



LIBRARY BOARD OF TRUSTEES MEETING

Meeting Minutes by Kennedy Penk

THURSDAY, MARCH 19TH, 2026

12:00PM

**Call to Order:** 11:56am by President Bree Hutchison

**In Attendance:** Bree Hutchison, Beverly Posey, Michael Johnson, Lenessa Keehn, and Kennedy Penk

**Absent:** Teri Bruce and JW Singer

**Additions or Revisions to the Agenda:** Remove the “Review of open meeting laws” from discussion items to be rescheduled for another meeting date. Motion made by Posey, second by Hutchison. All approved.

**Approval of Minutes of Previous Meeting, February 19th, 2026:** Motion to approve previous meeting minutes by Keehn, second by Posey. All approved.

**Approval of Bills – February:** Motion to approve February bill list made by Hutchison, second by Posey. All approved.

### Staff Reports

- Director’s Report: A copy of report was given out prior to the start of the meeting for review. Key points discussed were the Stephanie Miller Davis Grant award, work being done with the building and the help received from the Public Works department.
- Education Program Coordinator’s Report: A copy of the report was given out prior to the start of the meeting for review. Kennedy discussed upcoming events for the rest of March which included the Special Storytime, Burst Into Bloom, and Presentation from Ella Bordewyk.

### Discussion Items

—~~Review open meeting laws.~~

### Action Items

- Appoint Lenessa Keehn to the Library Board with her term being March 19<sup>th</sup>, 2026, through December 31<sup>st</sup>, 2028, pending approval of the Deadwood City Commission.
  - o Motion by Posey. Second by Hutchison. All approved.

- Review and approve draft of 2025 Annual Report.
  - o Motion to approve edits to the amounts for Other Operating Income and Total Operating Income on the draft of the 2025 Annual Report by Posey. Second by Hutchison. All approved.
  - o Motion to approve the draft of the 2025 Annual Report with the approved edits by Hutchison. Second by Keehn. All approved.
- Permission for Jessica, Kathy, and Monica to attend the Black Hills Libraries Mini-Conference on Friday, April 24<sup>th</sup>.
  - o Motion made by Posey. Second by Keehn. All approved.
- Reschedule or cancel the April Board Meeting.
  - o Motion to reschedule the April Board Meeting to Monday, April 27<sup>th</sup> at 12pm by Posey. Second by Keehn. All approved.

**Adjournment:** 12:14pm motion to adjourn by Hutchison. Second by Johnson. All approved.

**Comments:** Question regarding how names are listed on the annual report. Discussion regarding whether the bill list should be approved or not, in consideration of Robert's Rules of Power, meeting laws, and potential individual liability.

**Next library board meeting:** ~~Thursday, April 16th, 2026, 12:00pm.~~ **Monday, April 27<sup>th</sup>, 2026, at 12:00pm.**