

CITY OF DEADWOOD
HISTORIC PRESERVATION COMMISSION

Wednesday, April 25, 2007

Present Historic Preservation Commission: Ronda Feterl, Mary Ann Oberlander, Mike Olsen, Steve Olson, Rose Speirs and Willie Steinlicht. Historic Preservation Officer Kevin Kuchenbecker was also present.

Absent Historic Preservation Commission: Darin Derosier.

A quorum being present, Chairman Rose Speirs called the Deadwood Historic Preservation Commission meeting to order on Wednesday, April 25, 2007 at 5:00 p.m. in the Deadwood City Hall located at 108 Sherman Street, Deadwood, SD.

Review Minutes – April 11, 2007:

The following corrections were noted by Chairman Speirs via e-mail correspondence under New Matters Before the Deadwood Historic Preservation Commission: Under discussion pertaining to 420 Cliff Street, Canopy, James Tautkus, the first full sentence on page six (6) should be changed as follows: *“Chairman Speirs spoke in support of this proposed addition and feels it is ‘far more appealing’ than the project proposed ~~when Mr. Jim Wilson was Historic Preservation Officer for the City of Deadwood previously by the owners (Jim Tautkus).~~”* On page eight (8) under discussion pertaining to 17 Crescent Drive, Days of '76, Phase I Construction, the following statement will be added following the first full sentence on the page: *“Mark Straub responded by stating a composite material would be utilized. Several commission members supported the installation of a composite material on the exterior of the building.”* It was moved by Mr. Olsen, seconded by Ms. Feterl and carried unanimously to adopt a resolution to approve the minutes of the regular Historic Preservation Commission meeting conducted on Wednesday, April 11, 2007, with the aforementioned corrections.

Voucher Approval:

Operating Account:

It was moved by Mr. Steinlicht, seconded by Mr. Olsen and carried unanimously to adopt a resolution to approve the HP Operating Account in the amount of \$89,594.68.

Bonded Account:

None.

Additions, Deletions, Corrections to the Agenda:

See later during the course of this meeting on page 6.

NEW MATTERS BEFORE THE DEADWOOD SIGN COMMISSION:

None.

NEW MATTERS BEFORE THE DEADWOOD HISTORIC DISTRICT COMMISSION:

558 Main Street – Retaining Wall – DWD, Inc.

The commission referred to the following staff report:

STAFF REPORT

Case No.07024
Address: 558 Main Street

April 23, 2007

The applicant has submitted a Certificate of Appropriateness application to extend the retaining wall in the parking lot at 558 Main Street in the Chinatown Historic Overlay District in the City of Deadwood.

Applicant: Gene Johner
Owner: DWD, Inc.
Constructed: n/a

CRITERIA FOR THE ISSUANCE OF PROJECT APPROVALS

The Historic District Commission shall use the following criteria in granting or denying Project Approval:

General Factors:

- 1. Historic significance of the resource:*** This is a parking lot in Chinatown.
- 2. Architectural design of the resource and proposed alterations:*** The applicant proposes to raise existing retaining wall four (4) feet and extend retaining wall 15 feet at corner of lot to control soil erosion. Material will be the same block as current wall.

Attachments: Yes

Plans: No

Photos: (attached)

Recommended Decision: The proposed work and changes will not have an additional adverse affect on the historic character of the Deadwood National Landmark Historic District.

Historic Preservation Officer Kevin Kuchenbecker summarized the information included in the staff report. The applicant, Gene Johner is proposing to raise an existing retaining wall in a parking lot at 558 Main Street by four (4') feet and extend the existing retaining wall fifteen feet (15') at the corner of the lot to control soil erosion. Staff has reviewed the proposed project and has determined the proposed changes will not have an additional adverse affect on the district. However, as reported by Mr. Kuchenbecker, Building Official Keith Umentum feels approval should be contingent upon professional engineering including possible soil engineering. Also, should any earth disturbance take place at the crest of the existing cut or above this location, a professional archaeologist is required to be onsite for proper monitoring.

