608	609	610	611	612	613	614	615	616	617	618	619	620	621	622	623	624	625	626	627	628	629	630	631	632	633	634	635	636	637	638	639	640	641	642	643	644	645	646	647	648	649	650	651	652	653	654	655	656	657	658	659	660	661	662	663	664	665	666	667	668	669	670	671	672	673	674	675	676	677	678	679	680	681	682	683	684	685	686	687	688	689	690	691	692	693	694	695	696	697	698	699	700	701	702	703	704	705	706	707	708	709	710	711	712	713	714	715	716	717	718	719	720	721	722	723	724	725	726	727	728	729	730	731	732	733	734	735	736	737	738	739	740	741	742	743	744	745	746	747	748	749	750	751	752	753	754	755	756	757	758	759	760	761	762	763	764	765	766	767	768	769	770	771	772	773	774	775	776	777	778	779	780	781	782	783	784	785	786	787	788	789	790	791	792	793	794	795	796	797	798	799	800	801	802	803	804	805	806	807	808	809	810	811	812	813	814	815	816	817	818	819	820	821	822	823	824	825	826	827	828	829	830	831	832	833	834	835	836	837	838	839	840	841	842	843	844	845	846	847	848	849	850	851	852	853	854	855	856	857	858	859	860	861	862	863	864	865	866	867	868	869	870	871	872	873	874	875	876	877	878	879	880	881	882	883	884	885	886	887	888	889	890	891	892	893	894	895	896	897	898	899	900	901	902	903	904	905	906	907	908	909	910	911	912	913	914	915	916	917	918	919	920	921	922	923	924	925	926	927	928	929	930	931	932	933	934	935	936	937	938	939	940	941	942	943	944	945	946	947	948	949	950	951	952	953	954	955	956	957	958	959	960	961	962	963	964	965	966	967	968	969	970	971	972	973	974	975	976	977	978	979	980	981	982	983	984	985	986	987	988	989	990	991	992	993	994	995	996	997	998	999	1000	1001	1002	1003	1004	1005	1006	1007	1008	1009	1010	1011	1012	1013	1014	1015	1016	1017	1018	1019	1020	1021	1022	1023	1024	1025	1026	1027	1028	1029	1030	1031	1032	1033	1034	1035	1036	1037	1038	1039	1040	1041	1042	1043	1044	1045	1046	1047	1048	1049	1050	1051	1052	1053	1054	1055	1056	1057	1058	1059	1060	1061	1062	1063	1064	1065	1066	1067	1068	1069	1070	1071	1072	1073	1074	1075	1076	1077	1078	1079	1080	1081	1082	1083	1084	1085	1086	1087	1088	1089	1090	1091	1092	1093	1094	1095	1096	1097	1098	1099	1100	1101	1102	1103	1104	1105	1106	1107	1108	1109	1110	1111	1112	1113	1114	1115	1116	1117	1118	1119	1120	1121	1122	1123	1124	1125	1126	1127	1128	1129	1130	1131	1132	1133	1134	1135	1136	1137	1138	1139	1140	1141	1142	1143	1144	1145	1146	1147	1148	1149	1150	1151	1152	1153	1154	1155	1156	1157	1158	1159	1160	1161	1162	1163	1164	1165	1166	1167	1168	1169	1170	1171	1172	1173	1174	1175	1176	1177	1178	1179	1180	1181	1182	1183	1184	1185	1186	1187	1188	1189	1190	1191	1192	1193	1194	1195	1196	1197	1198	1199	1200	1201	1202	1203	1204	1205	1206	1207	1208	1209	1210	1211	1212	1213	1214	1215	1216	1217	1218	1219	1220	1221	1222	1223	1224	1225	1226	1227	1228	1229	1230	1231	1232	1233	1234	1235	1236	1237	1238	1239	1240	1241	1242	1243	1244	1245	1246	1247	1248	1249	1250	1251	1252	1253	1254	1255	1256	1257	1258	1259	1260	1261	1262	1263	1264	1265	1266	1267	1268	1269	1270	1271	1272	1273	1274	1275	1276	1277	1278	1279	1280	1281	1282	1283	1284	1285	1286	1287	1288	1289	1290	1291	1292	1293	1294	1295	1296	1297	1298	1299	1300	1301	1302	1303	1304	1305	1306	1307	1308	1309	1310	1311	1312	1313	1314	1315	1316	1317	1318	1319	1320	1321	1322	1323	1324	1325	1326	1327	1328	1329	1330	1331	1332	1333	1334	1335	1336	1337	1338	1339	1340	1341	1342	1343	1344	1345	1346	1347	1348	1349	1350	1351	1352	1353	1354	1355	1356	1357	1358	1359	1360	1361	1362	1363	1364	1365	1366	1367	1368	1369	1370	1371	1372	1373	1374	1375	1376	1377	1378	1379	1380	1381	1382	1383	1384	1385	1386	1387	1388	1389	1390	1391	1392	1393	1394	1395	1396	1397	1398	1399	1400	1401	1402	1403	1404	1405	1406	1407	1408	1409	1410	1411	1412	1413	1414	1415	1416	1417	1418	1419	1420	1421	1422	1423	1424	1425	1426	1427	1428	1429	1430	1431	1432	1433	1434	1435	1436	1437	1438	1439	1440	1441	1442	1443	1444	1445	1446	1447	1448	1449	1450	1451	1452	1453	1454	1455	1456	1457	1458	1459	1460	1461	1462	1463	1464	1465	1466	1467	1468	1469	1470	1471	1472	1473	1474	1475	1476	1477	1478	1479	1480	1481	1482	1483	1484	1485	1486	1487	1488	1489	1490	1491	1492	1493	1494	1495</
-----------	---	---	---	---	---	---	---	---	---	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	--------









