

CITY OF DEADWOOD  
102 SHERMAN STREET  
AGENDA  
5:00 p.m. December 7, 2015

Public comments are welcomed, but no action can be taken by the Commission on comments received at this meeting. Anyone wishing to have the Commission vote on an item should call the Finance Office at 578-2600 by 11:00 a.m. on the Friday preceding the next scheduled meeting to be placed on the agenda.

1. **PLEDGE OF ALLEGIANCE**
2. **ROLL CALL**
3. **APPROVE MINUTES OF November 16, 2015**
4. **APPROVE BILLS**
5. **ITEMS FROM CITIZENS ON AGENDA**
  - A. Years of Service Awards
  - B. Shantel Pettit with Deadwood History Inc.-Request special trolley on December 18<sup>th</sup> for Festive Friday caroling, and permission to waive group fee.
  - C. Molly Schepers with Neighborworks-Request special trolleys on December 16 and December 23 for Tour of Lights and permission to waive group fee.
  - D. Tom Blair-creation of additional Business Improvement District
6. **CONSENT AGENDA**

*Matters appearing on Consent Agenda are expected to be non-controversial and will be acted upon by the Commission at one time, without discussion, unless a member of the Commission requests an opportunity to address any given item. Items removed from the Consent Agenda will be discussed at the beginning of New Business*

  - A. Permission for Mayor to sign SD Department of Transportation Permit to Occupy Right of Way for wayfinding project
  - B. Permission to remove the following seasonal employees from payroll:  
Trolley Driver Linda Kottke effective October 24, 2015 and Parks Laborer Trevor Tridle effective November 6, 2015
  - C. Allow Finance Office to pay monthly Wellmark health insurance premium by ACH and present amount to Commission on bill list at next regular meeting.
  - D. Acknowledge payment of \$8,816.25 to First National Bank for trustee fees related to Historic Preservation COPS
  - E. Permission for Public Works to order 40 holiday globes for Charles Street at cost not to exceed \$5,000.00.
  - F. Approve Change Order #1 with Rosenbaum Signs regarding wayfinding project. Change Order extends completion date to January 29, 2016 at zero cost to city
  - G. Make annual parking lease payment to First Baptist Church at cost of \$3,600.00.

- H. Permission for Mayor to sign the 2016 Combined Voting Agreement between Central City, City of Lead, City of Whitewood, Lead-Deadwood Sanitary District and the Lead Fire Protection District
- I. Permission to pay \$13,652.50 to South Dakota Dept. of Legislative Audit for 2014 audit (budgeted in Finance)
- J. Accept resignation of Dean Schallenkamp from Parks Department effective November 30, 2015
- K. Hire Alexandra Madsen at Deadwood Rec Center for lifeguard position effective December 9, 2015 at \$10.00 per hour, pending pre-employment screening
- L. Pass Resolution 2015-23 to Declare Lockers located at Deadwood Pavilion as Surplus and donate to Boys and Girls Club of Lead-Deadwood.
- M. Permission for Mayor to sign Oakridge Cemetery Certificate of Purchase and Warranty Deed for Christina M. Torres
- N. Permission for Mayor to sign revised agreement with Ace Signs of Arkansas to install archway over lower Main Street
- O. Adopt the following: Event Center Guidelines and Information Packet and Event Complex Rental/Use Agreement
- P. Permission for Mayor to sign agreement with Deadwood Chamber to manage events at rodeo grounds
- Q. Purchase two sets of tip and roll bleachers from Dakota Fence for Rec Center at cost of \$2,490.00. Rec Center budget, ½ of cost to be reimbursed by swim team)

#### **7. BID ITEMS**

- A. Accept bid results for five parking spaces at intersection of Deadwood and Main. Bids were opened November 19, 2015 for: Hotel Franklin Corp. at \$205.00 and Deadwood Winery at \$185.00. Request City Attorney prepare three year lease with Silverado Gaming for five spaces at \$205.00 each.
- B. Results of bids opened December 2, 2015 for Deadwood Welcome Center Project. Parking and Transportation Committee recommends approval of low bidder, Ainsworth Benning. (budgeted)