Mr. Olsen questioned whether an archaeological pedestrian survey of the area should be conducted prior to action being taken. Mr. Kuchenbecker stated that a full set of plans which is required by the Building Department has not been received at this time; the documentation would include the necessary engineering analysis to determine the extent of the disturbance, if any. Commissioners Feterl and Oberlander spoke against taking action at this time and would prefer the matter be reconsidered following review of a full set of plans provided by the property owner. It was moved by Ms. Feterl, seconded by Mr. Olsen and carried unanimously to continue the Application for a Certificate of Appropriateness to extend the retaining wall in the parking lot at 558 Main Street in the Chinatown Historic Overlay District in the City of Deadwood, as proposed by Gene Johner and DWD, Inc., the applicant and property owner respectively, pending receipt of a full set of plans from the property owner and staff review thereof.

NEW MATTERS BEFORE THE DEADWOOD HISTORIC PRESERVATION COMMISSION:

Historic Preservation Commission Scholarship Award:

Commissioner Mary Ann Oberlander, chairman of the Recognition Subcommittee, invited Ms. Mikaela Fundaun to the podium. Ms. Fundaun was selected as the recipient of the annual historic preservation scholarship in the amount of \$1,000. Ms. Fundaun will be attending the University of Wyoming and plans to pursue a degree in Anthropology.

Ms. Oberlander reported that the committee reviewed resumes from eight (8) "very worthy candidates".

GIS Maintenance Agreement:

The commission referred to a memorandum from the GIS Department dated April 12, 2007. The expense associated with the annual maintenance fee for the GIS software and technical support will be allocated among several city departments. Chairman Speirs instructed the commission to consider only the cost share allocated to historic preservation which totals \$3,800. It was moved by Mr. Olson, seconded by Mr. Steinlicht and carried unanimously to adopt a resolution to approve the expenditure of \$3,800 for the GIS annual maintenance agreement, a budgeted item, as presented.

NHS Request for St. Lawrence O'Toole's Catholic Church:

Michelle Eddy, Community Outreach Coordinator for Neighborhood Housing Services (NHS) of the Black Hills, came before the commission at this time.

Ms. Eddy explained that St. Lawrence O'Toole's Catholic Church located on Main Street in Central City is currently owned by NHS. The church is listed on the National Historic Register of Historic Places. A committee was established to determine a use for the church. In January, NHS conducted a town meeting and distributed a community survey and the majority of the responses supported restoration of the church in its current location.

An application for Outside of Deadwood Grant Funds has been submitted on behalf of St. Lawrence O'Toole's Catholic Church to be considered in the June funding cycle. However, NHS is requesting an additional grant in the amount of \$1,500 for engineering services to assist with an evaluation of the church's present condition and to determine if the church can be restored at the present location without future damage to adjacent residences. At the present time, owners of the property adjacent to the church are experiencing some damage in the basement of their home due to what they believe is drainage from the church roof.

Mr. Olson inquired if waiting to June would further detriment the stability of the building. Ms. Eddy explained that if funding for the engineering aspects of the project was approved now, there would be less potential for weather-related delays with construction activity going into the Fall, if exterior structural repairs are deemed necessary. Mr. Olson stated he would prefer to consider this request in June, in fairness to all the other applicants waiting for consideration of similar requests for funds. Ms. Oberlander and Chairman Speirs concurred. Mr. Steinlicht noted that installation of an eave trough on the church roof would relieve some of the drainage to the adjacent property. In response to a question by Ms. Feterl, Ms. Eddy reported she has not been in contact with a structural engineer regarding a preliminary cost estimate for the proposed study. The City Building Official has provided the name of a professional engineer with experience in Deadwood. It was moved by Mr. Olsen, seconded by Mr. Olson and carried unanimously to adopt a resolution to approve referring the request for grant funds in the amount of \$1,500 from St. Lawrence O'Toole's Catholic Church to the grants subcommittee for consideration with other Outside of Deadwood Grant applications in the second round of funding in June.

Chairman Speirs reminded Ms. Eddy that moving the church from its present location might result in the structure being removed from the National Historic Register of Historic Places. Ms. Eddy responded that NHS is aware of that.

41 Taylor Avenue – Reroofing and Doors – Charles and Bernie Williams:

The commission referred to the following staff report:

STAFF REPORT

Case No. 07025
Address: 41 Taylor Avenue

Date: April 23, 2007

The applicant has submitted an application for Project Approval for roofing and doors at 41 Taylor Avenue a contributing structure located in the Ingleside Historic Overlay Zone in the City of Deadwood.

