

**DEADWOOD HISTORIC PRESERVATION COMMISSION**

**Wednesday, August 9, 2017 ~ 5:00 p.m.**

City Hall, 108 Sherman Street, Deadwood, South Dakota

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1. Call meeting to Order
2. Approval of HPC Meeting Minutes – July 26, 2017
3. Voucher Approval
4. Old or General Business
  - a. Main Street Initiative update
5. New Matters before the Deadwood Historic District Commission
6. New Matters before the Deadwood Historic Preservation Commission
  - a. PA H17058 – James & Linda Grothe – 25 Lincoln – Windows/Retaining Wall/Hand Rail – **Exhibit A**
7. Revolving Loan Fund & HP Programs Update
  - a. HP Program Applications – **Exhibit B**
    - i. Sylvia Trentz – 57 Lincoln Avenue – Foundation Program
    - ii. Sylvia Trentz – 57 Lincoln Avenue – Retaining Wall Program
    - iii. Jim & Linda Grothe – 25 Lincoln – Retaining Wall Program
    - iv. Michael Johnson – 8 Van Buren – Foundation Program
    - v. Michael Johnson – 8 Van Buren – Wood Windows and Doors Program
    - vi. Michael Johnson – 8 Van Buren – Siding Program
    - vii. Michael Johnson – 8 Van Buren – Elderly Resident
  - b. HP Program Extensions – **Exhibit C**
    - i. Lynn & George Milos – 872 Main – Wood Windows and Doors
    - ii. Destiny & Brady Maynard – 4 Harrison – Wood Windows and Doors
    - iii. Robert & Mary Sjomeling -- 416 Williams – Elderly Resident Program
    - iv. Ken Motzko – 51 Pleasant – Wood Windows and Doors
    - v. Bonnie Fosso – 170 Pleasant – Wood Windows and Doors Program
    - vi. Bonnie Fosso – 170 Pleasant – Siding Program
  - c. Revolving Loan Program – **Exhibit D**
    - i. Nugget Saloon – 604 & 606 Main – Loan Extension Request
    - ii. David Folger – 15 Denver – Loan Extension Request
8. Items from Citizens not on agenda (*Items considered but no action will be taken at this time.*)
9. Staff Report (*Items considered but no action will be taken at this time.*)
10. Committee Reports (*Items will be considered but no action will be taken at this time.*)
11. Other Business
12. Adjournment

*\*All Applications **MUST** arrive at the City of Deadwood Historic Preservation Office by 5:00 p.m. MST on the 1<sup>st</sup> or 3<sup>rd</sup> Wednesday of every month in order to be considered at the next Historic Preservation Commission Meeting.*

**DEADWOOD HISTORIC PRESERVATION COMMISSION**

**Wednesday, July 26, 2017 ~ 5:00 p.m.**

City Hall, 108 Sherman Street, Deadwood, South Dakota

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1. Call meeting to Order
2. Approval of HPC Meeting Minutes – July 12, 2017
3. Voucher Approval
4. Old or General Business
  - a. 2018 Historic Preservation Budget Approval – Kevin Kuchenbecker **Exhibit A**
  - b. First Baptist Church Not-For-Profit Grant Request – **Exhibit B**
  - c. Lead/Deadwood Trestle Sign Installation – **Exhibit C**
  - d. Main Street Initiative update
5. New Matters before the Deadwood Historic District Commission
  - a. COA H17056 – Shirlene Joseph – 771 Main – Replace rear doors/Foundation – **Exhibit D**
6. New Matters before the Deadwood Historic Preservation Commission
  - a. PA H17055 – Hills Partnership/NHS – 158 Williams – Foundation – **Exhibit E**
7. Revolving Loan Fund & HP Programs Update
  - a. HP Program Applications – **Exhibit F**
    - i. Dave Akrop – 98 Charles – Elderly Resident Program
    - ii. Shirlene Joseph – 771 Main – Windows and Doors Program
    - iii. Shirlene Joseph – 771 Main – Foundation Program
  - b. Revolving Loan Program – **Exhibit G**
    - i. Kris Fenton – 27 Lincoln – Retaining Wall Loan Request
    - ii. Kris Fenton – 27 Lincoln – Request to forgive Windows Loan
    - iii. Rich Turbiville – 67 Taylor – Request to forgive Loan
    - iv. Amy Gorzalka – 50 Van Buren – Retaining Wall Loan Extension Request
8. Items from Citizens not on agenda (*Items considered but no action will be taken at this time.*)
9. Staff Report (*Items considered but no action will be taken at this time.*)
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*\*All Applications **MUST** arrive at the City of Deadwood Historic Preservation Office by 5:00 p.m. MST on the 1<sup>st</sup> or 3<sup>d</sup> Wednesday of every month in order to be considered at the next Historic Preservation Commission Meeting.*



**City of Deadwood**  
**HISTORIC PRESERVATION COMMISSION**  
**Wednesday, July 26, 2017**

**Present Historic Preservation Commission:** Thomas Blair, Lyman Toews, Michael Johnson, Lynn Namminga, Ann Ochse and Beverly Posey.

**Absent:** Dale Berg

**Present City Commission:** Dave Ruth was present.

**Present Staff:** Kevin Kuchenbecker, Historic Preservation Officer, Mike Walker, of NeighborWorks-Dakota Home Services and Bonny Anfinson, Recording Secretary, were present.

**All motions passed unanimously unless otherwise stated.**

A quorum present, Chair Johnson called the Deadwood Historic Preservation Commission meeting to order Wednesday, July 26, 2017 at 5:00 p.m. in the Commission Room located in the City Hall at 108 Sherman Street in Deadwood, SD.

**Approval of July 12, 2017 HPC Minutes:**

***It was moved by Mr. Blair and seconded by Mr. Namminga to approve the HPC minutes of Wednesday, July 12, 2017.***

**Voucher Approval:**

***It was moved by Mr. Toews and seconded by Ms. Posey to approve the HP Operating Account in the amount of \$293,015.46. Aye – All. Motion carried.***

**Old or General Business:**

**2018 Historic Preservation Budget Approval – Kevin Kuchenbecker – Exhibit A**

Mr. Kuchenbecker presented the proposed budget for 2018 to the Historic Preservation Commission. This budget includes the changes made by the HP Commission during their budget meeting. Mr. Toews asked if SHPO had accepted the budget changes. Mr. Kuchenbecker stated there has been e-mail contact with them regarding the agreement increase issue. ***It was moved by Mr. Blair and seconded by Mr. Namminga to approve the 2018 Historic Preservation Commission Budget. Aye – All. Motion carried.***

**First Baptist Church Not-For-Profit Grant – Exhibit B**

Mr. Kuchenbecker stated the First Baptist Church in Deadwood is requesting a Not-For-Profit Grant to repair six stained glass windows. The Projects Committee reviewed the request and conducted a site visit and recommend approval of the request. Mr. Kuchenbecker stated if approved this will be the maximum allowed in a five year period. ***It was moved by Mr. Toews and seconded by Mr. Blair to approve the request from First Baptist Church Not-For-Profit grant request to restore six stain glass windows in the amount of \$12,780.00. Aye – All. Motion carried.***

