

CITY OF DEADWOOD  
102 SHERMAN STREET  
AGENDA  
Regular Meeting  
5:00 p.m. May 15, 2017

Public comments are welcomed, but no action can be taken by the Commission on comments received at this meeting. Anyone wishing to have the Commission vote on an item should call the Finance Office at 578-2600 by 11:00 a.m. on the Friday preceding the next scheduled meeting to be placed on the agenda.

1. **PLEDGE OF ALLEGIANCE**
2. **ROLL CALL**
3. **APPROVE MINUTES OF May 1, 2017**
4. **APPROVE BILLS**
5. **ITEMS FROM CITIZENS ON AGENDA**

- A. Longevity Award to Ken Hawki for 45 years of service in Deadwood Volunteer Fire Department
- B. Al Schaefer-Department of Legislative Audit requesting Mayor sign engagement letter for 2016 audit.
- C. Shantel Pettit, Deadwood History Inc., requesting use of trolley at no charge for additional camp
- D. Sharon Martinisko, requesting elimination of seven parking spots and meters by Deadwood arch on Lower Main. Parking and Transportation committee has denied request on two previous occasions.
- E. Mike Rodman, requesting use of trolley at no charge for installation ceremony of Masonic Celestial Lodge marker on June 7, 2017.

6. **CONSENT AGENDA**

*Matters appearing on Consent Agenda are expected to be non-controversial and will be acted upon by the Commission at one time, without discussion, unless a member of the Commission requests an opportunity to address any given item. Items removed from the Consent Agenda will be discussed at the beginning of New Business*

- A. Acknowledge ACH interest payment and paying agent fee on Sales Tax Bond in the amount of \$84,300.00 on May 31, 2017.
- B. Permission to hire the following seasonal parks department employees effective May 22, 2017. Riley Lundquist at \$9.20 hr., Caleb Percy at \$8.93 hr., Colt Radensleben at \$9.42 hr. McKayla Norton at \$8.93 hr., Kadden Dillman at \$8.93 hr., Jacob Beyer at \$8.93 hr., and Kristi LaQua at \$8.93 hr. Permission to hire Loretta Klein for Mt. Moriah at \$8.93 hr. effective May 16, 2017, Zach Mau at \$8.93 hr., and remove Mt. Moriah employee Lori Allen.
- C. Renew annual managed IT services with Golden West at total cost of \$6,420.00 for servers and routers. Budgeted and no cost increase from prior year.

- D. Approve the following revised job descriptions: for Trolley Manager to add Facilities Manager duties, job descriptions for Trolley Department Assistant, Trolley Department Weekend Assistant position and Public Buildings Maintenance Technician.
- E. Advertise Public Buildings Maintenance Technician position in house for five days, then advertise to outside sources if necessary
- F. Permission for Mayor to sign Oakridge Cemetery Certificates of Purchase and Warranty Deeds for Devon Schumacher, Dustin Schumacher, Kristy Schumacher, Kamryn Schumacher, Lee Ann Paananen, Wayne Paananen and Peggy Bailey.
- G. Increase wage of Trolley Driver Tom Riley from \$11.08 hr. to \$12.18 hr. effective May 24, 2017 after two years of service and terminate employment of Trolley Driver Art Reato effective May 9, 2017.
- H. Acknowledge receipt of Department of Justice Equitable Sharing proceeds in the amount of \$3,198.94. Proceeds to be used for law enforcement purchases per Agreement signed April 21, 2014.

**7. BID ITEMS**

- A. Results of bids opened at 2:00 p.m. on May 11, 2017 for Retaining Wall reconstruction at 53 Taylor Street.
- B. Results of bids opened at 2:00 p.m. May 15, 2017 for City Grandstands repair. If bid is awarded, request permission for Mayor to sign contract after City Attorney has prepared.

**8. PUBLIC HEARINGS**

- A. Hold public hearing for Legends Ride: street closure, waiver of banner fees on August 7.
- B. Hold public hearing for Motorcycle Parking: parking on Main Street Sunday, July 30 through Sunday August 13, parking in Interpretive Lot Sunday, August 6 through Sunday August 13.
- C. Hold public hearing for Days of '76 Steer Roping Event: waiver of vending fee August 18 through August 21, use of the Event Complex August 18 through August 21, open container and special liquor license August 18 through August 21.
- D. Hold public hearing for July 4<sup>th</sup> parade: street closure
- E. Hold public hearing for Deadwood Jam activities: street closure September 14 through September 17, open container and special malt beverage license in Interpretive Lot only on September 15 and 16, waiver of banner and vending fees September 15 and 16, use of Interpretive Lot September 14 through September 17

**9. OLD BUSINESS**

**10. NEW BUSINESS**

- A. Renew 2017-2018 Malt Beverage Licenses, pending payment of property tax and BID taxes
- B. Resolution 2017-12 to Adopt Conflict of Interest for Elected and Appointed Officials
- C. Permission to solicit bids for Sherman Street parking lot repairs. If request is approved, set bid opening on June 15 at 2:00 p.m. with results to

Commission on June 19, 2017. Repairs to be paid from Parking and Transportation Fund

- D. Permission to solicit bids for Raymond Street Improvement project. If request is approved, set bid opening on June 15 at 2:00 p.m. with results to Commission on June 19, 2017. Project to be paid from Historic Preservation Capital Assets.
- E. Engineering Services Proposal Committee requests permission to negotiate professional services contract with Affordable Creative Engineering Services Inc. for Highway 14A Utilities and Corridor Improvements Project.
- F. Permission to purchase janitorial equipment for Welcome Center in an amount not to exceed \$7,000.00. Expenditure will be paid from Capital Project Fund.
- G. Accept proposal from S and C Cleaners for janitorial service at Deadwood Welcome Center at \$1,740.00 per month and direct City Attorney to prepare contract.
- H. Allow Automotive Events to use Deadwood Pavilion from July 5 to July 15 pending certificate of insurance showing city as additional insured and request possible deposit.
- I. Approve cost increase of \$7,324.28 for extending bathroom and mechanical room walls in bathroom to the ceiling at the Pluma Gateway project.
- J. Permission to declare two parcels of land as surplus property. Lot 107A of Block 71 is currently being used as driveway for 31 Charles and is .125 acres, and Lot 107B of Block 71 is located in rear of vacant lot adjacent to 31 Charles and is .139 acres.
- K. Make two appointments to Capital Improvement Leadership Committee prior to committee budget meetings.

**11. INFORMATIONAL ITEMS AND ITEMS FROM CITIZENS**

*No action can be taken*

- A. Engineering selection committee recommends that Commission continue utilizing services of Albertson Engineering. No further action needed, since contract has been signed in an amount not to exceed \$60,000.00 for 2017.
- B. SD Dept. of Environment and Natural Resources Awards City of Deadwood with Secretary's Award for Drinking Water Excellence
- C. Lead, Deadwood and Central City Clean Up Week scheduled on May 15-May 20, 2017.

**12. EXECUTIVE SESSION**

Executive Session for Legal Matters per SDCL1-25-2 (3) with possible action

Executive Session for Personnel Matters per SDCL1-25-2 (1) with possible action

**13. ADJOURNMENT**

## REGULAR MEETING, MAY 1, 2017

### SWEAR IN COMMISSIONERS

The Honorable Michelle Percy, Magistrate Judge, administered the Oath of Office to newly elected City Commissioners David Ruth Jr. and Charlie Struble.

The Regular Session of the Deadwood City Commission convened on May 1, 2017 at 5:00 p.m. in the Deadwood City Commission Chambers, 102 Sherman Street, Deadwood, South Dakota. Mayor Turbiville called the meeting to order with the following members present: Department Heads, City Attorney Quentin L. Riggins, and Commissioners David Ruth Jr., Mark Speirs, Charlie Struble, and Gary Todd. All motions passed unanimously unless otherwise stated.

### COMMISSION DEPARTMENTAL APPOINTMENTS

Mayor Turbiville announced the following Commission appointments:

David Ruth Jr. – Historic Preservation, Planning and Zoning Commissioner;

Mark Speirs – Police and Fire Commissioner, Black Hills Council of Local Governments Representative;

Gary Todd – Trolley and Safety Commissioner;

Charlie Struble – Finance Commissioner and Library Representative and Deadwood History Inc. Board Member;

Charles Turbiville – Public Buildings, Parks & Recreation, Public Works Commissioner, Chamber of Commerce Representative.

### Commission President

Mayor Turbiville appointed Commissioner Gary Todd as Commission President.

### APPROVAL OF MINUTES

Speirs moved, Todd seconded to approve the minutes of April 17, 2017. Roll Call: Aye-All. Motion carried.

APRIL, 2017 PAYROLL: COMMISSION, \$2,730.76; FINANCE, \$17,941.96; PUBLIC BUILDINGS, \$5,763.92; POLICE, \$56,084.71; FIRE, \$5,122.61; BUILDING INSPECTION, \$3,884.56; STREETS, \$28,128.71; PARKS, \$16,149.01; PLANNING & ZONING, \$4,912.40; LIBRARY, \$6,702.13; RECREATION CENTER, \$14,387.38; HISTORIC PRESERVATION, \$16,267.57; WATER, \$15,317.06; PARKING METER, \$8,669.82; TROLLEY, \$16,494.59; PARKING RAMP, \$4,071.23 **PAYROLL TOTAL: \$222,628.42**

### APRIL, 2017 PAYROLL PAYMENTS:

Internal Revenue Service, \$55,498.79; S.D. Retirement System, \$24,793.12; Delta Dental, \$4,174.84.

### APPROVAL OF DISBURSEMENTS

Ruth moved, Speirs seconded to approve the May 1, 2017 disbursement. Roll Call: Aye-All. Motion carried.

A & B BUSINESS	CONTRACT	386.03
A & J SUPPLY	SUPPLIES	15.00
ADVANCED ENGINEERING	PROJECT	1,936.00
AINSWORTH-BENNING	PROJECT	514,225.00
ALBERTSON ENGINEERING	PROJECT	3,471.56
ALBRIGHT CONSTRUCTION	PROJECT	16,080.86
ALSCO	SUPPLIES	130.82
AMANO MCGANN	SPEAKER	54.98
ARMSTRONG EXTINGUISHER	SERVICE	890.00
ASSOCIATED SUPPLY	SUPPLIES	71.97
BAILEY ELECTRIC	PROJECT	1,673.50
BICKLE TRUCK	REPAIRS	2,576.00
BH CHEMICAL	SUPPLIES	343.75
BH ENERGY	SERVICE	25,907.21
BH PIONEER	COMPUTER	2,666.00
BH SECURITY	SERVICE	823.33
BH SPECIAL SERVICES	CLEANING	1,400.00
BRANDON INDUSTRIES	SUPPLIES	1,419.00
CALIFORNIA CONTRACTORS	SUPPLIES	137.77
CAMPBELL SUPPLY	SUPPLIES	440.25
CENTURY BUSINESS	CONTRACT	435.16
CHAINSaw CENTER	SUPPLIES	546.75
CHAMBERLIN ARCHITECTS	PROJECT	4,524.97
CITY OF DEADWOOD	MT MORIAH	500.00
COTE, DAVID	RESTORATION	156.75
CREATIVE PRODUCT	SUPPLIES	546.09
DAKOTA BUSINESS	COPIER	197.72
DEADWOOD CHAMBER	BILL LIST	274,943.61
DVED	REIMBURSEMENT	1,213.91
E.T. SPORTS	SUPPLIES	57.69
FACIAL IMAGES	RECOGNITION	1,250.00
FIRST NATIONAL CREDIT CARD	SUPPLIES	3,601.48
GALLS	RACK	386.40

**REGULAR MEETING, MAY 1, 2017**

GOLDEN WEST INDUSTRIAL	SUPPLIES	235.74
GOLDEN WEST	SERVICE	5,467.10
GRIMM'S PUMP	SUPPLIES	216.70
HAWKINS	SUPPLIES	1,030.88
HINZ, MARK	PROJECT	3,375.00
IDZONE	SUPPLIES	672.00
INTERSTATE BATTERY	BATTERIES	130.50
IT STRAPS ON	BRACKET	119.39
LAWRENCE CO. AUDITOR	ELECTION	340.18
MARIAH PRESS	BOOKS	6,972.90
MENARD'S	SUPPLIES	160.94
MIDWEST TAPE	DVDS	73.97
MDU	SERVICE	5,709.72
MUTUAL OF OMAHA	INSURANCE	240.70
NEIGHBORHOOD HOUSING	CONTRACT	5,775.00
NETWORK SERVICES	SUPPLIES	457.15
NEVE'S UNIFORMS	UNIFORMS	132.49
NEWMAN TRAFFIC SIGNS	SIGNS	267.11
NORTHWEST PIPE FITTINGS	SUPPLIES	408.48
PETTY CASH	LIBRARY	49.00
PHILLIPS, JIM	RESTORATION	17.00
QUICK TROPHY	PLATE	34.58
QUILL	SUPPLIES	700.42
S AND C CLEANERS	CLEANING	1,000.00
SD DENR	RENEWAL	250.00
SD DEPT. OF REVENUE	LICENSE	150.00
SD GOV. FINANCE OFFICERS	REGISTRATION	75.00
SD GOV. HUMAN RESOURCE	REGISTRATIONS	100.00
SD PUBLIC HEALTH LAB	TESTING	30.00
SD STATE ARCHIVES	MICROFILM	64.00
SERVALL	SUPPLIES	1,682.83
SOUTHSIDE OIL	FUEL	11,550.00
SUMMIT SIGNS	SIGN	195.00
TIME EQUIPMENT RENTAL	REPAIR	120.40
TRUGREEN	SERVICE	352.78
TWILIGHT	SUPPLIES	111.20
TWIN CITY HARDWARE	SUPPLIES	4,659.97
ULTRAMAX	AMMO	1,172.00
UMENTHUM, KEITH	WINDOWS	1,275.00
VAST	SERVICE	3,002.82
VIEHAUSER ENTERPRISES	SERVICE	24,554.94
WELLMARK	INSURANCE	43,570.61
WESTERN COMMUNICATIONS	REPAIR	451.75
ZEP	SUPPLIES	163.34

**TOTAL \$990,128.15**

**ITEMS FROM CITIZENS ON AGENDA**

**Arbor Day**

Joann Eastman requested Mayor Turbiville sign the Proclamation for Arbor Day on May 5 and invited everyone to the tree planting by the welcome sign on Upper Main Street at 9:00 a.m. Eastman stated this is the 25<sup>th</sup> anniversary of being designated as Tree City USA.

**Request**

Tom Adams, American Legion Post 31, asked the Commission for permission to use public space at the Interpretive Center during Kool Deadwood Nites. Ruth moved, Speirs seconded to allow Lead-Deadwood American Legion to use public space in Interpretive Center in conjunction with Kool Deadwood Nites, from Wednesday, August 23 through Sunday, August 27. Permission was received for Thursday, August 24 at April 17 meeting. Roll Call: Aye-All. Motion carried.

**Petition**

Julie Stone, representing South Dakota Science and Technology Authority, asked the Commission to annex approximately 110 acres City of Deadwood property along Mickelson Trail into City of Lead. Annexation has been requested in order to administer future growth of Sanford Lab. Zoning Administrator Nelson Jr. spoke in support and recommended approval. Speirs moved, Ruth seconded to allow the Mayor to sign the petition for annexation. Roll Call: Aye-All. Motion carried. Legal Description as follows: Legal Description is Tract A of the Yates Subdivision, City of Lead, located outside City Limits of Lead, comprising 78.78 acres more or less (APN 26090-00100-000-00); Tract B of the Yates Subdivision, City of Lead, located outside City Limits of Lead, comprising 28.66 acres, more or less (APN 26090-00200-000-00), all located within portion of Sections 33 and 34, T5N, R3E, B.H.M., Lawrence County, South Dakota, and as shown on the certain plat recorded in the office of the Lawrence County Register of Deeds as Plat Document Number 2005-8217; and Tract C of the yates Subdivision, City of Lead, located outside City Limits of Lead, and located between Tract A and Tract B, comprising 2.7 acres, more or less (APN 26090-00300-000-00), and located within portion of Sections 33 and 34, T5N, R3E, B.H.M., Lawrence County, South Dakota, as shown on that certain plat recorded in the office of the Lawrence County Register of Deeds as Plat Document Number 2005-8217.

## REGULAR MEETING, MAY 1, 2017

### Request

Sarah Anderson from Deadwood Chamber requested permission to waive group fee and allow Deadwood Chamber of Commerce use of trolleys on May 30 and 31 FAM Tours. Speirs moved, Struble seconded request. Roll Call: Aye-All. Motion carried.

### Proclamation

The Mayor read a proclamation declaring May 15 through May 19, 2017 Law Enforcement Torch Run for Special Olympics South Dakota Week.

### CONSENT

Ruth moved, Speirs seconded to approve the following consent items: Roll Call: Aye-All. Motion carried.

- A. Permission to contract with B&H Asphalt paving and Maintenance to clean, coat and stripe or re-stripe Railroad Lot at cost of \$3,356.91, and allow Mayor to sign contract.
- B. Permission for Mayor to sign Oakridge Cemetery Certificates of Purchase and Warranty Deeds for Alcina Brick-Miller and Paul Miller.
- C. Permission to hire trolley drivers, Doug Magnuson at \$13.01 per hr. effective May 8, 2017 and Linda Kottke at \$13.01 per hr. effective May 26, 2017
- D. Permission for Kelly Fuller to sign Joint Powers Agreement with Attorney General's Office to jointly investigate and enforce state's drug, marijuana, and controlled substance laws
- E. Permission for Mayor to sign Agreement with Utility Services Associates to perform water leak detection services in the amount of \$3,039.00
- F. Permission to increase wages for the following employees: Police Reserve Deam Carollo from \$12.75 hr. to \$13.30 hr. effective May 5, 2017 after three years of service, Rec Center Receptionist Philip Madsen from \$8.93 hr. to \$9.20 hr. effective May 5, 2017 after one year of service, and Lifeguard Grace Campbell from \$9.72 hr. to \$9.98 hr. effective May 11, 2017 after one year of service
- G. Permission to hire Nathan Scott Lechner into Police Reserve Program effective May 1 at rate of \$12.18 per hour
- H. Permission to advertise for two lifeguard positions at a rate of \$9.72 per hour
- I. Allow use of Sherman Street lot from 8:00 a.m. to 12:00 p.m. on May 16 and 17, 2017 for Lead-Deadwood School District 4<sup>th</sup> and 5<sup>th</sup> Grade Triathlon
- J. Deadwood History Inc. requests trolley service at no cost for Archeology Camp from June 19-22 and June 26-29, 2017
- K. Approve purchase of 5500 gallons of gasoline from Southside at cost of \$1.90 per gallon
- L. Permission to hire the following seasonal employees: Street Dept. – Greg nelson at \$10.71 hr. effective May 3, 2017; Parks Dept. – Connor Kuhl at \$9.20 hr., Kole Frisinger at \$9.98 hr., Broc Hanson at \$10.54 hr., Colt Bradley at \$9.42 hr. effective May 3, 2017; Mt. Moriah – Pam Goodwin at \$10.54 hr., Linda Carrico at \$9.20 hr., Georgeann Silvernail at \$9.42 hr., Jeanne Zurey at \$10.54 hr., Ardath Waisanen at \$9.20 hr., Lori Allen at \$8.93 hr., Doris Schenk at \$10.71 hr. effective May 15, 2017

### BID ITEMS

#### SCBA breathing apparatus

Mayor Turbiville stated three bids were opened for SCBA Breathing Apparatus at 4:00 p.m. on May 1 as advertised. Bid bonds or cashier's checks were included in the following bid submittals:

M and T Fire Safety – with UN Cylinders - \$39,209.47.00, with ASME Cylinders - \$34,164.37  
UE Compression – with UN Cylinders - \$39,995.00, with ASME Cylinders - \$37,985.00  
Ed M. Feld Equipment Company – with UN Cylinders \$37,060.00, with ASME Cylinders - \$35,560.00

Fire Chief Rakow recommended Commission awarding bid to low bidder ED M. Feld Equipment. M and T Fire Safety bid did not meet bid specifications. Speirs moved, Ruth seconded to award to low bid to ED M. Feld Equipment in the amount of \$35,560.00. Roll Call: Aye-All. Motion carried.

## REGULAR MEETING, MAY 1, 2017

Speirs moved, Todd seconded to set bid opening at 2:00 p.m. on May 15 for Days of 76 Grandstand repairs, with results to City Commission at 5:00 p.m. that same day. Roll Call: Aye-All. Motion carried.

### PUBLIC HEARINGS

#### PBR Pro Event

Public hearing was opened at 5:15 p.m. by Mayor Turbiville. Sarah Anderson, Deadwood Chamber, was available to answer questions. Hearing closed.

Speirs moved, Struble seconded to allow the relaxation of the open container ordinance at the Event Complex from noon to 10:00 p.m. on Friday June 9, 2017. Roll Call: Aye-All. Motion carried.

Ruth moved, Struble seconded to allow the relaxation of the open container ordinance at the Event Complex from noon to 10:00 p.m. on Saturday June 10, 2017. Roll Call: Aye-All. Motion carried.

Ruth moved, Speirs seconded to approve special full temporary liquor license on Friday and Saturday, June 9 and 10, 2017. Roll Call: Aye-All. Motion carried.

#### 3 Wheeler Motorcycle Rally

Public hearing was opened at 5:27 p.m. by Mayor Turbiville. First Gold representative Teresa Schanzenbach was available to answer questions. Hearing closed.

Speirs moved, Ruth seconded to allow the relaxation of the open container at the Event Complex on Friday, July 14, 2017. Roll Call: Aye-All. Motion carried.

Speirs moved, Todd seconded to allow the relaxation of the open container at the Event Complex on Saturday, July 15, 2017. Roll Call: Aye-All. Motion carried.

#### Transfer

Public hearing was opened at 5:18 p.m. by Mayor Turbiville. Michael Strain, on behalf of Michael Ballard, spoke in favor, hearing closed. Ruth moved, Speirs seconded to approve the transfer for Retail (on-sale) Liquor License (RL-5334) from Pink Blossom, LLC to Deadwood Distillery, LLC at 643 Main Street. Roll Call: Aye-All. Motion carried.

#### Licenses

Public hearing was opened at 5:19 p.m. by Mayor Turbiville. No one spoke in favor or against, hearing closed. Speirs moved, Ruth seconded to approve Retail (on-off sale) Wine and Retail (on-off sale) Malt Beverage Licenses for Naked Winery at 693 Main St. Roll Call: Aye-All. Motion carried.

#### Set

Todd moved, Speirs seconded to set public hearing on May 15 for Legends Ride. Roll Call: Aye-All. Motion carried.

Ruth moved, Speirs seconded to set public hearing on May 15 for Motorcycle parking. Roll Call: Aye-All. Motion carried.

Todd moved, Struble seconded to set public hearing on May 15 for Days of '76 Steer Roping Event. Roll Call: Aye-All. Motion carried.

Speirs moved, Ruth seconded to set public hearing on May 15 for July 4<sup>th</sup> parade. Roll Call: Aye-All. Motion carried.

Speirs moved, Struble seconded to set public hearing on May 15 for Deadwood Jam activities. Roll Call: Aye-All. Motion carried.

## REGULAR MEETING, MAY 1, 2017

### NEWBUSINESS

#### Ordinance

Speirs moved, Todd seconded to approve second reading of Ordinance #1259 to Rescind Chapter 2.20, Parks and Rec Board. Roll Call: Aye-All. Motion carried.

#### User Fees

Speirs moved, Struble seconded to waive user fees at Deadwood Rec Center for Job Corps Appreciation Day on May 10 from noon to 4:00 p.m. Job Corp completed a construction project on second floor of Rec Center in January 2017. Roll Call: Aye-All. Motion carried.

#### Donation

Speirs moved, Struble seconded to accept and acknowledge donation of weight equipment valued at \$38,175.00 donated to Deadwood Rec Center by Christopher Renaud. Roll Call: Aye-All. Motion carried.

#### Negotiations

Speirs moved, Ruth seconded to direct Mayor to select a committee to enter into negotiations for proposed plaza project. Commissioner Todd questioned why we were negotiating prior to approval. Mayor Turbiville replied that city needs to determine what Century Link will require for the building. Mayor Turbiville appointed Michelle Fischer, Louie LaLonde, Mark Speirs, Lyman Toews and himself to the committee. Roll Call: Aye-All. Motion carried.

#### Commitment

Historic Preservation Officer Kuchenbecker explained the Historic Preservation Committee recommended providing up to \$2,000,000.00 in matching funds for plaza project. He stated the plans would be vetted thru local and state Historic Preservation Offices, and must meet administrative rules. Commissioner Todd confirmed that this was matching funds only and stated that if funds are not matched, "the deal is over." Commissioner Ruth agreed with Todd and stated this was not the only source of revenue for the project. Commissioner Speirs questioned how this funding relates to Historic Preservation and believes it is Deadwood Lead Economic Development issue. After discussion, Ruth moved, Struble seconded to approve future funding for Main Street Plaza Project of up to \$2,000,000.00 as matching funds, providing plans fit within SD Administrative Rules. Roll Call: Aye-Ruth, Struble, Todd. Nay-Speirs, Turbiville. Motion carried.

#### Appoint

Speirs moved, Ruth seconded to appoint Bill Rich to Planning and Zoning Commission for five-year term. Roll Call: Aye-All. Motion carried.

#### Change Order

Speirs moved, Struble seconded to approve change order #10 from Ainsworth Benning at cost of \$5,684.00, bringing total contract to \$6,502,689.00. Roll Call: Aye-All. Motion carried.

#### Engineering Services

Speirs moved, Ruth seconded to appoint Commissioner Gary Todd to join city staff in interviewing two firms for professional structural engineering services and make final recommendation to City Commission on May 15, 2017. Roll Call: Aye-All. Motion carried.

