

CITY OF DEADWOOD
102 SHERMAN STREET
AGENDA

Regular Meeting
5:00 p.m. Monday, February 3, 2020

Public comments are welcomed, but no action can be taken by the Commission on comments received at this meeting. Anyone wishing to have the Commission vote on an item should call the Finance Office at 578-2600 by 5:00 p.m. on the Wednesday preceding the next scheduled meeting to be placed on the agenda.

1. **PLEDGE OF ALLEGIANCE**
2. **ROLL CALL**
3. **APPROVE MINUTES of January 21, 2020**
4. **APPROVE BILLS**
5. **ITEMS FROM CITIZENS ON AGENDA**
6. **CONSENT AGENDA**

Matters appearing on Consent Agenda are expected to be non-controversial and will be acted upon by the Commission at one time, without discussion, unless a member of the Commission requests an opportunity to address any given item. Items removed from the Consent Agenda will be discussed at the beginning of New Business

- A. Permission for Kevin Kuchenbecker to sign the Amendment to the Programmatic Agreement among the United States Department of Agriculture Rural Business-Cooperative Service, the South Dakota State Historic Preservation Officer, the Deadwood Historic Preservation Office and Deadwood Hotels, LLC regarding the Deadwood Hotels, LLC Hotel Construction Project. This is for the modification of the Archaeological & Historical Treatment Plan for Four Points Hotel Project.
- B. Permission for Mayor to sign joint-funding agreement (20NTJFASD0059) for documenting and mapping surface geological material and historic features found in archaeological investigations associated with Four-Points Hotel Project. Project in the amount of \$2,500.00 with an additional match by USGS of \$1,300.00 for total cost of \$3,800.00 with funding from HP Archaeology line item.
- C. Permission for Historic Preservation Office to purchase Metal Cabinet from Steel Fixture Manufacturing Company of Topeka, Kansas in an amount not to exceed \$4,500.00 for Archaeological Collections as budgeted from 2020 HP Archives budget.
- D. Permission to engage TDG Communications to update brochures for walking tour and Mt. Moriah Cemetery in an amount not to exceed \$2,500.00 from the 2020 HP Public Education budget.
- E. Permission to enter into contract with Donald Toms to index the Lawrence County Tax Records (1891-1910) in amount not to exceed \$8,000.00 as budgeted from the 2020 HP Archives budget.

- F. Permission to purchase new document/photographic scanner from Large Document Solutions in the amount not to exceed \$4,500.00 as budgeted from the 2020 HP Archives budget.
- G. Permission to engage Maryland Archaeological Conservation Laboratory to assist in the recovery of the wood water feature and woven basket discovered in the archaeological investigation of the Four-Points Hotel Project in an amount not to exceed \$2,900.00 with funding from HP Archaeology line item.
- H. Permission to sponsor the 2020 publication of the Society of Black Hills Pioneers Annual history book in the amount of \$3,000.00 from the 2020 HP Public Education budget.
- I. Permission to allow a phone allowance of \$35.00 per pay period for Troy Jassman (Public Buildings) effective 1/22/2020.
- J. Approve purchase materials from Wheeler Lumber to upgrade the ADA access for Days of 76 Grandstands south side in the amount of \$12,376.95. (To be paid from budgeted HP Capital Assets Rodeo Grounds line item.)
- K. Permission to approve updated job descriptions for Rec Center Program Coordinator, Rec Center Assistant Manager, Rec Center Receptionist and Lifeguard.
- L. Permission to approve updated job description for Police Chief.
- M. Permission to Hire Northern Hills Homes to do body repairs to Trolley #2 in the amount of \$5,004.00. (Covered by insurance funds. To be paid out of Trolley Repairs.)
- N. Permission to pay Northern hills homes for body repairs to Trolley #3 in the amount of \$3,787.92. (Covered by insurance. To be paid out of Trolley Repairs.)
- O. Permission to hire Rachel Janssen for lifeguard position at Rec center at a rate of \$10.57 per hour effective 2/4/2020, pending pre-employment testing.
- P. Permission to remove Geoffrey Fillingsness from payroll effective 2/9/2020.
- Q. Permission to advertise for Library Assistant (30 hours with benefits) position in house for 5 days and then in official newspaper, if needed.
- R. Pending direction of Library Board, permission to advertise for Library Director position in house for 5 days and then in official newspaper.
- S. Permission to pay Lowe roofing in the amount of \$2,502.00 to replace sky lights at Library, damaged in 2019 hail storm. (To be paid from Public buildings repair budget.)
- T. Permission to hire Lowe roofing to replace roof system on elevator shaft at Parking Garage (damaged by 2018 hail storm) amount not to exceed \$4,955.00. (To be paid from Parking Ramp repair line item.)
- U. Permission to purchase 5500 gallons of gas at \$2.13 per gallon from Southside Oil.
- V. Allow use of public property at the Event Complex March 16 through May 31, 2020 for Lead Deadwood Soccer pending proof of insurance.
- W. Allow use of public property at the Event Complex July 27 through October 31, 2020 for BHYFL 49ers Football Practice pending proof of insurance.