**Lead/Deadwood Trestle Sign Installation – Exhibit C**

Mr. Kuchenbecker stated the historic trestle at the intersection of US Highways 85 and 385 has had the footings of the structure stabilized and minor structural deficiencies repaired by the City of Lead through an Outside of Deadwood Grant. With the completion of stabilization, the rehabilitation of the sign within the trestle structure can now be completed. The Cities of Lead and Deadwood have agreed to share the cost in the amount of \$16,913.50 per city. ***It was moved by Ms. Posey and seconded by Ms. Oshse to recommend to the City Commission to pay for half of the costs of production and installation of two dibond aluminum sign panels not to exceed \$20,000. Aye – All. Motion carried.***

**Main Street Initiative Update – No Exhibit**

Mr. Kuchenbecker updated the commission Main Street Initiative Committees:

- Design Committee has been working on finalizing the design of the pole banners;
- Economic Restructuring Committee met with Brian Rex, S.D.S.U. School of Architecture and toured several structures on Main Street. They are interested in utilizing third year students. Mr. Rex will be putting together a proposal to present to the committee;
- Promotions Committee is working on a Little Black Dress fundraising event, Craft Beer Fest and a Progressive Dinner;
- The Negotiating Committee will be conducting their first face to face meeting with Century Link on August 15;



- The Main Street Initiative Organization Committee met today and discussed Deadwood as a base camp and creating map for the public.
- Sales tax revenues are up but gaming revenues are down;
- Deadwood was ranked number eight as most expensive room rates in the Midwest.

#### **New Matters before the Deadwood Historic District Commission**

COA H17056 – Shirlene Joseph – 771 Main Street – Replace rear doors/Foundation Repairs – Exhibit D

Mr. Kuchenbecker stated the applicant has submitted an application for Certificate of Appropriateness for work at 771 Main Street a non-contributing structure located in the Deadwood City Planning Unit. The applicant is requesting permission to replace the doors in the rear of the structure and repair the foundation around the front stairway. In the original survey this structure is listed as non-contributing because of the year it was built. However in the 2008 survey it has been listed as contributing. ***It was moved by Mr. Namminga and seconded by Ms. Posey based upon the guidance found in DCO 17.68.050, the exterior alteration proposed is congruous with the historical, architectural, archaeological or cultural aspects of the district and move to grant a Certification of Appropriateness. Aye – All. Motion carried.***

#### **New Matters before the Deadwood Historic Preservation Commission**

PA H17055 – Hills Partnership/NHS – 158 Williams -- Foundation – Exhibit E

Mr. Kuchenbecker stated the applicant has submitted an application for Project Approval for work at 158 Williams Street a contributing structure located in the Highland Park Planning Unit in the City of Deadwood. The applicant is requesting permission to repair the foundation and replace/repair storm windows. ***It was moved by Ms. Ochse and seconded by Ms. Posey based upon all the evidence presented, this project does not encroach upon, damage, or destroy any historic property included in the national register of historic places or the state register of historic places, and therefore move to grant a project approval. Aye – All. Motion carried.***

#### **Revolving Loan Fund and Historic Preservation Programs:**

HP Program Applications – Exhibit F

Dave Akrop – 98 Charles – Elderly Resident Program

Shirlene Joseph – 771 Main – Windows and Doors Program

Shirlene Joseph – 771 Main – Foundation Program

***It was moved by Mr. Namminga and seconded by Ms. Posey to approve the HP Program applications, as presented. Aye – All. Motion carried.***

#### **Revolving Loan Program/Disbursements**

Revolving Loan Program – Exhibit G

Kris Fenton – 27 Lincoln – Retaining Wall Loan Request

Kris Fenton – 27 Lincoln – Request to forgive Windows Loan

Rich Turbiville – 67 Taylor – Request to forgive Loan

Amy Gorzalka – 50 Van Buren – Retaining Wall Loan Extension Request

***It was moved by Mr. Toews and seconded by Mr. Blair to approve the Revolving Loan Program Application, as presented. Aye – All. Motion carried.***

Revolving Loan Program Disbursements

***It was moved by Ms. Posey and seconded by Mr. Toews to approve HP Grant Fund disbursements in the amount of \$53,791.56, based on information as presented by Mr. Walker, of NeighborWorks-Dakota Home Services. Ms. Ochse abstained. Aye - All. Motion carried.***

***It was moved by Mr. Toews and seconded by Ms. Ochse to approve HP Revolving Loan Fund disbursements in the amount of \$4,848.23, based on information presented by Mr. Walker, of NeighborWorks-Dakota Home Services. Mr. Johnson abstained. Mr. Blair poled the commission. Aye - All. Motion carried.***

The delinquency report was presented by Mr. Walker.

#### **Items from Citizens not on Agenda**

**Staff Report:** (items will be considered but no action will be taken at this time.)

Mr. Kuchenbecker reported on the following items:

- The City has received permission from the courts to inspect the vacant house owned by Kenneth Ortiz at 824 Main Street. Mr. Kuchenbecker will be working on the report to determine the house's condition and provide for proper review according to the ordinances;
- Mr. Kuchenbecker is now doing the grant inspections as the Deputy Building Inspector;
- The Administrative Assistant position is being advertised in house then open to the public. We will be creating a Program Coordinator position to manage the grant programs with Bonny Anfinson taking this position;
- Work is progressing on 48 Taylor and 26 Burnham Residential Rehabilitation Programs;
- The retaining wall project at 53 Taylor is moving along with concrete poured this week;
- The bid opening for the 53 Lincoln retaining wall is set for August 4;
- A Chinese lock has been identified within the Recreation Center Archeological collection;
- The first performance of the Days of 76 Rodeo starts tonight. There are 800 plus participants registered this year. Native American Dancers will be performing at 6:00 p.m. Friday and Saturday at the football fields.

**Committee Reports:**

No additional information provided.

**Adjournment:**

The Historic Preservation Commission Meeting adjourned at 5.36 p.m.

ATTEST:

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Chairman, Historic Preservation Commission  
*Bonny Anfinson, Historic Preservation Office/Recording Secretary*





## MEMORANDUM

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**Date:** August 4, 2017  
**To:** Deadwood Historic Preservation Commission  
**From:** Kevin Kuchenbecker, Historic Preservation Officer  
**Re:** Historic Preservation Program Grant Extensions

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The following Historic Preservation Program applicants are requesting extensions of their Grants. Staff's recommendation follows for each of the extension requests.