*Applicant: Charles and Bernie Williams
Owner: same
Constructed: circa 1935*

CRITERIA FOR THE ISSUANCE OF PROJECT APPROVALS

The Historic District Commission shall use the following criteria in granting or denying Project Approval:

General Factors:

Historic significance of the resource: *This building is a contributing resource in the Deadwood National Historic Landmark District. It is significant for its historic association with the growth and economic activity which took place in Deadwood from the late 1920's until World War II. It is of the vernacular style.*

Architectural design of the resource and proposed alterations: *The applicant proposes to re-roof the residential structure with asphalt shingles – barkwood in color. Applicant also proposes to door replacements as follows wood screen door in rear with new wood screen door; replace front and rear doors with wooden doors; and replace existing aluminum door on front with similar aluminum door.*

Attachments: *Yes*

Plans: *yes*

Photos: *yes*

Recommended Decision: *The proposed work and changes will not have an adverse affect on the historic character of the building and the historic character of the Deadwood National Landmark Historic District.*

Historic Preservation Officer Kevin Kuchenbecker summarized the information provided in his staff report.

It was moved by Mr. Steinlicht, seconded by Ms. Feterl and carried unanimously to adopt a resolution to approve the Application for Project Approval for roofing and doors at 41 Taylor Avenue, a contributing structure located in the Ingleside Historic Overlay Zone in the City of Deadwood, as proposed by Charles and Bernie Williams, the applicants and property owners, as presented.

342 Williams Street – Door – Delwyn Miller:

The commission referred to the following staff report:

STAFF REPORT

*Case No. 07030
Address: 342 Williams Avenue*

Date: April 23, 2007

The applicant has submitted an application for Project Approval for door replacement at 342 William Street a non-contributing structure located in the Forest Hills Historic Overlay Zone in the City of Deadwood.

*Applicant: Delwyn Miller
Owner: same
Constructed: circa 1880*

CRITERIA FOR THE ISSUANCE OF PROJECT APPROVALS

The Historic District Commission shall use the following criteria in granting or denying Project Approval:

General Factors:

1. Historic significance of the resource: This historic house has sustained numerous alterations including the rough-board replacement siding and all new windows and doors. Because of these alterations, the house has lost integrity and can not contribute to the Deadwood National Historic Landmark District at this time.

2. Architectural design of the resource and proposed alterations: The applicant proposes to replace existing door which is beyond repair with replacement door – metal in material – painted to match house.

Attachments: Yes

Plans: no

Photos: yes

Recommended Decision: The proposed work and changes will not have an adverse affect on the character of the building and the historic character of the Deadwood National Landmark Historic District.

Historic Preservation Officer Kevin Kuchenbecker summarized the information provided in his staff report.

It was moved by Mr. Olsen, seconded by Ms. Feterl and carried unanimously to adopt a resolution to approve the Application for Project Approval for door replacement at 342 Williams Street, a non-contributing structure located in the Forest Hills Historic Overlay Zone of the City of Deadwood, as proposed by Delwyn Miller, the applicant and property owner, as presented.

788 Main Street – Siding, Deck & Concrete – Lyman Toews:

The commission referred to the following staff report:

STAFF REPORT

Case No. 07027
Address: 788 Main Street

Date: April 23, 2007

The applicant has submitted an application for Project Approval for concrete work, columns, siding, platform and fencing at 788 Main Street a non-contributing structure located in the Deadwood City Historic Overlay Zone in the City of Deadwood.

*Applicant: Lyman Toews
Owner: same
Constructed: Circa 1900*

CRITERIA FOR THE ISSUANCE OF PROJECT APPROVALS

The Historic District Commission shall use the following criteria in granting or denying Project Approval:

General Factors:

1. Historic significance of the resource: This house has a fake brick veneer at the front facade, all replacement windows and doors, and its historic front porch has been altered with wrought iron posts. Because of these modern alterations, the house has lost integrity and cannot contribute to the Deadwood National Historic Landmark District at this time.

