

CITY OF DEADWOOD  
102 SHERMAN STREET  
AGENDA  
Regular Meeting  
5:00 p.m. November 7, 2016

Public comments are welcomed, but no action can be taken by the Commission on comments received at this meeting. Anyone wishing to have the Commission vote on an item should call the Finance Office at 578-2600 by 11:00 a.m. on the Friday preceding the next scheduled meeting to be placed on the agenda.

1. **PLEDGE OF ALLEGIANCE**
2. **ROLL CALL**
3. **APPROVE MINUTES OF October 17, 2016**
4. **APPROVE BILLS**
5. **ITEMS FROM CITIZENS ON AGENDA**

- A. Years of Service Awards to City of Deadwood employees
- B. City of Deadwood employees honored by receiving awards from South Dakota Municipal League Workers Compensation Fund and Public Assurance Alliance. Deadwood was one of 25 members to receive the Gold Level Achievement, and one of 18 members to receive Platinum Level award.
- C. Trevor Tridle participating in World Open Powerlifting Championship in Orlando Florida November 13-19, 2016.
- D. Bruce Hintz-Department of Legislative Audit, 2015 closing conference
- E. Approve Mt. Moriah Tour Bus Renewals for 2017 per Ordinance Section 5.40.010

6. **CONSENT AGENDA**

*Matters appearing on Consent Agenda are expected to be non-controversial and will be acted upon by the Commission at one time, without discussion, unless a member of the Commission requests an opportunity to address any given item. Items removed from the Consent Agenda will be discussed at the beginning of New Business*

- A. Approval of Retail Liquor and Wine Renewals for 2017 pending payment of property taxes and BID taxes
- B. Pay renewal of 2017 premium to SDML Workers Compensation Fund in the amount of \$55,836.00 from General Fund Commission line item
- C. Acknowledge payment of Sales Tax Bond in the amount of \$150,000.00 principal and \$88,100.00 interest on November 30, 2016
- D. Approve following changes to Police Reserve roster: Remove Jeramy Russell and Lance Palmer effective immediately and add Wylie Walno to roster effective November 8, 2016.
- E. Pass Resolution 2016-22 to Surplus City-Owned Lot1B of Lot J, Original Town of Deadwood to Deadwood-Lead Economic Development
- F. Permission for Mayor to sign Quit Claim Deed and Certificate of Real Estate Value for Lot 1B of Block J, Original Town of Deadwood
- G. Permission for Mayor to sign the 2017 Memorandum of Understanding with the Lead-Deadwood School District for the School Resource Officers

- H. Permission for Mayor to sign two year Concession Agreement with Cheyenne Crossing Store, LLC for Event Complex, with option of entering into an additional three year agreement by mutual agreement based on performance.
- I. Permission to remove Mt. Moriah seasonal employees from payroll effective October 15, 2016: Linda Carrico, Constance Olsen, Doris Schenk, Georgeann Silvernail, Ardath Waisanen, David Zurey and Jeanne Zurey. Remove Trolley Drivers, Doug Miller and Linda Kottke effective November 1, 2016.
- J. Permission to hire Sandy Glover for part time Fire Department Administrative Assistant effective November 8 at \$8.67 an hour, pending pre-employment screening
- K. Permission for Mayor to sign renewal agreement with Mystic Miner Ski Resort for billboard lease from November 1, 2016 to October 31, 2017 at rate of \$220.00 per month
- L. Permission for Mayor to sign renewal agreement with Terry Peak Ski Resort for billboard lease from November 1, 2016 to October 31, 2017 at rate of \$440.00 per month
- M. Permission for Mayor to sign amended Agreement between City of Deadwood and Deadwood Chamber of Commerce for use of Welcome Center. (approved on October 17, 2016)
- N. Allow payment of \$3,456.00 to Integrated Parking Solutions, LLC for annual maintenance from October 1, 2016 to September 30, 2017 to be paid from Parking and Transportation Fund (budgeted)
- O. Permission to increase wage of Administrative Asst., Bonny Anfinson, from \$17.26 hr. to \$18.17 hr. effective November 4, 2016 after two years of full-time service; 100% of prevailing wage.
- P. Permission for Mary Jo Nelson to attend 2017 Government Finance Officers Association Conference in Denver, Colorado from May 20-24, 2017. Request registration fee of \$540.00 plus lodging and mileage
- Q. Renew 60 month postage meter lease with Pitney Bowes at cost of \$250.00 per quarter, 5% increase from prior lease.
- R. Pass Resolution 2016-23 to Surplus Vehicles and Other Property.
- S. Permission to hire Jerrad Mattson as Rec Center receptionist at \$8.67 hr. effective November 12, 2016 pending pre-employment screening.
- T. Permission for Mayor to sign contract with Adams Salvage Recycling and Recovery LLC, City of Lead and City of Central City for operation of rubble site. Contract to expire on November 30, 2019 with option to renew for two additional one year renewal terms with 30 day notice
- U. Permission to purchase 5500 gallons of diesel fuel from Southside at cost of \$1.80 per gallon
- V. Permission to advertise for lifeguard positions at starting rate of \$9.44 per hour

## **7. BID ITEMS**

- A. Set bid opening for surplus property per Resolution 2016-23 on November 30, 2016 at 3:00 p.m. with results to Commission on December 5, 2016

**8. PUBLIC HEARINGS**

- A. Set public hearing on November 21 for street closure for New Year's Eve Ball Drop on December 31.

**9. OLD BUSINESS**

**10. NEW BUSINESS**

- A. Permission to hire Trevor Tridle for Parks Technician position effective November 8, 2016. Starting wage \$16.16, 90% of prevailing wage for position
- B. First reading of Ordinance #1251 Amending Chapter 15.32 Signs, to Establish Sign Permit Fee by Resolution.
- C. Discussion on banner permit ordinance
- D. Permission for Rec Center to purchase hot tub from Rock'n Spas at \$5,999.00.
- E. Permission for Fire Department to allocate budget and accept proposal from Overhead Door to complete electric garage door update with safety stops at cost of \$6,294.00 from Overhead Door. Cost savings was realized on trailer that was assembled by volunteers
- F. Permission to advertise in-house for five days of full time patrol officer position, then advertise outside if needed.
- G. Approve Change Order #4 at 50 Van Buren in the amount of \$2,218.01, bringing total contract amount to \$162,632.78. Change order places small concrete slab and sheet metal box as detailed in the October 18, 2016 observation report.
- H. Permission for Finance Office to utilize services of Credit Collections Bureau for uncollectible accounts. Collection agency receives 27% of amount collected, or 37% if additional legal action is pursued.
- I. Parking and Transportation recommendation-lease two parking spots on Siever Street to U.S. Post Office from 7:00 a.m. to 5:00 p.m. Monday through Friday at \$50.00 per month. If approved, direct City Attorney to prepare contract.
- J. Accept low quote from Journey Construction dba Ainsworth Benning to repair crow's nest at Event Center. Total cost to repair \$37,550.00. If approved, allow Finance Officer to include in Supplemental Budget Ordinance #1252 and direct City Attorney to prepare contract
- K. First reading of Ordinance #1252, Supplemental Budget Ordinance #3 for 2016.

**11. INFORMATIONAL ITEMS AND ITEMS FROM CITIZENS**

*No action can be taken*

**12. EXECUTIVE SESSION**

Executive Session for Union Matters per SDCL 1-25-2 (4) with no action

Executive Session for Legal Matters per SDCL 1-25-2 (3) with possible action

**13. ADJOURNMENT**