### INFORMATIONAL ITEMS AND ITEMS FROM CITIZENS

Members from the audience and Commission welcomed Charlie Struble to the Commission.

Lee Harstad, Deadwood Chamber, invited everyone to Hospitality Day on June 1<sup>st</sup> at the Springhill Suites starting at 9:00 a.m.

Historic Preservation Officer Kuchenbecker invited everyone to a preview screening of the TV documentary of Deadwood Pioneer, a Face from the Past, on Tuesday, May 16 from 7:00 p.m. to 9:00 p.m. at Deadwood Mountain Grand.

Attorney Riggins requested Executive Session for legal matters per SDCL 1-25-2(3) and personnel matters per SDCL 1-25-2(1) with possible action.



**REGULAR MEETING, MAY 1, 2017**

**ADJOURNMENT**

Struble moved, Speirs seconded to adjourn the regular session at 5:40 p.m. and convene into Executive Session for legal matters per SDCL 1-25-2(3) and personnel matters per SDCL 1-25-2 (1) with possible action. The next regular meeting will be on Monday May 15, 2017.

After coming out of executive session at 7:05 p.m., Ruth moved, Speirs second to hire Tom Kruzel as Trolley Manager at \$54,000.00 a year, and increase wage of trolley employee Ken Rehberg from \$13.01 to \$16.65 per hour effective immediately. Speirs moved, Struble second to adjourn.

ATTEST:	DATE: _____
_____ Mary Jo Nelson, Finance Officer	BY: _____ Charles M Turbiville, Mayor

Published once at the total approximate cost of \_\_\_\_\_

5-04-2017 4:16 PM

A/P PAYMENT REGISTER

PAGE: 1

PACKET: 04044 MIKE BRUCE - 5/4/17

VENDOR SET: 01

*Additional Bill - 5/15/17*

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
-----									
01-4071	BRUCE, MIKE								
I 110316		PAINTING - MUSEUM	FNBAP		R	5/04/2017	1,000.00	1,000.00CR	
							1,000.00		
				REG. CHECK			1,000.00	1,000.00CR	0.00
							1,000.00	0.00	
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PAGE: 1

BANK: FNBAP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-0585	SD DEPT. OF REVENUE					
		I-050817	101-3000-202	LIQUOR LICENS MALT BEVERAGE RENEWALS	000000	6,912.50
01-3309	THE LORD'S CUPBOARD					
		I-050417	101-3000-699	MISC REVENUE RECYCLING PROCEEDS	000000	50.05
				DEPARTMENT	NON-DEPARTMENTAL	TOTAL:
						6,962.55
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01-0130	TURBIVILLE, CHARLES					
		I-042717	101-4111-427	TRAVEL MILEAGE/MAYOR MTG-NEW UNDERWOO	000000	52.92
01-0418	BLACK HILLS PIONEER					
		I-108	101-4111-423	PUBLISHING NOH - PBR TOURING PRO EVENT	000000	13.40
		I-109	101-4111-423	PUBLISHING NOH - TRSF MALT BEV LIC	000000	12.01
		I-110 - 2017	101-4111-423	PUBLISHING NOH - REQUEST/LIQ.LIC.TRSF	000000	11.09
		I-111 - 2017	101-4111-423	PUBLISHING NOH - 3 WHEELER EVENT	000000	10.16
		I-950 - 2017	101-4111-423	PUBLISHING MINUTES - 5/20/17	000000	181.57
		I-973 - 2017	101-4111-423	PUBLISHING NOH - LIONS INT'L PARADE	000000	11.55
		I-974 - 2017	101-4111-423	PUBLISHING NOH - COUNTS CAR SHOW	000000	10.16
		I-975 - 2017	101-4111-423	PUBLISHING NOH - MUSTANG RALLY	000000	9.70
		I-976 - 4017	101-4111-423	PUBLISHING NOH - KOOL DEADWOOD NITES	000000	41.12
		I-977	101-4111-423	PUBLISHING NOH -NATIONAL GUARD CONVENTION	000000	10.16
		I-986-2017	101-4111-423	PUBLISHING MINUTES - 4/3/17	000000	124.28
		I-997	101-4111-423	PUBLISHING NOTICE TO BID- RETAINING WALLS	000000	40.75
				DEPARTMENT 111	COMMISSION	TOTAL:
						528.87
-----						
		I-924	101-4130-422	PROFESSIONAL NOTICE OF MUNICIPAL ELECTION	000000	44.08
		I-941 - 2017	101-4130-422	PROFESSIONAL OFFICIAL MUNIC.ELECTION BALLOT	000000	58.50
01-0966	PETTY CASH-FINANCE OFFI					
		I-050917	101-4130-422	PROFESSIONAL ELECTION SUPPLIES	000000	60.34
				DEPARTMENT 130	ELECTIONS	TOTAL:
						162.92
-----						
01-2394	GUNDERSON, PALMER, NELS					
		I-75382	101-4141-422	PROFESSIONAL LEGAL SERVICES	000000	6,136.68
				DEPARTMENT 141	ATTORNEY	TOTAL:
						6,136.68
-----						
1-0607	GOVERNMENT FINANCE OFFI					
		I-0123001 - 4-24-17	101-4142-422	PROFESSIONAL MEMBERSHIP RENEWAL	000000	160.00
1-3383	SOCIETY FOR HUMAN RESQU					
		I-9007076147	101-4142-422	PROFESSIONAL MEMBERSHIP RENEWAL	000000	199.00

PACKET: 04051 COMBINED - 5/16/17

VENDOR SET: 01

FUND : 101 GENERAL FUND

DEPARTMENT: 142 FINANCE

BANK: FNBAP

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-3521	TREWHELLA, MISTY					
		I-042717	101-4142-426	SUPPLIES REIMBS.FOR RETIREMENT - BOB N. 000000		32.33
				DEPARTMENT 142 FINANCE	TOTAL:	391.33
01-0223	COCA COLA BOTTLING HIGH					
		I-2173408	101-4192-426-04	SUPPLIES - CI COFFEE - CITY HALL	000000	134.00
01-0436	BLACK HILLS WINDOW CLEA					
		I-63343	101-4192-422-07	PROFESSIONAL APRIL WINDOW CLEANING/FIRE	000000	274.00
		I-63343	101-4192-422-08	PROFESSIONAL- APRIL WINDOW CLEANING/HISTORY	000000	100.00
01-0547	M&M SANITATION					
		I-32990	101-4192-422-05	PROFESSIONAL MONTHLY TOILET RENTAL/COLD STG	000000	110.00
01-0583	OWENS INTERSTATE SALES					
		I-5268-308639	101-4192-425-10	REPAIRS - LIB AEROSOL PAINT/LIBRARY	000000	12.99
01-0966	PETTY CASH-FINANCE OFFI					
		I-050917	101-4192-426-04	SUPPLIES - CI CITY HALL SUPPLIES	000000	17.04
01-1333	DEADWOOD ELECTRIC					
		I-21475	101-4192-425-04	REPAIRS - CIT INSTALL HEATER-LIGHT-OUTL/CITY	000000	875.34
01-1370	TEMPERATURE TECHNOLOGY,					
		I-21368	101-4192-425-13	REPAIRS - REC SURFACE PULL-CONTACT BLOCK/REC	000000	388.77
		I-21399	101-4192-425-04	REPAIRS - CIT REPAIR TO BOILER COMMAND/CITY	000000	100.71
01-1380	WASTE CONNECTIONS, INC.					
		I-12152195	101-4192-426-11	SUPPLIES - PA APRIL DUMPSTER/PARKS	000000	432.04
		I-12153450	101-4192-426-20	SUPPLIES - RE APRIL RECYCLING DUMPSTERS/PB	000000	497.50
01-1498	A & J SUPPLY					
		I-2054	101-4192-425-10	REPAIRS - LIB 20 GA 4' X 8' SHEET/LIBRARY	000000	33.99
01-1502	BLACK HILLS CHEMICAL					
		I-115907	101-4192-426	SUPPLIES BLEACH-FACIAL TISSUE/PUB BLDG	000000	59.72
01-1653	STURDEVANT'S AUTO PARTS					
		I-32-715318	101-4192-425-14	REPAIRS - STR FUEL FILTER/STREETS	000000	14.79
01-3838	VAST BROADBAND					
		I-PHONE 04-26-17 GRA	101-4192-428-06	UTILITIES - D TELEPHONE 05/03-06/02/17/GRAND	000000	172.62
01-3896	EAGLE ENTERPRISES, LLC					
		I-22052	101-4192-425-13	REPAIRS - REC (24) LED9W4PH/840DR-G6/REC CEN	000000	430.80
		I-22054	101-4192-425-13	REPAIRS - REC 236W LG AREA LED FLOOD/REC	000000	479.00
		I-22055	101-4192-425-13	REPAIRS - REC 236W LG AREA LED FLOOD/REC	000000	479.00

PACKET: 04051 COMBINED - 5/16/17

VENDOR SET: 01

FUND : 101 GENERAL FUND

DEPARTMENT: 192 PUBLIC BUILDINGS

BUDGET TO USE: CB-CURRENT BUDGET

BANK: FNBAP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-3896	EAGLE ENTERPRISES, LLC	continued				
		I-22059	101-4192-425-10	REPAIRS - LIB 18W T8 LED LAMPS 5000K/LIBRARY	000000	325.00
01-4057	VIEHAUSER ENTERPRISES,					
		I-12140	101-4192-426-10	SUPPLIES - LI LOCK CYL ELEVATOR MAINT DR/LIB	000000	54.98
DEPARTMENT 192 PUBLIC BUILDINGS TOTAL:						4,992.29
01-0510	GOLDEN WEST TECHNOLOGIE					
		I-317240	101-4193-422	PROFESSIONAL EMAIL SECURITY	000000	60.00
		I-317240	101-4193-422	PROFESSIONAL OFFSITE BACKUP	000000	720.00
		I-317586	101-4193-422	PROFESSIONAL LAPTOP & SERVER PARTS	000000	2,714.40
01-1150	AVENET, LLC					
		I-40807	101-4193-422	PROFESSIONAL GOV OFFICE ANNUAL SERVICE PKG	000000	500.00
DEPARTMENT 193 DATA PROCESSING TOTAL:						3,994.40
01-0467	CULLIGAN OF THE BLACK H					
		I-0002132	101-4210-424	RENTALS 5 GAL. BOTTLED WATER - POLICE	000000	32.50
		I-0002296	101-4210-424	RENTALS 5 GAL. BOTTLED WATER - POLICE	000000	32.50
		I-0002495	101-4210-424	RENTALS 5 GAL WATER, CUPS - POLICE	000000	42.50
		I-0002586	101-4210-424	RENTALS COOLER RENT - MAY - POLICE	000000	15.00
01-0966	PETTY CASH-FINANCE OFFI					
		I-050917	101-4210-422	PROFESSIONAL TITLE TRANSFER - POLICE	000000	10.00
01-1013	SIRCHIE					
		I-0299080-IN	101-4210-426	SUPPLIES EVIDENCE BAGS - POLICE	000000	293.85
01-1653	STURDEVANT'S AUTO PARTS					
		C-32-714492	101-4210-425	REPAIRS RTRN-STARTER SOLENOID - POLICE	000000	42.74
		I-32-714420	101-4210-425	REPAIRS FUSE & BLADES - POLICE	000000	12.54
		I-32-714441	101-4210-425	REPAIRS 60 AMP FUSE - POLICE	000000	6.16
		I-32-714762	101-4210-425	REPAIRS TOGGLE, WIRING - TROLLEY	000000	15.06
		I-32-714985	101-4210-425	REPAIRS 6 - SYN SW20 - POLICE	000000	32.34
01-1768	HAMANN, ALEX					
		I-050817	101-4210-422	PROFESSIONAL REIMBS. SHIPPING FEES - POLICE	000000	14.02
01-1827	MS MAIL & MARKETING					
		I-8930	101-4210-422	PROFESSIONAL BUSINESS CARDS/OLSON - POLICE	000000	25.00
01-4155	TIFFIN METAL PRODUCTS					
		I-013698	101-4210-434-02	EQUIP-FEDERAL EVIDENCE LOCKERS - POLICE	000000	3,778.00
DEPARTMENT 210 POLICE TOTAL:						4,266.73

PACKET: 04051 COMBINED - 5/16/17

VENDOR SET: 01

FUND : 101 GENERAL FUND

DEPARTMENT: 221 FIRE DEPARTMENT ADMINISTR

BUDGET TO USE: CB-CURRENT BUDGET

BANK: FNBAP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-0418	BLACK HILLS PIONEER	I-963	101-4221-422	PROFESSIONAL NOTICE TO BID- BREATHING STN.	000000	43.24
01-0547	M&M SANITATION	I-32991	101-4221-422	PROFESSIONAL TOILET RENTAL/FIREWISE	000000	110.00
01-1653	STURDEVANT'S AUTO PARTS	I-32-715665	101-4221-425	REPAIRS HARDWARE - FIRE DEPT	000000	7.05
		I-32-715746	101-4221-425	REPAIRS REGULATOR - FIRE DEPT	000000	73.95
01-2473	SD DEPT. OF CORRECTIONS	I-C18D7476	101-4221-422	PROFESSIONAL FIRE SUPPRESSION/FIREWISE	000000	2,145.20
01-2594	DEADWOOD FIRE DEPARTMEN	I-051517	101-4221-422	PROFESSIONAL REIMBURSE FOR LONGEVITY AWARD	000000	225.00
01-3056	NORTHERN HILLS TECHNOLO	I-13291	101-4221-422	PROFESSIONAL INSTALL NEW COMPUTER- FIRE DPT	000000	589.00
		I-13302	101-4221-422	PROFESSIONAL ONLINE BACKUP PKG - FIRE DEPT	000000	15.00
01-4087	DAK GENERATOR SERVICES	I-D116031	101-4221-425	REPAIRS INDICATOR LIGHT & LAMP - FIRE	000000	15.74
DEPARTMENT 221 FIRE DEPARTMENT ADMINISTR						TOTAL: 3,224.18
01-0966	PETTY CASH-FINANCE OFFI	I-050917	101-4232-426	SUPPLIES POSTAGE - BLDG INSPECTOR MAIL	000000	24.47
01-3951	MCGRATH, RHONDA	I-05-01-17 SHOE COVE	101-4232-426	SUPPLIES DISPOSABLE SHOE COVERS/BLDG IN	000000	9.99
DEPARTMENT 232 BUILDING INSPECTION						TOTAL: 34.46
01-0467	CULLIGAN OF THE BLACK H	I-0001732	101-4310-426	SUPPLIES (3) 5 GAL BOTTLED WATER/STRTS	000000	19.50
		I-0002443	101-4310-426	SUPPLIES 5 GAL BOTTLED WATER/STREETS	000000	13.00
		I-0002537	101-4310-426	SUPPLIES (2) 5 GAL BOTTLED WATER/STRTS	000000	13.00
01-0510	GOLDEN WEST TECHNOLOGIE	I-170410083	101-4310-422	PROFESSIONAL (2) PAGERS-VM-AIR TIME/WTR,STR	000000	16.59
01-0514	HILLS MATERIALS COMPANY	I-903196	101-4310-425	REPAIRS 1" DUST FREE BLACK BASE/STRTS	000000	147.62
01-0561	SD ONE CALL	I-SD17-1025	101-4310-422	PROFESSIONAL APRIL FAX-MESSAGE FEES/STREETS	000000	18.48

PACKET: 04051 COMBINED - 5/16/17

VENDOR SET: 01

FUND : 101 GENERAL FUND

DEPARTMENT: 310 STREETS

BUDGET TO USE: CB-CURRENT BUDGET

BANK: FNBAP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-0575	SOUTHSIDE OIL					
		I-091395	101-4310-426	SUPPLIES	5500 GAL DIESEL/STREETS	000000 10,340.00
01-0619	TWILIGHT FIRST AID & SA					
		I-42111	101-4310-426	SUPPLIES	EYE PROTECTION/STREETS	000000 181.38
		I-42160	101-4310-426	SUPPLIES	TABLETS-EYE PRO-SUNSCREEN/ST	000000 60.16
01-0677	LAWSON PRODUCTS, INC.					
		I-9304912124	101-4310-426	SUPPLIES	JOBBER DRILL BIT SET29 PC/STRT	000000 158.56
01-0684	NORTHWEST PIPE FITTINGS					
		I-1135034	101-4310-425	REPAIRS	NEENAH CURB INLET BOX ONLY/ST	000000 534.88
01-0966	PETTY CASH-FINANCE OFFI					
		I-050917	101-4310-426	SUPPLIES	POSTAGE - STREET DEPT.	000000 7.08
01-1506	DALES TIRE & RETREADING					
		I-2-15763	101-4310-426	SUPPLIES	GRIPPER BANDAGE-CASING/STRTS	000000 204.00
01-1653	STURDEVANT'S AUTO PARTS					
		I-32-714343	101-4310-426	SUPPLIES	(3) COUPLER, HYD 2459/STREETS	000000 37.47
		I-32-714433	101-4310-426	SUPPLIES	(2) 16 - 14 AWG VINYL/STREETS	000000 2.32
		I-32-714479	101-4310-426	SUPPLIES	(5) 16 - 14 AWG VINYL/STREETS	000000 13.65
		I-32-714805	101-4310-426	SUPPLIES	WINTER BLADES/STREETS	000000 12.56
		I-32-714807	101-4310-426	SUPPLIES	RAZOR BLADE SCRAPE/STREETS	000000 11.95
		I-32-714812	101-4310-426	SUPPLIES	CAR FRESH-RELAX-PURE STEEL/ST	000000 10.76
		I-32-714904	101-4310-426	SUPPLIES	MECH FASTFIT GLOVES/STREETS	000000 53.40
		I-32-714952	101-4310-426	SUPPLIES	4 PC SOCKET ADAPTER/STRTS	000000 5.42
		I-32-715240	101-4310-426	SUPPLIES	FASTFIT GLOVES-D BATTERY/STRTS	000000 54.72
		I-32-715251	101-4310-426	SUPPLIES	D BATTERY 2 PAK/STREETS	000000 5.39
		I-32-715507	101-4310-425	REPAIRS	SEAL/STREETS	000000 16.35
		I-32-715515	101-4310-426	SUPPLIES	BRAKE PAD SET-BLADES/STREETS	000000 72.73
01-1694	GRIMM'S PUMP & INDUSTRI					
		I-3780	101-4310-426	SUPPLIES	FUEL FILTER-LABOR-SUPPLIES/STR	000000 195.96
01-1785	KIMBALL MIDWEST					
		I-5579437	101-4310-426	SUPPLIES	MISC DRILL BITS/STREETS	000000 295.60
01-2762	PARTSMASTER					
		I-23139233	101-4310-426	SUPPLIES	CORD REEL/STREETS	000000 211.75
01-3259	INTERSTATE ENGINEERING					
		I-30813	101-4310-422-01	TIMM LANE BRI	SURVEY-HYDRAULICS/TIMM LANE	000000 5,731.40
01-3424	BLACK HILLS URGENT CARE					
		I-12681	101-4310-422	PROFESSIONAL	TESTING	000000 60.00
01-3836	MID-AMERICAN RESEARCH C					

PACKET: 04051 COMBINED - 5/16/17

VENDOR SET: 01

FUND : 101 GENERAL FUND

DEPARTMENT: 310 STREETS

BUDGET TO USE: CB-CURRENT BUDGET

BANK: FNBAP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-3836	MID-AMERICAN RESEARCH C	continued				
	I-0605887-IN	101-4310-426	SUPPLIES	(12) TUB SPEED WIPES PLUS/STRT	000000	322.29
01-3951	MCGRATH, RHONDA					
	I-ANNUAL CLE 4-21-17	101-4310-427	TRAVEL	ANNUAL CONT EDUCATION/STRTS	000000	65.00
01-4037	SCHMIDT, CHRIS					
	I-LEE ST REPR 5/8/17	101-4310-425	REPAIRS	FOUR-FINISH STRT PANEL/STRTS	000000	2,026.00
DEPARTMENT 310 STREETS						TOTAL: 20,918.97
01-1380	WASTE CONNECTIONS, INC.					
	I-12152313	101-4320-422	PROFESSIONAL	RESIDENTIAL GARBAGE SERVICES	000000	4,646.60
01-3956	ADAMS SALVAGE RECYCLING					
	I-870	101-4320-422	PROFESSIONAL	SEMI TRUCK TIRE/PUBLIC WORKS	000000	23.92
DEPARTMENT 320 SANITATION						TOTAL: 4,670.52
01-0418	BLACK HILLS PIONEER					
	I-HELP WNTD 4/30/17	101-4520-426	SUPPLIES	SUMMER HELP WANTED ADS/PARKS	000000	471.00
01-0467	CULLIGAN OF THE BLACK H					
	I-0002534	101-4520-426	SUPPLIES	(3) 5 GAL BOTTLE WATER/PARKS	000000	19.50
	I-0002585	101-4520-426	SUPPLIES	MAY WATER COOLER RENTAL/PKS	000000	15.00
01-0510	GOLDEN WEST TECHNOLOGIE					
	I-170410094	101-4520-422	PROFESSIONAL	(2) PAGERS-VM-AIR TIME/PARKS	000000	34.22
01-0515	ROCKINGTREE LANDSCAPES					
	I-05-02-17 SPRUCE	101-4520-433	IMPROVEMENTS	COLORADO SPRUCE ARBOR/PARKS	000000	209.00
01-0619	TWILIGHT FIRST AID & SA					
	I-42158	101-4520-426	SUPPLIES	EYE PROTECTION/PARKS	000000	15.95
01-0653	FASTENAL COMPANY					
	I-SDSPE94399	101-4520-433	IMPROVEMENTS	(12) S/S TRUBOLT/PARKS	000000	13.98
01-0677	LAWSON PRODUCTS, INC.					
	I-9304860056	101-4520-426	SUPPLIES	(6) GRINDWHEEL 4 1/2"/PARKS	000000	110.75
01-1653	STURDEVANT'S AUTO PARTS					
	I-32-715184	101-4520-426	SUPPLIES	STARTING FLUID-GAS FILTER/PARK	000000	44.08
01-1765	JENNER EQUIPMENT					
	I-SJ93798	101-4520-433	IMPROVEMENTS	HAZARD KIT PARTS/PARKS	000000	342.30



PACKET: 04051 COMBINED - 5/16/17

VENDOR SET: 01

FUND : 101 GENERAL FUND

DEPARTMENT: 520 PARKS

BUDGET TO USE: CB-CURRENT BUDGET

BANK: FNEAP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-1798	CHAINSAB CENTER/DAKOTA					
		I-1359111	101-4520-425	REPAIRS CARBURETOR C1Q ZAMA/PARKS	000000	72.49
		I-1359122	101-4520-426	SUPPLIES WOODCUT HELMET-FUEL PMP/PKS	000000	134.80
01-2889	ATCO INTERNATIONAL					
		I-I0484157	101-4520-426	SUPPLIES SEEK-N-DESTROY-SUPPRESS/PKS	000000	465.00
		I-I0484408	101-4520-426	SUPPLIES SKEETER INSECT REPELLANT/PKS	000000	170.92
01-3785	TALLGRASS					
		I-2017-038	101-4520-433-05	CIP WHITEWOOD WHITEWOOD CRK RESTORATION PH2	000000	550.00
01-4154	KUBOTA TRACTOR CORPORAT					
		I-NJPA161-CE-17	101-4520-437	CAPITAL OUTLA RTV X1100CWL-H V SERIES/PARKS	000000	17,321.16
DEPARTMENT 520 PARKS					TOTAL:	19,990.15
01-0868	FARRIER, MARIE					
		I-051017	101-4640-422	PROFESSIONAL PZ MTGS - 1/4 - 2/15/17	000000	75.00
DEPARTMENT 640 PLANNING AND ZONING					TOTAL:	75.00
FUND 101 GENERAL FUND					TOTAL:	76,349.05

PACKET: 04051 COMBINED - 5/16/17

VENDOR SET: 01

FUND : 206 LIBRARY FUND

DEPARTMENT: 550 LIBRARY

BUDGET TO USE: CB-CURRENT BUDGET

BANK: FNSAP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-0039	SD STATE HISTORICAL SOC					
		I-042417-A	206-4550-422	PROFESSIONAL 2017 MEMBERSHIP - LIBRARY	000000	40.00
01-1562	MIDWEST TAPE					
		I-94973927	206-4550-434	BOOKS, MAPS A DVDs	000000	45.98
		I-95005190	206-4550-434	BOOKS, MAPS A DVDs	000000	22.99
		I-95015826	206-4550-434	BOOKS, MAPS A DVDs	000000	22.99
		I-95033289	206-4550-434	BOOKS, MAPS A DVDs	000000	112.95
01-1911	EMERY-PRATT COMPANY					
		I-594174	206-4550-434	BOOKS, MAPS A BOOK	000000	12.36
		I-594465	206-4550-434	BOOKS, MAPS A BOOKS	000000	184.93
01-3665	MITZI'S BOOKS					
		I-2800	206-4550-434	BOOKS, MAPS A BOOKS	000000	82.34
DEPARTMENT 550 LIBRARY					TOTAL:	524.54
FUND 206 LIBRARY FUND					TOTAL:	524.54

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## REGULAR DEPARTMENT PAYMENT REGISTER

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PACKET: 04051 COMBINED - 5/16/17

