

## REGULAR MEETING, March 5, 2012

The Regular Session of the Deadwood City Commission convened on March 5, 2012 at 5:00 p.m. in the Deadwood City Commission Chambers, 102 Sherman Street, Deadwood, South Dakota. Mayor Toscana called the meeting to order with the following members present: Department Heads, City Attorney, and Commissioners, Joe Peterson, Georgeann Silvernail, Gary Todd, and Jim Van Den Eykel. All motions passed unanimously unless otherwise stated.

### APPROVAL OF MINUTES

Silvernail moved, Todd seconded, to approve the minutes of February 27, 2012. Roll Call: Aye-All. Motion carried.

FEBRUARY, 2012 PAYROLL: COMMISSION, \$2,730.76; ATTORNEY, \$5,656.16; FINANCE, \$13,866.22; PUBLIC BUILDINGS, \$2,051.60; POLICE, \$40,441.09; FIRE, \$4,368.00; BUILDING INSPECTION, \$3,422.16; STREETS, \$24,841.75; PARKS, \$15,135.62; PLANNING & ZONING, \$3,766.16; LIBRARY, \$5,368.86; RECREATION CENTER, \$10,355.90; HISTORIC PRESERVATION, \$14,092.34; WATER, \$12,666.48; PARKING METER, \$7,553.61; TROLLEY, \$13,454.84; PARKING RAMP, \$5,313.08; RUBBLE SITE, \$960.00. **PAYROLL TOTAL: \$186,044.63.**

### FEBRUARY, 2012 PAYROLL PAYMENTS:

Internal Revenue Service, \$41,653.61; S.D. Retirement System, \$20,172.92; Delta Dental, \$3,423.36.

### APPROVAL OF DISBURSEMENTS

Silvernail moved, Van Den Eykel seconded, to approve the March 5, 2012 disbursements. Roll Call: Aye-All. Motion carried.

ALCO	CHILDREN'S PROGRAM	337.68
ATCO	CENTURION II	90.00
BILLION AUTO	DODGE RAM 1500	22,848.00
BH CHEMICAL	SUPPLIES	529.84
BH POWER	ELECTRICITY	174.33
COMPANION LIFE	LIFE INSURANCE	221.01
COMPUTER SUPPORT SERVICES	COMPUTER REPAIR	275.00
CRUM ELECTRIC	CONNECTOR	163.56
DAKOTA BUSINESS CENTER	COPIER MAINTENANCE	125.09
EMERY-PRATT	BOOKS	252.06
FASTENAL COMPANY	BATTERIES	17.63
GENERAL SERVICE	REPAIRS	719.52
GREAT PLAINS CHEMICAL	CHEMICAL	180.00
HOLIDAY INN EXPRESS	LODGING	1,039.92
HARCC	CAPITAL IMPROVEMENTS	47,258.00
KLK VENTURES	REFUND FEE	40.00
KNOLGY	PHONE SERVICE	576.03
LEAD RIFLE & PISTOL CLUB	2012 DUES	315.00
L-D SANITARY	USAGE	24,879.00
MAU, KIP	REIMBSMT.	29.67
MIDWEST TAPE	DVD	82.46
MOHR, TRENT	REIMBSMT.	150.00
MDU	NATURAL GAS	7,574.28
NE WISC.TECH	REGISTRATION	350.00
ONE WAY SERVICE	REPAIRS	150.00
PETTY CASH - REC	INCREASE FUND	40.00
PETTY CASH- LIBRARY	REPLENISH	25.14
SD PUBLIC HEALTH LAB	COLIFORM TESTING	26.00
SD STATE ARCHIVES	MICROFILM	201.60
THE LIBRARY STORE	SECURITY BACKPACKS	25.71
TWIN CITY HARDWARE	SUPPLIES	1,196.63
US POST OFFICE	STAMPS	98.00
WESTERN COMMUNICATIONS	BATTERY	28.00
WILLIAMS, CHRIS	CLEANING	107.00
	<b>TOTAL</b>	<b>\$ 110,126.16</b>

### ITEMS FROM CITIZENS ON AGENDA

#### Service Award

Mayor Toscana presented a five year service award to Dean Schallenkamp of the Parks Department and thanked him for his years of service.

#### Construction Project Concerns

John Hopkins appeared with a concern about the timeliness of a construction project done by a local contractor. After much discussion, it was decided that the project he was concerned about was not a City matter, and suggested he work with his contractor.

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### FINANCE

#### Permission to hire

Peterson moved, Silvernail seconded, to hire Misty Trehwella for the Finance Office effective March 6, 2012 at rate of \$14.82 per hour (90% of prevailing wage). Roll Call: Aye-All. Motion carried.

### HISTORIC PRESERVATION/PLANNING AND ZONING/PUBLIC BUILDINGS/SAFETY

#### Contract Proposal

Mayor Toscana explained that the second boiler at the Adam's House has begun failing in the same manner as the one which was recently replaced. Sharkey Plumbing will replace the boiler at the same cost as the first. Van Den Eykel moved, Todd seconded, to approve entering into a contract with Sharkey Plumbing to install the second boiler in the Adam's House at a cost of \$8400.00. Roll Call: Aye-All. Motion carried.