2. Architectural design of the resource and proposed alterations: *The applicant proposes to replace concrete sidewalks; temporary removal of awning and reinstall with wooden columns; removal of asbestos siding; extend deck to back door; and install fence for deck as submitted in application.*

Attachments: *Yes*

Plans: *Yes*

Photos: *yes*

Recommended Decision: *The proposed work and changes will not have an adverse affect on the character of the building and the historic character of the Deadwood National Landmark Historic District. Furthermore, the proposed work may remedy some of the issues which have made the building non-contributing.*

Historic Preservation Officer Kevin Kuchenbecker summarized the information provided in his staff report. Mr. Kuchenbecker commended Mr. Toews for the detailed information submitted with the application.

The applicant, Lyman Toews, described this as the first in a series of Applications for Project Approval he will submit over time. After the siding is removed, he will make a determination regarding the windows. Ms. Feterl referred to the windows program. Mr. Kuchenbecker stated that, unfortunately, at the present time, the structure is non-contributing which makes it ineligible for financial assistance through the various programs under the existing guidelines. However, as the property owner accomplishes improvements in the future, the structure could become contributing, perhaps making it eligible for financial assistance programs. Mr. Kuchenbecker has referred the property owner to Neighborhood Housing Services for information regarding the various programs available. It was moved by Mr. Olsen, seconded by Mr. Olson and carried unanimously to adopt a resolution to approve the Application for Project Approval for concrete work, columns, siding, platform and fencing at 788 Main Street, a non-contributing structure located in the Deadwood City Historic Overlay Zone of the City of Deadwood, as proposed by Lyman Toews, the applicant and property owner, as presented.

Additions, Deletions, Corrections to the Agenda

At this time, it was noted that Additions, Deletions and Corrections to the Agenda was overlooked at the beginning of the meeting. It was moved by Mr. Olsen, seconded by Mr. Olson and carried unanimously to approve the following deletions from the agenda under New Matters before the Deadwood Historic Preservation Commission:

- f. 250 Main Street – Parking Ramp Change – First Gold
- i. 52 Williams Street – Door Replacement – Francis and Kathy Toscana

And to approve the following deletion from the agenda under Old Business:

- a. 90 Charles Street – Taco Johns – Lori Collins

And to approve the following deletion from the agenda under Revolving Loan Fund/Retaining Wall Grant Update:

- c. 66 Taylor Avenue – Leo Pfeifer

23 Burnham Street – Foundation Repair, Terry Hansen:

The commission referred to the following staff report:

STAFF REPORT

Case No. 07028

Date: April 23, 2007

Address: 23 Burnham Avenue

The applicant has submitted an application for Project Approval for foundation repair at 23 Burnham Avenue a contributing structure located in the Highland Park Historic Overlay Zone in the City of Deadwood.

Applicant: Terry Hansen

Owner: same

Constructed: Circa 1890

CRITERIA FOR THE ISSUANCE OF PROJECT APPROVALS

The Historic District Commission shall use the following criteria in granting or denying Project Approval:

General Factors:

1. Historic significance of the resource: *This building is a contributing resource in the Deadwood National Historic Landmark District. It is significant for its historic association with the founding and initial period of growth of the town of Deadwood. Spurred by the tremendous mining boom of 1876, Deadwood grew quickly and became the first major urban center of western South Dakota. Deadwood's economic prominence during the late 1800s and early 1900s was reflected by the construction of a number of large residences such as this one. These houses displayed a variety of architectural styles: Queen Anne, Second Empire, Colonial, and even Gothic variants are found locally. Together, these houses are among the strongest reminders of Deadwood's nineteenth-century boom.*

2. Architectural design of the resource and proposed alterations: *The applicant proposes to repair stone foundation around perimeter of structure and "jacking" or raising of house to level the structure.*

Attachments: *Yes*

Plans: *No*

Photos: *yes*

Recommended Decision: *The proposed work and changes will not have an adverse affect on the character of the historic building and the historic character of the Deadwood National Landmark Historic District.*

Historic Preservation Officer Kevin Kuchenbecker summarized the information provided in his staff report.

It was moved by Mr. Steinlicht and seconded by Mr. Olsen to adopt a resolution to approve the Application for Project Approval for foundation repair at 23 Burnham Avenue, a contributing structure located in the Highland Park Historic Overlay Zone of the City of Deadwood, as proposed by Terry Hansen, the applicant and property owner, as presented. Mr. Olson questioned whether excavation work will be necessary to facilitate the foundation repair. Mr. Kuchenbecker agreed to review this further; however, the current archaeological guidelines require monitoring when there is earth disturbance of ten (10) cubic yards or more. It appears this project will not exceed that measure. Hearing no further discussion, upon vote being taken thereon, the motion carried unanimously.