VENDOR SET: 01

FUND : 209 BED &amp; BOOZE FUND

DEPARTMENT: 510 REC CENTER

BUDGET TO USE: CB-CURRENT BUDGET

BANK: FNBAP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-0418	BLACK HILLS PIONEER					
		I-04-30/17 COMM PROM	209-4510-423	PUBLISHING COMM PAGES SPONSORSHIP/REC	000000	12.50
01-0966	PETTY CASH-FINANCE OFFI					
		I-050917	209-4510-426	SUPPLIES MARKERS FOR REC CENTER	000000	4.10
01-1558	ECOLAB PEST ELIMINATION					
		I-9716298	209-4510-422	PROFESSIONAL COCKROACH-RODENT PROGRM/REC	000000	90.00
01-2645	HAWKINS INC					
		I-4066085	209-4510-426	SUPPLIES DELDRUM-MURIATIC ACID-BIC/REC	000000	504.20
01-2889	ATCO INTERNATIONAL					
		I-10484209	209-4510-426	SUPPLIES (2) CASES SEE-THRU/REC CENTER	000000	224.00
01-3151	KONE INC.					
		I-949608640	209-4510-422	PROFESSIONAL MONTHLY MAINTENANCE/REC,RAMP	000000	145.08
01-3424	BLACK HILLS URGENT CARE					
		I-12681	209-4510-422	PROFESSIONAL TESTING	000000	30.00
01-3618	KDSJ 980 AM RADIO					
		I-17-04-031	209-4510-423	PUBLISHING ADS BASEBALL GAMES-PROM/REC CE	000000	260.00
DEPARTMENT 510 REC CENTER						TOTAL: 1,269.88
FUND 209 BED & BOOZE FUND						TOTAL: 1,269.88

PACKET: 04051 COMBINED - 5/16/17

VENDOR SET: 01

FUND : 215 HISTORIC PRESERVATION

DEPARTMENT: 572 HP VISITOR MGMT AND INFOR

BUDGET TO USE: CB-CURRENT BUDGET

BANK: FNBAP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-3987	EASTMAN, JOANN					
		I-051017	215-4572-235	VISITOR MGMT 2017 ARBOR DAY TREE BOARD	000000	493.99
01-4038	ANTIQUE EMPORIUM					
		I-051017	215-4572-235	VISITOR MGMT JAIL KEY - KEY TO THE CITY	000000	28.76
DEPARTMENT 572 HP VISITOR MGMT AND INFOR TOTAL:						522.75
01-0039	SD STATE HISTORICAL SOC					
		I-042417	215-4573-325	HIST. INTERP. HP - SDSHS 2017 MEMBERSHIP	000000	50.00
01-1496	LAWRENCE CO. REGISTER O					
		I-050217	215-4573-340	HIST. INTERP. 2016 PICTOMETRY GIS	000000	6,839.17
DEPARTMENT 573 HP HISTORIC INTERPRETATION TOTAL:						6,889.17
01-0776	ALBERTSON ENGINEERING,					
		I-10964	215-4575-515	GRANT/LOAN RE 2014-314 10 HARRISON RET WALL	000000	525.36
		I-10965	215-4575-515	GRANT/LOAN RE 2015-394H 51 PLEASANT RET WALL	000000	405.36
		I-10966	215-4575-515	GRANT/LOAN RE 2016-237H 53 TAYLOR RET WALL	000000	277.50
		I-11003	215-4575-515	GRANT/LOAN RE 2015-393H 299 WILLIAMS RET WAL	000000	3,080.00
01-4151	CZECH HERITAGE PRESERVA					
		I-051017	215-4575-520	GRANT/LOAN PR 2017 OUTSIDE OF DWD GRANT	000000	5,500.00
01-4156	LIFE SONG					
		I-4990CM	215-4575-500	GRANT/LOAN CE USS MAIN MEMORIAL	000000	375.00
DEPARTMENT 575 HP DEADWOOD GRANT AND LOAN TOTAL:						10,163.22
01-0510	GOLDEN WEST TECHNOLOGIE					
		I-317240	215-4576-600	PROFES. SERV. OFFSITE BACKUP	000000	155.00
01-2394	GUNDERSON, PALMER, NELS					
		I-75382	215-4576-620	PROFES. SERV. LEGAL SERVICES	000000	225.00
DEPARTMENT 576 HP PROFESSIONAL SERVICES TOTAL:						380.00
01-0776	ALBERTSON ENGINEERING,					
		I-10963	215-4577-755	CAPITAL ASSET 2014-187H RAYMOND ST	000000	120.00
DEPARTMENT 577 HP FIXED CAPITAL ASSETS TOTAL:						120.00
01-0340	MIDCONTINENT COMMUNICAT					

PACKET: 04051 COMBINED - 5/16/17

VENDOR SET: 01

FUND : 215 HISTORIC PRESERVATION

DEPARTMENT: 641 OFFICE HIST. PRES.

BUDGET TO USE: CB-CURRENT BUDGET

BANK: FNBAP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-0340	MIDCONTINENT COMMUNICAT	continued				
		I-7047175028713	215-4641-428	UTILITIES 3 SEIVER SVCS 05/01-05/31/17	000000	65.00
01-0467	CULLIGAN OF THE BLACK H					
		I-0002539	215-4641-426	SUPPLIES HP WATER	000000	32.50
		I-0002584	215-4641-426	SUPPLIES HP WATER COOLER RENTAL	000000	15.00
01-0545	LYNN'S DAKOTA MART					
		I-050417	215-4641-426	SUPPLIES HP COFFEE/TEA SUPPLIES	000000	17.06
01-1827	MS MAIL & MARKETING					
		I-8937HP	215-4641-423	PUBLISHING MS MAIL & MARKETING	000000	624.37
01-3373	AMAZON WEB SERVICES					
		I-99405036	215-4641-428	UTILITIES WEB SVCS 04/01-04/30/17	000000	183.54
				DEPARTMENT 641 OFFICE HIST. PRES.	TOTAL:	937.47
				FUND 215 HISTORIC PRESERVATION	TOTAL:	19,012.61

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PACKET: 04051 COMBINED - 5/16/17

VENDOR SET: 01

FUND : 216 REVOLVING LOAN

DEPARTMENT: N/A NON-DEPARTMENTAL

BUDGET TO USE: CB-CURRENT BUDGET

BANK: FNBAP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-1225	CAI CONSTRUCTION, LLC	I-5373	216-1310	DUE FROM OTHE WORK DONE-628 MAIN -FAIRMONT	000000	27,808.02
01-1496	LAWRENCE CO. REGISTER O	I-05102017A	216-1310	DUE FROM OTHE REC MOD OF MORT FOR LEWIS	000000	90.00
01-3230	SHAMA, LARRY AND MARCI	I-J12300492	216-1310	DUE FROM OTHE WORK DONE-147 CLIFF-SHAMA	000000	8,939.34
DEPARTMENT NON-DEPARTMENTAL TOTAL:						36,837.36
01-1496	LAWRENCE CO. REGISTER O	I-05102017	216-4653-960	CLOSING CO REC MORTGAGE - BIALAS	000000	30.00
		I-51017	216-4653-962-05	FACADE EASEME REC FEE FACADE 626 & 628 MAIN	000000	30.00
01-4042	REUPPEL CONSULTING SERV	I-1638.02	216-4653-962-01	SPECIAL NEEDS DESIGN WORK - 31 CHARLES - RUS	000000	650.00
01-4152	KOKINOS CONSTRUCTION	I-199	216-4653-962-05	FACADE EASEME FACADE 560 MAIN DEADWOOD GULCH	000000	21,446.16
DEPARTMENT 653 REVOLVING LOAN TOTAL:						22,156.16
FUND 216 REVOLVING LOAN TOTAL:						58,993.52

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PACKET: 04051 COMBINED - 5/16/17

VENDOR SET: 01

FUND : 544 ST. AMBROSE PROJECT

DEPARTMENT: 370 ST. AMBROSE

BUDGET TO USE: CB-CURRENT BUDGET

BANK: FNBAP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-1168	KADRMAS LEE & JACKSON,	I-10083670	544-4370-422	PROFESSIONAL ST AMBROSE CONSTRUCTION ADMIN	000000	2,956.00
			DEPARTMENT 370	ST. AMBROSE	TOTAL:	2,956.00
			FUND	544 ST. AMBROSE PROJECT	TOTAL:	2,956.00

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REGULAR DEPARTMENT PAYMENT REGISTER

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PACKET: 04051 COMBINED - 5/16/17

VENDOR SET: 01

FUND : 561 LODGE AT DEADWOOD TIF

DEPARTMENT: 192 Public Buildings

BUDGET TO USE: CB-CURRENT BUDGET

BANK: FNBAP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-3362	FIRST INTERSTATE BANK					
		I-050217	561-4192-422	PROFESSIONAL TIF PAYMENT - THE LODGE	000000	200,251.34
				DEPARTMENT 192 Public Buildings	TOTAL:	200,251.34
-----						
				FUND 561 LODGE AT DEADWOOD TIF	TOTAL:	200,251.34



PACKET: 04051 COMBINED - 5/16/17

VENDOR SET: 01

FUND : 602 WATER FUND

DEPARTMENT: 330 WATER

BUDGET TO USE: CB-CURRENT BUDGET

BANK: FNBAP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-0418	BLACK HILLS PIONEER	I-116	602-4330-423	PUBLISHING WATER QUALITY REPORT	000000	112.73
01-0510	GOLDEN WEST TECHNOLOGIE	I-170410083	602-4330-422	PROFESSIONAL (2) PAGERS-VM-AIR TIME/WTR,STR	000000	16.59
01-0539	LEAD-DEADWOOD SANITARY	I-APRIL EQR USAGE	602-4330-422	PROFESSIONAL APRIL EQR USAGE FOR RESIDENTS	000000	26,590.99
01-0561	SD ONE CALL	I-SD17-1025	602-4330-422	PROFESSIONAL APRIL FAX-MESSAGE FEES/WATER	000000	18.48
01-0966	PETTY CASH-FINANCE OFFI	I-050917	602-4330-426	SUPPLIES POSTAGE DUE - WATER BILL	000000	0.08
01-1333	DEADWOOD ELECTRIC	I-21472	602-4330-425	REPAIRS REPL BAD GFI ON DWD HILL/WTR	000000	80.13
01-1467	SD ASSN. OF RURAL WATER	I-EXPO17-21	602-4330-427	TRAVEL ATTEND WATER EXPO KENNY/WTR	000000	40.00
		I-EXPO17-22	602-4330-427	TRAVEL ATTEND WATER EXPO LANCE/WTR	000000	40.00
01-1627	MS MAIL & MARKETING	I-8937	602-4330-426	SUPPLIES UTILITY BILLS MAILING - APRIL	000000	317.52
01-3424	BLACK HILLS URGENT CARE	I-12681	602-4330-422	PROFESSIONAL TESTING	000000	30.00
DEPARTMENT 330 WATER						TOTAL: 27,246.52
FUND 602 WATER FUND						TOTAL: 27,246.52

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## REGULAR DEPARTMENT PAYMENT REGISTER

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PACKET: 04051 COMBINED - 5/16/17

VENDOR SET: 01

FUND : 603 SEWER FUND

DEPARTMENT: 325 SEWER

BUDGET TO USE: CB-CURRENT BUDGET

BANK: FNBAP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-0539	LEAD-DEADWOOD SANITARY					
		I-04-30-17 CONS MAY	603-4325-429	OTHER EXPENSE MAY CONSUMPTION/PUB BLDG	000000	585.24
				DEPARTMENT 325 SEWER	TOTAL:	585.24
				FUND 603 SEWER FUND	TOTAL:	585.24

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PACKET: 04051 COMBINED - 5/16/17

VENDOR SET: 01

FUND : 607 MT MORIAH CEMETERY OPERAT

DEPARTMENT: 580 MT. MORIAH

BUDGET TO USE: CB-CURRENT BUDGET

BANK: FNBAP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-3953	B.S. REMODELING					
		I-074030	607-4580-425	REPAIRS		
				REMOVE-REPLACE SHINGLES/MT MO	000000	1,632.00
				DEPARTMENT 580 MT. MORIAH	TOTAL:	1,632.00
				FUND 607 MT MORIAH CEMETERY OPERAT	TOTAL:	1,632.00

PACKET: 04051 COMBINED - 5/16/17  
 VENDOR SET: 01  
 FUND : 610 PARKING/TRANSPORTATION  
 DEPARTMENT: 360 PARKING/TRANSPORTATION  
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: FNBAP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-0677	LAWSON PRODUCTS, INC.	I-9304849981	610-4360-426	SUPPLIES FASTENERS, STRAPPING - P&T	000000	427.42
01-1003	VERIZON WIRELESS	I-9783799910	610-4360-422	PROFESSIONAL PHONE SERVICE - METERS	000000	40.01
01-1230	INTERSTATE ALL BATTERY	I-1901001008325	610-4360-426	SUPPLIES BATTERIES - P & T	000000	19.00
01-3712	PASSPORT PARKING, INC.	I-5313	610-4360-422	PROFESSIONAL MOBILE PAY - METERS	000000	73.25
DEPARTMENT 360 PARKING/TRANSPORTATION TOTAL:						559.68
01-0467	CULLIGAN OF THE BLACK H	I-0002351	610-4361-424	RENTALS SOFTENER RENT - APRIL -TROLLEY	000000	22.00
		I-0002538	610-4361-426	SUPPLIES 40 LB SALT - TROLLEY	000000	16.50
		I-0002587	610-4361-424	RENTALS SOFTENER RENT - MAY - TROLLEY	000000	22.00
01-0545	LYNN'S DAKOTA MART	I-0169	610-4361-426	SUPPLIES CASES OF WATER - TROLLEY	000000	39.32
01-0583	OWENS INTERSTATE SALES	C-5268-308640	610-4361-426	SUPPLIES CORE RETURN-BATTERIES/TROLLEY	000000	54.00-
		I-5268-307382	610-4361-426	SUPPLIES METAL FRAME, CR-WIPER BLADES/TR	000000	85.17
		I-5268-308580	610-4361-426	SUPPLIES COMMERCIAL BATTERIES - TROLLEY	000000	445.14
01-1348	EDDIE'S TRUCK CENTER, I	C-R201012993:01	610-4361-425	REPAIRS REVS. INV FOR BELT, HOSE REPAIR	000000	1,951.81-
		I-R201012714:01	610-4361-425	REPAIRS TURBOCHARGERS, MISC - TROLLEY	000000	6,000.00
		I-R201012988:01	610-4361-425	REPAIRS MISC REPAIR-BELTS, HOSE-TROLLEY	000000	1,951.81
		I-R201012994:01	610-4361-425	REPAIRS REPAIR NOX SENSORS, MISC-TROLLE	000000	2,035.56
		I-R201012999:01	610-4361-425	REPAIRS REPAIR LEAKING MANIFOLD -TROLL	000000	2,404.27
01-1653	STURDEVANT'S AUTO PARTS	C-32-714373	610-4361-425	REPAIRS RTN OF POWER STEERING PUM-TROL	000000	79.83-
		C-32-714573	610-4361-426	SUPPLIES CORE RETURN FOR PUMP ASY-TROLL	000000	70.00-
		I-32-714483	610-4361-426	SUPPLIES AIR, FUEL FILTERS, LED HEAD-TROL	000000	73.58
		I-32-714524	610-4361-426	SUPPLIES SCOTCHCAL STRIPING - TROLLEY	000000	9.87
		I-32-714557	610-4361-426	SUPPLIES PUMP ASSEMBLY/CORE - TROLLEY	000000	359.39
		I-32-714562	610-4361-426	SUPPLIES MICRO-V BELTS - TROLLEY	000000	41.10
		I-32-714610	610-4361-426	SUPPLIES HOSE FITTING, ADAPTOR -TROLLEY	000000	7.63
01-1843	B&B AUTO SALVAGE	I-146333	610-4361-426	SUPPLIES TAHOE REPAIR - TROLLEY	000000	1,000.00
01-3521	TREWHELLA, MISTY	I-042717	610-4361-426	SUPPLIES REIMBS. FOR RETIREMENT - BOB N.	000000	49.98
DEPARTMENT 361 TROLLEY DEPARTMENT TOTAL:						12,407.68
FUND 610 PARKING/TRANSPORTATION TOTAL:						12,967.36

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PACKET: 04051 COMBINED - 5/16/17

VENDOR SET: 01

FUND : 611 MAIN STREET RAMP

DEPARTMENT: 362 MAIN STREET RAMP

BANK: FNBAP

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-0510	GOLDEN WEST TECHNOLOGIE					
		I-317240	611-4362-422	PROFESSIONAL MONITORING PARKING GARAGE	000000	52.50
01-0966	PETTY CASH-FINANCE OFFI					
		I-050917	611-4362-426	SUPPLIES CLEANING SUPPLIES - PKNG RAMP	000000	10.33
01-3151	KONE INC.					
		I-949608640	611-4362-422	PROFESSIONAL MONTHLY MAINTENANCE/REC,RAMP	000000	145.00
				DEPARTMENT 362 MAIN STREET RAMP	TOTAL:	207.83
				FUND 611 MAIN STREET RAMP	TOTAL:	207.83

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## REGULAR DEPARTMENT PAYMENT REGISTER

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PACKET: 04051 COMBINED - 5/16/17

VENDOR SET: 01

FUND : 721 TIF #5 B.Y. DEVELOPMENT

DEPARTMENT: 000 NON-DEPARTMENTAL

BANK: FNBAP

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-3673	LIBERTY NATIONAL BANK					
		I-050217	721-4000-429	OTHER	TIF PAYMENTS - NOBLES, OPTIMA 000000	68,548.55
			DEPARTMENT 000	NON-DEPARTMENTAL	TOTAL:	68,548.55
			FUND	721	TIF #5 B.Y. DEVELOPMENT	TOTAL: 68,548.55

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## REGULAR DEPARTMENT PAYMENT REGISTER

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PACKET: 04051 COMBINED - 5/16/17

VENDOR SET: 01

FUND : 722 SALES TAX AGENCY

DEPARTMENT: N/A NON-DEPARTMENTAL

BANK: FNBAP

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-0585	SD DEPT. OF REVENUE					
		I-APR-051217	722-2190	AMOUNTS HELD SD DEPT. OF REVENUE	000000	3,139.14
			DEPARTMENT	NON-DEPARTMENTAL	TOTAL:	3,139.14
			FUND	722 SALES TAX AGENCY	TOTAL:	3,139.14

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PACKET: 04051 COMBINED - 5/16/17

VENDOR SET: 01

FUND : 723 NICKEL SLOT PAYMENT AGNCY

DEPARTMENT: 000 NON-DEPARTMENTAL

BUDGET TO USE: CB-CURRENT BUDGET

BANK: FNBAP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-0579	SD COMMISSION ON GAMING					
		I-050916	723-4000-429	OTHER CITY SLOTS - PYMT 11, YR 2	000000	27,443.20
			DEPARTMENT 000	NON-DEPARTMENTAL	TOTAL:	27,443.20
			FUND 723	NICKEL SLOT PAYMENT AGNCY	TOTAL:	27,443.20



PACKET: 04051 COMBINED - 5/16/17

VENDOR SET: 01

FUND : 725 TIF #8 DEADWOOD STAGE RUN

DEPARTMENT: 000 NON-DEPARTMENTAL

BANK: FNBAP

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-3362	FIRST INTERSTATE BANK					
		I-041317	725-4000-429	OTHER EXPENSE TIF PAYMENTS	000000	44,748.98
				DEPARTMENT 000 NON-DEPARTMENTAL	TOTAL:	44,748.98
				FUND 725 TIF #8 DEADWOOD STAGE RUN	TOTAL:	44,748.98
					REPORT GRAND TOTAL:	545,875.76



427 SOUTH CHAPELLE  
C/O 500 EAST CAPITOL  
PIERRE SD 57501-5070  
(605) 773-3595

MARTIN L. GUINDON, CPA  
AUDITOR GENERAL

5-15-17  
SB

May 15, 2017

Charles Turbiville, Mayor  
And  
Mary Jo Nelson, Finance Officer

Municipality of Deadwood  
102 Sherman Street  
Deadwood, SD 57732

This will confirm our understanding of the services we are to provide Municipality of Deadwood (Municipality) as of December 31, 2016 and for the year then ended. We will perform a financial and compliance audit of the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Municipality as of December 31, 2016 and for the year then ended and the related notes to the financial statements, which collectively comprise the Municipality's basic financial statements.

Accounting standards generally accepted in the United States of America require the Management's Discussion and Analysis, Budgetary Comparison Schedules, Schedule of Funding Progress, Schedule of Municipality Contributions and the Schedule of Municipality's Proportionate Share of the Net Pension Liability (Asset) be presented to supplement the Municipality's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the Municipality's required supplementary information (RSI) in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of measurement and presentation and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any form or assurance on the RSI. The following RSI is required by accounting principles generally accepted in the United States of America. This RSI will be subjected to certain limited procedures, but will not be audited:

- Budgetary Comparison Schedules
- Schedule of Municipality Contributions
- Schedule of the Municipality's Proportionate Share of the Net Pension Liability (Asset)

You have opted to not present Management's Discussion and Analysis that the Governmental Accounting Standards Board has determined is necessary to supplement, although not required to be part of, the basic financial statements. We will adjust our opinion on the financial statements accordingly for this omission.

## **Audit Objectives**

The objective of our audit is the expression of our opinions as to whether the Municipality's basic financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the additional information referred to in the first section above when considered in relation to the basic financial statements taken as a whole. The objective also includes reporting on:

- Internal controls related to the financial statements and compliance with laws, regulations, contracts and grant agreements, and other matters, noncompliance with which could have a material effect on the financial statements, as required by *Government Auditing Standards*.

The reports on internal control and compliance will each include a paragraph that states that the purpose of the report is solely to describe (a) the scope of testing of internal control over financial reporting and compliance and the result of that testing and not to provide an opinion on the effectiveness of internal control over financial reporting or on compliance and (b) that the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering internal control over financial reporting. The reports are intended for the information and use of the audit committee, management, specific legislative or regulatory bodies, federal awarding agencies, and if applicable, pass-through entities and is not intended to be and should not be used by anyone other than these specified parties. However, because these reports are required by South Dakota Codified Law 4-11-11, they are a matter of public record and their distribution is not limited.

Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our audit will include tests of accounting records and other procedures we consider necessary to enable us to express such our opinions and to render the required reports.

If during the course of our audit we find that we are unable to express unmodified opinions on the fairness of the financial statements for any opinion unit we will notify you of the problems encountered. If, for any reason, we are unable to complete the audit, we will not issue a report as a result of this engagement, but we will bill you at our standard hourly rates for the value of services rendered to date of termination of the engagement.

## **Management Responsibilities**

Management is responsible for the preparation and fair representation of basic financial statements and all accompanying information as well as all representations contained therein. As part of the audit, we will provide guidance with the preparation of your financial statements and related notes. You are responsible for making all management decisions and performing all management functions relating to the financial statements and related notes and for accepting full responsibility for such decisions. If applicable, you will be required to acknowledge in the written representation letter our assistance with preparation of the financial statements and that you have reviewed and approved the financial statements and related notes prior to their issuance and have accepted responsibility for them. Further, you are required to designate an individual with suitable skill, knowledge, or experience to oversee any nonaudit services we may provide and for evaluating the adequacy and results of those services and accepting responsibility for them.

Management is responsible for establishing and maintaining effective internal controls, including internal controls over compliance, and for evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met and that there is reasonable assurance that government programs are administered in compliance with compliance requirements. You are also responsible for the selection and application of accounting principles; for the fair presentation in the financial

statements of the respective financial position of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information (as applicable) of the Municipality and the respective changes in financial position and, where applicable, cash flows in conformity with U.S. generally accepted accounting principles; and for compliance with applicable laws and regulations and the provisions of contracts and agreements.

Management is also responsible for making all financial records and related information available to us and for ensuring that management is reliable and financial information is reliable and properly recorded. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities also include identifying significant vendor relationships in which the vendor has responsibility for program compliance and for the accuracy and completeness of that information. Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the written representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud or illegal acts affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud or illegal acts could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the entity complies with applicable laws, regulations, contracts, agreements, and grants.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon **OR** make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (a) you are responsible for presentation of the supplementary information in accordance with GAAP; (b) that you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (c) that the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (d) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying for us previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

Management will coordinate with our office to ensure that the Department of Legislative Audit's (DLA) independence is not impaired by hiring former or current DLA manager or professional employees in a key position, as defined in the AICPA *Code of Professional Conduct*, which would cause a violation of the AICPA *Code of Professional Conduct* or other applicable independence rules. Any employment opportunities with the Municipality for a former or current DLA manager or professional employee should be discussed with the Auditor General or Local Government Audit Manager before entering into substantive employment conversations with the former or current DLA manager or professional employee.

### **Audit Procedures - General**

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. Accordingly, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements or noncompliance may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management and the appropriate law enforcement officials of any violations of laws or regulations and any fraud or illegal acts that come to our attention, unless clearly inconsequential. We will include such matters in the reports required by *Government Auditing Standards*. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential, and of any material abuse that comes to our attention. Our responsibility as auditors are limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

### **Audit Procedures – Internal Controls**

Our audit will include obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the

financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

An audit is not designed to provide assurance on the effectiveness of internal control or to identify all significant deficiencies or material weaknesses. However, we will communicate to you of any matters involving internal control and its operation that we consider to be material weaknesses or significant deficiencies under standards established by the American Institute of Certified Public Accountants. A material weakness is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We will also inform you of any other matters involving internal controls, if any, as required by *Government Auditing Standards*.

### **Audit Procedures - Compliance**

Compliance with laws, regulations, contracts, agreements and other matters applicable to the Municipality is the responsibility of management. As part of obtaining reasonable, but not absolute, assurance about whether the financial statements are free of material misstatement, we will perform tests of Municipality's compliance with certain provisions of applicable laws, regulations, contracts, agreements and other matters. However, the objective of those procedures will not be to provide an opinion on overall compliance with such provisions, and we will not express such an opinion in our report issued pursuant to *Government Auditing Standards*.

### **Audit Administration, Fees, and Other**

Our fee for these services will be based on the time actually spent at our standard hourly rate is determined in accordance with state statute (Fiscal Year 2017 rate of \$65.00). We will not bill you for travel time spent coming to and from your location or for time spent giving assistance or working on other projects while on site at your location.