- Lynn & George Milos ..... 872 Main ..... Wood Windows & Doors Program  
*The grant expires on 08/01/17. The applicant is replacing the front door. The contractor has ordered the door and will begin the project when the door arrives. The project and work will not be completed before the grant expires. The applicant is requesting a three month extension. This is the second extension of this grant. Staff recommends extending the grant for an additional three months which will expire 02/01/18.*
- Destiny & Brady Maynard..... 4 Harrison .....Wood Windows and Doors Program  
*The grants expire on 08/18/17. There is one door that needs repaired and the project is complete. Staff recommends extending the grant for three months which will expire 02/18/18.*
- Robert Sjomeling..... 416 Williams.....Elderly Resident Program  
*The grant expires on 08/04/17. Staff recommends extending the grant for six months which will expire \*\*\*\*01/05/18.*
- Ken Motzko..... 51 Pleasant .....Wood Windows and Doors Program  
*The grant expires on 08/13/17. The applicant is having difficulty securing a contractor for the project. Staff recommends extending the grant for six months which will expire 02/13/18.*
- Bonnie Fosso..... 170 Pleasant .....Siding/Wood Windows and Doors Program  
*The grants expire on 08/11/17. Staff recommends extending the grant for three months which will expire 02/18/18.*

# EXHIBIT A

Date: 8/02/2017

Case No. H17058  
Address: 25 Lincoln

## Staff Report

The applicant has submitted an application for Project Approval for work at 25 Lincoln, a contributing structure located in Ingleside Planning Unit in the City of Deadwood.

Applicant: James & Linda Grothe  
Owner: James & Linda Grothe  
Constructed: c 1898

## CRITERIA FOR THE ISSUANCE OF A PROJECT APPROVAL

The Historic Preservation Commission shall use the following criteria in granting or denying the Project Approval:

### General Factors:

**1. Historic significance of the resource:** The building is a contributing resource in the Deadwood National Historic Landmark District. This is an early Deadwood house which was remodeled during the pre-World War II years; consequently, it has historic associations with both Deadwood's nineteenth-century mining boom and the region's mining revival of the late 1920s and 1930s. This house displays architectural elements which were popular during the latter period. In Deadwood – as elsewhere in the United States – residential remodels commonly borrowed from the then popular Craftsman Style. Other remodels copy traditional forms seen in the "Picturesque Revival" styles.

**2. Architectural design of the resource and proposed alterations:** The applicant is requesting permission to replace rotten basement windows with vinyl single hung; tuck and point 30' retaining wall using existing rock; install 1 ¼ galvanized pipe hand rail at porch steps.

**Attachments:** No

**Plans:** No

**Photos:** Yes

### Staff Opinion:

The proposed work and changes do not encroach upon, damage or destroy a historic resource or have an adverse effect on the character of the building or the historic character of the State and National Register Historic Districts or the Deadwood National Historic Landmark District.





**Motions available for commission action:**

**A:** If you, as a commissioner, have determined the Project **DOES NOT** Encroach Upon, Damage or Destroy a historic property then:

Based upon all the evidence presented, I find that this project **DOES NOT** encroach upon, damage, or destroy any historic property included in the national register of historic places or the state register of historic places, and therefore move to grant a project approval.

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**If you, as a commissioner, have determined the Project will Encroach Upon, Damage or Destroy a historic property then:**

**B: First Motion:**

Based upon all the evidence presented, I move to make a finding that this project **DOES** encroach upon, damage, or destroy any historic property included in the national register of historic places or the state register of historic places. [If this, move on to 2nd Motion and choose an option.]

**C: Second Motion:**

Option 1: Based upon the guidance in the U.S. Department of the Interior standards for historic preservation, restoration, and rehabilitation projects adopted by rules promulgated pursuant to SDCL 1-19A & 1-19B, *et seq*, I find that the project is **NOT ADVERSE** to Deadwood and move to **APPROVE** the project as presented.

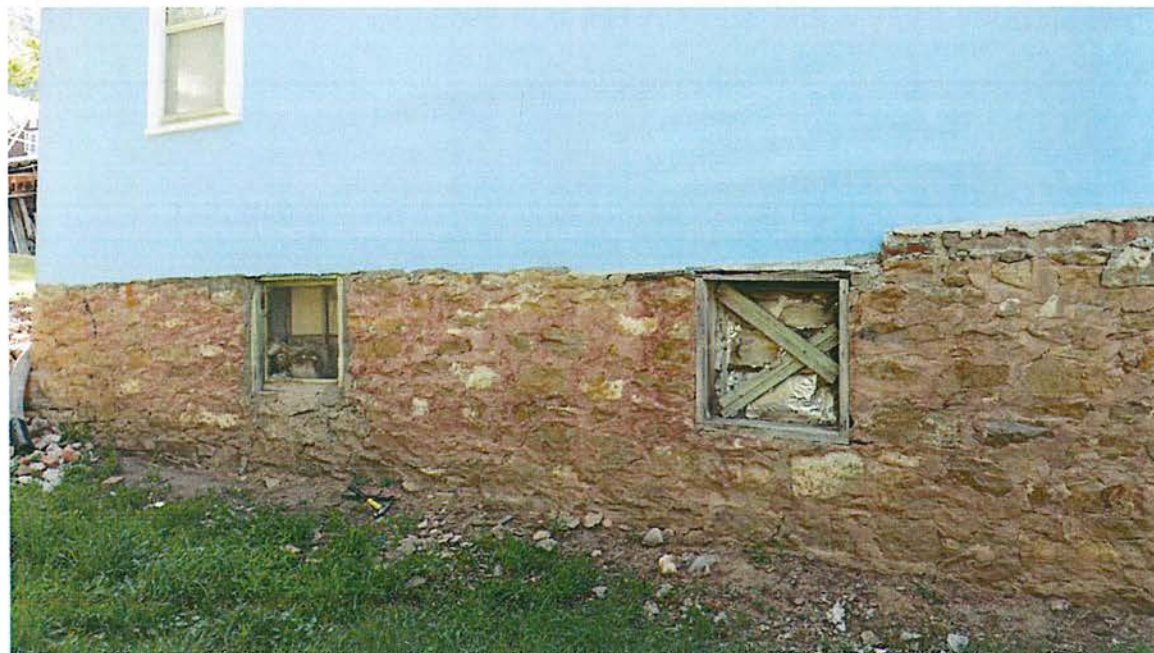
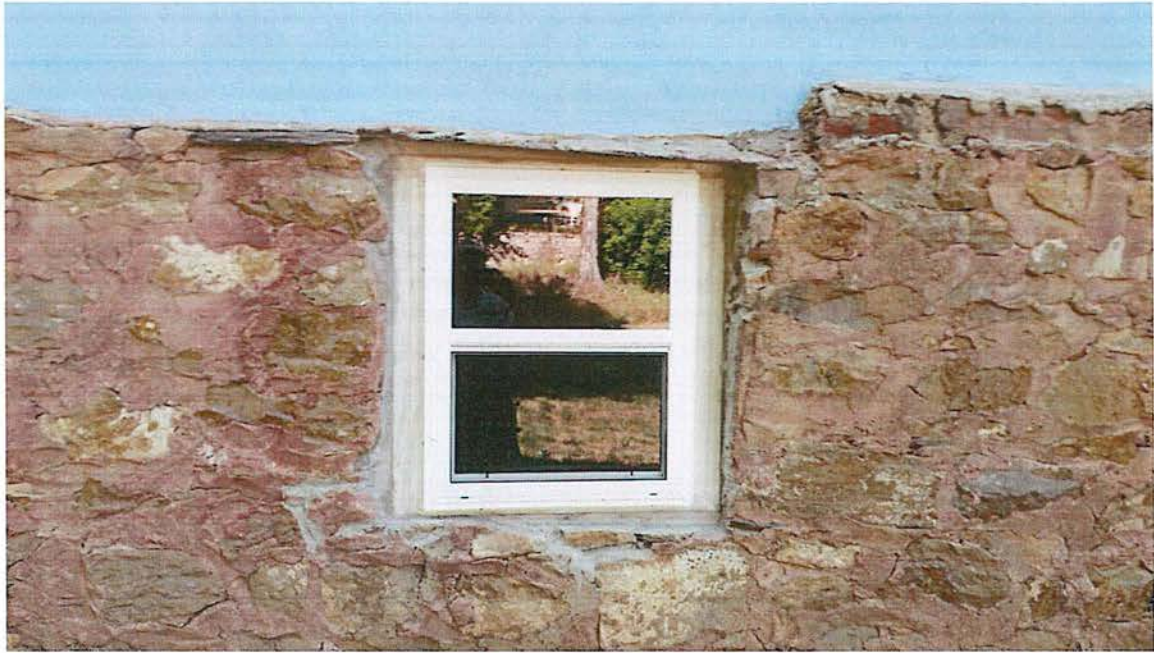
OR

