

CITY OF DEADWOOD
102 SHERMAN STREET
AGENDA

Regular Meeting
5:00 p.m. Monday, May 6, 2019

Public comments are welcomed, but no action can be taken by the Commission on comments received at this meeting. Anyone wishing to have the Commission vote on an item should call the Finance Office at 578-2600 by 5:00 p.m. on the Thursday preceding the next scheduled meeting to be placed on the agenda.

1. SWEAR IN / OATH OF OFFICE - Mayor David Ruth

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. COMMISSION DEPARTMENTAL APPOINTMENTS

David Ruth Jr. – Finance Commissioner and Chamber of Commerce Representative.

Sharon Martinisko – Public Works, Parks & Recreation, Safety Commissioner and Council of Local Governments Representative.

Gary Todd – Commission President and Police and Fire Commissioner

Charlie Struble – Planning and Zoning, Historic Preservation Commissioner, Event Committee Member and Deadwood History Inc. Board Member.

Vacancy - Library Representative, Public Buildings and Trolley Commissioner. (Mayor Ruth will fill in for these appointments until vacancy is filled.)

5. APPROVE MINUTES of April 15, 2019

6. APPROVE BILLS

7. ITEMS FROM CITIZENS ON AGENDA

A. Proclamation declaring the week of May 13th through May 16th as Law Enforcement Torch Run for Special Olympics South Dakota week

B. Water bill dispute for 65 Sherman St. (continued from April 15)

8. CONSENT AGENDA

Matters appearing on Consent Agenda are expected to be non-controversial and will be acted upon by the Commission at one time, without discussion, unless a member of the Commission requests an opportunity to address any given item. Items removed from the Consent Agenda will be discussed at the beginning of New Business

A. Make remaining 2019 budgeted (May-Oct.) allocation to Deadwood Alive in the amount of \$91,500 from Bed and Booze Fund. (To be paid monthly as invoiced.)

B. Permission for Mayor to sign Oakridge Cemetery Certificates of Purchase and Warranty Deeds for Donald Kleinheksel, Jr., Melody L. Kleinheksel, Nicole M. Kleinheksel and Bryan L. Jensen.

C. Remove Rec Center employees from payroll; Anne Voigt effective February 26, 2019, Adriane Melcher effective April 23, 2019 and Sage Forsting effective May 11, 2019

- D. Resolution 2019-19 In Support of Application to Occupy SD Department of Transportation Highway Right of Way for Days of '76 parade July 26 and 27, 2019.
- E. Allow use of public property at the Event Complex on September 19 through September 22 for Black Hills Jeep Jamboree. Fees and deposit have been received.
- F. Permission to increase wage of seasonal Public Buildings employee Greg Nelson to \$11.36 per hour effective April 29, 2019.
- G. Permission to hire the following seasonal employees for the Parks Department: Steve Combee at \$9.48 per hr. effective May 9, 2019, Colt Bradley at \$11.19 per hr. effective May 15, 2019, Kadden Dillman at \$9.99 per hr. effective May 28, 2019 and Owen Wiser at \$9.48 per hr. effective May 28, 2019.
- H. Permission to hire the following seasonal employees for Mt. Moriah effective May 13, 2019: Georgeann Silvernail at \$11.19 per hr., Ruth Durst at \$9.76 per hr., Ardath Waisanen at \$9.99 per hr., Doris Schenk at \$11.36 per hr., Linda Carrico at \$10.59 per hr., Carl Larson at \$9.48 per hr. and Jerilyn Rich at \$9.76 per hr.
- I. Permission to purchase 5500 gal of gas from Southside Service for \$2.45 per gallon
- J. Permission to draft and send out an RFP for a Water Tank Asset Maintenance Program for our McGovern Hill water tanks.
- K. Acknowledge receipt of 2018 of the following accounting reports: Exhibit 3, 4, 5, 6, 7, 8 and D. Authorize Finance Officer to submit to South Dakota Legislative Audit per SDCL 9-22-21 (Complete report will be distributed at next meeting and all documents on file in Finance Office)
- L. Permission to purchase and have installed a Tommy Lift Gate for our new Street Dept. Pick-up from Jacobs Precision Welding in the amount of \$3,516.00. (2019 Budgeted item.)
- M. Permission to hire the following Rec Center employees: Aaron Olinger and Kaitlyn Meade as lifeguards at \$10.31 per hr. effective May 8, 2019, Carolyn Groeger as lifeguard at \$10.31 per hr. effective May 16, 2019 and Jacob Schlinkert as receptionist at \$9.99 per hr. effective May 8, 2019. (Pending pre-employment drug testing and background checks)
- N. Permission to advertise for a seasonal Finance Office Assistant at \$9.48 per hr.
- O. Permission for the Mayor to sign Albertson Engineering, Inc. contract for services (annual retainer in the amount of \$70,000 - budgeted)
- P. Permission for the Mayor to sign contract for services with Ferber Engineering in the amount not to exceed \$20,000 for additional ArchGIS services to allow broader access of information for city staff and general public. (budgeted)
- Q. Permission to pay annual licensing subscription to Foundant Technologies for HP program tracking in the amount of \$4,750.00 out of Professional Services Revolving Loan line item (budgeted)
- R. Appoint Willis Steinlicht to Historical Preservation Commission to fill vacancy of Ann Ochse (5/6/19-5/31/20.)