*Government Auditing Standards* state that if the Auditor's Report discloses deficiencies in internal control, fraud, illegal acts, violations of provisions of contracts or agreements, or abuse, the entity should provide the views of the responsible officials concerning the findings, conclusions, and recommendation, as well as planned response. Such response will be included in the audit report. If the Municipality does not respond or chooses not to respond we are required to state this in the audit report.

The audit documentation will be available at the completion of our audit for inspection at our Pierre office by other auditors as well as management of the Municipality during normal working hours. The audit documentation will be retained for a minimum of five years following the date of the audit report.

We understand that your employees will assist us whenever possible and will perform such functions as pulling documents selected by us for testing. If your employees cannot accomplish these tasks when requested, we will perform them and bill for our services at the above hourly rate.

Should unforeseen circumstances arise that would require a significant extension of our auditing procedures, we would discuss with you the specific matters involved before extending our audit scope and incurring additional costs. In such a case, this letter may need to be modified and reissued.

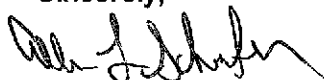
The audit report should be issued in final form, and all required report filings accomplished, estimated to be no later than sixty (60) calendar days from the date of the audit report. Our Local Government Audit Manager is the engagement partner and is responsible for supervising the engagement.

*Government Auditing Standards* require that our office undergo an external quality control review on a periodic basis. A copy of our latest external quality control review letter will be provided to you upon request and is also publicly available on our website (<http://legislativeaudit.sd.gov>).

We appreciate the opportunity to be of service to you and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions please let us know.

If this letter correctly expresses your understanding, please sign both copies where indicated and return one copy to us.

Sincerely,



Allen L. Schaefer  
Auditor In Charge

Approved:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

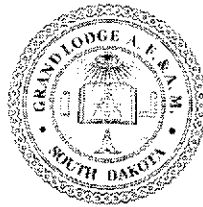


Municipality Finance Officer

5-15-17

\_\_\_\_\_  
Date

5-15-17  
5E



## **Masons to Dedicate Celestial Lodge Marker and Interpretive Panel at Deadwood's Mt. Moriah Cemetery**

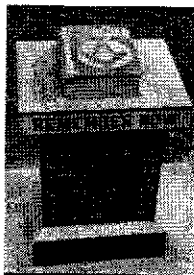
DEADWOOD (5-09-2017) You are cordially invited to attend the installation ceremony of the Masonic Celestial Lodge marker and interpretive panel at Mt. Moriah Cemetery by the Grand Lodge of South Dakota on **Wednesday June 7<sup>th</sup>, 2017 at 5:00 PM at the Deadwood Masonic Temple, 715 Main Street.**

We will take the Deadwood trolley up to the Celestial Lodge for the ceremony and return to the Masonic Temple for a reception afterward.

The Deadwood Masonic Lodge formed in 1877. In 1878, Lawrence County purchased land for the development of a cemetery, naming it Mt. Moriah Cemetery. The cemetery's name and the street names David, Darius, Boaz, Jachin, Solomon, Jabez and Hiram have direct connections to Mount Moriah in Jerusalem and the history surrounding King Solomon's Temple. The Deadwood Masons purchased 1.5 acres in 1887, which would become known as section 10. This section is indicative of a masonic lodge layout consisting of a large oval on an east/west axis.

In 1914, the Deadwood Masonic Lodge embarked on a beautification project including sidewalks, low walls, and a granite altar (pictured below). Deadwood Granite and Marble Works who designed and installed the original 1914 altar, is designing and installing the granite marker. This embodies the physical representation of a Masonic Celestial Lodge. Masons know of very few Masonic Celestial Lodges in existence today in the United States.

The Masons are the world's largest and oldest fraternal organization, celebrating their Tercentennial this year.



For more information contact:  
Willie Steinlicht  
605-580-0274  
dewill@vastbb.net





100 South Phillips Avenue  
P.O. Box 5186  
Sioux Falls, SD 57117-5186

605.335.5180  
www.fnbsf.com

FUNDS DUE FOR BOND ISSUE 10792

5-15-17  
6A

CITY OF DEADWOOD  
FINANCE OFFICER  
102 SHERMAN  
DEADWOOD, SD 57732

\$3,420,000 CITY OF DEADWOOD, SOUTH  
DAKOTA SALES TAX REVENUE BONDS,  
SERIES 2009B B1 # 10792

INVOICE NUMBER: R11706012871

TRUST ACCOUNT NUMBER:

Debt Service Due: 06/01/2017

Interest Due:	83,600.00
Principal Due:	0.00

*Total Amount Due:*	83,600.00
---------------------	-----------

**Total Charges:**	83,600.00
--------------------	-----------

We will take this Payment by ACH on 5-31-17

**PLEASE DO NOT PAY**

To ensure funds are available for payment to your bondholders, please remit the payments as follows:

By check, it should be received at least three(3)  
business days prior to payment date at the following

The First National Bank in Sioux Falls  
Attn: Corporate Trust Department  
100 S Phillips Ave  
Sioux Falls SD 57104-6745

By ACH or wire, it should be sent at least  
one(1) business day prior to payment date using  
the following instructions:

The First National Bank in Sioux Falls  
ABA # 091400020  
BNF: First Nat'l Bank in SF Trust  
Acct # 1093392  
Attn: Corporate Trust Department  
Ref: Debt Service Payment

If you have any questions, please contact Beth Ulvestad at (800) 553-7073 or (605) 357-7667

Thank You!



## Fee Invoice

Invoice Date April 5, 2017

Invoice Reference Number: 170405101304115

City of Deadwood

Mary Jo Nelson

102 Sherman St

Deadwood, SD 57732-1366

Account: 841079200 Deadwood SIs Tax Rev Bond Series 2009B

Balance Forward: \$0.00

Activity From 4/1/2016

Type	Date	Description	Amount	Balance
Fee	3/31/2017	Paying Agent Fee of \$600.00 plus Continuing Disclosure Fee \$100	\$100.00	\$100.00
Fee	3/31/2017	Paying Agent Fee of \$600.00 plus Continuing Disclosure Fee \$100	\$600.00	\$700.00
Total Amount / Total Owed			<u>\$700.00</u>	<u>\$700.00</u>

Please remit \$700.00 by 5/31/2017 to:

First National Wealth Management

100 S Phillips Ave

Sioux Falls, SD 57104

**We will take this Payment by ACH on 5-31-17**

**PLEASE DO NOT PAY**



5-15-17  
6C

# Invoice

2727 N Plaza Dr.  
Rapid City, SD 57702  
Phone 605-348-6529 Fax 605-342-1160

Number: **317531**

Date: 5/1/2017

For the period from: 05/01/2017 thru 04/30/2018

Account No. 92

**Bill-To**

City of Deadwood  
102 Sherman Street  
Deadwood, SD 57732

<u>Contract</u>	<u>Contract Type</u>	<u>Reference</u>	<u>Terms</u>	<u>Inv. Batch</u>	<u>A/R Cust. No.</u>	<u>PO No.</u>
3494	i-Witness PrePaid	Fire Hall Router	Net 30	150886		

**Annual i-Witness Charges** **\$120.00**

**Items Covered**

Router

Sub-total: \$120.00

Sales Tax: \$0.00

**Total Amount Due: \$120.00**

**NOTICE:**

\* A 1.5% monthly finance charge, with a \$5.00 minimum, may be assessed on past due balances.

\* A 40% fee may be added to any account sent to collections.



2727 N Plaza Dr.  
Rapid City, SD 57702  
Phone 605-348-6529 Fax 605-342-1160

# Invoice

Number: **317532**

Date: **5/1/2017**

**For the period from: 05/01/2017 thru 04/30/2018**

Account No. **92**

**Bill-To**

City of Deadwood  
102 Sherman Street  
Deadwood, SD 57732

<u>Contract</u>	<u>Contract Type</u>	<u>Reference</u>	<u>Terms</u>	<u>Inv. Batch</u>	<u>A/R Cust. No.</u>	<u>PO No.</u>
3492	Managed Services	City Hall Core Switch	Net 30	150887		

**Annual Managed Services**

**\$120.00**

**Items Covered**

Switch

Sub-total: \$120.00

Sales Tax: \$0.00

**Total Amount Due: \$120.00**

**NOTICE:**

- \* A 1.5% monthly finance charge, with a \$5.00 minimum, may be assessed on past due balances.
- \* A 40% fee may be added to any account sent to collections.



2727 N Plaza Dr.  
Rapid City, SD 57702  
Phone 605-348-6529 Fax 605-342-1160

## Invoice

Number: **317533**  
Date: **5/1/2017**

**For the period from: 05/01/2017 thru 04/30/2018**

Account No. 92

**Bill-To**

City of Deadwood  
102 Sherman Street  
Deadwood, SD 57732

<u>Contract</u>	<u>Contract Type</u>	<u>Reference</u>	<u>Terms</u>	<u>Inv. Batch</u>	<u>A/R Cust. No.</u>	<u>PO No.</u>
3493	Managed Services	City Hall Router	Net 30	150887		

**Annual Managed Services**

**\$120.00**

**Items Covered**

Router

Sub-total: \$120.00

Sales Tax: \$0.00

**Total Amount Due: \$120.00**

**NOTICE:**

- \* A 1.5% monthly finance charge, with a \$5.00 minimum, may be assessed on past due balances.
- \* A 40% fee may be added to any account sent to collections.



2727 N Plaza Dr.  
Rapid City, SD 57702  
Phone 605-348-6529 Fax 605-342-1160

## Invoice

Number: **317535**

Date: 5/1/2017

**For the period from: 05/01/2017 thru 04/30/2018**

Account No. 92

Bill-To

City of Deadwood  
102 Sherman Street  
Deadwood, SD 57732

<u>Contract</u>	<u>Contract Type</u>	<u>Reference</u>	<u>Terms</u>	<u>Inv. Batch</u>	<u>A/R Cust. No.</u>	<u>PO No.</u>
3591	Managed Services	Storage	Net 30	150887		

**Annual Managed Services**

**\$900.00**

**Items Covered**

Server

Sub-total: \$900.00

Sales Tax: \$0.00

**Total Amount Due: \$900.00**

**NOTICE:**

\* A 1.5% monthly finance charge, with a \$5.00 minimum, may be assessed on past due balances.

\* A 40% fee may be added to any account sent to collections.



2727 N Plaza Dr.  
Rapid City, SD 57702  
Phone 605-348-6529 Fax 605-342-1160

## Invoice

Number: **317536**

Date: **5/1/2017**

**For the period from: 05/01/2017 thru 04/30/2018**

Account No. 92

Bill-To

City of Deadwood  
102 Sherman Street  
Deadwood, SD 57732

<u>Contract</u>	<u>Contract Type</u>	<u>Reference</u>	<u>Terms</u>	<u>Inv. Batch</u>	<u>A/R Cust. No.</u>	<u>PO No.</u>
3592	Managed Services	Citrix 1 (Server)	Net 30	150887		

<b>Annual Managed Services</b>	<b>\$900.00</b>
--------------------------------	-----------------

**Items Covered**

Server

Sub-total: \$900.00

Sales Tax: \$0.00

**Total Amount Due: \$900.00**

**NOTICE:**

\* A 1.5% monthly finance charge, with a \$5.00 minimum, may be assessed on past due balances.

\* A 40% fee may be added to any account sent to collections.



2727 N Plaza Dr.  
Rapid City, SD 57702  
Phone 605-348-6529 Fax 605-342-1160

## Invoice

Number: **317537**  
Date: 5/1/2017

For the period from: 05/01/2017 thru 04/30/2018

Account No. 92

Bill-To

City of Deadwood  
102 Sherman Street  
Deadwood, SD 57732

<u>Contract</u>	<u>Contract Type</u>	<u>Reference</u>	<u>Terms</u>	<u>Inv. Batch</u>	<u>A/R Cust. No.</u>	<u>PO No.</u>
3593	Managed Services	Exchange (Server + Exchan	Net 30	150887		

**Annual Managed Services**

**\$1,680.00**

**Items Covered**

Server

Sub-total: \$1,680.00

Sales Tax: \$0.00

**Total Amount Due: \$1,680.00**

**NOTICE:**

\* A 1.5% monthly finance charge, with a \$5.00 minimum, may be assessed on past due balances.

\* A 40% fee may be added to any account sent to collections.





2727 N Plaza Dr.  
Rapid City, SD 57702  
Phone 605-348-6529 Fax 605-342-1160

# Invoice

Number: **317538**

Date: **5/1/2017**

**For the period from: 05/01/2017 thru 04/30/2018**

Account No. **92**

**Bill-To**

City of Deadwood  
102 Sherman Street  
Deadwood, SD 57732

<u>Contract</u>	<u>Contract Type</u>	<u>Reference</u>	<u>Terms</u>	<u>Inv. Batch</u>	<u>A/R Cust. No.</u>	<u>PO No.</u>
3594	Managed Services	Filserver (Server)	Net 30	150887		

**Annual Managed Services**

**\$900.00**

**Items Covered**

Server

Sub-total: \$900.00

Sales Tax: \$0.00

**Total Amount Due: \$900.00**

**NOTICE:**

- \* A 1.5% monthly finance charge, with a \$5.00 minimum, may be assessed on past due balances.
- \* A 40% fee may be added to any account sent to collections.



2727 N Plaza Dr.  
Rapid City, SD 57702  
Phone 605-348-6529 Fax 605-342-1160

# Invoice

Number: **317539**

Date: **5/1/2017**

**For the period from: 05/01/2017 thru 04/30/2018**

Account No. **92**

**Bill-To**

City of Deadwood  
102 Sherman Street  
Deadwood, SD 57732

<u>Contract</u>	<u>Contract Type</u>	<u>Reference</u>	<u>Terms</u>	<u>Inv. Batch</u>	<u>A/R Cust. No.</u>	<u>PO No.</u>
3595	Managed Services	SQL (Server)	Net 30	150887		

**Annual Managed Services**

**\$1,680.00**

**Items Covered**

Server  
Server

Sub-total: **\$1,680.00**

Sales Tax: **\$0.00**

**Total Amount Due: \$1,680.00**

**NOTICE:**

- \* A 1.5% monthly finance charge, with a \$5.00 minimum, may be assessed on past due balances.
- \* A 40% fee may be added to any account sent to collections.

## POSITION DESCRIPTION

### TRANSPORTATION AND FACILITIES DIRECTOR

#### GENERAL PURPOSE

Performs routine and complex administrative work in planning, organizing, coordinating and administering a transportation system for daily commuters, as well as special events. Oversees and administers the daily operations of all public buildings. Manage risk exposure for all city employees, property and events.

#### SUPERVISION RECEIVED

Works under the general supervision of the City Commission.

#### SUPERVISION EXERCISED

Part-time trolley drivers, contracted trolley cleaning staff, public buildings maintenance technician and janitorial staff.

#### ESSENTIAL DUTIES AND RESPONSIBILITIES

Manages and supervises assigned operations to achieve goals within available resources; plans and organizes workloads and staff assignments; trains, motivates and evaluates assigned staff; reviews progress and directs changes as needed.

Provides leadership and direction in the development of short and long range plans; gathers, interprets, and prepares data for studies, reports and recommendations; coordinates department activities with other departments and agencies as needed.

Communicates policies and procedures to staff and the general public.

Assures that assigned areas of responsibility are performed within budget; performs cost control activities, monitors revenues and expenditures in assigned area to assure sound fiscal control; prepares annual budget requests; assures effective and efficient use of budgeted funds, personnel, materials, facilities, and time.

Determines work procedures, prepares work schedules, and expedites workflow; studies and standardizes procedures to improve efficiency and effectiveness of operations.

Issues written and oral instructions; assigns duties and examines work for exactness, neatness, and conformance to policies and procedures.

Maintains a positive work environment among workers and resolves grievances; performs or assists subordinates in performing duties; adjusts errors and complaints.

Prepares a variety of studies, reports and related information for decision-making purposes.

Coordinates and schedules trolleys for special events as needed.

Plans, carries out and evaluates preventive maintenance schedule. Evaluates status of trolley and schedules needed replacement and/or repairs.

Responsible for maintenance on trolleys, including fueling, general maintenance; coordinates routine servicing and repairs of trolley.

Responds to public inquiries about the transportation system, city-owned buildings and safety that are made by telephone, correspondence, or during public meetings.

Maintains records and statistics for programs and personnel.

Organizes, plans and conducts safety meetings.

Responsible for maintenance of public buildings; including general maintenance, coordination of repairs, and capital improvement on public buildings.

### **PERIPHERAL DUTIES**

Performs a variety of miscellaneous duties as assigned.

## **DESIRED MINIMUM QUALIFICATIONS:**

### **EDUCATION AND EXPERIENCE**

One year related experience or any equivalent combination of education and experience.

### **NECESSARY KNOWLEDGE, SKILLS AND ABILITIES**

Considerable knowledge of planning, operations and administration of transportation and public buildings.

Considerable knowledge of the trolley equipment and public buildings operations.

Skill in operation of tools and equipment.

Ability to develop, coordinate, and direct varied activities involved in the trolley program, safety efforts and public buildings.

Ability to establish and maintain effective working relationships with employees, supervisors, vendors, contractors, participants, and the general public; ability to communicate effectively orally and in writing.

### **SPECIAL REQUIREMENTS**

Valid South Dakota Commercial driver's license or ability to obtain one.

## **TOOLS AND EQUIPMENT USED**

Personal computer, including word processing software; calculator; copy and fax machine; phone; mobile or portable radio; automobile. Mechanics tools including jacks, hydraulic lifts, air tools, and other tools required for minor repairs and maintenance.

## **PHYSICAL DEMANDS**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to walk, sit and talk or hear. The employee is occasionally required to use hands or fingers, handle, feel or operate objects, tools, or controls; and reach with hands and arms. The employee is occasionally required to climb or balance; stoop, kneel, crouch or crawl.

The employee must occasionally lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision, color vision, and the ability to adjust focus.

## **WORK ENVIRONMENT**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The noise level in the work environment is usually quiet while in the office, and moderately loud when in the field.

## **SELECTION GUIDELINES**

Formal application, rating of education and experience; oral interview and reference check; job related tests may be required.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

## FUNCTIONAL JOB DESCRIPTION

DATE: \_\_\_\_\_

Position: \_\_\_\_\_ Transportation and Facilities Director \_\_\_\_\_

Employee Name: \_\_\_\_\_

Physician Approval: \_\_\_\_\_

Date Developed: 05/15/17 Revisions: \_\_\_\_\_

### PHYSICAL DEMANDS

Note: In terms of an eight hour workday.

ACTIVITY	HOURS AT ONE TIME	TOTAL IN AN 4 - 5 HOUR DAY	COMMENTS
Sit	< 1	2	
Stand	< 1	2	
Walk	< 1	2	

Occasionally = 1% - 33%      Frequently = 34% - 66%      Continuously = 67% - 100%

ACTIVITY	NONE	OCCASIONAL	FREQUENTLY	CONTINUOUSLY	COMMENTS
Bend/Stoop		X			
Squat		X			
Crawl		X			
Climb		X			
Reach		X			
Reach above shoulder level		X			
Crouch		X			
Kneel		X			

Balance		X			
Push/Pull		X			

### PHYSICAL DEMANDS

ACTIVITY	MAXIMUM	FREQUENTLY	CONTINUOUSLY	COMMENTS
Carry (pounds)	75 pounds			Changing Tires, General Maintenance
Lift (pounds)	75 pounds			

ACTIVITY	RIGHT	LEFT	COMMENTS
Use of foot controls.	X	X	May operate motor vehicles.
Simple hand grasping	X	X	
Firm hand grasping	X	X	
Fine manipulating	X	X	

### SENSORY PERCEPTIONS

ITEM	YES	NO	COMMENTS
Hearing: Less than 40db loss @ 500 Hz, 1000 Hz, and 2000 Hz with or without correction. Ability to receive detailed information through oral communication, and to make fine discriminations in sounds, such as when making fine adjustments on machined parts.	X		
Color Perception	X		
Depth Perception	X		
Less than arm's length work.	X		
70° field of vision.	X		
Potential Safety hazard.	N/A		

Requires protective clothing or personal protective devices.	X		Coveralls, HPD, gloves for fueling, respirator, dust mask., arm guards
Correctable vision to 20/40 Near/Far	X		

### ESSENTIAL FUNCTIONS

WORKING CONDITIONS	YES	NO	COMMENTS
Worker is subject to inside environmental conditions; protection from weather conditions but not necessarily from temperature changes.	X		
The worker is subject to outside environmental conditions; no effective protection from weather.	X		
The worker is subject to both environmental conditions; activities occur inside and outside.	X		
Worker is subject to extreme cold, temperatures below 32° for periods of more than one hour.	X		
Worker is subject to extreme heat, temperatures above 100° for periods of more than one hour.	X		
Worker is subject to noise. There is sufficient noise to cause the worker to shout in order to be heard above the ambient noise level.	X		
Worker is subject to vibration; exposure to oscillating movements of the extremities or whole body.	X		
Worker is subject to hazards. Includes a variety of physical conditions, such as proximity to moving mechanical parts, electrical current, working on high places, exposure to heat or chemicals.	X		
Worker is subject to atmospheric conditions; one or more of the following conditions that affect the respiratory system or the skin: fumes, odors, dusts, mists, gases, or poor ventilation.	X		
Worker is subject to oils. There is air and/or skin exposure to oils and other cutting fluids.	X		



Worker is subject to scheduled overtime.		X	
Worker is subject to unscheduled overtime.		X	
Worker is subject to emergency situations involving hazards, elements, and limited response time, creating stressful situations.	X		
Worker is subject to night work hours.	X		

### MENTAL DEMANDS

MENTAL DEMANDS	YES	NO	INTENSITY/COMMENTS
Public Contact:			
Routine	X		
Complaint	X		
Emergency	X		
Handling Conflict	X		
Handling multiple priorities	X		
Make decisions with limited information.	X		
Make non-routine or unexpected judgments.	X		
Operate in absence of clear expectations or procedures.	X		
Operate under short time frames; deadlines	X		
Serious consequences of error.	X		
Use of tact and diplomacy.	X		
Reasoning:			
Apply procedure	X		
Develop new procedure	X		
Information ordering: arrange things or actions in a certain order.	X		
Visualization: imagining how something will work.	X		
Comparison of letters, numbers, or patterns quickly and accurately.	X		
Communication Skills:			
Develop written communications requiring grammar skills.	X		
Interact with customers on an explanatory basis.	X		
Interact with groups of people.	X		
Math Skills:			
Basic skills of addition, subtraction, and multiplication.	X		
Advanced math skills.		X	

Reading Skills:			
Basic instructions material	X		
Technical information	X		
Other			
Other.			

**JOB DESCRIPTION EMPLOYEE AGREEMENT  
for TRANSPORTATION AND FACILITIES DIRECTOR**

I, \_\_\_\_\_, have read and understand that the duties listed above are intended only as an illustration of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from this position if the work is similar, related or a logical assignment to the position.

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Date

## **POSITION DESCRIPTION**

### **TROLLEY DEPARTMENT ASSISTANT**

#### **GENERAL PURPOSE**

Performs a variety of routine and complex transportation work in driving a van or bus. Coordinates transportation plans in support of community recreation and senior adult programs.

#### **SUPERVISION RECEIVED**

Works under the general supervision of the Transportation and Facilities Director.

#### **SUPERVISION EXERCISED**

None.

#### **ESSENTIAL DUTIES AND RESPONSIBILITIES**

Schedules daily trolley routes and arranges public transportation for special city events.

Servicing, maintains and does light repairs on trolley fleet.

Schedules all drivers' shifts and drives fill-in.

Performs administrative duties that include keeping accurate records of operations, maintenance and advertising of trolley schedules.

Responsible for collection and reporting of trolley fares, and deposit the same at City Hall.

Performs other functions as necessary and as may be assigned.

On call during hours of trolley operation.

#### **PERIPHERAL DUTIES**

Duties as assigned.

### **DESIRED MINIMUM QUALIFICATIONS:**

#### **EDUCATION AND EXPERIENCE**

Graduation from high school or GED equivalent. Any equivalent combination of education and experience that demonstrates the ability to do the job.

## **NECESSARY KNOWLEDGE, SKILLS AND ABILITIES**

Thorough knowledge of traffic laws and defensive driving. Some knowledge of senior citizen services and needs.

Skill in operation of listed tools and equipment.

Ability to safely drive a trolley.

Ability to establish and maintain effective relationships with senior adults, employees, supervisors, program participants and the general public.

Ability to communicate effectively.

## **SPECIAL REQUIREMENTS**

Valid South Dakota Commercial Driver's License (CDL) or ability to obtain one with passenger endorsement.

Skill in First Aid and CPR.

## **TOOLS AND EQUIPMENT USED**

Personal computer, including word processing software; calculator; copy and fax machine; phone; mobile or portable radio; automobile. Mechanics tools including jacks, hydraulic lifts, air tools, and other tools required for minor repairs and maintenance.

## **PHYSICAL DEMANDS**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is occasionally required to walk. The employee is frequently required to sit, talk and hear. The employee is constantly required to use hands or fingers, handle, feel or operate objects, tools, or controls; and reach with hands and arms. The employee is occasionally required to climb or balance, stoop, kneel, crouch or crawl.

The employee must occasionally lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision, distance vision, peripheral vision, color vision, and the ability to adjust focus.

## **WORK ENVIRONMENT**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee occasionally works in outside weather conditions. The employee is occasionally exposed to wet and/or humid conditions, toxic or caustic chemicals.

The noise level in the work environment is usually quiet while in the office, and moderately loud when in the field.

### **SELECTION GUIDELINES**

Formal application, rating of education and experience, oral interview and reference check. Job related tests might be required.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

## FUNCTIONAL JOB DESCRIPTION

DATE: \_\_\_\_\_

Position: \_\_\_\_\_ Trolley Department Assistant \_\_\_\_\_

Employee Name: \_\_\_\_\_

Physician Approval: \_\_\_\_\_

Date Developed: 05/15/17 Revisions: \_\_\_\_\_

### PHYSICAL DEMANDS

Note: In terms of an eight-hour workday.