OLD BUSINESS:

Pineview Building – Demolition by Neglect Update, Brad Estes

Brad Estes, representing Full House Inc., owners of the property known as the Pineview located at 21-25½ Lee Street in the Deadwood City Historic Overlay Zone, came before the commission at this time. He reported having hired Mike Albertson of Albertson Engineering, Inc. to determine the scope of repairs necessary to help prevent further deterioration of the existing Pineview structure and called upon Mr. Albertson for a summary of his findings.

Mr. Albertson referred the commission to his letter to Full House, Inc. dated April 24, 2007. In it, he grouped the work into four major categories: 1) repairs to the roof framing; 2) repairs to the exterior masonry walls; 3) repairs to stairways and third floor for use during repairs of roof and masonry walls; and 4) addressing other unsafe areas of the building. The end product will result in getting "a good roof over the structure" and completing some of the masonry repairs, especially the parapet walls. There are some life safety issues that need to be addressed in order to complete the work on the roof.

At this time, Mr. Albertson fielded questions from the commission.

Ms. Feterl questioned whether the detailed descriptions of the scope of work from each of the four major categories are prioritized in any way. Mr. Albertson stated his letter addresses the work in a logical manner. Mr. Olson expressed appreciation for the comprehensive assessment of the structure. He asked Mr. Albertson if he evaluated the windows and framing to "make it a weather-tight package" to which he responded "no". He was agreeable to examining that. Mr. Olsen stated that he too, has concerns with failure to address window repair, specifically re-glazing of the broken windows. Mr. Estes explained that he asked Mr. Albertson to address the structural integrity of the building; the windows would be more of an architectural issue.

In his memorandum dated April 25, 2007, Mr. Kuchenbecker reported having referred Mr. Estes "to an architectural firm with Historic Preservation experience" in Cleveland, Ohio, "to assist in the development of an overall rehabilitation plan to include potential rehabilitation tax credits and conservation easements".

Ms. Feterl questioned whether architectural services are necessary in order to "make the building structurally sound". Mr. Albertson stated getting a new roof on the structure is essential to make the building sound. New interior supports necessary to accommodate the roof framing need to be located upon consideration of the room configuration for the second and third floors.

Chairman Speirs referred to a memorandum from Mr. Kuchenbecker which states a proposed timeline to make the necessary improvements to stabilize the building has not been provided. Mr. Estes responded "as soon as he can get an architect on board that can complete the design of the second and third floors and subsequently the roof".

Chairman Speirs called upon Mr. Kuchenbecker to explain the deadlines requirements established in the demolition by neglect ordinance. The ordinance allows thirty (30) days to get a building permit and ninety (90) days to remedy the situation. However, Mr. Kuchenbecker stated "the architect is going to be a crucial element to make this project financially feasible" by making every effort to ensure the property owner is able to take advantage of the twenty percent (20%) rehabilitation tax credit, conservation easement and potentially loss of development rights. The architect to whom he referred Mr. Estes is one of the few architects in the nation that has been able to twin the conservation easements with the rehabilitation tax credits and syndicate those out for equity. He described it as "a complicated process". The expertise necessary to make this project doable is probably outside the norm in Deadwood at this point. He would hope that the owners would be able to secure architectural services and begin to evaluate the structural report against the proposed use of the building within the next thirty (30) days. Mr. Kuchenbecker continued by stating "The catch is we can't issue a building permit without project approval; we can't get project approval without a plan; we can't get a plan until the architect is involved. We know what needs to be done structurally and we know the building is salvageable". He feels it might be appropriate in this case, to consider a thirty (30) day extension to allow the property owner time to hire an architect and, hopefully, secure a timeline for project completion in that time. He reminded the commission that "This is not just a simple, small Historic structure under duress; this is a major three-story Historic structure with a full basement in duress".

It was moved by Ms. Feterl, seconded by Mr. Olsen and carried unanimously to adopt a resolution to approve the structural evaluation from Albertson Engineering, Inc. completed for the Pineview building, 21-25½ Lee Street.