#### **8. PUBLIC HEARINGS**

- A. Hold public hearing on December 7, 2015 after publication of tax levy per Ordinance #1235 for BID 1-6
- B. Hold public hearing on December 7, 2015 after publication of tax levy per Ordinance #1236 for BID 7
- C. Hold public hearing on adoption of Resolution to Intent to enter into a lease with private party for nine spaces to parking motor vehicles. Permission for Mayor to sign contract with Silverado Gaming for three year lease on same.
- D. Set public hearing on December 21 for street closure for Fire in the Sky - New Year's Eve Ball Drop on December 31.
- E. Set public hearing on December 21 for open container in zones 1 and 2, use of Interpretive Lot on February 7, 2016 for Tailgate Party Events

- F. Set public hearing on resolution of intent to lease to private party for event complex concessionaire on December 21, 2015. Proposals were received on November 24, 2015, and recommendation will be announced to Commission on December 21, 2015
- G. Set public hearing on December 21 for open container, special liquor license, waiver of vending fees and fireworks display on January 22 and 23, use of rodeo grounds January 18 through January 26 for SnowCross Event.

## **9. OLD BUSINESS**

- A. Update on extending historic lighting costs on Highway 85 project

## **10. NEW BUSINESS**

- A. Resolution 2015-21 to Adopt Citywide Fees effective January 1, 2016
- B. Approve estimate and allow payment to Eddie's Truck to repair turbo on diesel trolley and perform diagnostics in an amount not to exceed \$9,000.00.
- C. Second Reading of Ordinance #1238 regarding amendment to Deadwood Rodeo grounds
- D. First Reading of 2015 Supplemental Budget Ordinance #1239
- E. Direct Finance Officer to transfer cash from another identified fund to cover cash shortfall in Parking and Transportation Fund at year end.
- F. Close city offices at noon on December 24, 2015. Employees will take annual leave for time not worked.
- G. Permission to hire Western Hills Painting \$4,896.00 for labor and materials to patch and repaint various areas of walls and ceiling in Adams Museum after walk through on November 17. To be paid from Historic Preservation Capital Asset line item
- H. Resolution 2015-22-Designate 2016 Special Events for the purposes of displaying banners
- I. First Reading of Ordinance #1240 Amending Chapter 12.20.030 and 12.20.040 Regarding Snow Removal Policy. Approve additional policy regarding same
- J. Permission for Police Department to purchase Ford Interceptor SUV from Lamb Motors, state contract # 16870 at cost of \$31,610.00. Vehicle will not be invoiced or delivered until 2016. (budgeted)
- K. Permission to advertise in house, with subsequent publication in local newspaper for Parks Dept. position. Starting wage effective January 2016 is \$16.16. per hour
- L. Approve Change Order #4 to abandon water line in the amount of \$2,303.82 and Change Order #5 in the amount of \$13,877.47 for lowering sewer service in conjunction with Highway 85/385 Utility Relocation
- M. Permission for Mayor to sign letter to CenturyLink, requesting donation of building at 644 Main to City of Deadwood for revitalization efforts.
- N. Purchase tires for loaders and truck at cost of \$10,440.00 from Dales Tires (Streets budget)

- O. First Reading of Ordinance #1241, Amending Chapter 5.28, Vending in City Limits of Deadwood
- P. Purchase fencing materials for city fencing projects at Gordon Park and Rodeo grounds beer garden from Wheeler Lumber from Parks budget at cost of \$7,496.70
- Q. Allow Fire Department to purchase four sets of bunker gear at \$10,432.00 and six additional helmets at \$9,624.00 from M and T Fire and Safety (budgeted)

11. **INFORMATIONAL ITEMS AND ITEMS FROM CITIZENS**

*No action can be taken*

- A. Trolley service ends at 4:00 p.m. on Christmas Eve
- B. Recycle bins have been moved to Sherman Street

12. **EXECUTIVE SESSION**

Executive Session for Legal Matters per SDCL1-25-2 (3) with possible action

13. **ADJOURNMENT**