ACTIVITY	HOURS AT ONE TIME	TOTAL IN AN 4 - 5 HOUR DAY	COMMENTS
Sit	1	1	
Stand	< 3	<3	
Walk	< 1	<1	

Occasionally = 1% - 33%      Frequently = 34% - 66%      Continuously = 67% - 100%

ACTIVITY	NONE	OCCASIONAL	FREQUENTLY	CONTINUOUSLY	COMMENTS
Bend/Stoop		X			
Squat		X			
Crawl		X			Go Under Trolley
Climb		X			
Reach			X		May assist passengers on/off trolley. SERVICE WORK
Reach above shoulder level		X			
Crouch		X			
Kneel		X			

Balance		X			
Push/Pull			X		Assist wheelchair patrons onto trolley

### PHYSICAL DEMANDS

ACTIVITY	MAXIMUM	FREQUENTLY	CONTINUOUSLY	COMMENTS
Carry (pounds)	50 pounds			Changing Tires, General Maintenance
Lift (pounds)	50 pounds			

ACTIVITY	RIGHT	LEFT	COMMENTS
Use of foot controls.	X	X	CDL License
Simple hand grasping	X	X	
Firm hand grasping	X	X	
Fine manipulating	X	X	

### SENSORY PERCEPTIONS

ITEM	YES	NO	COMMENTS
Hearing: Less than 40db loss @ 500 Hz, 1000 Hz, and 2000 Hz with or without correction. Ability to receive detailed information through oral communication, and to make fine discriminations in sounds, such as when making fine adjustments on machined parts.	X		
Color Perception	X		
Depth Perception	X		
Less than arm's length work.	X		
70 ° field of vision.	X		
Potential Safety hazard.	N/A		



Requires protective clothing or personal protective devices.	X		Safety glasses, hearing protection and coveralls.
Correctable vision to 20/40 Near/Far	X		

### ESSENTIAL FUNCTIONS

WORKING CONDITIONS	YES	NO	COMMENTS
Worker is subject to inside environmental conditions; protection from weather conditions but not necessarily from temperature changes.	X		
The worker is subject to outside environmental conditions; no effective protection from weather.	X		
The worker is subject to both environmental conditions; activities occur inside and outside.	X		
Worker is subject to extreme cold, temperatures below 32° for periods of more than one hour.		X	
Worker is subject to extreme heat, temperatures above 100° for periods of more than one hour.		X	
Worker is subject to noise. There is sufficient noise to cause the worker to shout in order to be heard above the ambient noise level.	X		
Worker is subject to vibration, exposure to oscillating movements of the extremities or whole body		X	
Worker is subject to hazards. Includes a variety of physical conditions, such as proximity to moving mechanical parts, electrical current, working on high places, exposure to heat or chemicals.		X	
Worker is subject to atmospheric conditions; one or more of the following conditions that affect the respiratory system or the skin: fumes, odors, dusts, mists, gases, or poor ventilation.		X	Occasional dust if window is left down.
Worker is subject to oils. There is air and/or skin exposure to oils and other cutting fluids.	X		During trolley service
Worker is subject to scheduled overtime.		X	

Worker is subject to unscheduled overtime.		X	
Worker is subject to emergency situations involving hazards, elements, and limited response time, creating stressful situations.	X		
Worker is subject to night work hours.	X		

### MENTAL DEMANDS

MENTAL DEMANDS	YES	NO	INTENSITY/COMMENTS
Public Contact:			
Routine	X		
Complaint	X		
Emergency	X		
Handling Conflict	X		
Handling multiple priorities	X		
Make decisions with limited information.	X		
Make non-routine or unexpected judgments.	X		
Operate in absence of clear expectations or procedures.	X		
Operate under short time frames; deadlines	X		
Serious consequences of error.	X		
Use of tact and diplomacy.	X		
Reasoning:			
Apply procedure	X		
Develop new procedure	X		
Information ordering: arrange things or actions in a certain order.	X		
Visualization: imagining how something will work.	X		
Comparison of letters, numbers, or patterns quickly and accurately.	X		
Communication Skills:			
Develop written communications requiring grammar skills.	X		
Interact with customers on an explanatory basis.	X		
Interact with groups of people.	X		
Math Skills:			
Basic skills of addition, subtraction, and multiplication.	X		
Advanced math skills.		X	

Reading Skills:			
Basic instructions material	X		
Technical information	X		
Other			
Other.			

**JOB DESCRIPTION EMPLOYEE AGREEMENT  
for TROLLEY DEPARTMENT ASSISTANT**

I, \_\_\_\_\_, have read and understand that the duties listed above are intended only as an illustration of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from this position if the work is similar, related or a logical assignment to the position.

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Date

## **POSITION DESCRIPTION**

### **TROLLEY DEPARTMENT WEEKEND ASSISTANT**

#### **GENERAL PURPOSE**

Performs a variety of routine and complex transportation work in driving a van or bus. Coordinates transportation plans in support of community recreation and senior adult programs.

#### **SUPERVISION RECEIVED**

Works under the general supervision of the Transportation & Facilities Director.

#### **SUPERVISION EXERCISED**

None.

#### **ESSENTIAL DUTIES AND RESPONSIBILITIES**

Schedules daily trolley routes and arranges public transportation for special city events.

Servicing, maintains and does light repairs on trolley fleet.

Schedules all drivers' shifts and drives fill-in.

Performs administrative duties that include keeping accurate records of operations, maintenance and advertising of trolley schedules.

Responsible for collection and reporting of trolley fares, and deposit the same at City Hall.

Performs other functions as necessary and as may be assigned.

On call during hours of trolley operation.

#### **PERIPHERAL DUTIES**

Duties as assigned.

### **DESIRED MINIMUM QUALIFICATIONS:**

#### **EDUCATION AND EXPERIENCE**

Graduation from high school or GED equivalent. Any equivalent combination of education and experience that demonstrates the ability to do the job.

### **NECESSARY KNOWLEDGE, SKILLS AND ABILITIES**

Thorough knowledge of traffic laws and defensive driving. Some knowledge of senior citizen services and needs.

Skill in operation of listed tools and equipment.

Skill in First Aid and CPR.

Ability to safely drive a trolley.

Ability to establish and maintain effective relationships with senior adults, employees, supervisors, program participants and the general public.

Ability to communicate effectively.

### **SPECIAL REQUIREMENTS**

Valid South Dakota Commercial Driver's License (CDL) or ability to obtain one with passenger endorsement.

Skill in First Aid and CPR.

### **TOOLS AND EQUIPMENT USED**

Personal computer, including word processing software; calculator; copy and fax machine; phone; mobile or portable radio; automobile. Mechanics tools including jacks, hydraulic lifts, air tools, and other tools required for minor repairs and maintenance.

### **PHYSICAL DEMANDS**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is occasionally required to walk. The employee is frequently required to sit, talk and hear. The employee is constantly required to use hands or fingers, handle, feel or operate objects, tools, or controls; and reach with hands and arms. The employee is occasionally required to climb or balance, stoop, kneel, crouch or crawl.

The employee must occasionally lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision, distance vision, peripheral vision, color vision, and the ability to adjust focus.

### **WORK ENVIRONMENT**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable

accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee occasionally works in outside weather conditions. The employee is occasionally exposed to wet and/or humid conditions, toxic or caustic chemicals.

The noise level in the work environment is usually quiet while in the office, and moderately loud when in the field.

### **SELECTION GUIDELINES**

Formal application, rating of education and experience, oral interview and reference check. Job related tests might be required.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

## FUNCTIONAL JOB DESCRIPTION

DATE: \_\_\_\_\_

Position: \_\_\_\_\_ Trolley Department Weekend Assistant \_\_\_\_\_

Employee Name: \_\_\_\_\_

Physician Approval: \_\_\_\_\_

Date Developed: 05/15/17 Revisions: \_\_\_\_\_

## PHYSICAL DEMANDS

Note: In terms of an eight-hour workday.

ACTIVITY	HOURS AT ONE TIME	TOTAL IN AN 4 - 5 HOUR DAY	COMMENTS
Sit	1	1	
Stand	< 3	<3	
Walk	< 1	<1	

Occasionally = 1% - 33%      Frequently = 34% - 66%      Continuously = 67% - 100%

ACTIVITY	NONE	OCCASIONAL	FREQUENTLY	CONTINUOUSLY	COMMENTS
Bend/Stoop		X			
Squat		X			
Crawl		X			Go Under Trolley
Climb		X			
Reach			X		May assist passengers on/off trolley. SERVICE WORK
Reach above shoulder level		X			
Crouch		X			
Kneel		X			



Balance		X			
Push/Pull			X		Assist wheelchair patrons onto trolley

### PHYSICAL DEMANDS

ACTIVITY	MAXIMUM	FREQUENTLY	CONTINUOUSLY	COMMENTS
Carry (pounds)	50 pounds			Changing Tires, General Maintenance
Lift (pounds)	50 pounds			

ACTIVITY	RIGHT	LEFT	COMMENTS
Use of foot controls.	X	X	CDL License
Simple hand grasping	X	X	
Firm hand grasping	X	X	
Fine manipulating	X	X	

### SENSORY PERCEPTIONS

ITEM	YES	NO	COMMENTS
Hearing: Less than 40db loss @ 500 Hz, 1000 Hz, and 2000 Hz with or without correction. Ability to receive detailed information through oral communication, and to make fine discriminations in sounds, such as when making fine adjustments on machined parts.	X		
Color Perception	X		
Depth Perception	X		
Less than arm's length work.	X		
70 ° field of vision.	X		
Potential Safety hazard.	N/A		

Requires protective clothing or personal protective devices.	X		Safety glasses, hearing protection and coveralls.
Correctable vision to 20/40 Near/Far	X		

### ESSENTIAL FUNCTIONS

WORKING CONDITIONS	YES	NO	COMMENTS
Worker is subject to inside environmental conditions; protection from weather conditions but not necessarily from temperature changes.	X		
The worker is subject to outside environmental conditions; no effective protection from weather.	X		
The worker is subject to both environmental conditions; activities occur inside and outside.	X		
Worker is subject to extreme cold, temperatures below 32° for periods of more than one hour.		X	
Worker is subject to extreme heat, temperatures above 100° for periods of more than one hour.		X	
Worker is subject to noise. There is sufficient noise to cause the worker to shout in order to be heard above the ambient noise level.	X		
Worker is subject to vibration, exposure to oscillating movements of the extremities or whole body		X	
Worker is subject to hazards. Includes a variety of physical conditions, such as proximity to moving mechanical parts, electrical current, working on high places, exposure to heat or chemicals.		X	
Worker is subject to atmospheric conditions; one or more of the following conditions that affect the respiratory system or the skin: fumes, odors, dusts, mists, gases, or poor ventilation.		X	Occasional dust if window is left down.
Worker is subject to oils. There is air and/or skin exposure to oils and other cutting fluids.	X		During trolley service
Worker is subject to scheduled overtime.		X	

Worker is subject to unscheduled overtime.		X	
Worker is subject to emergency situations involving hazards, elements, and limited response time, creating stressful situations.	X		
Worker is subject to night work hours.	X		

### MENTAL DEMANDS

MENTAL DEMANDS	YES	NO	INTENSITY/COMMENTS
Public Contact:			
Routine	X		
Complaint	X		
Emergency	X		
Handling Conflict	X		
Handling multiple priorities	X		
Make decisions with limited information.	X		
Make non-routine or unexpected judgments.	X		
Operate in absence of clear expectations or procedures.	X		
Operate under short time frames; deadlines	X		
Serious consequences of error.	X		
Use of tact and diplomacy.	X		
Reasoning:			
Apply procedure	X		
Develop new procedure	X		
Information ordering: arrange things or actions in a certain order.	X		
Visualization: imagining how something will work.	X		
Comparison of letters, numbers, or patterns quickly and accurately.	X		
Communication Skills:			
Develop written communications requiring grammar skills.	X		
Interact with customers on an explanatory basis.	X		
Interact with groups of people.	X		
Math Skills:			
Basic skills of addition, subtraction, and multiplication.	X		
Advanced math skills.		X	

Reading Skills:			
Basic instructions material	X		
Technical information	X		
Other			
Other.			

**JOB DESCRIPTION EMPLOYEE AGREEMENT  
for TROLLEY DEPARTMENT WEEKEND ASSISTANT**

I, \_\_\_\_\_, have read and understand that the duties listed above are intended only as an illustration of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from this position if the work is similar, related or a logical assignment to the position.

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Date

## **POSITION DESCRIPTION**

### **MAINTENANCE TECHNICIAN**

#### **GENERAL PURPOSE**

Employee is responsible for the overall maintenance of all city-owned buildings including the city parking ramp. Employee will also assist the Public Works Department during snow emergencies.

#### **SUPERVISION RECEIVED**

Works under the direct supervision of the Transportation and Facilities Director.

#### **SUPERVISION EXERCISED**

None.

#### **ESSENTIAL DUTIES AND RESPONSIBILITIES**

Maintains and makes repairs to all city buildings.

Observes safe work practices while performing general maintenance.

Must take the initiative to makes repairs as needed or as submitted by work orders.

Establishes all maintenance procedures and guidelines for facilities, equipment and systems.

Observes good public relations when dealing with the public.

Performs other duties and work as may be required.

Cooperates with other City departments and assists as needed.

### **DESIRED MINIMUM QUALIFICATION:**

#### **EDUCATION AND EXPERIENCE**

Must posses a high school diploma or GED equivalent.

#### **NECESSARY KNOWLEDGE SKILLS AND ABILITIES**

Must be self-motivated.

Must be knowledgeable in basic carpentry, painting, electrical, and plumbing. Must have a general understanding of HVAC systems.

Requires maintenance knowledge and servicing with respect to facilities, buildings and grounds of the City.

### **SPECIAL REQUIREMENTS**

Two years of building maintenance experience is desired.

Must have a valid South Dakota driver's license and must have, or be able to obtain, a Commercial Driver's License within one year of hire.

### **TOOLS AND EQUIPMENT USED**

Basic power and hand tools.

Must have experience on running a skid-steer.

### **PHYSICAL DEMANDS**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

While performing the duties of this job, the employee must be used to walking on different types of terrain and in all types of weather. Must be able to stand for long periods of time in inclement weather. The employee is frequently required to use hands to finger, handle or operate objects, tools or controls, reach with hands and arms, climb or balance, stoop, kneel or crouch or crawl in all types of conditions.

The employee must be able to sit for a period of time. The employee must be able to lift or move 75 pounds. Specific vision abilities required for this job include close, distant, color, peripheral vision, depth perception and ability to focus.

### **WORK ENVIRONMENT**

Lighting: natural or fluorescent

Space: large, open spaces or small spaces for repairs

Temperatures: extreme hot or cold temperatures may be encountered

The work environment characteristics described here are representative of those an employee encounters while performing the essential function of this job.

While performing the duties of this job, the employee frequently works outside in all types of weather conditions and is exposed to wet, hot, humid, cold conditions, fumes or certain airborne particles. The employee occasionally works near moving mechanical parts.

The noise level in the work environment is usually moderate to noisy.

## SELECTION GUIDELINES

Formal application, rating of education and experience, oral interviews and reference check; job related test may be required.

The job description does not constitute an employment agreement between employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.



## FUNCTIONAL JOB DESCRIPTIONS

DATE: \_\_\_\_\_

Position: Maintenance Technician

Employee Name: \_\_\_\_\_

Physician Approval: \_\_\_\_\_

Date Developed: 05/15/17      Revisions: \_\_\_\_\_

### PHYSICAL DEMANDS

Note: In terms of an eight hour workday.

ACTIVITY	HOURS AT ONE TIME	TOTAL IN AN 8 - 12 HOUR DAY	COMMENTS
Sit	< 1	6	Snow removal.
Stand	< 1	3	
Walk	< 1	1	Uneven surfaces, all weather conditions.

Occasionally = 1% - 33%      Frequently = 34% - 66%      Continuously = 67% - 100%

ACTIVITY	NONE	OCCASIONAL	FREQUENTLY	CONTINUOUSLY	COMMENTS
Bend/Stoop		X			
Squat		X			
Crawl		X			
Climb		X			
Reach		X			
Reach above shoulder level		X			

Crouch		X			
Kneel		X			
Balance		X			
Push/Pull		X			

### PHYSICAL DEMANDS

ACTIVITY	MAXIMUM	FREQUENTLY	CONTINUOUSLY	COMMENTS
Carry (pounds)	75 pounds			
Lift (pounds)	75 pounds			

ACTIVITY	RIGHT	LEFT	COMMENTS
Use of foot controls.	X	X	Operate Motor Vehicles
Simple hand grasping	X	X	
Firm hand grasping	X	X	
Fine manipulating	X	X	

### SENSORY PERCEPTIONS

ITEM	YES	NO	COMMENTS
Hearing: Less than 40db loss @ 500 Hz, 1000 Hz, and 2000 Hz with or without correction. Ability to receive detailed information through oral communication, and to make fine discriminations in sounds, such as when making fine adjustments on machined parts.	X		
Color Perception			
Depth Perception	X		
Less than arm's length work.	X		
70 ° field of vision.	X		

Potential Safety hazard.	X		
Requires protective clothing or personal protective devices.	X		Goggles, gloves, steel toe boots, arm guards, safety glasses, hearing protection, dust masks, respirators, back supports.
Correctable vision to 20/40 Near/Far	X		

### ESSENTIAL FUNCTIONS

WORKING CONDITIONS	YES	NO	COMMENTS
Worker is subject to inside environmental conditions; protection from weather conditions but not necessarily from temperature changes.	X		
The worker is subject to outside environmental conditions; no effective protection from weather.	X		
The worker is subject to both environmental conditions; activities occur inside and outside.	X		
Worker is subject to extreme cold, temperatures below 32° for periods of more than one hour.	X		
Worker is subject to extreme heat, temperatures above 100° for periods of more than one hour.	X		
Worker is subject to noise. There is sufficient noise to cause the worker to shout in order to be heard above the ambient noise level.	X		
Worker is subject to vibration; exposure to oscillating movements of the extremities or whole body.	X		
Worker is subject to hazards. Includes a variety of physical conditions, such as proximity to moving mechanical parts, electrical current, working on high places, exposure to heat or chemicals.	X		
Worker is subject to atmospheric conditions; one or more of the following conditions that affect the respiratory system or the skin: fumes, odors, dusts, mists, gases, or poor ventilation.	X		

Worker is subject to oils. There is air and/or skin exposure to oils and other cutting fluids.	X		
Worker is subject to scheduled overtime.	X		
Worker is subject to unscheduled overtime.			
Worker is subject to emergency situations involving hazards, elements, and limited response time, creating stressful situations.	X		
Worker is subject to night work hours.		X	

### MENTAL DEMANDS

MENTAL DEMANDS	YES	NO	INTENSITY/COMMENTS
Public Contact:			
Routine	X		
Complaint	X		
Emergency	X		
Handling Conflict	X		
Handling multiple priorities	X		
Make decisions with limited information.	X		
Make non-routine or unexpected judgments.	X		
Operate in absence of clear expectations or procedures.	X		
Operate under short time frames; deadlines	X		
Serious consequences of error.	X		
Use of tact and diplomacy.	X		
Reasoning:			
Apply procedure	X		
Develop new procedure	X		
Information ordering: arrange things or actions in a certain order.	X		
Visualization: imagining how something will work.	X		
Comparison of letters, numbers, or patterns quickly and accurately.	X		
Communication Skills:			
Develop written communications requiring grammar skills.	X		
Interact with customers on an explanatory basis.	X		
Interact with groups of people.	X		

Math Skills:			
Basic skills of addition, subtraction, and multiplication.	X		
Advanced math skills.		X	
Reading Skills:	X		
Basic instructions material	X		
Technical information	X		
Other			
Other.			

**JOB DESCRIPTION EMPLOYEE AGREEMENT  
for MAINTENANCE TECHNICIAN**

I, \_\_\_\_\_, have read and understand that the duties listed above are intended only as an illustration of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from this position if the work is similar, related or a logical assignment to the position.

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Date

## Notice to Bidders

5-15-17  
7A

NOTICE IS HEREBY GIVEN, that the City of Deadwood, Deadwood, South Dakota, will receive sealed bids at the Finance Office located at 102 Sherman Street, Deadwood, South Dakota, 57732, up to 2:00 p.m. on May 11, 2017, to complete the **"Reconstruction of the Retaining Walls located at 53 Taylor Street (#2016-237)"** for the City of Deadwood. Bids will be publicly opened at 2:00 p.m. on May 11, 2017 in the Commission Chambers at City Hall 102 Sherman Street, Deadwood, SD with results presented to the City Commission on May 15, 2017 at 5:00 p.m.

The contractor shall pay the sum of \$100.00 per day for each day that the project is not completed beyond the project completion date as specified within the plans and specifications. The assessment of liquidated damages for failure to complete the work within the contract period shall not constitute a waiver of the City's right to collect any additional damages which the City may sustain by failure of the contractor to carry out the terms of their contract.

The damages stipulated above are to be deducted from any monies due to contractor as liquidated damages for the loss to the grantee.

Plans and specifications for the project may be obtained electronically from Albertson Engineering, Inc., 3202 West Main Street, Suite C., Rapid City, South Dakota 57702 or available for viewing at the Construction Industry Center, 2771 Plant Street, Rapid City, South Dakota 57702.

Bid security will be required in the form of a cashier's check or certified check in the amount of five (5) percent of the total for the bid submitted, or through a bid bond of not less than ten (10) percent of the total for the bid submitted, made payable to the City of Deadwood. A performance bond is also required.

Bids must be sealed and marked **"Reconstruction of the Retaining Walls located at 53 Taylor Street"**. Bids shall be mailed or hand delivered to the Deadwood Finance Office, 102 Sherman Street, Deadwood, South Dakota, 57732. The City of Deadwood has the right to reject any and all bids.

Dated this 3<sup>rd</sup> day of April, 2017.

CITY OF DEADWOOD

  
Mary Jo Nelson, Finance Officer

Publish Black Hills Pioneer: April 13, 2017, and April 20, 2017

For any notice that is published twice:

This notice is published twice at an approximate cost of \$\_\_\_\_\_.



**Albertson Engineering Inc.**

**Preliminary Opinion of Probable  
Construction Cost**

Project: **53 Taylor Street  
Retaining Wall**

Project #: 2016-237  
Date: 5/12/2017

NO.	BID ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	UNIT COST	AMOUNT
<b>Division 1</b>	<b>GENERAL</b>				
	Mobilization	1	LS	\$ 12,000.00	\$ 12,000.00
	Permits	1	LS	\$ 1,000.00	\$ 1,000.00
<b>Division 2</b>	<b>SITEWORK</b>				
	Remove existing fence	75	LF	\$ 3.00	\$ 225.00
	Remove Conc Paving	120	SF	\$ 3.00	\$ 360.00
	Remove/Reset Pavers	1	LS	\$ 500.00	\$ 500.00
	Remove/Reset Existing Stacked Walls	1	LS	\$ 500.00	\$ 500.00
	Sodding (Temporary Easement)	600	SF	\$ 4.25	\$ 2,550.00
	Sodding (53 Taylor)	220	SF	\$ 5.25	\$ 1,155.00
	Clean Rock Low Side of Wall	180	SF	\$ 4.00	\$ 720.00
	Remove/Reset Stairs	1	LS	\$ 500.00	\$ 500.00
	Electrical	1	LS	\$ 2,500.00	\$ 2,500.00
	Replace chain link fence	10	LF	\$ 20.00	\$ 200.00
<b>Division 3</b>	<b>CONCRETE</b>				
	Concrete Retaining Wall (includes excavation)	600	SF	\$ 60.00	\$ 36,000.00
	Pump Truck	2	EA	\$ 3,000.00	\$ 6,000.00
	Repave colored sidewalk	120	SF	\$ 15.00	\$ 1,800.00
<b>Division 4</b>	<b>MASONRY</b>				
	Masonry Veneer	680	SF	\$ 20.00	\$ 13,600.00
<b>Division 5</b>	<b>METALS</b>				
	Hand Railing	65	LF	\$ -	\$ -
	Masonry Ledge Angle	175	LB	\$ 5.00	\$ 875.00
	<b>SUBTOTAL</b>				\$ 80,485.00
	PROFIT/CONTINGENCY/RISK (25%)	25%	LS	\$20,121	\$ 20,121.25
	<b>TOTAL</b>				\$ 100,606.25



**BID TAB**

May 11, 2017 2:00 p.m.

## Bids for Retaining Wall at 53 Taylor

[illegible]

7A Cont

## NOTICE TO BIDDERS

5-15-17  
7B

The City of Deadwood, Deadwood, South Dakota, will receive sealed bids at the Finance Office located at 102 Sherman Street, Deadwood, South Dakota, 57732, up to 2:00 p.m. on May 15, 2017, to complete the **"City of Deadwood Grandstands Repairs" project** at 15 Seventy-Six Drive for the City of Deadwood. Bids will be publicly opened at 2:00 p.m. MST, on May 15, 2017, with results presented on May 15, 2017, at 5:00 p.m. at the City Commission meeting in City Hall, 102 Sherman Street, Deadwood, SD.

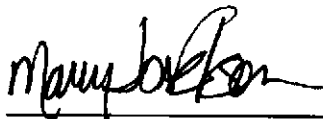
A prebid meeting will be held on May 9, 2017 at 9 a.m., local time. Prospective bidders are requested to attend. This meeting is not mandatory to bid the project.

Plans and specifications for the project may be obtained from Copy Country, 1026 Main Street, Rapid City, South Dakota 57701 or available for viewing at the Construction Industry Center, 2771 Plant Street, Rapid City, South Dakota 57702.