Ms. Feterl asked about the availability of the architect. Mr. Estes reported that this morning, he sent the preliminary project plan to the architect via overnight delivery. The architect has indicated that he will try to be on-site "in the next week or two". Mr. Estes stated the second and third floors will be used for rooms; the architect will have to design a room configuration then design the roof based on that configuration. Mr. Olson asked if it would be conceivable that a proposed timeline could be identified within the next thirty (30) days. Mr. Estes assured the commission that "you've got my attention...we're moving forward. But to comply with the ordinance and come forth for a building permit within thirty (30) days is inconceivable". Mr. Olsen concurred. Mr. Estes will make every effort to establish a timeline within the next thirty (30) days. Ms. Feterl's final comment on the matter was that she would "hate to see the building go through another winter in the condition it is in now". It was moved by Mr. Steinlicht and seconded by Mr. Olsen to adopt a resolution to approve a thirty (30) day extension for receipt of a project timeline to Full House, Inc., for rehabilitation of the Pineview Building, located at 21-25½ Lee Street. Mr. Olson offered a friendly amendment to the motion to extend the deadline to the Historic Preservation Commission meeting on May 23, 2007. Mr. Estes said he hopes to provide a bar chart timeline for plans submittal for the structural, the roof replacement and rehabilitation needed to make the windows weather-tight. Hearing no further discussion, upon vote taken thereon, the motion carried unanimously.

REVOLVING LOAN FUND/RETAINING WALL GRANT UPDATE:

36 Water Street – Donna Karotko:

Historic Preservation Officer Kevin Kuchenbecker reported that there are two retaining walls located on the property. Following review, staff recommends that the property owner work with City Planner/ Public Works Director Jim Raysor to consider other options for the retaining wall on the south. The retaining wall on the north includes on a vault which is historically significant and in duress. It was moved by Ms. Feterl, seconded by Ms. Oberlander and carried unanimously to adopt a resolution to place 36 Water Street in the retaining wall program.

20 Denver Avenue – Mike Ragata:

Historic Preservation Officer Kevin Kuchenbecker reported that the retaining wall on the north side of the house meets the eligibility for location and criteria for acceptance. It was moved by Mr. Olson, seconded by Mr. Steinlicht and carried unanimously to adopt a resolution to place 20 Denver Avenue in the retaining wall program.

Joy McCracken, Executive Director of Neighborhood Housing Services (NHS) presented the following information to the commission.

Revolving Loan Disbursements:

It was moved by Mr. Steinlicht, seconded by Mr. Olsen and carried unanimously to adopt a resolution to approve the Historic Preservation Revolving Loan Fund Cash Disbursements Journal totaling \$10,180.87 to the following: John Boyd, \$5,279.73; Western Design Construction, \$632.00; Jacobs Welding, \$4,247.14; and, the Lawrence County Register of Deeds, \$22, as presented.

Monthly Financials Report:

Ms. McCracken referred the commission to the financial reports for the month of March 2007 including the Deadwood HP Total Loans; the HP Revolving Loan Fund Balance Sheet; the HP Revolving Loan Fund Statement of Revenue and Expenditures; the Delinquency Report; and, the Pool Trial Balance.

The loan delinquency report consists of The Gillmore and Bruce Borass.

ITEMS FROM CITIZENS NOT ON AGENDA:

None.

COMMITTEE REPORTS:

Advocacy: Commission representatives: Ronda Feterl (chair), Mike Olsen and Willie Steinlicht

Ms. Feterl reported that the committee reviewed proposals for filming of the annual historic preservation symposium scheduled for this weekend. In other business, the committee discussed a number of our collections; sponsoring a break at the South Dakota State Historical Society annual meeting; a training session by the National Trust for Historic Preservation and/or the National Alliance of Preservation Commissions and reviewing the books distributed to each commission member for consistency.

Archeology: Commission representatives: Darin Derosier (chair), Mike Olsen and Willie Steinlicht

No report was given.

Archives: Commission representatives: Mike Olsen (chair) and Steve Olson

No report was given.

Budget: Commission representatives: Ronda Feterl (chair) and Mike Olsen
No report was given.