Option 2: Based upon the guidance in the U.S. Department of the Interior standards for historic preservation, restoration, and rehabilitation projects adopted by rules promulgated pursuant to SDCL 1-19A & 1-19B, *et seq*, I find that the project is **ADVERSE** to Deadwood and move to **DENY** the project as presented.

OR

Option 3: Based upon the guidance in the U.S. Department of the Interior standards for historic preservation, restoration, and rehabilitation projects adopted by rules promulgated pursuant to SDCL 1-19A & 1-19B, *et seq*, I find that the project is **ADVERSE** to Deadwood, but the applicant has explored **ALL REASONABLE AND PRUDENT ALTERNATIVES**, and so I move to **APPROVE** the project as presented.











OFFICE OF  
PLANNING, ZONING AND  
HISTORIC PRESERVATION  
108 Sherman Street  
Telephone (605) 578-2082  
Fax (605) 578-2084



FOR OFFICE USE ONLY	
Case No.	H17058
<input checked="" type="checkbox"/> Project Approval	
<input type="checkbox"/> Certificate of Appropriateness	
Date Received	8/2/17
Date of Hearing	8/9/17

## City of Deadwood Application for Project Approval OR Certificate of Appropriateness

The Deadwood Historic Preservation Commission reviews all applications. Approval is issued for proposed work in keeping with City of Deadwood Ordinances & Guidelines, South Dakota State Administrative Rules and the Secretary of the Interior's Standards for Rehabilitation.

This application must be typed or printed in ink and submitted to:

City of Deadwood  
Deadwood Historic Preservation Office  
108 Sherman Street  
Deadwood, SD 57732

FOR INFORMATION REGARDING THIS FORM, CALL 605-578-2082

### PROPERTY INFORMATION

Property Address: 23+25 LINCOLN

Historic Name of Property (if known):

### APPLICANT INFORMATION

Applicant is: ☒ owner ☐ contractor ☐ architect ☐ consultant ☐ other \_\_\_\_\_

Owner's Name: JAMES + LINDA GROTHE

Address: 2750 71<sup>ST</sup> AVE NE

City: BISMARCK State: ND Zip: 58503

Telephone: 701-226-9475 Fax: \_\_\_\_\_

E-mail: grothejl@bis.midco.net

Architect's Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

Contractor's Name: SELF / COMPETITIVE MASONRY

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

Agent's Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

### TYPE OF IMPROVEMENT

☒ Alteration (change to exterior)

☐ New Construction

☐ General Maintenance

☐ Other \_\_\_\_\_

☐ New Building

☐ Re-Roofing

☐ Siding

☐ Awning

☐ Addition

☐ Wood Repair

☒ Windows

☐ Sign

☐ Accessory Structure

☐ Exterior Painting

☐ Fencing

ACTIVITY: (CHECK AS APPLICABLE)			
Project Start Date: <u>August 2017</u>		Project Completion Date (anticipated): <u>SEPT 2017</u>	
<input type="checkbox"/> ALTERATION	<input checked="" type="checkbox"/> Front	<input type="checkbox"/> Side(s)	<input checked="" type="checkbox"/> Rear
<input type="checkbox"/> ADDITION	<input type="checkbox"/> Front	<input type="checkbox"/> Side(s)	<input type="checkbox"/> Rear
<input type="checkbox"/> NEW CONSTRUCTION	<input type="checkbox"/> Residential <input type="checkbox"/> Other _____		
<input type="checkbox"/> ROOF	<input type="checkbox"/> New	<input type="checkbox"/> Re-roofing	
	<input type="checkbox"/> Front	<input type="checkbox"/> Side(s)	<input type="checkbox"/> Rear
<input type="checkbox"/> GARAGE	<input type="checkbox"/> New	<input type="checkbox"/> Rehabilitation	
	<input type="checkbox"/> Front	<input type="checkbox"/> Side(s)	<input type="checkbox"/> Rear
<input type="checkbox"/> FENCE/GATE	<input type="checkbox"/> New	<input type="checkbox"/> Replacement	
	<input type="checkbox"/> Front	<input type="checkbox"/> Side(s)	<input type="checkbox"/> Rear
Material _____ Style/type _____ Dimensions _____			
<input checked="" type="checkbox"/> WINDOWS	<input type="checkbox"/> STORM WINDOWS	<input type="checkbox"/> DOORS	<input type="checkbox"/> STORM DOORS
	<input type="checkbox"/> Restoration	<input type="checkbox"/> Replacement	<input type="checkbox"/> New
	<input type="checkbox"/> Front	<input type="checkbox"/> Side(s)	<input checked="" type="checkbox"/> Rear <u>BASEMENT</u>
Material <u>VINYL</u> Style/type <u>SINGLE HUNG</u>			
<input type="checkbox"/> SIGN/AWNING	<input type="checkbox"/> New	<input type="checkbox"/> Restoration <input type="checkbox"/> Replacement	
Material _____ Style/type _____ Dimensions _____			
<input type="checkbox"/> OTHER – Describe in detail below or use attachments			

### DESCRIPTION OF ACTIVITY

Describe, as specifically as possible, the above activity (use attachments if necessary including type of materials to be used) and submit as applicable. Descriptive materials such as photos and drawings are necessary to illustrate the work and to help the commissioners and staff evaluate the proposed changes. A request for approval of a window replacement, for example, should be accompanied by measurements of the existing window, a picture of the existing window, and a picture or catalogue sheet with manufacturer information for the new window. Similar information should be supplied for each element of the proposed work along with general drawings and/or photographs as appropriate.

Failure to supply adequate documentation could result in delays in processing and denial of the request.

