

102 SHERMAN STREET
AGENDA
Regular Meeting
5:00 p.m. February 5, 2018

Public comments are welcomed, but no action can be taken by the Commission on comments received at this meeting. Anyone wishing to have the Commission vote on an item should call the Finance Office at 578-2600 by 11:00 a.m. on the Friday preceding the next scheduled meeting to be placed on the agenda.

1. **PLEDGE OF ALLEGIANCE**
2. **ROLL CALL**
3. **APPROVE MINUTES OF January 16, 2018**
4. **APPROVE BILLS**
5. **ITEMS FROM CITIZENS ON AGENDA**

- A. Request from various hotel properties to accept Petition to Create Business Improvement District #8. If petition is accepted, pass Resolution 2018-06 to Establish Boundaries for TIF District And Appoint Board Members.
- B. Lee Harstad, Deadwood Chamber of Commerce to present Deadwood.com stats for 2017, Welcome Center and Depot door counts, and final 2017 Rodeo Grounds Management Report. Discuss 2018 Event Center Management contract for Event Center with possible action
- C. Amber Diers and Lee Harstad requesting use of BID 7 Funds for the following: \$25,000.00 to Deadwood Chamber for Kool Deadwood Nites, \$5,000.00 to Deadwood Jam, and \$1,000.00 for marketing assistance with Wild Bill Motorcycle Classic
- D. Accept amended Petition for Annexation from Frawley Ranches, to include total assessment value of real property

6. **CONSENT AGENDA**

Matters appearing on Consent Agenda are expected to be non-controversial and will be acted upon by the Commission at one time, without discussion, unless a member of the Commission requests an opportunity to address any given item. Items removed from the Consent Agenda will be discussed at the beginning of New Business

- A. Permission for Mayor to sign contract with Black Hills National Forest Northern Hills Ranger District for the Deadwood Fuels program.
- B. Purchase office furniture from National Business Furniture from Public Buildings in the amount of \$9,253.22 (budgeted)
- C. Permission for the Street Department to purchase a 2018 Ford F-150 from White's Canyon Ford in the amount of \$31,566.16 (budgeted)
- D. Pass Resolution 2018-04 To Surplus Assets: two trolleys and sell to Yelduz Shrine Center, Aberdeen South Dakota, a non-profit agency, at \$5,000.00 per trolley. Donate Stage Curtains in Pavilion to Homestake Opera House. (allowable under SDCL 6-5-2).
- E. Purchase flooring for Police Department office space from Carpet Buyer's Outlet at cost not to exceed \$4,500.00. (budgeted-Public Buildings)

- F. Permission to purchase pressure washer from Grimm's Pump at cost not to exceed \$3,900.00 to be paid from Public Building and Trolley Department budgets
- G. Permission to advertise for part-time/seasonal trolley drivers
- H. Permission to advertise for part time/seasonal janitorial positions in Public Buildings
- I. Allow Mayor to sign lease agreements with TCF Equipment Finance for second and third trolley leases Bid was awarded on September 20, 2017. Also, allow Finance Office to make monthly payment by ACH and note payment on bill list.
- J. Resolution 2018-03 Extending Workers Compensation to Specific Individuals
- K. Make the following 2018 allocations from Bed and Booze Fund: \$10,000.00 to Boys and Girls Club, \$10,000.00 to Northern Hills Alliance for Children, \$5,720.00 to CASA
- L. Accept letter of resignation from Alex Hamann from Deadwood Police Department effective March 2, 2018
- M. Request permission to advertise in house for five days for Patrol Officer position
- N. Permission to hire Annette Pierce for part time janitorial position in Public Buildings at \$9.20 per hour effective February 6, 2018 pending pre-employment screening
- O. Permission to contract with Rasmussen Mechanical to install dry steam humidifiers in Adams House at cost of \$4,375.00.
- P. Pass Resolution 2018-07 to Surplus 4000 Nautilus Weight Machine and appoint/approve committee to determine value

7. BID ITEMS

8. PUBLIC HEARINGS

- A. Set public hearing on February 20 for Wild Bill Days Event: street closure June 14 through June 16, open container in zones 1 and 2 June 15 and 16, use of public property June 16, waiver of banner and vending fees June 15 and 16 for the following non-profits: Deadwood Chamber and Northern Hills Alliance for Children.
- B. Set public hearing on February 20 for 3 Wheeler Event: street closures Friday July 13 for parade, Motorcycle parking, north side only with possible full street closure July 13 for Show N' Shine, open container July 10 through July 14 at Event Center, waiver of vending fees July 10 through July 15.
- C. Set public hearing on February 20 for Forks Corks Kegs Event: open container in zones 1 and 2 April 6 and 7
- D. Set public hearing on February 20 for Retail (on-off sale) Wine License (RW-6466), and Retail (on-off sale) Malt Beverage (RB-2447) transfer from BRI, Inc. to FIB Properties, LLC dba Best Western Hickok House at 137 Charles Street

- E. Set public hearing on February 20 for Retail (on-off sale) Wine License (RW-6466), and Retail (on-off sale) Malt Beverage (RB-2447) transfer from FIB Properties, LLC to MPLS Hotel, MGMT Ltd. dba Best Western Hickok House at 137 Charles Street

9. OLD BUSINESS

10. NEW BUSINESS

- A. Approve Resolution 2018-05 to assess \$1.00 facility use fee/ticket surcharge at Event Complex as allowed by Ordinance 12.28.030, Fee for use.
- B. Proposed addition to Policy Manual to include retirement recognition and formalize length of service awards
- C. Act as Board of Adjustment and approve request from Robert and Claramae Ruth to define and realign property lines at general location of 11494 U.S. Highway 14A. Request was approved by Planning and Zoning Commission on January 17, 2018.
- D. Permission to purchase additional pay station, bill changer and Arrow signs for Broadway Parking Garage from Amano McGann at cost of \$75,429.00 (budgeted)

11. INFORMATIONAL ITEMS AND ITEMS FROM CITIZENS

No action can be taken

- A. Take no action on Raffle Permit for Black Hills Shootist, Ltd. to conduct ticket sales for fund raising event on September 29, 2018.
- B. Update/ assessment from Interstate Engineering regarding options, estimate of cost and recommendations on flood proofing Cold Storage Building on Timm Lane
- C. Acknowledge receipt of \$1,500.00 grant from MDU Resources Foundation for Whitewood Creek restoration.

12. EXECUTIVE SESSION

Executive Session for Legal Matters per SDCL1-25-2 (3) with possible action
Executive Session for Personnel Matters per SDCL 1-25-2 (1) with possible action

13. ADJOURNMENT