Cemetery: Commission representatives: Steve Olson (chair), Mary Ann Oberlander and Rose Speirs
Mr. Olson stated a meeting is scheduled for Tuesday, May 1st at 4:00 p.m.

Demolition by Neglect: Commission representatives: Mike Olsen (chair), Rose Speirs and Steve Olson
No report was given.

GIS: Commission representatives: Steve Olson (chair) and Mary Ann Oberlander
Mr. Olson reported that during the meeting on Tuesday, the committee heard an informational presentation regarding the capabilities of the GIS software by GIS Coordinator Rob Mattox. Chairman Speirs requested Mr. Mattox come before the commission at a meeting in May with a similar presentation.

Grants: Commission representatives: Mary Ann Oberlander (chair), Ronda Feterl and Willie Steinlicht
Ms. Oberlander stating the committee is meeting according to the schedule but no action will be taken until June.

Homestake Archives: Commission representatives: Ronda Feterl (chair) and Mike Olsen
No report was given.

Loans: Commission representatives: Willie Steinlicht (chair), Darin Derosier and Ronda Feterl
No report was given.

Policies and Procedures: Commission representatives: Rose Speirs (chair) plus entire HPC
Chairman Speirs reported that the committee met last week. The committee reiterated the need to send the retaining wall grant program policies and procedures to the loan committee for review.

Mr. Kuchenbecker stated the committee also discussed our handbooks. One of his goals is to compile notes from each subcommittee meeting and distribute those to the full commission for review.

Signage: Commission representatives: Willie Steinlicht (chair), Darin Derosier and Rose Speirs
Mr. Steinlicht reported the committee is scheduled to meet on May 9th.

Recognition: Commission representatives: Mary Ann Oberlander (chair) and Ronda Feterl
Ms. Oberlander reported that the scholarship recipient selected by the committee was recognized this evening. The committee has decided to defer any action of the Wall of Fame and Century Awards until Fall.

Representative to the Adams Museum: Commission representative: Rose Speirs
Chairman Speirs announced the Museum Board of Directors met last week. Jim Shea, a prominent part of the committee who recently passed away, "will be dearly missed".

Representative to the Chamber: Commission representatives: Darin Derosier (chair) and Willie Steinlicht
Mr. Steinlicht reported that the Chamber annual banquet was held Friday, April 20, 2007.

Representative to the Days of '76 Board: Commission representative: Steve Olson
No report was given.

Representative to NHS: Commission representative: Willie Steinlicht
No report was given.

Representative to Planning & Zoning: Commission representative: Mike Olsen
Mr. Olsen reported that last week, the Planning and Zoning Commission and the Board of Adjustment both approved a Conditional Use Permit for a small bed and breakfast for Robert and Donna Nelson, 28 Lincoln Avenue; the Board of

Adjustment approved an excavation permit for Dennis Katon up on Thunder Cove; Steve Schaeffer, who is considering purchasing the property where the old flagpole was at Mt. Moriah, attended the meeting with questions about rezoning.

Historic Preservation Staff: ♦ Kevin Kuchenbecker, HP Officer ♦ Michael Runge, Archivist ♦ Rob Mattox, GIS Coordinator
♦ Deanna Berglund, Administrative Assistant ♦ Brooklyn Isaak, Administrative Assistant II

Mr. Kuchenbecker reported that staff has been busy with final preparations for the 5th Annual Deadwood Historic Preservation Symposium scheduled for April 27-29, 2007. Approximately one hundred thirty (130) individuals are registered to attend.

Mr. Kuchenbecker met with Rose Fosha this week regarding an update on the skeletal remains recently unearthed. He will put that information in memo form and distribute it to the commission.

Mr. Kuchenbecker requested an executive session following the meeting.

OTHER BUSINESS:

Ms. Feterl commented briefly on attending the symposium in Pierre "on women who have tread before us".

EXECUTIVE SESSION:

Chairman Speirs announced there would be an Executive Session following the meeting to discuss contractual matters with no action to be taken thereafter.

ADJOURNMENT:

Hearing no further business to come before the commission at this time and no objections from the commission or the audience, Chairman Speirs adjourned the meeting at 6:00 p.m.

ATTEST:

Rose Speirs
Chairman, Historic Preservation Commission
Mary Burket, Recording Secretary