- X. Permission to hire Rasmussen Mechanical to replace the furnace assembly at Streets Shop, amount not to exceed \$6000.00. (Life safety item to be paid from Public Buildings Repair budget.)
- Y. Permission to allow Mayor to sign 2020 Initial Boundary Validation (BVP) for the US Census Bureau.
- Z. Permission to pay Western Communications in the amount of \$7,530.00 for the Police Repeater Upgrade Project. (Budgeted in Police Professional Services.)
- AA. Permission for Mayor to sign Homeland Security Grant Application for the Deadwood Volunteer Fire Department. If granted, new radios would be purchased.
- BB. Permission for Mayor to sign updated agreement with ZCN, LLC for eight parking spaces for City of Deadwood police vehicles.

7. BID ITEMS

8. PUBLIC HEARINGS

- A. Hold public hearing on February 3 for Retail (on sale) Liquor License (RL-5995) transfer from Midnight Star Enterprises to Lamar Feed and Grain at 677 Main Street.
- B. Hold public hearing on February 3 for Retail (on-off sale) Malt Beverage License, and Retail (on-off sale) Wine Licenses for Jacobs Brewhouse at 79 Sherman Street.
- C. Set public hearing on February 18 for Forks Corks Kegs Event: open container in zones 1 and 2. April 3 and 4

9. OLD BUSINESS

10. NEW BUSINESS

- A. Permission to enter into contract with TTG Enterprise, Inc. to perform phase one of Supervisory Control and Data Acquisition, SCADA, update proposal and install two of the remote units from phase two, amount not to exceed \$23,200.00. (To be paid from Water Professional Services.)
- B. Permission to purchase 2020 Ram Pro-master van from Scott Peterson motors in the amount of \$22,980.00. (To be paid from Public Buildings budget.)
- C. Permission to purchase a 2020 Ford F350 pickup (off of state bid) in the amount of \$33,671.66 from Scott Pederson Motors. And permission to purchase a utility box and lift gate to be installed on the new truck in the amount not to exceed \$12,315.28 from Black Hills Truck and Trailer. Total amount of \$44,986.94, Budgeted item from Water Dept.)
- D. Permission to construct new visitor's information counter and seating area at History and Interpretive Center, in the amount not to exceed \$17,500.00. (Budgeted in HP capital assets.)
- E. Permission to obtain quotes for Whitewood Creek Improvement (Phase 4) Project to include creek cleanup and planting.
- F. First Reading of Ordinance #1309 to Amend Chapter 4, Alcoholic Beverages
- G. Resolution 2020-06 Schedule of Rate for Grading Permit

11. INFORMATIONAL ITEMS AND ITEMS FROM CITIZENS

No action can be taken

- A. Petitions may be taken out and circulation may begin on January 31, 2020 for two City Commission seats, each 3-year terms. Petitions must be returned no later than February 28, 2020 at 5:00 pm.
- B. The City of Deadwood is soliciting Deadwood residents interested in serving on the Deadwood Historic Preservation Commission to submit letter of interest and complete application form with the Mayor's Office by April 15, 2020. There will be three commission seats available beginning June 1, 2020.
- C. Set Special Meeting for Parking Donation Request Work Session.
February 6th at 8 a.m.

12. EXECUTIVE SESSION

Executive Session for Legal Matters per SDCL1-25-2 (3) with possible action

Executive Session for Personnel Matters per SDCL1-25-2 (1) with possible action

13. ADJOURNMENT