

CITY OF DEADWOOD  
102 SHERMAN STREET  
AGENDA  
Regular Meeting  
5:00 p.m. May 15, 2017

Public comments are welcomed, but no action can be taken by the Commission on comments received at this meeting. Anyone wishing to have the Commission vote on an item should call the Finance Office at 578-2600 by 11:00 a.m. on the Friday preceding the next scheduled meeting to be placed on the agenda.

1. **PLEDGE OF ALLEGIANCE**
2. **ROLL CALL**
3. **APPROVE MINUTES OF May 1, 2017**
4. **APPROVE BILLS**
5. **ITEMS FROM CITIZENS ON AGENDA**

- A. Longevity Award to Ken Hawki for 45 years of service in Deadwood Volunteer Fire Department
- B. Al Schaefer-Department of Legislative Audit requesting Mayor sign engagement letter for 2016 audit.
- C. Shantel Pettit, Deadwood History Inc., requesting use of trolley at no charge for additional camp
- D. Sharon Martinisko, requesting elimination of seven parking spots and meters by Deadwood arch on Lower Main. Parking and Transportation committee has denied request on two previous occasions.
- E. Mike Rodman, requesting use of trolley at no charge for installation ceremony of Masonic Celestial Lodge marker on June 7, 2017.

6. **CONSENT AGENDA**

*Matters appearing on Consent Agenda are expected to be non-controversial and will be acted upon by the Commission at one time, without discussion, unless a member of the Commission requests an opportunity to address any given item. Items removed from the Consent Agenda will be discussed at the beginning of New Business*

- A. Acknowledge ACH interest payment and paying agent fee on Sales Tax Bond in the amount of \$84,300.00 on May 31, 2017.
- B. Permission to hire the following seasonal parks department employees effective May 22, 2017. Riley Lundquist at \$9.20 hr., Caleb Percy at \$8.93 hr., Colt Radensleben at \$9.42 hr. McKayla Norton at \$8.93 hr., Kadden Dillman at \$8.93 hr., Jacob Beyer at \$8.93 hr., and Kristi LaQua at \$8.93 hr. Permission to hire Loretta Klein for Mt. Moriah at \$8.93 hr. effective May 16, 2017, Zach Mau at \$8.93 hr., and remove Mt. Moriah employee Lori Allen.
- C. Renew annual managed IT services with Golden West at total cost of \$6,420.00 for servers and routers. Budgeted and no cost increase from prior year.

- D. Approve the following revised job descriptions: for Trolley Manager to add Facilities Manager duties, job descriptions for Trolley Department Assistant, Trolley Department Weekend Assistant position and Public Buildings Maintenance Technician.
- E. Advertise Public Buildings Maintenance Technician position in house for five days, then advertise to outside sources if necessary
- F. Permission for Mayor to sign Oakridge Cemetery Certificates of Purchase and Warranty Deeds for Devon Schumacher, Dustin Schumacher, Kristy Schumacher, Kamryn Schumacher, Lee Ann Paananen, Wayne Paananen and Peggy Bailey.
- G. Increase wage of Trolley Driver Tom Riley from \$11.08 hr. to \$12.18 hr. effective May 24, 2017 after two years of service and terminate employment of Trolley Driver Art Reato effective May 9, 2017.
- H. Acknowledge receipt of Department of Justice Equitable Sharing proceeds in the amount of \$3,198.94. Proceeds to be used for law enforcement purchases per Agreement signed April 21, 2014.

**7. BID ITEMS**

- A. Results of bids opened at 2:00 p.m. on May 11, 2017 for Retaining Wall reconstruction at 53 Taylor Street.
- B. Results of bids opened at 2:00 p.m. May 15, 2017 for City Grandstands repair. If bid is awarded, request permission for Mayor to sign contract after City Attorney has prepared.

**8. PUBLIC HEARINGS**

- A. Hold public hearing for Legends Ride: street closure, waiver of banner fees on August 7.
- B. Hold public hearing for Motorcycle Parking: parking on Main Street Sunday, July 30 through Sunday August 13, parking in Interpretive Lot Sunday, August 6 through Sunday August 13.
- C. Hold public hearing for Days of '76 Steer Roping Event: waiver of vending fee August 18 through August 21, use of the Event Complex August 18 through August 21, open container and special liquor license August 18 through August 21.
- D. Hold public hearing for July 4<sup>th</sup> parade: street closure
- E. Hold public hearing for Deadwood Jam activities: street closure September 14 through September 17, open container and special malt beverage license in Interpretive Lot only on September 15 and 16, waiver of banner and vending fees September 15 and 16, use of Interpretive Lot September 14 through September 17

**9. OLD BUSINESS**

**10. NEW BUSINESS**

- A. Renew 2017-2018 Malt Beverage Licenses, pending payment of property tax and BID taxes
- B. Resolution 2017-12 to Adopt Conflict of Interest for Elected and Appointed Officials
- C. Permission to solicit bids for Sherman Street parking lot repairs. If request is approved, set bid opening on June 15 at 2:00 p.m. with results to

Commission on June 19, 2017. Repairs to be paid from Parking and Transportation Fund

- D. Permission to solicit bids for Raymond Street Improvement project. If request is approved, set bid opening on June 15 at 2:00 p.m. with results to Commission on June 19, 2017. Project to be paid from Historic Preservation Capital Assets.
- E. Engineering Services Proposal Committee requests permission to negotiate professional services contract with Affordable Creative Engineering Services Inc. for Highway 14A Utilities and Corridor Improvements Project.
- F. Permission to purchase janitorial equipment for Welcome Center in an amount not to exceed \$7,000.00. Expenditure will be paid from Capital Project Fund.
- G. Accept proposal from S and C Cleaners for janitorial service at Deadwood Welcome Center at \$1,740.00 per month and direct City Attorney to prepare contract.
- H. Allow Automotive Events to use Deadwood Pavilion from July 5 to July 15 pending certificate of insurance showing city as additional insured and request possible deposit.
- I. Approve cost increase of \$7,324.28 for extending bathroom and mechanical room walls in bathroom to the ceiling at the Pluma Gateway project.
- J. Permission to declare two parcels of land as surplus property. Lot 107A of Block 71 is currently being used as driveway for 31 Charles and is .125 acres, and Lot 107B of Block 71 is located in rear of vacant lot adjacent to 31 Charles and is .139 acres.
- K. Make two appointments to Capital Improvement Leadership Committee prior to committee budget meetings.

**11. INFORMATIONAL ITEMS AND ITEMS FROM CITIZENS**

*No action can be taken*

- A. Engineering selection committee recommends that Commission continue utilizing services of Albertson Engineering. No further action needed, since contract has been signed in an amount not to exceed \$60,000.00 for 2017.
- B. SD Dept. of Environment and Natural Resources Awards City of Deadwood with Secretary's Award for Drinking Water Excellence
- C. Lead, Deadwood and Central City Clean Up Week scheduled on May 15-May 20, 2017.

**12. EXECUTIVE SESSION**

Executive Session for Legal Matters per SDCL1-25-2 (3) with possible action

Executive Session for Personnel Matters per SDCL1-25-2 (1) with possible action

**13. ADJOURNMENT**