- S. Permission to hire Randy Oldfield for Trolley driver position with a starting wage of \$12.42 effective 5/7/19. (Pending pre-employment drug screening.)
- T. Permission to hire Zakary Mau Public building seasonal position with a starting wage of \$9.76 effective 5/20/19. (Pending pre-employment drug screening.)
- U. Permission to hire Bill Schmidt Construction in the amount up to \$3500 for changes to curb, gutter and approach concrete at the top of Burnham Street to abate storm water drainage run-off issues.

9. BID ITEMS

- A. Decision to accept or reject bids for retaining wall at 336 Williams St. (continued from April 15, 2019) Staff recommends awarding to CAI2 in the amount of \$113,000 including acceptance of Bid Alternate 1 & 3.
- B. Results of bids opened May 2, 2019 at 2:00 p.m. for removal and reconstruction of heated sidewalk at Rec Center. (Life safety issue with possible budget supplement) Rasmussen Mechanical Services: \$109,820.00, Rangel Construction: \$117,100.00
- C. Results of bids opened May 2, 2019 at 2:00 p.m. for Event Complex Parking Lot Paving. Sacrison Paving: \$62,850.50, GTI Companies: \$55,423.98, Simon: \$50,087.68

10. PUBLIC HEARINGS

- A. Hold public hearing to consider BID 9 Resolution of Intent to Levy per Resolution 2019-09 after notification to members in the district
- B. Hold public hearing for Custom Cycle Bike Nights: Bike parking on Main Street on the following days: June 5, 12, 19, and 26; July 10, 17, and 24; August 14 and 28; and September 4, 11, 18, and 25. Locations for dates are on the public hearing and can be found on Custom Cycles webpage
- C. Hold public hearing on for Retail (on-off sale) Malt Beverage, and Retail (on-off sale) Wine Licenses for Family Dollar at 124 Sherman Street.
- D. Set public hearing on May 20 for July 4th parade: street closure July 4, 2019.
- E. Set public hearing on May 20 for Sturgis Mustang Rally: street closure August 29, 2019.
- F. Set public hearing on May 20 for Kool Deadwood Nites activities: street closure August 22 through August 25, open container in Zones 1 and 2 on August 22, 23 and 24 and 25, waiver of banner and vending fees for the following non-profits: Deadwood Chamber and American Legion August 22 through August 25, waiver of vending fee for Napa at Lower Main St. August 23 through August 25, use of Interpretive Lot on August 23 through August 25, use of Lower Main Lot August 23 through August 25, use of Event Complex August 24 and 25.

11. OLD BUSINESS

12. NEW BUSINESS

- A. Second Reading of Ordinance #1293 Amending Chapter 15.01 International Building Code.
- B. Approve Resolution 2019-17 Creating Tax Incremental District #12
- C. Approve Resolution 2019-18 Approving Project Plan for Tax Increment District #12 (Project Plan approved by Planning and Zoning on April 17, 2019)
- D. Allow Mayor to sign contract for private development for Tax Increment District #12.
- E. First Reading of Ordinance #1295 Creating Business Improvement District #9.
- F. Act as Board or Adjustment and approve or deny final plat of Tract A of Block 30, O.T. Deadwood; Formerly Lots 36 thru 49, O.T. Deadwood, and Lot R-6B of the Deadwood Railroad Property, All of Block 30, City of Deadwood, Lawrence County, South Dakota. Approved by Planning and Zoning on 5/1/19.
- G. Permission to enter into contract with Winter & Company for Phase II & III of Main Street Master Plan in the amount not to exceed \$300,000 (budgeted in 2019 bond series)
- H. Permission to purchase the Activepanel Board from Connecting Point with \$2,000.00 from Safety Committee and \$4,796.64 from HP M&E for a total of \$6,796.64.
- I. Acknowledge Bid Package #3 for Outlaw Square in the amount \$3,026,915 with total project cost under the budgeted \$4,800,000 including Deadwood Street re-alignment and City Creek retaining wall.
- J. Permission to accept Mayor's appointment of Michael Johnson to the City Commission effective 5/20/19 for a one-year term.
- K. Permission to asphalt Thunder Cove and Gordan Park parking lots with accepting low quote from Black Hills Asphalt in the amount of \$4734.71. (3 quotes received. Budgeted item in P & T.)

13. INFORMATIONAL ITEMS AND ITEMS FROM CITIZENS

No action can be taken

- A. Acknowledge letter from FEMA indicating City of Deadwood is in compliance with the Flood Plan Ordinance and National Flood Insurance program.

14. EXECUTIVE SESSION

Executive Session for Legal Matters per SDCL1-25-2 (3) with possible action
Executive Session for Personnel Matters per SDCL1-25-2 (1) with possible action

15. ADJOURNMENT