REPLACE ROTTEN BASEMENT WINDOWS W/VINYL SINGLE HUNG  
REPAIR RETAINING WALL - TUCK+POINT ENTIRE 30' USING  
EXISTING ROCK.  
INSTALL 1 1/4 GALVANIZED PIPE HAND RAIL AT PORCH STEPS

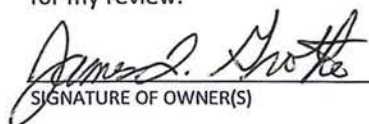


## SIGNATURES

I HEREBY CERTIFY I understand this application will not be accepted and processed until all the requested information has been supplied. I realize drawings and measurements must be exact and if errors result in a violation of the Commission's approval, then appropriate changes will have to be made. I also understand this application may require a site visit / additional research by staff and a PUBLIC HEARING by the DEADWOOD HISTORIC PRESERVATION COMMISSION.

I understand this application is for a Certificate of Appropriateness or Project Approval only and that a building permit is required for any uses associated with this location prior to any constructions, alterations, etc. All statements are true to the best of my knowledge and belief.

I understand approval is issued for proposed work in keeping with City of Deadwood Ordinances, South Dakota State Administrative Rules and the Secretary of the Interior's Standards for Rehabilitation and copies are available for my review.

 2 AUG 17  
SIGNATURE OF OWNER(S) DATE

\_\_\_\_\_  
SIGNATURE OF AGENT(S) DATE

\_\_\_\_\_  
SIGNATURE OF OWNER(S) DATE

\_\_\_\_\_  
SIGNATURE OF AGENT(S) DATE

\_\_\_\_\_  
SIGNATURE OF OWNER(S) DATE

\_\_\_\_\_  
SIGNATURE OF AGENT(S) DATE

## APPLICATION DEADLINE

This form and all supporting documentation **MUST** arrive by 5:00 p.m. on the 1<sup>st</sup> or 3<sup>rd</sup> Wednesday of every month to be considered at the next Historic Preservation Commission Meeting. The meeting schedule and filing deadlines are on file with the Historic Preservation Office. Any information not provided to staff in advance of the meeting will not be considered by the Commission during their deliberation. Please call if you have any questions and staff will assist you.

Please use the attached criteria checklist as a guide to completing the application. Incomplete applications cannot be reviewed and will be returned to you for more information. All submitted materials will be retained by the Historic Preservation Office. Do not submit your only copy of any piece of documentation.

The City of Deadwood Historic Preservation Office has numerous resources available for your assistance upon request.

## MEMORANDUM

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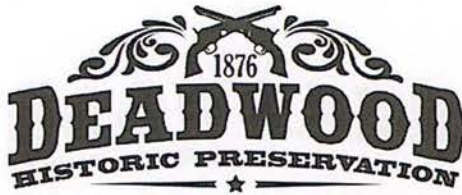
**Date:** August 4, 2017  
**To:** Deadwood Historic Preservation Commission  
**From:** Kevin Kuchenbecker, Historic Preservation Officer  
**Re:** Historic Preservation Program Applications

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The following Historic Preservation Program application was received by this office. Staff's recommendation follows the program request.

- Sylvia Trentz – 57 Lincoln – Foundation Program  
*Staff has determined the project meets the criteria for the Foundation Program. Staff will coordinate with the applicant during the proposed project.*
- Sylvia Trentz – 57 Lincoln – Retaining Wall Program  
*Staff has determined the project meets the criteria for the Retaining Wall Program. Staff will coordinate with the engineer during the project to determine an opinion of probable costs which will assist this office in determining if this project will be a 2018 or 2019 Retaining Wall Project.*
- Jim & Linda Grothe – 25 Lincoln – Retaining Wall Program  
*Staff has determined the project meets the criteria for the Retaining Wall Program. Staff will coordinate with the applicant during the proposed project. Staff will coordinate with the engineer during the project to determine an opinion of probable costs which will assist this office in determining if this project will be a 2018 or 2019 Retaining Wall Project.*
- Michael Johnson – 8 Van Buren – Elderly Resident Program  
*Staff has determined the applicant as well as the project meets the criteria for the Elderly Resident Program and will coordinate with the applicant and contractor during the proposed project.*
- Michael Johnson – 8 Van Buren – Wood Windows and Doors Program  
*Staff has determined the project meets the criteria for the Wood Windows and Doors Program. Staff will coordinate with the applicant during the proposed project.*
- Michael Johnson – 8 Van Buren – Siding Program  
*Staff has determined the project meets the criteria for the Siding Program. Staff will coordinate with the applicant during the proposed project.*
- Michael Johnson – 8 Van Buren – Foundation Program  
*Staff has determined the project meets the criteria for the Foundation Program. Staff will coordinate with the applicant during the proposed project.*





# Foundation Program Application

Please read the attached Policy Guidelines and provide the requested information.

1. Address of Property:

57 Lincoln Ave.

3. Owner of property – (if different from applicant):

2. Applicant's name & mailing address:

Sylvia Trentz  
57 Lincoln Ave.  
Deadwood, SD

Telephone: ( ) -

E-mail Sjtrentz@gmail.com

Telephone: (605) 641-8742

E-mail

For Office Use Only:

☐ Owner Occupied

☐ Non-owner Occupied

Verified through the Lawrence County Office of Equalization

Date: \_\_/\_\_/\_\_ Initials: \_\_\_\_

4. Complete a City of Deadwood Application for Project Approval OR Certificate of Appropriateness and attach it to this document.

5. Certification

I certify all information contained in this application and all information furnished in support of this application is given for the purpose of obtaining financial assistance in the form of a grant or a loan as true and complete to the best of my knowledge and belief. I acknowledge I have read the policy guidelines for the loan or grant included with and for this application and agree to all of the terms and conditions contained in the policy guidelines. I agree any contractors which I hire for this project will hold contractors licenses with the City of Deadwood and will require they also agree to and abide by the terms and conditions of the policy guidelines.

I acknowledge the Deadwood Historic Preservation Commission is merely granting or loaning funds in connection with the work or project and neither the Historic Preservation Commission nor the City of Deadwood is or will be responsible for satisfactory performance of the work or payment for the same beyond the grant or loan approval by the Historic Preservation Commission. I acknowledge I am solely responsible for selecting any contractors hired in connection with the project and in requiring satisfactory performance by such contractor. I agree to indemnify and hold harmless the Deadwood Historic Preservation Commission and the City of Deadwood against losses, costs, damages, expenses and liabilities of any nature directly or indirectly resulting from or arising out of or relating to the Deadwood Historic Preservation Commission's acceptance, consideration, approval, or disapproval of this application and the issuance or non-issuance or a grant or loan.

Applicant's signature: Sylvia Trentz

Date submitted: 07/24/2017

Owner's signature: Sylvia Trentz

Date submitted: 07/24/2017

Please return the completed application along with the Project Approval OR Certificate of Appropriateness to:

City of Deadwood  
Planning, Zoning & Historic Preservation  
108 Sherman Street  
Deadwood, SD 57732  
605-578-2082



## Retaining Wall - Residential Application

Please read the attached Policy Guidelines and provide the requested information.