Bid security will be required in the form of a cashiers check or certified check in the amount of five (5) percent of the total for the bid submitted; such check to be certified or issued by State or National Bank and payable to City of Deadwood, or through a bid bond of not less than ten (10) percent of the total bid submitted, bond to be issued by a surety authorized to do business in the state of South Dakota made payable to the City of Deadwood. A performance bond is also required.

Bids will be sealed and marked **City of Deadwood Grandstands Repairs project**. Bids will be mailed or hand delivered to the Deadwood Finance Office, 102 Sherman Street, Deadwood, South Dakota, 57732. The City of Deadwood has the right to reject any and all bids and to waive any informality in the bid received.

Dated this 2<sup>nd</sup> day of May 2017.



Mary Jo Nelson  
City of Deadwood Finance Officer

Publish BH Pioneer:

For any notice that is published twice:

This notice is published twice at an approximate cost of \$ \_\_\_\_\_.

NOTICE OF PUBLIC HEARING  
FOR LEGENDS RIDE

S 45-17  
8A

NOTICE IS HEREBY GIVEN that the City Commission within and for the City of Deadwood, State of South Dakota, at a regular meeting to be held May 15, 2017, in the Commission Room at 102 Sherman Street, Deadwood, South Dakota, will at 5:00 p.m. or soon thereafter as the matter may be heard, will consider the following requests:

**Street Closure Request:**

Monday, August 7, 2017 - Pine to Deadwood Street from 9:00 am to 3:30 pm for Legends Ride participants to register at the Silverado-Franklin Hotel & Gaming Complex

**Request to Waive Banner Fee:**

To waive banner fees for directional signage only Monday, August 7, 2017.

Any person interested in the approval or rejection of such request may appear and be heard or file with the City Finance Officer their written statement of approval or disapproval.

Dated this 1st day of May, 2017.

CITY OF DEADWOOD

  
Mary Jo Nelson, Finance Officer

Publish BH Pioneer: May 4, 2017

For any public notice that is published one time:

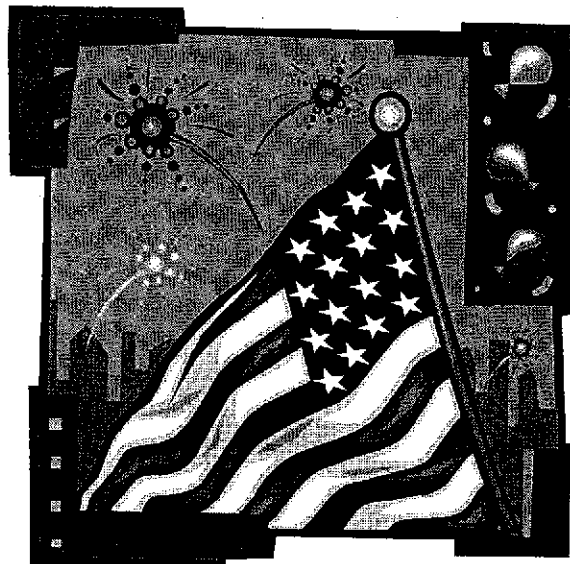
Published once at the total approximate cost of \_\_\_\_\_.

RECEIVED APR - 7 2017  
5-15-17  
Item 8A4B

# City of Deadwood

## Special Event Permit Application and Facility Use Agreement for

LEGENDS RIDE / BIKE PARKING 2017



### Instructions:

To apply for a Special Event Permit, please read the Special Event Permit Application Instructions and then complete this application. Submit your application, including required attachments, no later than forty-five (45) days before your event. Facility Use Agreements should also be completed at this time (if applicable).

# EVENT INFORMATION

## Type of Event:

- ☐ Run    ☐ Walk    ☐ Bike Tour    ☐ Bike Race    ☐ Parade    ☐ Concert  
☐ Street Fair    ☐ Triathlon    ☐ Rodeo Ground Use    ☐ Pavilion Use  
☐ Other (specify) BIKE PARKING / CHARITY RIDE

Event Title: LEGENDS RIDE

Event Date(s): 8-7-17  
(month, day, year)

Total Anticipated Attendance: \_\_\_\_\_

(# of Participants \_\_\_\_\_ # of Spectators \_\_\_\_\_)

Actual Event Hours: (from): 9 AM / PM (to): 3:30 AM PM

Location / Staging Area: DEADWOOD - PINE

Set up/assembly/construction Date: 8-7-16 Start Time: 9 AM / PM

Please describe the scope of your setup / assembly work (specific details):

FENCING, STREET CLOSURE, BIKE PARKING

Dismantle Date: 8-7-17 Completion time: 3:30 AM PM

List any street(s) requiring closure as a result of this event. Include street name(s), day, date and time of closing and time of re-opening:

DEADWOOD - PINE 8-7-17 - 9AM - 3:30PM

## APPLICANT AND SPONSORING ORGANIZATION INFORMATION

- ☐ Commercial (for profit)  
☒ Noncommercial (nonprofit)

Sponsoring Organization: THE DEADWOOD CHAMBER OF COMMERCE

Chief Officer of Organization (NAME): LEE HARSTED

Applicant (NAME): SARAH ANDERSON Business Phone: (605) 578-1876

Address: 767 MAIN ST DEADWOOD SD 57732  
(city) (state) (zip code)

Daytime phone: (605) 578-1876 Evening Phone: (605) 863-1249 Fax #: (605) 578-2429

Please list any **professional event organizer** or **event service provider** hired by you that is authorized to work on your behalf to produce this event.

Name: N/A

Address: \_\_\_\_\_  
(city) (state) (zip code)

Contact person "on site" day of event or facility use SARAH ANDERSON Pager/Cell #: 863-1249

(Note: This person must be in attendance for the duration of the event and immediately available to city officials)

**REQUIRED:** Attach a written communication from the Chief Officer of the organization which authorizes the applicant or professional event organizer to apply for this Special Event Permit on their behalf.

# FEES / PROCEEDS / REPORTING

NO

YES



Is your organization a "Tax Exempt, nonprofit" organization? If YES, you must attach a copy of your IRS 501C Tax Exemption Letter to this Special Event Permit application (providing proof and certifying your current tax exempt, non profit status).



Are admission, entry, vendor or participant fees required? If YES, please explain the purpose and provide amount(s):

\$150 ENTRY FEE / PROCEEDS - CHROME FOR KIDS

## OVERALL EVENT DESCRIPTION: ROUTE MAP / SITE DIAGRAM / SANITATION

Please provide a detailed description of your proposed event. Include details regarding any components of your event such as use of vehicles, animals, rides or any other pertinent information about the event:

LEGENDS RIDE IS A CHARITY EVENT 250-400 RIDERS

STREET CLOSURE PINE-DEADWOOD 8-7-17 9A-3:30P

REQUEST WAIVE EVENT DIRECTIONAL BANNERS

REQUEST POLICE ESCORT WHEN RIDER LEAVE

REQUEST BIKE PARKING / RALLY - MAIN STREET  
SUN 7-30-17 - SUN 8-13-17

REQUEST INTERPETIVE LOT CLOSED SUN 6<sup>th</sup> - SUN 13<sup>th</sup>

5-15-17  
8B

**NOTICE OF PUBLIC HEARING  
MOTORCYCLE PARKING**

NOTICE IS HEREBY GIVEN that the City Commission within and for the City of Deadwood, State of South Dakota, at a regular meeting to be held May 15, 2017 in the Commission Room at 102 Sherman Street, Deadwood, South Dakota, will at 5:00 p.m. or soon thereafter as the matter may be heard, will consider the following requests:

**History & Information Center (Interpretive Parking Lot):**

Sunday, August 6 through Sunday, August 13, 2017

- Motorcycle parking in the Interpretive Parking Lot from 10:00 a.m. to 2 a.m. daily.

**Main Street:**

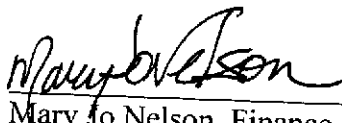
Sunday, July 30 through Sunday, August 13, 2017

- Motorcycle parking on Main Street from Franklin Hotel to Tin Lizzies Gaming Resort, northwest side only, 10 a.m. to 2 a.m. daily.

Any person interested in the approval or rejection of such request may appear and be heard or file with the City Finance Officer their written statement of approval or disapproval.

Dated this 1st day of May, 2017.

CITY OF DEADWOOD

  
Mary Jo Nelson, Finance Officer

Publish BH Pioneer: May 4, 2017

For any public notice that is published one time:

Published once at the total approximate cost of \_\_\_\_\_.

5-15-17  
JC

**NOTICE OF PUBLIC HEARING  
FOR DAYS OF 76 – STEER ROPING EVENT**

**NOTICE IS HEREBY GIVEN** that the City Commission within and for the City of Deadwood, State of South Dakota, at a regular meeting to be held May 15, 2017 in the Commission Room at 102 Sherman Street, Deadwood, South Dakota, will be at 5:00 p.m. or soon thereafter as the matter may be heard, will consider the following requests:

**Exception to User Fees Ordinance - Rodeo Grounds**

To grant exception to user fees ordinance to waive user fees on public property for Days of 76 Steer Roping Event at Event Complex on August 18 through August 21, 2017.

**Exception to Vendor Ordinance**

To grant exception to the vending ordinance, and allow vending on public property for Days of 76 Steer Roping Event at Event Complex on August 18 through August 21, 2017.


**Relaxation of Open Container/Special Full Temporary Liquor License:**

Friday August 18, Saturday August 19, Sunday August 20 and Monday August 21, 2017 at the Event Complex.

Any person interested in the approval or rejection of such request may appear and be heard or file with the City Finance Officer their written statement of approval or disapproval.

Dated this 1st day of May, 2017.

CITY OF DEADWOOD

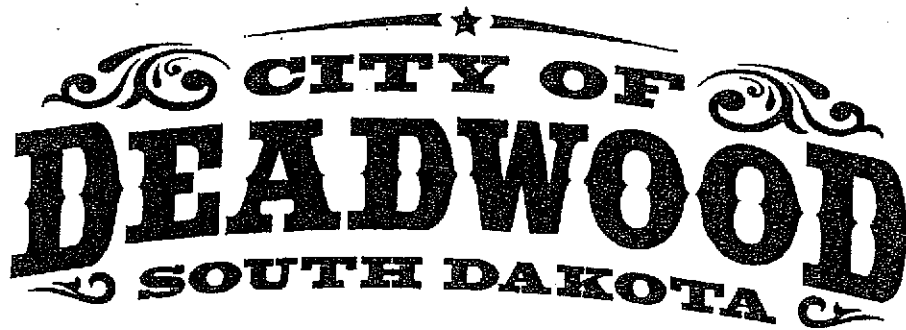
  
\_\_\_\_\_  
Mary Jo Nelson, Finance Officer

Please publish: B.H. Pioneer, May 4, 2017

For any public notice that is published one time:

Published once at the total approximate cost of \_\_\_\_\_.





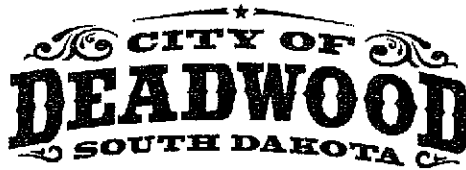
## Event Complex Rental and Use Agreement

Event: DAYS OF '76 STEER ROPING

Date: 4/11/17

The City of Deadwood has contracted with the Deadwood Chamber of Commerce and Visitors Bureau for the management and coordination of the Deadwood Event Complex. As an applicant for rental and use of any portion of the Deadwood Event Complex, you are required to contact the Chamber for coordination and assistance in the submittal of this application to the City. The Chamber can be contacted at the following address:

Deadwood Chamber of Commerce  
767 Main Street  
Deadwood, SD 57732  
605-578-1876



Outdoor Event Complex  
Deadwood, SD 57732

## Deadwood Event Complex Rental and Use Agreement

Event Name: DAYS OF '76 STEEP ROARING

**Contact Information:**

Name of Applicant: CHRIS ROBERTS

Business/Organization: DAYS OF '76

Mailing Address: PO Box 391

City, State Zip: DEADWOOD SD 57732

Business Phone: \_\_\_\_\_ Cell Phone: 605-920-1116

Email Address: \_\_\_\_\_

**Dates Event Complex requested:**

Set up Date(s): 8/18/17 Hour(s): \_\_\_\_\_

Event Date(s): 8/19/17 - 8/20/17 Hour(s): 8:00 AM - 5:00 PM

Clean-up Date(s): 8/20/17 Hour(s): \_\_\_\_\_

Approximate number of people who will attend: 300

I am applying to use the:  
(Please check property requested)

- ☒ Ticket Booth
- ☐ Main Grandstand Concession
- ☒ Crow's Nest
- ☒ Main Grandstand Restrooms
- ☒ VIP Grandstand
- ☐ Baseball Field(s)
- ☐ Baseball Field Restrooms
- ☒ Arena and Corral Areas
- ☒ Venue Seating
- ☒ Parking Lots

Office use Only
Key #
Key #
Key #
Key #
Key #
Key #
Key #

# Deadwood Event Complex Rental and Use Agreement

Renter Type: ☐ For-Profit ☐ Private ☒ Non-Profit ☐ Government  
 (Check One) Categories above defined in the Complex Guidelines and Information Sheet

## Rental Fees:

	Event Complex Facilities	Parking Lots	Baseball Fields
Private	\$35 / Hr.	\$25 / Hr.	\$25 / Hr.
	\$300 / Day	\$200 / Day	\$100 / Day
Non Profit	\$30 / Hr.	\$25 / Hr.	No charge
	\$250 / Day	\$150 / Day	No charge
For Profit	\$75 / Hr.	\$65 / Hr.	\$35 / Hr.
	\$500 / Day	\$500 / Day	\$300 / Day
Government Agencies	No charge	No charge	No charge

Rental Fees subject to change.

Damage Deposit (Refundable): \$500 minimum (no alcohol) or \$1,000 minimum (serving alcohol)

Key Deposit (One Key or All Keys) (Refundable): \$100.00

Please read the Use Guidelines for cancellation and reservation policies.

## Fees — REQUESTIN WAIVER

## Refundable Deposits

Event Complex Facilities \$ \_\_\_\_\_ Key Deposit \$ 100  
 Parking Lots \$ \_\_\_\_\_ Cleaning/Damage Deposit \$ 1000  
 Baseball Fields \$ \_\_\_\_\_  
 Total Fees \$ \_\_\_\_\_ Total Deposits \$ 1100

Please write separate checks to the City of Deadwood (one check for event and one check for deposits)

Organization: DAYS OF '76

Name: CHRIS ROBERTS

Title: MEMBER

Signature: Chris Roberts

Date: 4/11/17

## For Office Use Only:

Date Fees Received: \_\_\_\_\_ Total(s): \_\_\_\_\_

City Representative: \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

5-15-17  
8D

**NOTICE OF PUBLIC HEARING**  
**FOR JULY 4TH PARADE STREET CLOSURE**

**NOTICE IS HEREBY GIVEN** that the City Commission within and for the City of Deadwood, State of South Dakota, at a regular meeting to be held May 15, 2017, in the Commission Room at 102 Sherman Street, Deadwood, South Dakota, will at 5:00 p.m. or soon thereafter as the matter may be heard, will consider the following requests:

**Street Closure Request:**

Fourth of July Parade - Tuesday, July 4, 2017

Main Street closed from Tin Lizzie Gaming Resort to the Masonic Temple from 3:00 pm until parade ends.

Any person interested in the approval or rejection of such transfer request may appear and be heard or file with the City Finance Office their written statement of approval or disapproval.

Dated this 1st day of May 2017.

CITY OF DEADWOOD



Mary Jo Nelson, Finance Officer

Publish B.H. Pioneer: May 4, 2017

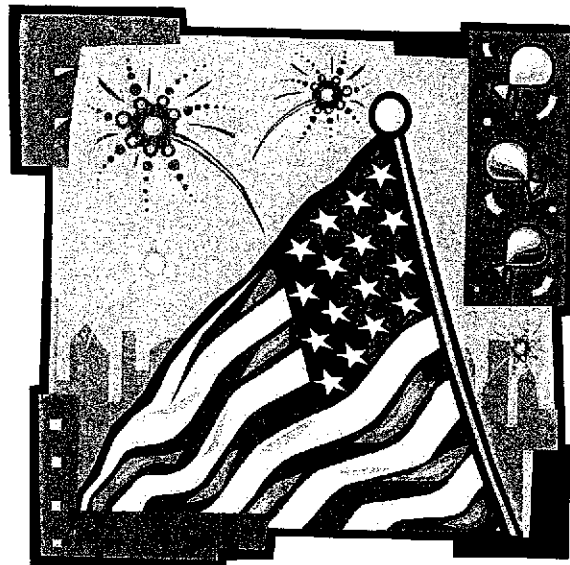
# City of Deadwood

## Special Event

### Permit Application and

### Facility Use Agreement for

4<sup>th</sup> OF JULY PARADE 2017



#### Instructions:

To apply for a Special Event Permit, please read the Special Event Permit Application Instructions and then complete this application. Submit your application, including required attachments, no later than forty-five (45) days before your event. Facility Use Agreements should also be completed at this time (if applicable).

## EVENT INFORMATION

**Type of Event:**

- ☐ Run      ☐ Walk      ☐ Bike Tour      ☐ Bike Race      ☒ Parade      ☐ Concert  
☐ Street Fair      ☐ Triathlon      ☐ Rodeo Ground Use      ☐ Pavilion Use  
☐ Other (specify) \_\_\_\_\_

Event Title: 4<sup>th</sup> OF JULY PARADE

Event Date(s): 7-4-17  
(month, day, year)

Total Anticipated Attendance: \_\_\_\_\_

(# of Participants \_\_\_\_\_ # of Spectators \_\_\_\_\_)

Actual Event Hours: (from): 3 AM (PM) (to): 4 AM (PM)

Location / Staging Area: EVENT COMPLEX PARKING AREA

Set up/assembly/construction Date: 2pm Start Time: 3pm AM / PM

Please describe the scope of your setup / assembly work (specific details):

Parade lineup

Dismantle Date: 4 pm Completion time: 4 pm AM / PM

List any street(s) requiring closure as a result of this event. Include street name(s), day, date and time of closing and time of re-opening:

Main st / parade Route

## APPLICANT AND SPONSORING ORGANIZATION INFORMATION

- ☐ Commercial (for profit)  
☒ Noncommercial (nonprofit)

\* Sponsoring Organization: LEAD CHAMBER OF COMMERCE

\* Chief Officer of Organization (NAME): \_\_\_\_\_

Applicant (NAME): SARAH ANDERSON Business Phone: (605) 584-1100

Address: 160 W MAIN ST LEAD SD 57754  
(city) (state) (zip code)

Daytime phone: (605) 584-1100 Evening Phone: ( ) Fax #: ( )

Please list any **professional event organizer** or **event service provider** hired by you that is authorized to work on your behalf to produce this event.

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
(city) (state) (zip code)

\* Contact person "on site" day of event or facility use SARAH ANDERSON Pager/Cell #: 863-1249  
(Note: This person must be in attendance for the duration of the event and immediately available to city officials)  
KAREN KEAN 641-1147

**REQUIRED:** Attach a written communication from the Chief Officer of the organization which authorizes the applicant or professional event organizer to apply for this Special Event Permit on their behalf.

## FEES / PROCEEDS / REPORTING

NO

YES



Is your organization a "Tax Exempt, nonprofit" organization? If **YES**, you must attach a copy of your IRS 501C Tax Exemption Letter to this Special Event Permit application (providing proof and certifying your current tax exempt, non profit status).



Are admission, entry, vendor or participant fees required? If **YES**, please explain the purpose and provide amount(s):

## OVERALL EVENT DESCRIPTION: ROUTE MAP / SITE DIAGRAM / SANITATION

Please provide a **detailed description** of your proposed event. Include details regarding any components of your event such as use of vehicles, animals, rides or any other pertinent information about the event:

4<sup>th</sup> OF JULY PARADE

LINE-UP EVENT COMPLEX 2pm

PARADE DOWN MAIN ST 3pm

THRU CENTRAL CITY - LEAD

REQUEST TO WAIVE FLOAT BANNER FEES

5-15-17  
8 E

**NOTICE OF PUBLIC HEARING  
FOR DEADWOOD JAM**

**NOTICE IS HEREBY GIVEN** that the City Commission within and for the City of Deadwood, State of South Dakota, at a regular meeting to be held May 15, 2017, in the Commission Room at 102 Sherman Street, Deadwood, South Dakota, will at 5:00 p.m. or soon thereafter as the matter may be heard, will consider the following requests:

**Deadwood and Siever Street Closure for Deadwood Jam**

Street closure will commence on Siever Street from noon on Thursday, September 14 to 12:00 a.m. on Sunday September 17, 2017.

Street closure will commence on Deadwood Street from noon on Thursday September 14 to 12:00 a.m. Sunday September 17, 2017.

**Special Malt Beverage License, and Waive Open Container Ordinance**

Friday, September 15, 2017 from 4:00 p.m. to 10:00 p.m. in the Interpretive Center Lot.

Saturday, September 16, 2017 from noon to 10:00 p.m. in the Interpretive Center Lot.

**Permission to Waive Temporary Vending Fee**

Request to waive vendor fees for vendors in the Interpretive Lot on Friday September 15 and Saturday September 16, 2017.

**Request to Waive Banner Fee:**

Request to waive banner fees Friday September 15 and Saturday September 16, 2017 for Sponsor banners.

**History and Information Parking Lot**

Use of the Lot at 10:00 a.m. Thursday September 14 through 3:00 p.m. Sunday September 17, 2017.

Any person interested in the approval or rejection of such transfer request may appear and be heard or file with the City Finance Officer their written statement of approval or disapproval.

Dated this 1st day of May, 2017.

CITY OF DEADWOOD

  
\_\_\_\_\_  
Mary Jo Nelson, Finance Officer

Please Publish: B.H. Pioneer, May 4, 2017

For any public notice that is published one time:  
Published once at the total approximate cost of \_\_\_\_\_.

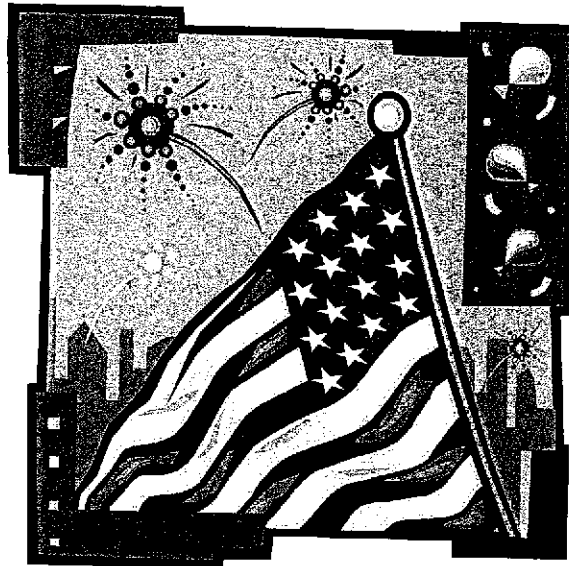


# City of Deadwood

## Special Event

### Permit Application and Facility Use Agreement for

THE DEADWOOD JAM 2017



#### Instructions:

To apply for a Special Event Permit, please read the Special Event Permit Application Instructions and then complete this application. Submit your application, including required attachments, no later than forty-five (45) days before your event. Facility Use Agreements should also be completed at this time (if applicable).

## EVENT INFORMATION

**Type of Event:**

- ☐ Run    ☐ Walk    ☐ Bike Tour    ☐ Bike Race    ☐ Parade    ☒ Concert  
☐ Street Fair    ☐ Triathlon    ☐ Rodeo Ground Use    ☐ Pavilion Use  
☐ Other (specify) \_\_\_\_\_

Event Title: DEADWOOD JAM 2017

Event Date(s): Sept 15+16  
(month, day, year)

Total Anticipated Attendance: 5,000

(# of Participants \_\_\_\_\_ # of Spectators \_\_\_\_\_)

Actual Event Hours: (from): 4pm 15<sup>th</sup> AM / PM (to): 10 AM / (PM)  
NOON 16<sup>th</sup>

Location / Staging Area: HISTORY / INTERPRETIVE LOT / SEIVER ST / DEADWOOD ST

Set up/assembly/construction Date: THURS 9/14 Start Time: 9 AM / (PM)

Please describe the scope of your setup / assembly work (specific details):

FENCING, STAGE SET UP, STREET CLOSURE

Dismantle Date: 9-17-17 Completion time: 3 AM (PM)

List any street(s) requiring closure as a result of this event. Include street name(s), day, date and time of closing and time of re-opening:

DEADWOOD ST 9-16 NOON  
SEIVER ST 9-16 NOON

## APPLICANT AND SPONSORING ORGANIZATION INFORMATION

- ☐ Commercial (for profit)  
☐ Noncommercial (nonprofit)

Sponsoring Organization: THE DEADWOOD CHAMBER OF COMMERCE

Chief Officer of Organization (NAME): LEE HARSTED

Applicant (NAME): SARAH ANDERSON Business Phone: (605) 578-1876

Address: 767 MAIN ST DEADWOOD SD 57732  
(city) (state) (zip code)

Daytime phone: (605) 578-1876 Evening Phone: (605) 863-1249 Fax #: (605) 578-2429

Please list any **professional event organizer** or **event service provider** hired by you that is authorized to work on your behalf to produce this event.

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
(city) (state) (zip code)

Contact person "on site" day of event or facility use BILL B PEARSON Pager/Cell #: 920-1240

(Note: This person must be in attendance for the duration of the event and immediately available to city officials)

**REQUIRED:** Attach a written communication from the Chief Officer of the organization which authorizes the applicant or professional event organizer to apply for this Special Event Permit on their behalf.

## FEES / PROCEEDS / REPORTING

NO

YES

☐☒

Is your organization a "Tax Exempt, nonprofit" organization? If **YES**, you must attach a copy of your IRS 501C Tax Exemption Letter to this Special Event Permit application (providing proof and certifying your current tax exempt, non profit status).

