

CITY OF DEADWOOD
102 SHERMAN STREET
AGENDA

Regular Meeting
5:00 p.m. Monday, April 6, 2020

Public comments are welcomed, but no action can be taken by the Commission on comments received at this meeting. Anyone wishing to have the Commission vote on an item should call the Finance Office at 578-2600 by 5:00 p.m. on the Wednesday preceding the next scheduled meeting to be placed on the agenda.

1. **PLEDGE OF ALLEGIANCE**
2. **ROLL CALL**
3. **APPROVE MINUTES of March 16, March 25, March 30, 2020 and BOARD OF EQUALIZATION MINUTES of March 16, 2020**
4. **APPROVE BILLS**
5. **ITEMS FROM CITIZENS ON AGENDA**
6. **CONSENT AGENDA**

Matters appearing on Consent Agenda are expected to be non-controversial and will be acted upon by the Commission at one time, without discussion, unless a member of the Commission requests an opportunity to address any given item. Items removed from the Consent Agenda will be discussed at the beginning of New Business

- A. Permission for Mayor to sign Oakridge Cemetery Certificates of Purchase and Warranty Deeds for Rick Whitelock and Julia A. Laurenti.
- B. Permission to increase wages for the following part-time employees to \$12.50 per hour retroactive to March 8, 2020 per new part-time wage scale. Rec Center: Anna Campbell, Hannah Campbell, Brittney Case, Sage Forsting, Rebecca Groeger, Rachel Janssen, Kaitlyn Meade, Valerie Meiners, Adriane Melcher, Bradley Morgan, Aaron Olinger, Brandon Russell, Edmund Ryan, Hailey Trehwella and Jennifer Widener. Historic Preservation: Barbara Fosheim. Library: Jenna Fowls and Lili Sjomeling. Fire: Sandra Glover. Parking Ramp: Andrew Goodwin.
- C. Permission for Mayor to sign contract with GTI Companies for City Hall Parking Lot Project.
- D. Acknowledge the Library Board hiring Patricia Brown as Library Director at \$50,000.00 year effective April 1, 2020.
- E. Accept resignation from Parks Department employee Riley Lundquist effective April 7, 2020.
- F. Accept resignation from Rec Center employee Valerie Meiners effective March 26, 2020.
- G. Accept resignation from Rec Center employee Conor Aldridge effective April 7, 2020.
- H. Permission to add Public Works Seasonal Technician Position to part-time/seasonal wage scale with a starting wage of \$14.50 per hour.
- I. Permission to advertise for Public Works Seasonal Technician Position.

- J. Permission to promote Andrew Larvie back to certified police officer position effective 4/4/2020 at the pay rate of \$24.68 per hour.
- K. Permission to advertise for Community Service Officer position in-house for 5 days and then in official newspaper.
- L. Permission to hire Jeffery Rodriquez, II as a certified police officer at \$24.31 per hour effective April 21, 2020, pending pre-employment screening.
- M. Permission to purchase 6500 gallons of gas at \$1.12 per gallon from Southside Oil.
- N. Permission to enter into contract with Albertson Engineering for Professional Services in the amount not to exceed \$70,000.00 for retaining wall projects and other engineering needs as budgeted in HP Professional Services.
- O. Permission to enter into contract with BDT Architects & Design for Deadwood Event Complex Wayfinding project in an amount of \$3,800.00 for HP Public Education line item.
- P. Permission to enter into contract with Jaci Conrad Pearson for Oral History Project in amount of \$6,750.00 as budgeted in HP Archives line item.
- Q. Permission to enter into contract with Tree Wise Men for tree trimming in Mt. Moriah Cemetery in the amount not to exceed \$16,450.00 as budgeted in the Historic Cemeteries Enterprise Fund.
- R. Permission to make 2020 Budget Allocation to Teen Court in the amount of \$8500.00. (To be paid from Bed & Booze -\$4500- and Police -\$4000)
- S. Resolution 2020-13 Declare Surplus Property
- T. Resolution 2020-14 Establish Cash Designations for 2019
- U. Permission to write off 2018 uncollectable accounts receivable bill in the amount of \$868.50, for damage done to City property.
- V. Permission to hire Northern Hills Homes to do body repairs on Trolley #4 in the amount of \$6,995.00. (To be paid from Trolley Repairs budget, insurance funds received in 2019.)
- W. Permission to Pay Donarski Lawncare and Landscaping \$3,732.50 for Miller Street Tree and Debris Clean-up. (To be paid from Parks Professional Services.)
- X. Approve Resolution 2020-12 To Surplus Police Asset
- Y. Permission to hire Rasmussen Mechanical to replace roof top unit at Fire Hall in the amount of \$18,736.00 (to be paid from Public Buildings)
- Z. Allow use of Sherman Street lot from 8:00 a.m. to 12:00 p.m. on May 28 2020 for Lead-Deadwood School District 4th and 5th Grade Triathlon. (pending CDC guidelines on all public gatherings)
- AA. Allow use of public property at the Event Complex on Saturday, September 10, 2020 for Black Hills Veterans March and Marathon. Deposit has been received.
- BB. Allow use of public property at the Event Complex on September 17 through September 20 for Black Hills Jeep Jamboree
- CC. Allow use of Sherman Street lot on Saturday June 20, 2020 for the Big Mick

7. BID ITEMS

- A. Results of bids opened at 2:00 p.m. on March 24 for Installation of the Infrastructure related to TIF #12 Affordable Housing Stage Run. Bid Bond and acknowledge of Addendum #1 were received. Staff recommends rejecting bid due to over budget.