October 2014 City Archives Monthly Report

These are the items I worked on during the month of October 2014.

RESEARCH REQUESTS

I received and answered seventeen (17) requests in October. The requests took the form of emails, walk in researchers, mail inquiries, and department head and city employee requests.

COLLECTIONS MANAGEMENT

- **Research Library:** In October, my volunteer and I continued to work on inventorying the contents of the Research Library. This included comparing the database to what was on the shelf, updating the database and writing in catalog numbers in the inside cover of the books. The re-shelving and inventory is complete, however, I need to finish the updating the database.
- **Archaeology Master Database:** As time permitted, I continued to enter the archaeology catalog records into a master database. Upon completion of this project, researchers and the city staff will have the ability to search the last twenty years of archaeological records. This database will also help identify potential objects to be used in the archaeological exhibit slated for 2016.
- **Loans 2014-03 and 2014-04:** In October, Loans 2014-03 and 2014-04 were returned to the City of Deadwood Archives. Loan 2014-03 consisted of the Poker Alice that was on exhibit at the Ft. Meade Museum in Sturgis, South Dakota. Loan 2014-04 consisted of the Wild Bill Hickok traveling exhibit that was on exhibit at the Huelett Museum in Huelett, Wyoming. The Deadwood Historic Preservation and the City of Deadwood received good publicity from these loans.
- **Donation 2014.17:** Lynn Namminga of Deadwood, South Dakota donated several objects in October. The donated objects included a Lion Coffee display box and several color photographs of 27 Forest Avenue, prior to being demolished in 2002. The donated objects were presented to the Archeology, Archives, and Acquisitions (AAA) Committee for review and approval. The Lion Coffee box will be placed in the Baggage Room at the Deadwood Information/Visitor Center this winter.

PROJECTS

- **AASLH Online Class, Project Management:** On October 10, 2014 I began a month long online course offered by the American Association for State and Local History (AASLH). Titled *Project Management for History Professionals*, this online class will provide the basics of successful project management. This online course was designed for professionals who are involved in designing exhibitions, programs, strategic planning, fundraising, special events, collections work, or the many other tasks staff at history organizations address every day.
- **2014 Baseball Traveling Exhibit:** As time permitted, I continued to work on the six (6) traveling exhibit panels focusing on the history of baseball in Deadwood Gulch. This included reviewing and photographing newspaper articles at the Deadwood Public Library and City Archives. I also received several photographs from DHI and the Journey Museum.

- **2014 Deadwood Wall of Fame:** On October 22, 2014, the Deadwood Historic Preservation Commission inducted Lars Peter Shostrom and Willis Carlton Spindler into the Deadwood Wall of Fame. Prior to the dedication, I worked with TDG Communications on editing the awards, arranged the framing of the awards, ordered the cake, and organized the reception.
- **Rotary Park Outdoor Interpretive Panels:** In October, I finally received information on the organization of the Deadwood Rotary Club from the Rotary International Archives. This information included the incorporation date, charter members, and when the Deadwood Rotary Club disbanded. All of this information will be used in the development of the outdoor interpretive panels to be placed at the Martha Bullock Park.
- **West River History Conference:** On October 17, 2014, I attended the West River Conference in Rapid City and gave a twenty presentation on the Deadwood Chinatown Archaeological Collection. Prior to the conference, I created a PowerPoint presentation for my talk.
- **Deadwood Firewise Project:** During the last week of October, I created a small interpretive display on Deadwood's Firewise program. This exhibit was on display during the Deadwood Volunteer Fire Department Chili Feed. During the month, Bob Nelson Jr. and I met with Travis Lipp from the BLM. The purpose of the meeting was to record the number of acres treated by the DOC crews and discuss future Firewise treatments within the city limits.
- **Archaeology Receiving Room Shelving:** In October, I received permission to order metal shelving for the archaeology receiving room. The new metal shelving will replace the wood shelving originally placed in the room in 2010. The receiving room is the holding area where incoming collections are examined, organized, and cataloged prior to being placed in the central storage area.

If you have any questions or would like to see what I am working on, feel free to stop in and see met at your convenience.

Mike Runge



City Archivist