☐☒

Are admission, entry, vendor or participant fees required? If **YES**, please explain the purpose and provide amount(s):

TICKET FEES

## OVERALL EVENT DESCRIPTION: ROUTE MAP / SITE DIAGRAM / SANITATION

Please provide a **detailed description** of your proposed event. Include details regarding any components of your event such as use of vehicles, animals, rides or any other pertinent information about the event:

TWO DAYS OF CONCERTS

FRI 9-15 SAT 9-16

REQUEST USE OF INTERPRETIVE LOT

SEPT 9-14 Thru 9-17 3pm

REQUEST SIEVER ST AND DEADWOOD ST CLOSURE

9-14 @ NOON REOPEN 9-16 MIDNIGHT

PORTA POTTIES, TRASH, VENDORS

REQUEST OPEN CONTAINER

FRI 9-15 4-10 PM

SAT 9-16 NOON-10pm

REQUEST TO WAIVE VENDOR FEES

"

"

"

BANNER FEES

5-15-17  
10A

PACKAGE (OFF-SALE) MALT BEVERAGE

Big D Oil Co., Bid D., 402 Main St., PB-1621

RETAIL (ON-OFF SALE) MALT BEVERAGE

Vaughn Mary Boyd, Deadwood Tobacco Co. & Cigar Bar, 628 Main St., RB-2108  
Gold Dust Lodging Group, LLC, Holiday inn Express Hotel & Suites 22 Lee St., RB-2391  
Mustang Sally's Inc., Mustang Sally's, 634 Main St., RB-2405  
DGS LLC, Deadwood Gulch Saloon, 560 Main St, RB-2416  
Black Diamond Capital LLC, Gold Dust, 688 Main St., RB-2418,  
Bullock Hospitality LLC, Bullock Hotel, 633 Main St., RB-2445  
BRI, Inc., Best Western Hickok House, 137 Charles St., RB-2447  
Mary Larson, Deadwood Dicks Restaurant, 51 Sherman St., RB-2449  
Princeton Inc., Deadwood Super 8 / Lucky 8 Gaming, 196 Cliff St., RB-2450  
Willys Wild West, Deadwood Station, 68 Main St., RB-2453  
Midnight Star Enterprises, LP, Midnight Star I & II, 677 Main St., RB-2454  
Blue Sky Gaming, Inc., Tin Lizzie Gaming Resort, 555 Main St., RB-2463  
Old Style Saloon #10, Inc., Saloon #10, 657 Main St., RB-2466  
Super G Investment Corporation, Silverado, 709 Main St., RB-2512  
WWW LLC, Gold Country Inn, 801 Main St., RB-2521  
TJ Gear, Madame Peacock's Accessory Lounge, 638 Main St., RB-2527  
Midwest Motels of Deadwood II, Buffalo Bodega, 658 Main St., RB-2576  
First Gold, Inc., First Gold Hotel, 270 Main St., RB-2584  
GR Deadwood LLC, Mineral Palace Hotel & Gaming, 607 Main St., RB-2593  
Fairmont Hotel Corporation, Fairmont Hotel, 628 Main St., RB-2597  
Deadwood Hospitality Resort LLC, Deadwood Gulch Resort, 304 Cliff St., RB-2609  
Blue Sky Gaming Inc., Tin Lizzie Gaming Resort, 555 Main St., RB-2644  
Hotel Franklin Inc., Historic Franklin Hotel, 700 Main St., RB-2659  
Blue Sky Gaming, Inc., Tin Lizzie Gaming Resort, 555 Main St., RB-2831  
Gulches LLC, Comfort Inn Gulches of Fun, 225 Cliff St., RB-3536,  
Rolling Hills Farm Investment LLC, Celebrity Hotel, 629 Main St., RB-3722  
B.Y. Development, Inc., Cadillac Jack's Gaming Resort, 360 Main St., RB-3894  
Deadwood Resort, LLC, The Lodge at Deadwood, 100 Pine Crest Lane, RB-19227  
Deadwood History Inc., Adams Museum & House Inc., 150 Sherman St., RB-19328  
Deadwood History Inc., Days of '76 Museum, 1876 Drive, RB-20301  
Dakota Gunslingers LLC, Dakota Gunslingers, 669 Main St., RB-21255  
Tentextkota, LLC, Deadwood Mountain Grand, 1906 Deadwood Mountain Drive, RB-21329  
Broken Arrow Trading Company, Deadwood Winery, 696 Main St, RB-21478  
NMD Venture LLC, Hickok's Hotel & Casino, 685 Main St, RB-21688  
Apex 1996 LLC, Apex 1996 LLC, 612 Main St, RB-21693  
Pandora's Box, Pam's Purple Door, 637 Main St, RB-21725  
Jackson Winery & Vineyards, Belle Joli Winery, 594 Main St, RB-21771  
Richard & Marguerite Olesen, Wild Bill Old West Trading Post, 624 Main St, RB-21772  
Kodiaks Inc., Kodiaks Arcade Shooting Gallery, 83 Sherman St, RB-21853  
Apple Teaching Resources for Effective Education, Harry's Spaghetti Western,  
65 Sherman St, RB-23146

RETAIL (ON-OFF SALE) MALT BEVERAGE AND SD FARM WINE

Deadwood Land Holding, LLC, Tatanka, Story of the Bison, 100 Tatanka Drive, BW-20586  
Apple Teaching Resources for Effective Education, Pump House at Mind Blown Studio,  
73 Sherman St., BW-20797  
Boondocks LLC, Happy Days, 639 Main St., BW-21880

PACKAGE (OFF SALE) MALT BEVERAGE AND SD FARM WINE

Optima LLC, SpringHill Suites by Marriott, 360 Main St., PF-20925

Virginia Tice-Poseley, Dakota Sky Stone, 671 Main St., PF-21118

Shirttail Gulch Stage Stop, Canyon View Amish Furniture & Gift, 250 US  
Highway 14A, RB-23169

Note - We agree to have this policy when we accept grant funds.

M.J.

5-15-17

percent (100%) of all remaining PROJECT costs. The CITY will also be one hundred percent (100%) responsible for any PROJECT costs incurred prior to the date of the letter of award.

10. The CITY certifies the CITY has a conflict of interest policy and enforces said policy.

11. The CITY certifies the CITY has filed an Internal Revenue Services (IRS) Form 990 in compliance with federal law, if applicable. The CITY will display the filed IRS Form 990 on the CITY'S website immediately upon filing.

12. The CITY certifies the CITY employs an effective internal control system.

13. The CITY certifies the CITY is in compliance with the federal Single Audit Act and the requirements of SDCL § 4-11-2.1, if applicable. The CITY further certifies audits are displayed on the CITY'S website.

14. The CITY will include provisions in the CITY'S contracts and subcontracts requiring the CITY'S contractors and subcontractors to comply with the applicable provisions of this Agreement, to indemnify the STATE, and to provide insurance coverage for the benefit of the STATE, all in a manner consistent with this Agreement. The CITY will cause the CITY'S contractors, subcontractors, agents, and employees to comply with applicable federal, state, and local laws, regulations, ordinances, guidelines, permits, and requirements and will adopt such review and inspection procedures as are necessary to assure such compliance.

15. The CITY will indemnify the STATE, its officers, agents, and employees against any and all actions, suits, damages, liability, or other proceedings that may arise as the result of the CITY'S performance under this Agreement. This section does not require the CITY to be responsible for or defend against claims or damages arising from errors or omissions of the STATE, its officers, agents, or employees.

16. All PROJECT charges will be subject to audit by the STATE. The CITY and the CITY'S contractors and subcontractors will keep accounting records clearly identified with this Agreement, and will support all PROJECT charges by documents which evidence, in detail, the nature and propriety of those charges.

17. Upon reasonable notice, the CITY and the CITY'S contractors and subcontractors will allow the STATE, through any authorized representative, to have access to and the right to examine and copy all records, books, papers, or documents related to services rendered under this Agreement. The CITY will keep these records clearly identified and readily accessible for a period of three (3) years after the date of final payment under this Agreement.

18. The CITY will abide by the requirements of Title VI of the Civil Rights Act of 1964, incorporated in and attached to this Agreement as Exhibit D.

19. The CITY will perform under this Agreement in compliance with the Americans with Disabilities Act of 1990 and any amendments.

20. This Agreement may not be amended, except in writing, which writing will be expressly identified as a part of this Agreement, and be signed by an authorized representative of each of the parties.

21. This Agreement depends upon the continued availability of appropriated funds and expenditure authority from the Legislature for this purpose. If for any reason the Legislature fails to appropriate funds or grant expenditure authority, or funds become unavailable by operation of law or federal funds reductions, the STATE may terminate this Agreement. Termination for any of these reasons is not a default by the STATE nor does it give rise to a claim against the STATE.

22. The parties may terminate this Agreement by mutual written agreement. The STATE may also terminate this Agreement if the CITY breaches any terms of this Agreement. If the STATE terminates this Agreement due to the CITY'S breach, then any payments owed to the CITY at the time of termination may be adjusted to cover any additional costs to the STATE because of the

## **RESOLUTION 2017-12**

### **A RESOLUTION ADOPTING A CONFLICT OF INTEREST POLICY FOR ELECTED AND APPOINTED OFFICIALS OF THE CITY OF DEADWOOD.**

WHEREAS, South Dakota Codified Laws (SDCL) Section§ 1-56-10 requires that all non-state agencies receiving state grants and awards from a state agency adopt and enforce a conflict of interest policy; and

WHEREAS, the City of Deadwood receives grant dollars from the State of South Dakota either directly or through federal pass-through funds which will be subject to the statutory requirement that it enforce a conflict of interest policy; and

WHEREAS, while provisions addressing conflicts of interest for municipal officials currently exist in state law, the Commission wishes to adopt a conflict of interest policy that incorporates these statutory requirements and assists its elected and appointed officials in recognizing, disclosing, and avoiding conflicts or interests; and

WHEREAS, adopting a conflict of interest policy will clarify expectations from the public when elected and appointed officials are conducting City business; and

WHEREAS, the City of Deadwood deems it is in the best interest of the City to adopt this Conflict of Interest Policy for the Commission and for all elected and appointed officials of the City.

NOW THEREFORE, BE IT RESOLVED, by the City of Deadwood, that there is hereby established the following Conflict of Interest policy, which in its entirety reads as follows:

#### **CITY OF DEADWOOD CONFLICT OF INTEREST POLICY FOR ELECTED AND APPOINTED OFFICIALS**

The City of Deadwood seeks to prevent and avoid any conflicts of interest in the conduct of its business operations and to avoid the appearance of such conflicts to the public it serves. Each elected and appointed official has the duty to place the interests of the citizens of Deadwood foremost in any dealings on behalf of the City and has a continuing responsibility to comply with this Policy. This policy applies to any elected or appointed official who serves on the Commission, who serves on any board, committee, or who is appointed to serve the City in any capacity pursuant to SDCL Chapter 9-14 (collectively referred to as "Official").

Conflicts of interest may exist when an Official, or an immediate family member or such Official, has a personal or financial interest clearly separate from that of the general public on a matter before the Official. An immediate family member for purposes of this policy is any person related to an Official within the first degree of consanguinity and includes a spouse, parent, child, grandparent, grandchild or an individual claimed by the Official or his/her spouse as a dependent for federal income tax purposes. Such conflicts of interest may be financial or personal, direct or indirect, and the existence of a conflict of interest is dependent upon the

unique facts of a particular situation.

It is the policy of the City of Deadwood to follow state law regarding conflicts of interest, and this policy is not intended to be more strict than the applicable requirements of state law. Generally, state law provides that an Official may not have a personal financial interest in any City transaction for the purchase of labor or services, materials or supplies, or real or personal property that belongs to the City. An exception to this general rule may apply if the transaction is reasonable and just, if the contract is made without fraud or deceit, and if the Official discloses the conflict and recuses himself/herself from participation in the decision for which there is a conflict of interest. These exceptions include the following:

- (1) A contract for \$5,000 or less;
- (2) A contract awarded by competitive bidding procedures if more than one competitive bid is submitted or, if only one competitive bid is submitted, the procedures in SDCL 6-1-2.1 have been followed;
- (3) A contract for professional services;
- (4) A contract awarded off of the state contract list at the established price or less;
- (5) A contract that does not require competitive bidding when there is no other source of supply or services and when the total of any such contracts does not exceed \$50,000 for a public improvement or \$25,000 for a contract for supplies or services; or
- (6) A contract with an entity for which competitive bidding is not required unless the majority of the governing body are members or stockholders who collectively have a controlling interest, or any governing board Official is an officer or manager or such entity.

No Department Head who is authorized in his/her official capacity to sell or lease any property or to make any contract may be personally interested, directly or indirectly, in any such sale, lease, or contract.

#### **Procedure When Conflicts of Interest Exist**

If an Official who is a member of the City Commission, or a board, committee has a disqualifying interest in a matter before the body on which the Official serves, he/she shall disclose the conflict to the body prior to its consideration of the matter. Once this disclosure is made, the Official shall not formally participate in the official discussion, any executive session, or any vote on the matter. If the Official has a conflict of interest in the matter and chooses to participate in the discussion, the Official should leave the dais and speak on the item from the audience as a member of the public.

If it is alleged that an Official has a disqualifying conflict of interest in a matter before the City Commission, or a board, committee on which the Official serves, and if the Official



does not voluntarily refrain from participating in the matter, then the official may be disqualified from officially participating in consideration of the matter upon a two-thirds vote of the Commission, board, committee on which the Official serves. The City Commission, board, committee voting to disqualify such official must make a specific finding of the disqualifying conflict of interest for which it has excluded the official from participating in the matter under consideration. An Official disqualified in this manner may not participate in the official discussion, any executive session, or any vote on the matter.

If any Official desires assistance to determine if that Official, or another Official, has a disqualifying conflict of interest, the Official may request an advisory opinion from the City Attorney's Office. Such opinion shall be made available to all members of the City Commission, or the board, committee about which the opinion is provided, but shall not be available for public inspection unless a majority or the members or the City Commission, or the board, committee to which the opinion is provided votes to make such opinion public.

### **Distribution of Policy to Officials**

Upon adoption of this policy, the City Attorney's office shall distribute this Conflict of interest Policy and all pertinent state law provisions to all City Officials. The policy and state law provisions shall be timely provided to all newly elected or appointed Officials.

Dated this 15th day of May, 2017.

CITY OF DEADWOOD

ATTEST:

\_\_\_\_\_  
Charles Turbiville, Mayor

\_\_\_\_\_  
Mary Jo Nelson, Finance Officer



UTILITY IMPROVEMENT PROJECT  
DEADWOOD, SOUTH DAKOTA

PROJECT SCHEDULE

5-15-17  
10E

Consultant Selection by Commission	May 15, 2017
Consultant Contract	TBD
Initiation Meeting with SDDOT Regarding Coordination & Schedule	May 22, 2017
Kick-Off Meeting	May 29, 2017
Establish Project Team (Consultant and City Staff)	
Detail Project Scope	
Review Expectations/Goals	
Establish Milestones	
Gather Background Information	
Investigation	June 1-15, 2017
Topographic Survey	
Site Visit(s)	
Meeting with City Staff	
Gather Available Data from City of Deadwood	
Inspect Existing Features and Project Limits	
Meeting with SDDOT	
Meeting with Northern Hills Utility Group	
35% Design Submittal	July 17, 2017
Preliminary Project Plans	
Recommendations and Probable Cost for City Consideration:	
Water Main	
Sanitary Sewer	
Storm Sewer	
Boulevard Irrigation	
Street Lighting	
City Review and Comment Period	July 17-24, 2017
65% Design Submittal	Sept. 18, 2017
Project Plans	
Recommendations and Probable Cost	
City Review and Comment Period	Sept. 18-25, 2017
100% Design Submittal	Nov. 15, 2017
Project Plans and Specifications	
Opinion of Probable Cost	
City Review and Comment Period	Nov. 15 - Dec. 13, 2017
SDDOT Review	Nov. 15 - Dec. 13, 2017
Final Construction Documents	February 2018
Bid Letting with SDDOT Project #NH014A(15)41	TBD
Construction	Spring/Summer 2018

\* Project Schedule is based on SDDOT Bid Letting being conducted February 2018

MEMO

5/15/17

106

It is my Recommendation that we accept the proposal from S&C cleaners for the janitorial service at the Deadwood welcome center. I have had two consultants come in and both indicated that it would take 5 hours per day to clean the facility. This is a 7 day a week job. S&C cleaners bid of 1740 per month would equate out to 12.42 per hour. We cannot hire in house cleaning for this amount. Also in their bid they are washing and drying mops and rags. This will also save us from hiring a linen company. This will also save the city approximately 75 dollars per month.

Tom Kruzel

## **Tom Kruzel**

---

**From:** S & C Cleaners <sandccleaners@gmail.com>  
**Sent:** Wednesday, May 10, 2017 2:54 PM  
**To:** Tom Kruzel; lee@deadwood.org  
**Subject:** New History Center and New Chamber Bid

Tom and Lee,

Thank you both for taking time with us today.  
After much consideration, Sarah and I would like to submit a bid of \$ 2,065.00 for the Deadwood Chamber and the New History Center, plus any applicable taxes that may occur.

The break down would be as follows:

**Chamber:** cleaned 3 times a week, \$ 325.00 a month, which would consist of cleaning bathrooms thoroughly and stocking, emptying all garbage and shred, dusting everything horizontal, without disturbing papers, spot cleaning windows, doing dishes and cleaning up the kitchen area, sweeping and mopping floors and vacuuming all rugs and carpet areas.

**New History Center:** cleaned 7 evenings a week, \$ 1,740.00 a month, which would consist of cleaning bathrooms thoroughly and stocking, dusting everything reachable, spot cleaning all reachable windows, vacuuming all rugs and carpet, emptying any garbage and sweeping and mopping all floors.

S and C Cleaners will also take care of the washing and drying of all mops and rags for both places.

We hope to hear from you soon, and if you have any questions, please feel free to call either of us.

Sarah and Cindy

-  
--  
**S&C Cleaners**  
1111 S. 35th Street  
Spearfish, SD 57783

## Chuck Turbiville

---

**From:** Joshua Wilwohl <JWilwohl@automotive-events.com>  
**Sent:** Friday, May 12, 2017 7:20 AM  
**To:** Lee Harstad  
**Cc:** Sarah Anderson; Chuck Turbiville  
**Subject:** Re: Deadwood July event

5-15-17  
10 H

Hello, Lee and Mr. Mayor -

We've selected Deadwood as our host city, and we will need the armory for our vehicles.

Can you please let me know the process in securing the facility? The cars will arrive July 5 and leave July 15.

Thanks,  
Josh

**JOSHUA WILWOHL**  
PRODUCER

AUTOMOTIVE EVENTS

O 440-356-1383 x4112

M 440-261-0341

[jwilwohl@automotive-events.com](mailto:jwilwohl@automotive-events.com)

19111 DETROIT ROAD, SUITE #306 ~ CLEVELAND, OH 44116  
LOS ANGELES ~ DETROIT ~ CLEVELAND ~ NEW YORK ~ MANCHESTER, UK

On May 10, 2017, at 4:14 PM, Lee Harstad <[lee@deadwood.org](mailto:lee@deadwood.org)> wrote:

Sounds good, see you then.

----- Original message -----

**From:** Joshua Wilwohl <JWilwohl@automotive-events.com>  
**Date:** 5/10/17 3:59 PM (GMT-07:00)  
**To:** Lee Harstad <[lee@deadwood.org](mailto:lee@deadwood.org)>  
**Cc:** Sarah Anderson <[sarah@deadwood.org](mailto:sarah@deadwood.org)>, Mayor <[mayor@cityofdeadwood.com](mailto:mayor@cityofdeadwood.com)>  
**Subject:** Re: Deadwood July event

Hello, Lee -

We plan to stop by the armory tomorrow (Thursday) around 9 a.m.

Thanks,  
Josh

**JOSHUA WILWOHL**  
PRODUCER

host you here in Deadwood. Let me  
know how we can help.

Thanks,  
Lee

**Lee Harstad**  
**Executive Director**  
**Deadwood Chamber of Commerce &**  
**Visitor's Bureau**  
**767 Main St \* Deadwood, S.D. 57732**  
**lee@deadwood.org \* 1-800-999-1876**

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600 Kansas City Street  
Rapid City, SD  
57701

phone (605) 343-6102  
www.teamtsp.com

## Recommendation for PR#03

5-15-17  
10 I

To Solve. To Excel. Together.

Marshalltown - Marshall - Minneapolis - Rochester - Omaha - Rapid City - Sioux Falls - Sheridan

March 27, 2017

Mr. Ron Green  
City of Deadwood Public Works  
102 Sherman Street  
Deadwood, SD 57732

Re: PR #02 - TAPR(04) PCN 04QE  
City of Deadwood  
Gateway Parking  
TSP No. 03120821.1

Dear Ron,

Attached is the pricing information from Oftedal Construction for Proposal Request No. 02 "Modify Wall Heights in Bathrooms and Mechanical Room". The reason for this change is related to the decision to extend the bathroom and mechanical room walls in the bathroom building to the ceiling. Extension of the walls in the mechanical room also forced a revision of the duct work from the mechanical room into the women's bathroom.

TSP has reviewed the associated costs and believes the ADD to be an equitable and reasonable price. We recommend acceptance of Proposal Request No. 02 from Oftedal Construction for an ADD of \$7324.28.

Please advise at your earliest convenience.

Sincerely,

Don Wrede, PE  
Principal/Project Manager

cc: file

Attachment: Contractors Proposal

# DEADWOOD

*"The Historic City of the Black Hills"*  
Deadwood, South Dakota 57732

OFFICE OF  
PLANNING, ZONING  
AND HISTORIC PRESERVATION  
108 Sherman Street  
Telephone (605) 578-2082  
Fax (605) 578-2084

DEADWOOD CITY HALL  
102 Sherman Street  
Telephone (605) 578-2600

5-15-17  
10J

## MEMORANDUM

---

Date: April 24, 2017  
To: Deadwood City Commission  
From: Robert E. Nelson, Jr., Zoning Administrator  
Re: Surplus Property

---

Before you are two parcels of land that are of no use to the City of Deadwood and staff is recommending declaring the parcels surplus. The land involved is located along Charles Street and a portion of the property is known as Division Street. Included with this memo you have a plat map, a survey map, and a GIS map to help you locate and evaluate the property in question.

Lot 107A is currently being used as the driveway for 31 Charles Street and has been used in this fashion for many years. The current owner of 31 Charles Street has expressed interest in taking ownership of the parcel from the City of Deadwood and the total size of the lot is 0.125 acres. This parcel, if not surplus, should be improved as a City Street and maintained.

Lot 107B is a parcel located in the rear of a vacant lot adjacent to 31 Charles Street and does have a demolished building on the property and various other garbage and dead trees. The current owner of the vacant lot has expressed interest in the parcel and is willing to remove the building, all of the garbage and clean up the trees in exchange for ownership of the parcel. The total lot size is 0.139 acres. This parcel, if not surplus, should be cleaned as soon as possible by the City of Deadwood.

The City of Deadwood has two primary options; the first being a resolution to surplus and transfer to Deadwood-Lead Economic Development which would allow them to transfer the parcel to the interested parties or the second being a resolution to surplus and appoint an appraisal board to determine a value. The second option requires the City of Deadwood to obtain an appraisal report of the land to be surplus. The appraisal performed by a board of three disinterested appraisers who are freeholders within the municipality as stated in the state statute below.



9-3A-13. Appraisement of lots to be sold. The Board of Education, municipal authorities, or judge aforesaid shall appoint three competent and suitable freeholders of such municipality a board of appraisers, whose duty it shall be to make a careful inspection and examination of all the unclaimed lots or parcels of land aforesaid; and upon each of such lots or parcels of land they shall affix a reasonable and just valuation, and upon the completion of their appraisement they shall make and return a full and complete report of their proceedings and appraisement to the Board of Education, district school board, municipal authorities, or judge of the circuit court, which said report shall contain a full schedule of each and every lot or parcel of land remaining unclaimed, giving an exact description of said lots by their numbers and the numbers of their block, and all parcels of land not so numbered shall be described by metes and boundaries, and upon each lot or parcel of land separately they shall designate the valuation thereof as fixed by their appraisement. Said appraisement and report shall be subscribed and sworn to by at least two of said appraisers.

As an appraisal board one of the three board members will draft a report showing the mutually agreed upon valuation of the parcel and this report will need to be signed by the three board members and returned to the City.

After completion of the appraisal report the parcel will be brought back before the City Commission to determine a method to dispose of the parcel such as sealed bids, auction, or listing the property for sale. If the property is valued less than \$500 the parcel can be sold to the adjacent landowner.