1. Address of Property:

57 Lincoln Ave.

2. Applicant's name & mailing address:

Sylvia Trentz  
57 Lincoln Ave.  
Deadwood, SD

Telephone: (605) 641-8742

E-mail sjtrentz@gmail.com

3. Owner of property - (if different from applicant):

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Telephone: (\_\_\_\_) \_\_\_\_-\_\_\_\_

E-mail \_\_\_\_\_

**For Office Use Only:**

☒ Owner Occupied  
☐ Non-owner Occupied  
 Verified through the Lawrence County Office of Equalization  
 Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ Initials: \_\_\_\_

4. Certification

I certify all information contained in this application and all information furnished in support of this application is given for the purpose of obtaining financial assistance in the form of a grant or a loan as true and complete to the best of my knowledge and belief. I acknowledge have read the policy guidelines for the loan or grant included with and for this application and agree to all of the terms and conditions contained in the policy guidelines. I agree any contractors which I hire for this project will hold contractors licenses with the City of Deadwood and will require they also agree to and abide by the terms and conditions of the policy guidelines.

I acknowledge the Deadwood Historic Preservation Commission is merely granting or loaning funds in connection with the work or project and neither the Historic Preservation Commission nor the City of Deadwood is or will be responsible for satisfactory performance of the work or payment for the same beyond the grant or loan approval by the Historic Preservation Commission. I acknowledge I am solely responsible for selecting any contractors hired in connection with the project and in requiring satisfactory performance by such contractor. I agree to indemnify and hold harmless the Deadwood Historic Preservation Commission and the City of Deadwood against losses, costs, damages, expenses and liabilities of any nature directly or indirectly resulting from or arising out of or relating to the Deadwood Historic Preservation Commission's acceptance, consideration, approval, or disapproval of this application and the issuance or non-issuance or a grant or loan.

Applicant's signature: Sylvia Trentz

Date submitted: 07/24/2017

Owner's signature: Sylvia Trentz

Date submitted: 07/24/2017

Please return the completed application to:

City of Deadwood  
 Planning, Zoning & Historic Preservation  
 108 Sherman Street  
 Deadwood, SD 57732  
 605-578-2082





# Residential Revolving Loan Fund Application

Please read the attached Policy Guidelines, Administrative Procedures and provide the requested information.

1. Address of Property:

57 Lincoln Ave.

3. Applying for: ☒ Life Safety or ☐ Historic Preservation

Requested Loan Amount:

\$ \_\_\_\_\_

2. Applicant's name & mailing address:

Sylvia Trentz  
57 Lincoln Ave.  
Deadwood, SD 57732

Estimated Total Cost for Entire Project:

\$ \_\_\_\_\_

Telephone: (605) 641-8742

E-mail sjtrentz@gmail.com

## For Office Use Only:

☒ Owner Occupied

☐ Non-owner Occupied

Verified through the Lawrence County Office of Equalization

Date:   /  /  

Initials:   

Assessed Valuation \$ \_\_\_\_\_

4. Complete a City of Deadwood Application for Project Approval OR Certificate of Appropriateness and attach it to this document if exterior work is to be performed.

5. Certification

I certify all information contained in this application and all information furnished in support of this application is given for the purpose of obtaining financial assistance in the form of a grant or a loan as true and complete to the best of my knowledge and belief. I acknowledge I have read the policy guidelines for the loan or grant included with and for this application and agree to all of the terms and conditions contained in the policy guidelines. I agree any contractors which I hire for this project will hold contractors licenses with the City of Deadwood and will require they also agree to and abide by the terms and conditions of the policy guidelines.

I acknowledge the Deadwood Historic Preservation Commission is merely granting or loaning funds in connection with the work or project and neither the Historic Preservation Commission nor the City of Deadwood is or will be responsible for satisfactory performance of the work or payment for the same beyond the grant or loan approval by the Historic Preservation Commission. I acknowledge I am solely responsible for selecting any contractors hired in connection with the project and in requiring satisfactory performance by such contractor. I agree to indemnify and hold harmless the Deadwood Historic Preservation Commission and the City of Deadwood against losses, costs, damages, expenses and liabilities of any nature directly or indirectly resulting from or arising out of or relating to the Deadwood Historic Preservation Commission's acceptance, consideration, approval, or disapproval of this application and the issuance or non-issuance or a grant or loan.

Applicant's signature: Sylvia Trentz

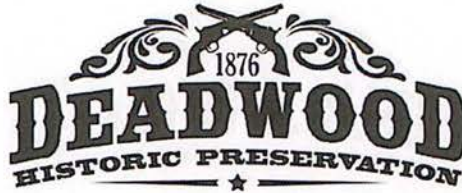
Date submitted: 07/24/2017

Owner's signature: Sylvia Trentz

Date submitted: 07/24/2017

Please return the completed application to:

NeighborWorks – Dakota Home Services  
108 Sherman Street  
Deadwood, SD 57732 605-578-1401



## Retaining Wall - Residential Application

Please read the attached Policy Guidelines and provide the requested information.

1. Address of Property:

23 + 25 LINCOLN AVE

2. Applicant's name & mailing address:

JIM + LINDA GROTHE

2750 71<sup>ST</sup> AVE NE

BISMARCK, ND

Telephone: (701) 226-9475

E-mail grothe.jl@bis.midco.net

3. Owner of property – (if different from applicant):

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Telephone: (\_\_\_\_) \_\_\_\_ - \_\_\_\_

E-mail \_\_\_\_\_

**For Office Use Only:**

☐ Owner Occupied

☐ Non-owner Occupied

Verified through the Lawrence County Office of Equalization

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Initials: \_\_\_\_\_

4. Certification

I certify all information contained in this application and all information furnished in support of this application is given for the purpose of obtaining financial assistance in the form of a grant or a loan as true and complete to the best of my knowledge and belief. I acknowledge have read the policy guidelines for the loan or grant included with and for this application and agree to all of the terms and conditions contained in the policy guidelines. I agree any contractors which I hire for this project will hold contractors licenses with the City of Deadwood and will require they also agree to and abide by the terms and conditions of the policy guidelines.

I acknowledge the Deadwood Historic Preservation Commission is merely granting or loaning funds in connection with the work or project and neither the Historic Preservation Commission nor the City of Deadwood is or will be responsible for satisfactory performance of the work or payment for the same beyond the grant or loan approval by the Historic Preservation Commission. I acknowledge I am solely responsible for selecting any contractors hired in connection with the project and in requiring satisfactory performance by such contractor. I agree to indemnify and hold harmless the Deadwood Historic Preservation Commission and the City of Deadwood against losses, costs, damages, expenses and liabilities of any nature directly or indirectly resulting from or arising out of or relating to the Deadwood Historic Preservation Commission's acceptance, consideration, approval, or disapproval of this application and the issuance or non-issuance or a grant or loan.

Applicant's signature: James Z. Grothe

Date submitted: 2 AUG 2017

Owner's signature: \_\_\_\_\_

Date submitted: \_\_\_\_/\_\_\_\_/\_\_\_\_

Please return the completed application to:

City of Deadwood  
Planning, Zoning & Historic Preservation  
108 Sherman Street  
Deadwood, SD 57732  
605-578-2082

Adopted 05/27/15





## Elderly Residents Program Application

Please read the attached Policy Guidelines and provide the requested information.

