

CITY OF DEADWOOD
102 SHERMAN STREET
AGENDA

Regular Meeting
1:00 p.m. Monday, March 18, 2019

Public comments are welcomed, but no action can be taken by the Commission on comments received at this meeting. Anyone wishing to have the Commission vote on an item should call the Finance Office at 578-2600 by 5:00 p.m. on the Thursday preceding the next scheduled meeting to be placed on the agenda.

1. **PLEDGE OF ALLEGIANCE**
2. **ROLL CALL**
3. **APPROVE MINUTES of March 4, 2019**
4. **APPROVE BILLS**
5. **ITEMS FROM CITIZENS ON AGENDA**

6. **CONSENT AGENDA**

Matters appearing on Consent Agenda are expected to be non-controversial and will be acted upon by the Commission at one time, without discussion, unless a member of the Commission requests an opportunity to address any given item. Items removed from the Consent Agenda will be discussed at the beginning of New Business

- A. Make 2019 budgeted allocation to Twin City Clothing Center in the amount of \$3,500 from Bed and Booze Fund.
- B. Make 2019 budgeted allocation to Recreation in the amount of \$500 for the annual Easter Egg Hunt paid from Bed and Booze Fund.
- C. Make 2019 budgeted allocation to Lead Chamber of Commerce in the amount of \$6,000 for the fireworks display paid from Bed and Booze Fund.
- D. Remove the following individuals from the Volunteer Fire Department Roster for worker's compensation purposes effective March 5, 2019: Jerity Krambeck, Courtne Rakow and Lei'Ani Wieringa.
- E. Permission to hire Jennifer Widener as Rec Center front desk receptionist at \$9.48 per hr. effective March 25, 2019 pending pre-employment drug testing and background check.
- F. Permission to hire Scott Reif for the Parks Foreman position at \$22.81 per hour (includes longevity pay) to retroactive beginning March 4th, 2019.
- G. Permission to appoint staff and/or commissioners to complete negotiations for the lease contract of Outlaw Square.
- H. Permission for Mayor to sign and renew parking lease with SD Commission on Gaming for five parking spots at Miller Lot at total of \$250.00 per month plus tax.
- I. Permission to Contract with Donarski Lawncare and Landscaping for Tree trimming, removal, grading, and retaining wall work at Deadwood Event Complex in the amount of \$7,290.00. (To be paid from BY Development Donation for Parking.)

- J. Permission to hire Hills Interiors to replace flooring in police department in the amount of \$13,964.75. (To be paid with funds from insurance claim from hail damage in 2018.)
- K. Historical Preservation request to approve the use of Public Ed and Advocacy funds, not to exceed \$2,700, for the vacant building window display project.
- L. Historical Preservation request to create the Historical Publication Fund to come out of the Advocacy line item and not to exceed \$25,000. (New accounting subcategory will be created for record tracking.)
- M. Permission to advertise (in-house for 5 days) for a full time patrol officer.

7. BID ITEMS

- A. Results of bids opened March 13 at 2 p.m. for Whitewood Creek Improvement Project Phase 3. Two bids were submitted with Donarski being the low responsible bidder. Permission to enter into contract with Donarski Lawncare and Landscaping in the amount of \$38,350 and allow Mayor to sign contract. (Capital Improvement Project Budgeted and this budget item will have \$42,260 remaining if this contract is awarded.)
- B. Set bid opening for retaining wall at 336 Williams St. on April 10, 2019 at 2:00 p.m. with results to Commission on April 15.

8. PUBLIC HEARINGS

- A. Hold public hearing for Convention Center (on-sale) Liquor License (CL-0501), and Retail (on-off sale) Malt Beverage (RB-3536) transfer from Gulches LLC to Cliff Street, LLC dba Comfort Inn at 225 Cliff Street
- B. Hold public hearing for Hops and Hogs Event: open container in zones 1 and 2 April 26 and 27
- C. Hold Public Hearing for Community Development Block Grant (CDBG) to be submitted to the State of SD for possible construction of a Deadwood Senior Center. (Discussed at 3/6/19 P & Z Commission.)

9. OLD BUSINESS

- A. First Reading of Ordinance #1291 Amending Chapter 15.32 Signs. (continued from March 4th)

10. NEW BUSINESS

- A. Act as Board of Adjustment and approve or deny final plat of Lots 10A1 and 10A2, Block B, Sunnyside Addition, Formerly Lot 10A, Block B, Sunnyside Addition Located in the NE1/4 of Section 27, T5N, R3E, B.H.M., City of Deadwood, Lawrence County, South Dakota. (Approved by Planning and Zoning on 3/6/19.)
- B. Act as Board of Adjustment and approve or deny Resolution 2019-08 Creating Tax Incremental District Number Eleven. (Recommended Approval by Planning and Zoning on 3/6/19.)
- C. Permission for the Mayor to Sign Temporary Construction Easements with the following landowners: Haverberg Family Limited Partner, Larry and Jeanne Stuefen, April and Michael Gustafson, Big D Oil Company, Thomas May, Terry and Alice Hoffer, WWW LLC, Blue Sky Gaming,

GR Deadwood LLC. Easements are required for SDDOT Project PCNX04P.

- D. Request from various properties to accept Petition to Create Business Improvement District #9. If petition is accepted, pass Resolution 2019-09 to Establish Boundaries for BID #9.
- E. First Reading of Ordinance #1292 Supplemental Budget #1 for 2019.
- F. Permission for Mayor to sign Tax Rebate Allocation to Skyline Engineering for Deadwood Welcome Center building.
- G. Permission to expend up to \$45,000 for ADA compliance project at the Rodeo Grounds. (Budgeted HP Capital Assets.)
- H. Permission for Mayor to Sign Funding Commitment Letter for City of Deadwood CDBG Application for Senior Center.
- I. Resolution 2019-10 – CDBG Application Resolution
- J. Permission for Mayor to sign associated attachments required for application process:
 - CDBG Equal Employment Opportunity Policy
 - CDBG Operation, Maintenance and Repair Statement
 - CDBG Relocation, Displacement and Acquisition Plan
 - CDBG Excessive Force Policy
 - CDBG Certification Regarding Restrictions on Lobbying
- K. Resolution 2019-11 – CDBG Project Certifying Officer Resolution
- L. Resolution 2019-12 – CDBG Environmental Certifying Officer Resolution
- M. Resolution 2019-13 – CDBG Resolution Assuring Fair Housing
- N. Resolution 2019-14 – CDBG Code of Conduct Resolution
- O. Adopt Community Development Needs Assessment

11. INFORMATIONAL ITEMS AND ITEMS FROM CITIZENS

No action can be taken

- A. Local Review Board Meeting March 19, 2019 at 9:00 a.m.
- B. Open Commissioner Seat (1-year term) Letters of Interest should be submitted to the Mayor's office by 5:00 p.m. on April 26th.

12. EXECUTIVE SESSION

Executive Session for Legal Matters per SDCL1-25-2 (3) with possible action

Executive Session for Personnel Matters per SDCL1-25-2 (1) with possible action

13. ADJOURNMENT