Possible Actions:

Motion to direct staff to move forward with surplus of Lot 107A and 107B of Block 71 and utilize DLED to facilitate the transfer of property;

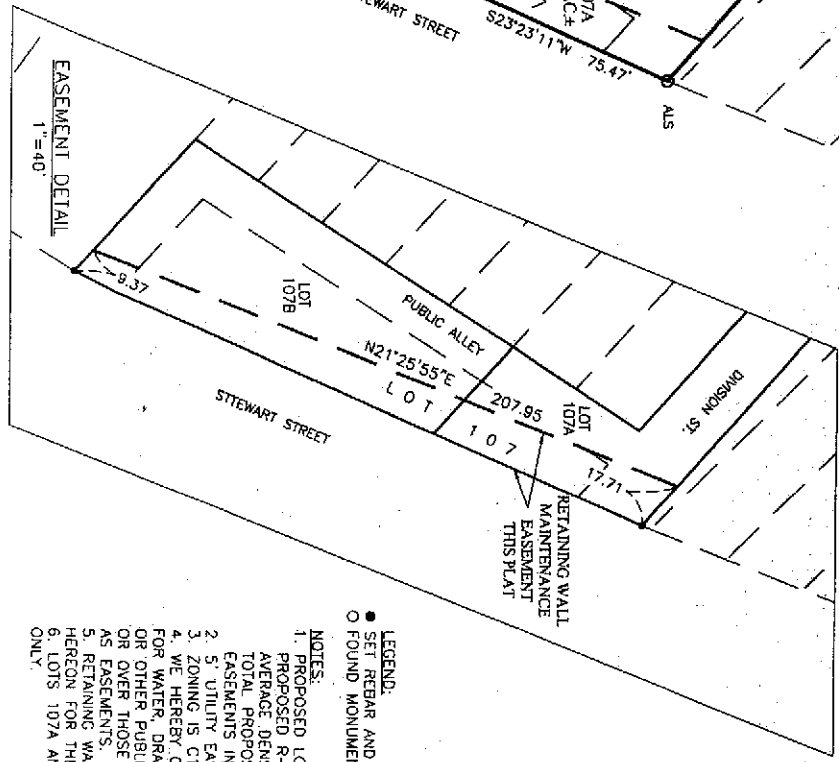
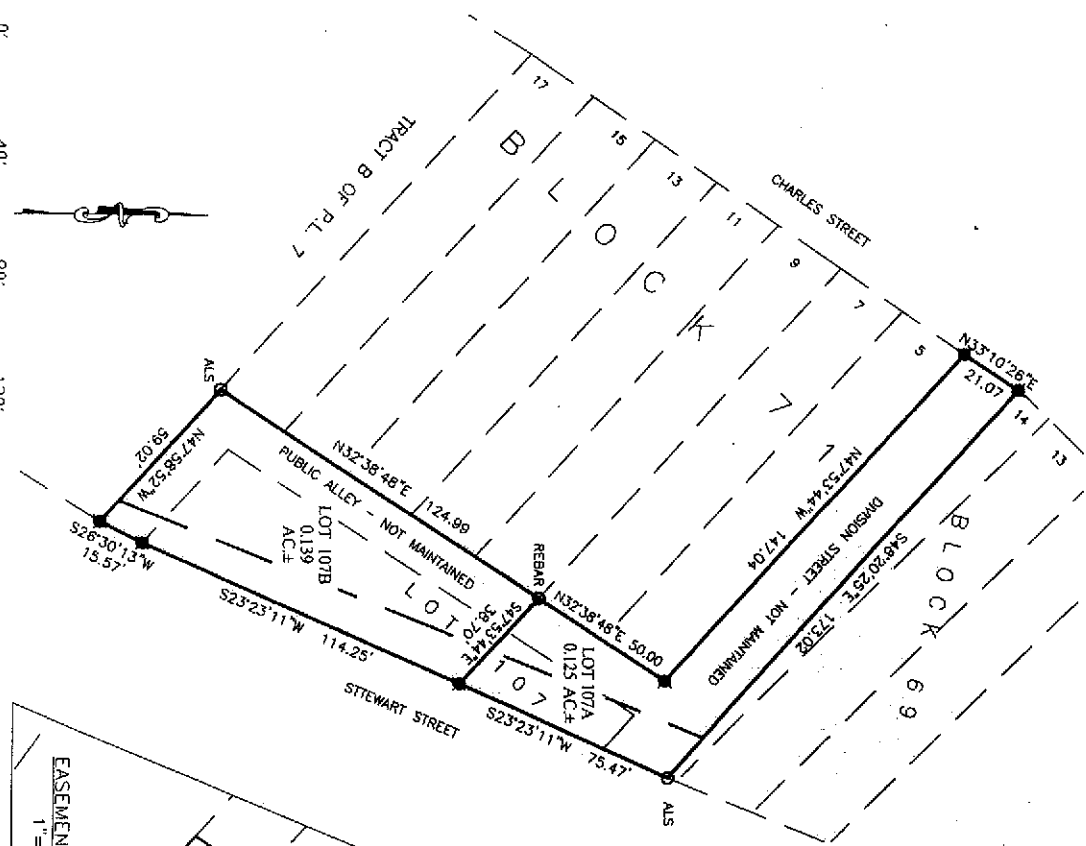
Or

Motion to direct staff to move forward with surplus of Lot 107A and 107B of Block 71 and begin the appraisal board process.

Or

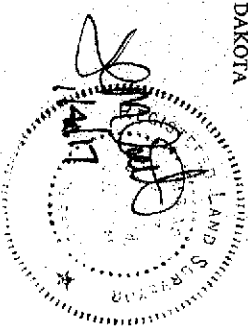
Motion to retain ownership of Lot 107A and 107B of Block 71 and not surplus the parcel and provide staff with direction on the immediate future of the property.

Doc #2017-494 Page 1 of 2



PLAT OF  
 LOTS 107A AND 107B OF BLOCK 71,  
 ORIGINAL TOWN OF DEADWOOD  
 FORMERLY THE PUBLIC LOTS OF  
 DIVISION STREET AND AN UNNAMED PUBLIC ALLEY,  
 AND LOT 107 O.T. DEADWOOD,  
 ALL LOCATED IN THE CITY OF DEADWOOD,  
 LAWRENCE COUNTY, SOUTH DAKOTA

OWNER/DEVELOPER:  
 CITY OF DEADWOOD  
 108 SHERMAN ST.  
 DEADWOOD, SD 57732



- LEGEND:
- SET REBAR AND CAP STAMPED "LS 3977"
  - FOUND MONUMENT AS NOTED

- NOTES:
1. PROPOSED LOT AREA = 0.264 ACRES±;  
 PROPOSED R-O-W AREA = 0.00 ACRES±;  
 AVERAGE DENSITY PER LOT = 0.132 ACRES±;  
 TOTAL PROPOSED PLATTED AREA: 0.264 ACRES±
  2. EASEMENTS INCLUDED IN ALL AREAS.
  3. 5' UTILITY EASEMENT ON INTERIOR OF ALL LOT LINES.
  4. ZONING IS C1 PER CITY OF DEADWOOD ZONING MAP.
  5. WE HEREBY GRANT EASEMENTS TO RUN WITH THE LAND FOR WATER, DRAINAGE, SEWER, GAS, ELECTRIC, TELEPHONE, OR OTHER PUBLIC UTILITY LINES OR SERVICES UNDER, ON OR OVER THOSE PORTIONS OF LAND DESIGNATED HEREON AS EASEMENTS.
  6. RETAINING WALL MAINTENANCE EASEMENT CREATED HEREON FOR THE BENEFIT OF THE CITY OF DEADWOOD.
  7. LOTS 107A AND 107B ARE FOR TRANSFER PURPOSES ONLY.

PREPARED BY: ARLETH LAND SURVEYING, LLC	24 CLIFF ST. DEADWOOD, SD 57732 1-605-578-1637	DATE: JANUARY 4, 2017 REV: SCALE: 1" = 40'	APPROVED: JMA DRAWN: ED FILE: 8970dwy
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**SURVEYOR'S CERTIFICATE**  
STATE OF SOUTH DAKOTA  
COUNTY OF LAWRENCE  
I, JOHN M. ARLETH, 34 CLIFF STREET, DEADWOOD, SD, DO HEREBY CERTIFY THAT I AM A LICENSED LAND SURVEYOR IN THE STATE OF SOUTH DAKOTA. THAT AT THE REQUEST OF THE OWNER AND UNDER MY SUPERVISION, I HAVE CAUSED TO BE SURVEYED AND PLATTED THE PROPERTY SHOWN AND DESCRIBED HEREON, TO THE BEST OF MY KNOWLEDGE, INFORMATION AND BELIEF. THE PROPERTY WAS SURVEYED IN GENERAL CONFORMANCE WITH THE LAWS OF THE STATE OF SOUTH DAKOTA AND ACCEPTED METHODS AND PROCEDURES OF SURVEYING. DATED THIS 17 DAY OF January 2017.

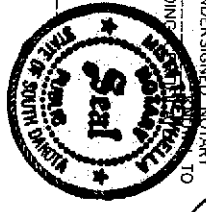
*John M. Arleth*  
John M. Arleth, Surveyor  
34 CLIFF STREET  
DEADWOOD, SD 57732

**OWNER'S CERTIFICATE**  
STATE OF SOUTH DAKOTA  
COUNTY OF LAWRENCE  
DO HEREBY CERTIFY THAT WE ARE THE OWNERS OF THE PROPERTY SHOWN AND DESCRIBED HEREON, THAT WE DO APPROVE THIS PLAT AS HEREON SHOWN AND THAT DEVELOPMENT OF THIS PROPERTY SHALL CONFORM TO ALL EXISTING APPLICABLE ZONING, SUBDIVISION, EROSION AND SEDIMENT CONTROL REGULATIONS.

OWNER: *Mayer - Charles Luckwill*  
ADDRESS: *102 Sherman St  
Deadwood, SD 57732*

**ACKNOWLEDGMENT OF OWNER**  
STATE OF SOUTH DAKOTA  
COUNTY OF LAWRENCE  
ON THIS 17 DAY OF January 2017, BEFORE ME THE UNDERSIGNED NOTARY PUBLIC, PERSONALLY APPEARED *Charles Luckwill* ME TO BE THE PERSON DESCRIBED IN AND WHO EXECUTED THE FOREGOING MY COMMISSION EXPIRES August 28, 2018

NOTARY PUBLIC: *Misty Muehle*



**CERTIFICATE OF COUNTY TREASURER**  
STATE OF SOUTH DAKOTA  
COUNTY OF LAWRENCE  
I, *David Muehle*, COUNTY OF LAWRENCE  
THAT *2017* TAXES WHICH ARE LIENS UPON THE HEREIN PLATTED PROPERTY HAVE BEEN PAID.  
DATED THIS 30 DAY OF January 2017.

LAWRENCE COUNTY TREASURER: *David Muehle*



**APPROVAL OF HIGHWAY AUTHORITY**  
STATE OF SOUTH DAKOTA  
COUNTY OF LAWRENCE  
THE LOCATION OF THE PROPOSED ACCESS ROADS ABUTTING THE COUNTY OR STATE HIGHWAY AS SHOWN HEREON, IS HEREBY APPROVED. ANY CHANGE IN THE PROPOSED ACCESS SHALL REQUIRE ADDITIONAL APPROVAL.  
HIGHWAY AUTHORITY: *David Muehle*

Doc# 2017-494 Page 2 of 2

**PLAT OF**  
LOTS 107A AND 107B OF BLOCK 71,  
ORIGINAL TOWN OF DEADWOOD  
FORMERLY THE PUBLIC LOTS OF  
DIVISION STREET AND AN UNNAMED PUBLIC ALLEY,  
AND LOT 107 O.T. DEADWOOD,  
ALL LOCATED IN THE CITY OF DEADWOOD,  
LAWRENCE COUNTY, SOUTH DAKOTA

**APPROVAL OF THE CITY OF DEADWOOD PLANNING COMMISSION**  
STATE OF SOUTH DAKOTA  
COUNTY OF LAWRENCE  
THIS PLAT APPROVED BY THE CITY OF DEADWOOD PLANNING COMMISSION THIS 17 DAY OF January 2017.

*Robert C. M. M.*  
CITY PLANNER

*Chris Hull*  
CHAIRMAN

**APPROVAL OF THE CITY OF DEADWOOD BOARD OF COMMISSIONERS**  
STATE OF SOUTH DAKOTA  
COUNTY OF LAWRENCE  
BE IT RESOLVED THAT THE CITY OF DEADWOOD BOARD OF COMMISSIONERS HAVING VIEWED THE PLAT, DO HEREBY APPROVE THE SAME FOR RECORRING IN THE OFFICE OF THE REGISTER OF DEEDS, LAWRENCE COUNTY, S.D. DATED THIS 17 DAY OF January 2017.

*Myrtle Lee*  
FISCAL OFFICER

*Charles Luckwill*  
MAYOR

**OFFICE OF THE COUNTY DIRECTOR OF EQUALIZATION**  
STATE OF SOUTH DAKOTA  
COUNTY OF LAWRENCE  
I, LAWRENCE COUNTY DIRECTOR OF EQUALIZATION, DO HEREBY CERTIFY THAT I HAVE RECEIVED A COPY OF THIS PLAT, DATED THIS 30 DAY OF January 2017.

LAWRENCE COUNTY DIRECTOR OF EQUALIZATION



**OFFICE OF THE REGISTER OF DEEDS**  
STATE OF SOUTH DAKOTA  
COUNTY OF LAWRENCE  
FILED FOR RECORD THIS 30 DAY OF January 2017, AT 2:30 O'CLOCK P.M., AND RECORDED IN DOC. 2017-494

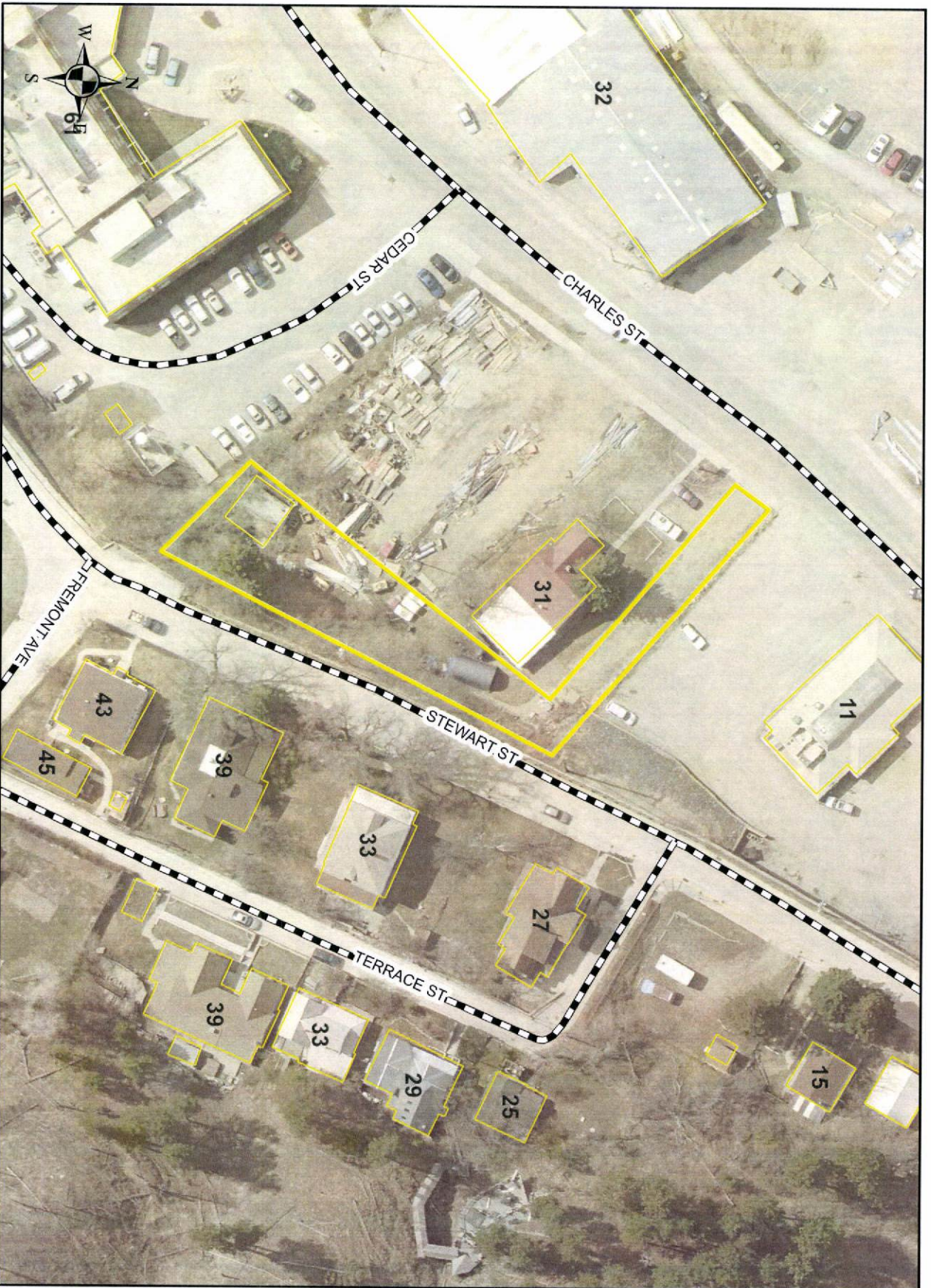
*Shawn A. Green*  
LAWRENCE COUNTY REGISTER OF DEEDS



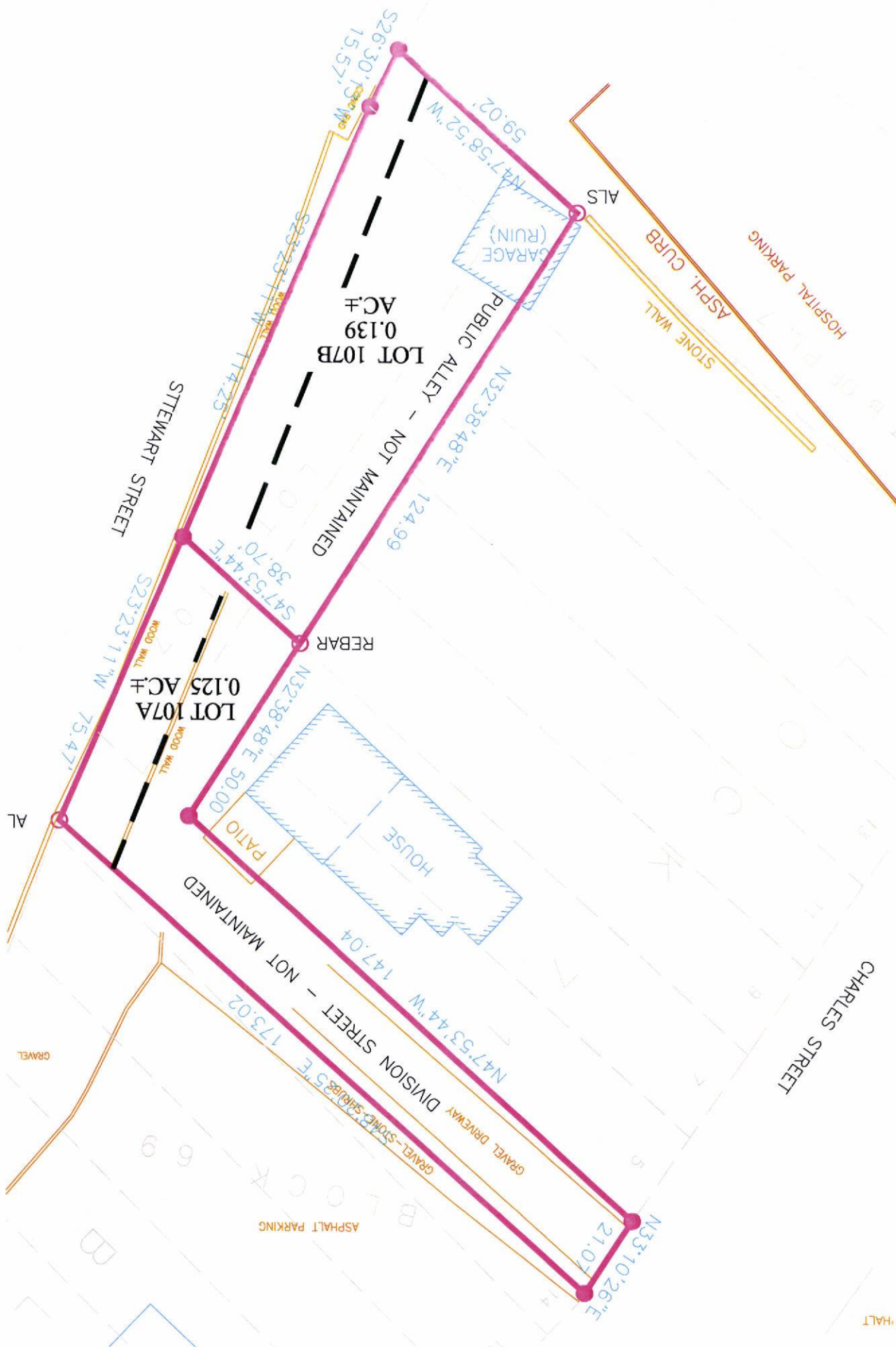
PREPARED BY: ARLETH LAND SURVEYING, LLC	24 CLIFF ST. DEADWOOD, SD 57732 1-605-578-1637	DATE: JANUARY 4, 2017 REV: SCALE: 1" = 40'	APPROVED: JMA DRAWN: PD FILE: 2017.0494
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Division Street







# DEADWOOD

*"The Historic City of the Black Hills"*  
Deadwood, South Dakota 57732

OFFICE OF  
PLANNING, ZONING  
AND HISTORIC PRESERVATION  
108 Sherman Street  
Telephone (605) 578-2082  
Fax (605) 578-2084

5-15-17  
10 K

DEADWOOD CITY HALL  
102 Sherman Street  
Telephone (605) 578-2600

## MEMORANDUM

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**Date:** May 12, 2017  
**To:** Deadwood City Commission  
**Re:** Capital Improvement Leadership Committee Appointment

---

The Capital Improvement Leadership Committee has two members who are no longer on the committee due to retirement or not running for reelection.

We are in need of two Capital Improvement Committee members. The two seats previously were the City of Deadwood Trolley Transportation Director and a City Commissioner. The Capital Improvement Committee is in need of replacement of the two members prior to Committee Budget meetings.

Below are two appointments to be made to the Capital Improvement Committee:

1. Trolley/Transportation Director -
2. City Commissioner -

OFFICE OF  
PLANNING, ZONING AND HISTORIC  
PRESERVATION  
108 Sherman Street  
Telephone (605) 578-2082  
Fax (605) 578-2084



5-15-17  
NA  
Kevin Kuchenbecker  
Historic Preservation Officer  
Telephone (605) 578-2082  
Kevin@cityofdeadwood.com

## MEMORANDUM

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**Date:** May 4, 2017  
**To:** Deadwood City Commission  
**From:** Kevin Kuchenbecker, Historic Preservation Officer  
**Re:** Structural Engineering and Related Services Contract

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The selection committee; consisting of Commissioner Gary Todd, Public Works Director Ron Green, Historic Preservation Officer Kevin Kuchenbecker, Building Official Trent Mohr, and Zoning Administrator Bob Nelson, Jr., reviewed the Request for Proposals (RFP) for Indefinite Delivery/Indefinite Quantity Contract for structural engineering and related services.

This committee met April 11, 2017 to review the firms proposals for structural engineering and related services. Initially five firms submitted RFP Responses and two of these firms were invited to present oral presentations. On May 4, 2017: Albertson Engineering Inc. and Hermanson Egge Engineering, Inc. (complete proposals and qualifications are available for review in the HP office) were interviewed by the committee.

The proposed scope of services included but was not limited to the following items: Project Development; Contract Document Development- schematic design through construction documents; and Construction Administration.

The selection committee, after extensive deliberation, recommends the Historic Preservation Commission and the City of Deadwood stay with Albertson Engineering Inc. as the preferred engineering firm for structural engineering and related services. A contract with Albertson Engineering Inc. was approved previously for an amount not to exceed \$60,000.00 for the 2017 budget year.

**Recommend Action:** *It is committee's recommendation that the Commission continue with Albertson Engineering Inc. for the scope of services outlined above. No action necessary unless the balance of the Commission does not agree with the recommendation.*



DEPARTMENT of ENVIRONMENT  
and NATURAL RESOURCES

JOE FOSS BUILDING  
523 EAST CAPITOL  
PIERRE, SOUTH DAKOTA 57501-3182  
denr.sd.gov

5-15-17  
11B

April 28, 2017

Mayor Chuck Turbiville  
City of Deadwood  
102 Sherman  
Deadwood, SD 57732

RE: Secretary's Award for Drinking Water Excellence

Dear Mayor Turbiville:

Congratulations to you from DENR! For sixteen consecutive years the City of Deadwood public water system has met the requirements of the Safe Drinking Water Act and the state of South Dakota's regulations. Sixteen consecutive years of supplying safe drinking water to the public is a remarkable achievement. It is our pleasure to present to you the **Secretary's Award for Drinking Water Excellence** that recognizes your system and the system's operation specialists that have demonstrated excellence in water system management and maintenance.

You will also find enclosed a draft press release concerning the award your system has received. The release can be provided to your local newspaper and includes information about the award as well as those operation specialists who have been recognized for their dedication and concern for safe drinking water. If any operation specialists are listed in error, please revise accordingly.

Thank you for all you have done these past sixteen years to maintain safe drinking water for your consumers. If we can be of assistance to you, please contact us at (605) 773-3754.

Sincerely,

Mark S. Mayer, P.E.  
Administrator  
Drinking Water Program

cc: Randy Pfarr, Utility Manager

Enclosure





**DEPARTMENT of ENVIRONMENT  
and NATURAL RESOURCES**

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FOR IMMEDIATE RELEASE: April 28, 2017  
FOR MORE INFORMATION: Mark Mayer, (605) 773-3754

**DENR RECOGNIZES CITY OF DEADWOOD FOR DRINKING WATER  
COMPLIANCE**

PIERRE - The South Dakota Department of Environment and Natural Resources (DENR) announced today that the City of Deadwood public water system and the system's operation specialists have been awarded a Secretary's Award for Drinking Water Excellence.

"We cannot live without water; it is just that simple, " said DENR Secretary Steve Pirmer. "With these awards, DENR salutes the best-of-the-best drinking water systems and operation specialists who deliver water 24 hours-a-day to their customers. The City of Deadwood has successfully met all of the requirements of the Safe Drinking Water Act for sixteen consecutive years."

The system's operations specialists are Randy Pfarr, Scott Reif, Kenneth Allen and Lance Sandidge.

To qualify for the Secretary's Award for Drinking Water Excellence, public water systems and their system operations specialists had to meet all of the following requirements for ten consecutive years or more:

- compliance monitoring and reporting,
- drinking water standards, and
- certification requirements.