#### Approve Contract

Todd moved, Silvernail seconded, to approve and allow the Mayor to sign a contract with Don Toms to prepare database and transcribe Lawrence County Ledgers at cost of \$8000.00 from Archives, a budgeted item. Roll Call: Aye-All. Motion carried.

#### Approve Contract

Silvernail moved, Todd seconded, to approve and allow the Mayor to sign a contract with Stephany Valkenburg to redesign and create four historic brochures of Deadwood and its famous characters at cost of \$500.00 from Archives, a budgeted item. Roll Call: Aye-All. Motion carried.

#### Approve Grant Application

Silvernail moved, Van Den Eykel seconded, to allow the Mayor to sign a grant application for Dakota Care Initiative Assessment, which would allow Deadwood to host a workshop and to receive a free collections assessment. Roll Call: Aye-All. Motion carried.

#### St. Ambrose Cemetery assessment

HP Officer Kevin Kuchenbecker informed that the State Forester will be coming this week to assess the possible pine beetle infestation within the cemetery. A report will be given to the Commission regarding the number of trees that will need to be removed for that purpose, along with the Firewise tree removal.

### STREETS/WATER/LIBRARY

#### Wage Increase

Van Den Eykel moved, Todd seconded, to approve wage increase for Milly Morrison from \$8.28 per hour to \$8.79 per hour effective 3/1/2012, after one year of service. Roll Call: Aye-All. Motion carried.

#### Approve Purchase

Van Den Eykel moved, Silvernail seconded, to approve purchase of 25 tons of salt at \$88 per ton and 100 tons of fines at \$9.85 per ton from Nebraska Salt and Hills Materials, for total cost of \$3,185.00. Roll Call: Aye-All. Motion carried.

#### Capital Improvement Plan

Van Den Eykel presented the possibility of hiring PACE Strategic Development as a consultant to lead the Commission and Department Heads in discussing the prioritization of needed capital improvements. It was decided to invite the consultant to give a presentation at the next meeting before making the decision to hire.

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### Water Usage Report

Public Works Director Jim Raysor presented the Annual Water Usage report. He stated that the losses within our system are less than most communities, averaging only 3-5%. The actual losses shown are approximately 18%, but that includes city buildings, parks, etc. which are metered but not billed. There was only one break during the year, which now has a new water line. Most of the city now has new pipe. He praised the Water Dept. employees for their good work.

### POLICE/FIRE-COMMISSIONER SILVERNAIL

#### Police Department Annual Report

Commissioner Silvernail thanked Chief Kelly Fuller for his thorough and informative 2011 Annual Report and stated appreciation for the effort he put forth to compile it. Chief Fuller commented that if anyone would like to view the report, there is a copy filed in the Police Department and the Finance Office, and he would welcome any questions, comments, or concerns. Mayor Toscana requested that both the Police Report and the Water Usage Report be filed on the City's website.

### PARKS/RECREATION/TROLLEY

#### Contract Proposal

Todd moved, Silvernail seconded, to approve entering into a contract with Dakota Security to purchase and install two vandal resistant cameras for the Rec Center at a cost of \$2,049.70. Roll Call: Aye-All. Motion carried.

#### Approve Request

Todd moved, Van Den Eykel seconded, to approve the request for a six month child Rec Center pass as a contest prize for designing a bookmark for the Deadwood Library. Roll Call: Aye-All. Motion carried.

### LEGAL

#### First Reading – Flood Plain Ordinance

Mayor Toscana explained that a new study of the flood plain has been done and in order to keep the City of Deadwood in compliance with FEMA, this ordinance needs to be in place by April 17, 2012. Silvernail moved, Todd seconded, to approve first reading of Flood Plain Ordinance #1171. Roll Call: Aye-All. Motion carried.

### MAYOR'S BUSINESS

#### Proclamation

Mayor Toscana read the Proclamation from the Volunteer Fire Department for 'Change Your Clock Change Your Battery' Day on March 11, 2012. He also reminded everyone of the free pancake feed at the Fire Department from 9:00am to 1:00pm on Sunday, March 11, 2012 and of the citywide meeting for the DOT Highway 85 construction project at 6:00pm on March 6, 2012 at Deadwood Gulch Resort.

### ITEMS FROM MAYOR, COMMISSIONERS, DEPARTMENT HEADS NOT ON AGENDA

Commissioner Todd stated he would like to proceed with meetings for amendments to the shuttle bus ordinance. Mayor Toscana agreed to a meeting later this week.

### ADJOURNMENT

Silvernail moved, Todd seconded, to adjourn the regular session at 5:40 p.m. The next regular meeting will be at 5:00 p.m. on Monday, March 12, 2012.

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ATTEST:

DATE: 3-12-12

  
\_\_\_\_\_  
Mary Jo Nelson, Finance Officer

BY: Francis A. Toscana  
Francis A. Toscana, Mayor

For any public notice, that is published one time:  
Published once at the total approximate cost of \_\_\_\_\_.