1. Address of Property:

8 VAN BUREN

3. Requested Grant Amount:

\$10,000.00

2. Applicant/Owner name & mailing address:

MICHAEL JOHNSON

Estimated Total Cost for Entire Project:

\$

PO BOX 434

DEADWOOD, SD 57732

Telephone: (605) 920-8818

What year were you born? 1948

E-mail mrjohns@rrv.net

### For Office Use Only:

☒ Owner Occupied

Verified through the Lawrence County Office of Equalization

Date: 8/4/17 Initials: BA

Assessed Valuation \$157,100

4. Complete a City of Deadwood Application for Project Approval OR Certificate of Appropriateness for work to be completed and attach it to this document.

5. Certification

I certify all information contained in this application and all information furnished in support of this application is given for the purpose of obtaining financial assistance in the form of a grant - as true and complete to the best of my knowledge and belief. I acknowledge I have read the policy guidelines for the - grant included with and for this application and agree to all of the terms and conditions contained in the policy guidelines. I agree any contractors which I hire for this project will hold contractors licenses with the City of Deadwood and will require they also agree to and abide by the terms and conditions of the policy guidelines.

I acknowledge the Deadwood Historic Preservation Commission is merely granting funds in connection with the work or project and neither the Historic Preservation Commission nor the City of Deadwood is or will be responsible for satisfactory performance of the work or payment for the same beyond the grant - approval by the Historic Preservation Commission. I acknowledge I am solely responsible for selecting any contractors hired in connection with the project and in requiring satisfactory performance by such contractor. I agree to indemnify and hold harmless the Deadwood Historic Preservation Commission and the City of Deadwood against losses, costs, damages, expenses and liabilities of any nature directly or indirectly resulting from or arising out of or relating to the Deadwood Historic Preservation Commission's acceptance, consideration, approval, or disapproval of this application and the issuance or non-issuance of a grant -.

Applicant's signature: Michael Johnson

Date submitted: 8/4/17

Owner's signature: Michael Johnson

Date submitted: 8/4/17

Please return the completed application along with the Project Approval OR Certificate of Appropriateness to:

City of Deadwood  
Planning, Zoning & Historic Preservation  
108 Sherman Street  
Deadwood, SD 57732  
605-578-2082



## Wood Windows and Doors Application

Please read the attached Policy Guidelines, Administrative Procedures and provide the requested information.

1. Address of Property:

8 VAN BUREN

2. Applicant/Owner name & mailing address:

MICHAEL JOHNSON

PO BOX 434

DEADWOOD, SD  
57732

Telephone: (605) 920-8818

E-mail mrjohns@RRV.net

3. Applying for: ☒ Grant or ☐ Loan

Requested Grant or Loan Amount:

\$ 20,000.00

Estimated Total Cost for Entire Project:

\$

### For Office Use Only:

☒ Owner Occupied

☐ Non-owner Occupied

Verified through the Lawrence County Office of Equalization

Date: 8/4/17

Initials: MP

Assessed Valuation \$ 157,100

4. Complete a City of Deadwood Application for Project Approval OR Certificate of Appropriateness and attach it to this document.

I certify all information contained in this application and all information furnished in support of this application is given for the purpose of obtaining financial assistance in the form of a grant or a loan as true and complete to the best of my knowledge and belief. I acknowledge I have read the policy guidelines for the loan or grant included with and for this application and agree to all of the terms and conditions contained in the policy guidelines. I agree any contractors which I hire for this project will hold contractors licenses with the City of Deadwood and will require they also agree to and abide by the terms and conditions of the policy guidelines.

I acknowledge the Deadwood Historic Preservation Commission is merely granting or loaning funds in connection with the work or project and neither the Historic Preservation Commission nor the City of Deadwood is or will be responsible for satisfactory performance of the work or payment for the same beyond the grant or loan approval by the Historic Preservation Commission. I acknowledge I am solely responsible for selecting any contractors hired in connection with the project and in requiring satisfactory performance by such contractor. I agree to indemnify and hold harmless the Deadwood Historic Preservation Commission and the City of Deadwood against losses, costs, damages, expenses and liabilities of any nature directly or indirectly resulting from or arising out of or relating to the Deadwood Historic Preservation Commission's acceptance, consideration, approval, or disapproval of this application and the issuance or non-issuance or a grant or loan.

Applicant's signature: Michael Johnson

Date submitted: 8/4/17

Owner's signature: Michael Johnson

Date submitted: 8/4/17

Please complete Wood Window and Doors Worksheet on page 2 of this application





## Siding Program Application

Please read the attached Policy Guidelines and provide the requested information.

1. Address of Property:

8 VAN BUREN

2. Applicant's name & mailing address:

MICHAEL JOHNSON

PO BOX 434

DEADWOOD

Telephone: (605) 920-8818

E-mail mrjohnsoncrrv.net

3. Applying for: ☒ Grant or ☐ Loan

Requested Grant or Loan Amount:

\$10,000.00

Estimated Total Cost for Entire Project:

\$

For Office Use Only:

☒ Owner Occupied

☐ Non-owner Occupied

Verified through the Lawrence County Office of Equalization

Date: 8/4/17

Initials: BA

Assessed Valuation \$ 157,100

4. Complete a City of Deadwood Application for Project Approval OR Certificate of Appropriateness and attach it to this document.

5. Certification

I certify all information contained in this application and all information furnished in support of this application is given for the purpose of obtaining financial assistance in the form of a grant or a loan as true and complete to the best of my knowledge and belief. I acknowledge I have read the policy guidelines for the loan or grant included with and for this application and agree to all of the terms and conditions contained in the policy guidelines. I agree any contractors which I hire for this project will hold contractors licenses with the City of Deadwood and will require they also agree to and abide by the terms and conditions of the policy guidelines.

I acknowledge the Deadwood Historic Preservation Commission is merely granting or loaning funds in connection with the work or project and neither the Historic Preservation Commission nor the City of Deadwood is or will be responsible for satisfactory performance of the work or payment for the same beyond the grant or loan approval by the Historic Preservation Commission. I acknowledge I am solely responsible for selecting any contractors hired in connection with the project and in requiring satisfactory performance by such contractor. I agree to indemnify and hold harmless the Deadwood Historic Preservation Commission and the City of Deadwood against losses, costs, damages, expenses and liabilities of any nature directly or indirectly resulting from or arising out of or relating to the Deadwood Historic Preservation Commission's acceptance, consideration, approval, or disapproval of this application and the issuance or non-issuance or a grant or loan.

Applicant's signature: Michael Johnson

Date submitted: 8/4/17

Owner's signature: Michael Johnson

Date submitted: 8/4/17

Please return the completed application along with the Project Approval OR Certificate of Appropriateness to:

City of Deadwood  
Planning, Zoning & Historic Preservation  
108 Sherman Street  
Deadwood, SD 57732  
605-578-2082



# Foundation Program Application

Please read the attached Policy Guidelines and provide the requested information.

1. Address of Property:

8 VAN BUREN

2. Applicant's name & mailing address:

MICHAEL JOHNSON

PO BOX 434

DEADWOOD

Telephone: (605) 920-8818

E-mail mrjohns@rrv.net

3. Owner of property – (if different from applicant):

\_\_\_\_\_

\_\_\_\_\_

Telephone: (\_\_\_\_) \_\_\_\_ - \_\_\_\_

E-mail \_\_\_\_\_

## For Office Use Only:

☒ Owner Occupied

☐ Non-owner Occupied

Verified through the Lawrence County Office of Equalization

Date: 8/4/17

Initials: BA

4. Complete a City of Deadwood Application for Project Approval OR Certificate of Appropriateness and attach it to this document.