A&L Contractors – Base Bid \$419,202.60

8. PUBLIC HEARINGS

- A. Hold public hearing for Retail (on sale) Liquor – Restaurant License for Scott Jacobs Brewery at Jacobs Brewhouse at 79 Sherman Street
- B. Hold public hearing for Retail (on sale) Liquor – Restaurant License for Mustang Sally's at 634 Main Street
- C. Set public hearing on April 20 for Wednesday Night Summer Concert Series at Outlaw Square: open container select Wednesdays May 27 through September 9.
- D. Set public hearing on April 20 for Wild Bill Days Event: street closure June 18 through June 21, open container in zones 1 and 2 June 19 and 20, use of public property June 19, waiver of banner and vending fees June 19 and 20 for the following non-profits: Deadwood Chamber and Northern Hills Alliance for Children.
- E. Set public hearing on April 20 for Legends Ride: street closure, waiver of banner fees on August 10
- F. Set public hearing on April 20 for Motorcycle Parking: parking on Main Street Sunday, August 2 through Sunday, August 16, parking in Interpretive Lot Thursday, August 6 through Sunday, August 16
- G. Set public hearing on April 20 for Days of '76 Event: ~~waiver of vending fees July 21 through July 25,~~ waiver of user fees July 17 through July 31, street closure July 24 and July 25, open container July 18 through July 25 and grant special liquor license to Days of 76 Committee from July 21 through July 25

9. OLD BUSINESS

10. NEW BUSINESS

- A. Permission to enter into contract with Affordable Creative Engineering Services for Civil Engineering and Construction Administration Services for the City Hall Parking Lot Project in the amount of \$15,080.00, to be paid from P&T budget.
- B. Permission to enter into contract with American Engineering Testing Inc. for construction materials testing services for the City Hall Parking Lot Project in the amount of \$5,718.00, to be paid from Streets budget.
- C. Permission to approve amended First Amendment to Land Lease Agreement from December 7, 2009 between City of Deadwood, a South Dakota municipal corporation ("Landlord") and CommNet Cellular Inc. d/b/a Verizon Wireless ("Tenant"), Cell Tower Site located above the Mt. Moriah Cemetery.
- D. Act as Board of Adjustment and Consider Final Plat of Stewart/Terrace Neighborhood Legally Described as: Lots 1A, 1B, 1C and Dedicated Public Right of Way of Highland Addition to the City of Deadwood,

Lawrence County, South Dakota Formerly a Portion of Tracts 1 and 2 of Highland Addition, Portions of Probate Lots 8, 168, 298 and Vacated Terrace Street located in the NW1/4 of Section 26, T5N, R3E, B.H.M. Planning and Zoning Commission approved on April 1, 2020.

- E. Approve Black Hills Doors to install two LA400 operators and one KPW250 wireless keypad for the gate at Mt. Moriah Cemetery in the amount of \$6,514.00. (To be paid from Historic Cemeteries Enterprise Fund, budgeted)
- F. Authorize the Deadwood Historic Preservation office to have 100,000 Mt. Moriah Cemetery brochures printed for the 2020 tourist season with MS Mail in the amount of \$14,355.00. (To be paid from Historic Cemeteries Enterprise Fund, budgeted)
- G. Permission to advertise for the Installation of the Infrastructure related to TIF #12 Affordable Housing Stage Run and set Bid opening for Thursday, April 30 at 2pm at which time the bids received will be publicly opened and read, with results presented on Monday May 4 at 5:00 to the City Commission

11. INFORMATIONAL ITEMS AND ITEMS FROM CITIZENS

No action can be taken

12. EXECUTIVE SESSION

Executive Session for Legal Matters per SDCL1-25-2 (3) with possible action

Executive Session for Personnel Matters per SDCL1-25-2 (1) with possible action

13. ADJOURNMENT

This will be a Public Meeting conducted through an online meeting program called Zoom. To participate,

Time: Apr 6, 2020 5:00 PM

Join Zoom Meeting

<https://zoom.us/j/6055782082>

Meeting ID: 605 578 2082

One tap mobile:

1-346-248-7799 or 1-669-900-9128

Please practice the CDC's social distancing recommendations

Please be considerate of others and if you no longer have business activities during the meeting do not feel obligated to remain