5. Certification

I certify all information contained in this application and all information furnished in support of this application is given for the purpose of obtaining financial assistance in the form of a grant or a loan as true and complete to the best of my knowledge and belief. I acknowledge I have read the policy guidelines for the loan or grant included with and for this application and agree to all of the terms and conditions contained in the policy guidelines. I agree any contractors which I hire for this project will hold contractors licenses with the City of Deadwood and will require they also agree to and abide by the terms and conditions of the policy guidelines.

I acknowledge the Deadwood Historic Preservation Commission is merely granting or loaning funds in connection with the work or project and neither the Historic Preservation Commission nor the City of Deadwood is or will be responsible for satisfactory performance of the work or payment for the same beyond the grant or loan approval by the Historic Preservation Commission. I acknowledge I am solely responsible for selecting any contractors hired in connection with the project and in requiring satisfactory performance by such contractor. I agree to indemnify and hold harmless the Deadwood Historic Preservation Commission and the City of Deadwood against losses, costs, damages, expenses and liabilities of any nature directly or indirectly resulting from or arising out of or relating to the Deadwood Historic Preservation Commission's acceptance, consideration, approval, or disapproval of this application and the issuance or non-issuance or a grant or loan.

Applicant's signature: Michael Johnson

Date submitted: 8/4/17

Owner's signature: Michael Johnson

Date submitted: 8/4/17

Please return the completed application along with the Project Approval OR Certificate of Appropriateness to:

City of Deadwood  
Planning, Zoning & Historic Preservation  
108 Sherman Street  
Deadwood, SD 57732  
605-578-2082

Adopted 1/11/17





## MEMORANDUM

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**Date:** August 4, 2017  
**To:** Deadwood Historic Preservation Commission  
**From:** Kevin Kuchenbecker, Historic Preservation Officer  
**Re:** Historic Preservation Program Grant Extensions

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The following Historic Preservation Program applicants are requesting extensions of their Grants. Staff's recommendation follows for each of the extension requests.

- Lynn & George Milos ..... 872 Main ..... Wood Windows & Doors Program  
*The grant expires on 08/01/17. The applicant is replacing the front door. The contractor has ordered the door and will begin the project when the door arrives. The project and work will not be completed before the grant expires. The applicant is requesting a three month extension. This is the second extension of this grant. Staff recommends extending the grant for an additional three months which will expire 11/01/17.*
- Destiny & Brady Maynard..... 4 Harrison .....Wood Windows and Doors Program  
*The grants expire on 08/18/17. There is one door that needs repaired and then the project is complete. Staff recommends extending the grant for three months which will expire 11/18/17.*
- Robert Sjomeling..... 416 Williams.....Elderly Resident Program  
*The grant expires on 08/04/17. Staff recommends extending the grant for six months which will expire 02/05/18.*
- Ken Motzko..... 51 Pleasant .....Wood Windows and Doors Program  
*The grant expires on 08/13/17. The applicant is having difficulty securing a contractor for the project. Staff recommends extending the grant for six months which will expire 02/13/18.*
- Bonnie Fosso..... 170 Pleasant .....Siding/Wood Windows and Doors Program  
*The grants expire on 08/11/17. The applicant is currently working on the project. Staff recommends extending the grant for six months which will expire 02/18/18.*

795 MAIN STREET  
DEADWOOD, SD 57732  
605-578-1401

## ***MEMORANDUM***

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**Date:** August 9<sup>th</sup>, 2017  
**To:** Deadwood Historic Preservation Commission  
**From:** Mike Walker, NeighborWorks, DHR  
**Re:** Historic Preservation Loan Requests (1 page)

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The following Historic Preservation Loan Requests were reviewed by NeighborWorks and the Historic Preservation Loan Committee. The Loan Committee's recommendation follows each of the loan requests. For further information please review the individual loan requests.

- Nugget Saloon - 604 & 606 Main –Loan Extension Request

*The applicant is requesting an Extension on their Life Safety Loan*

*This loan request was reviewed by Loan Committee: favorable comments were received.*

- David Folger- 15 Denver – Loan Extension Request

*The applicant is requesting an Extension on their Windows Loan*

*This loan request was reviewed by Loan Committee: favorable comments were **NOT** received.*



To be submitted to Historic Preservation Commission 8/09/17

## 3 Month Extension Request Loan # CHPLSNGGT

DATE: 8/02/2017  
APPLICANT: Nugget Saloon  
PROPERTY ADDRESS: 604 & 606 Main  
LOAN AMOUNT: \$39,773/\$60,000  
INTEREST RATE: 0%  
PAYMENT AMOUNT: \$ TBD  
PURPOSE: Life Safety Repairs  
SECURITY: 2<sup>nd</sup> mortgage

**OTHER HP LOANS:**

Loan #	Balance	Rate	Term	Payment	Maturity
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**UNDERWRITER'S REVIEW:**

Matures 8/24/2017 - The borrower is requesting a three month extension of the maturity date in order to complete the Life Safety work on the building.

**UNDERWRITER'S RECOMMENDATION:**

I recommend approving this extension and recommending that it be the final extension

**This request was reviewed by Loan Committee: favorable comments were received**

Historic Preservation  
Commission  
**ACTION**  
☐ Approved  
☐ Denied  
☐ Continued  
Date: \_\_/\_\_/\_\_  
Signed: \_\_\_\_\_

To be submitted to Historic Preservation Commission 8/09/17

## Extension Request Loan # CHPWINLIT

DATE: 08/02/2017

APPLICANT: David Folger  
Erin Little (Deceased)

PROPERTY ADDRESS: 15 Denver St

LOAN AMOUNT: \$2,750.00

INTEREST RATE: 0%

PAYMENT AMOUNT: \$0

PURPOSE: Windows

SECURITY: subordinate mortgage

MATURITY DATE: 9/21/2017

OTHER HP LOANS:

Loan #	Balance	Rate	Term	Payment	Maturity
CHPSIDLIT	\$9,693.00	0%	120	Forgivable	02/21/2024

**UNDERWRITER'S REVIEW:**

Matures 09/21/2017 - The borrower is requesting a 12 month extension of the maturity date in order to complete the maintenance found during their inspection, prior to forgiving loan. The Co-Borrower Erin Little recently passed away and David has been busy handling their personal affairs so he has been unable to complete the repairs needed. The borrower has received extensions in the past with Loan Committee recommendation to be the final extension. Loan Committee has recommended to deny this extension request based on prior extensions already being granted.

**UNDERWRITER'S RECOMMENDATION:**

Deny the request based on loan committees recommendation and the terms of prior extensions.

**This request was reviewed by Loan Committee: favorable comments were NOT received.**

Historic Preservation  
Commission

**ACTION**

- ☐ Approved  
☐ Denied  
☐ Continued

Date: \_\_/\_\_/\_\_

Signed: \_\_\_\_\_