

DEADWOOD HISTORIC PRESERVATION COMMISSION

Wednesday, April 23, 2014 ~ 5:00 p.m.

City Hall, 108 Sherman Street, Deadwood, South Dakota

1. Call meeting to Order
2. Approval of Minutes
 - a. Approval of Minutes from April 9, 2014
3. Voucher Approval
4. Old or General Business
 - a. 2014 G.R.A.P.E. Scholarship Recipients Recommendations – Historic Preservation Commission
 - b. Proposed Forensic Facial Reconstruction Project – Historic Preservation Archives
 - c. Hickok Traveling Exhibit Loan Agreement #2014-03 – Historic Preservation Archives
 - d. Downtown Walking Tour Brochure – Historic Preservation Office
 - e. Discussion of Ordinance #1211 Amending Chapter 17.68, Historic Preservation
5. New Matters before the Deadwood Historic District Commission
 - a. Case# 14012 - 628 Main Street – Masonry Stairwell repairs – Ron Russo
 - b. Case# 14013 - 180 Sherman Street – Roof – Fred Ormiston
6. New Matters before the Deadwood Historic Preservation Commission
7. Revolving Loan Fund/Retaining Wall Program Update
 - a. Retaining Wall Applications
 - b. Revolving loan Program/Disbursements
 - George Milos – 872 Main St - Windows
 - Matthew Pike – 35 Lincoln – Windows
 - Rich Turbiville – 67 Taylor – Windows
 - Naomi Gathman – 91 Forest – RW Extension Request
 - Kevin Bloom – 17 Fillmore – Siding Extension Request
 - Charles Turbiville – 458 Williams – Windows Extension Request
 - Deadwood Chamber – 769 Main – Refinance Request
8. Retaining Wall Program/Disbursements
 - a. Richard Morgan – 2 Dudley
9. Items from Citizens not on agenda (*Items considered but no action will be taken at this time.*)
10. Staff Report (*Items considered but no action will be taken at this time.*)
11. Committee Reports (*Items will be considered but no action will be taken at this time.*)
12. Other business
13. Adjournment

All Applications **MUST arrive at the City of Deadwood Historic Preservation Office by 5:00 p.m. MST on the 1st or 3rd Wednesday of every month in order to be considered at the next Historic Preservation Commission Meeting.*

**CITY OF DEADWOOD
HISTORIC PRESERVATION COMMISSION**

Wednesday, April 23, 2014

Present Historic Preservation Commission: Chairman Willie Steinlicht, Vice-Chair George Milos, Michael Johnson, Lynn Namminga, Chuck Williams and Darin Derosier were present.

Absent: Laura Floyd was absent.

Kevin Kuchenbecker, Historic Preservation Officer; Ms. Terri Williams, City Attorney; and Ms. Joy McCracken, Executive Director of NeighborWorks-Dakota Home Services were all present.

Present City Commission members: Vice-Chair Georgeann Silvernail and Jim Van Den Eykel were present.

All motions passed unanimously unless otherwise stated.

A quorum present, Chairman Willie Steinlicht called the Deadwood Historic Preservation Commission meeting to order Wednesday, April 23, 2014 at 5:00 p.m. in Deadwood City Hall located at 102 Sherman Street in Deadwood, SD.

Approval of April 9, 2014 HPC Minutes:

It was moved by Mr. Johnson and seconded by Mr. Milos to approve the corrected Minutes of Wednesday, April 9, 2014 as presented. Aye – All. Motion carried.

Voucher Approval:

Operating Account

It was moved by Mr. Derosier and seconded by Mr. Johnson to approve the HP Operating Account in the amount of \$146,798.65. Aye – All. Motion carried.

Old or General Business:

G.R.A.P.E. 2014 Scholarship Recommendations

Mr. Kuchenbecker informed the Commission that several scholarship applications were submitted; the GRAPE Committee reviewed and read the essays unanimously. Mr. Kuchenbecker noted two recommendations were chosen to receive the scholarships; Chase Job and Emily Reif. A letter will be sent out *It was moved by Mr. Derosier and seconded by Mr. Milos to approve the 2014 Scholarship recommendations in the amount of \$1000 per student. Aye - All. Motion carried.* (The Memorandum is attached hereto on Exhibit A and incorporated herein by this reference.)

Proposed Forensic Facial Reconstruction Project – Historic Preservation Archives

Mr. Kuchenbecker updated the Commission on the efforts to identify the human remains discovered in 2012 at 66 Taylor; these remains were from an unmarked burial associated with Deadwood's first municipal cemetery (1875-1878). The City Archives is requesting permission to enter into contract with Karen T. Taylor, a forensic artist out of Austin, Texas, to develop a two-dimensional facial reconstruction (frontal and lateral) of the individual discovered at 66 Taylor Avenue in 2012; this project will not exceed \$1250.00 dollars and would come out of the 2014 Archaeology Budget. *It was moved by Mr. Milos and seconded by Mr. Johnson to allow the City Archives to enter into contract with Ms. Karen Taylor to develop a two-dimensional facial reconstruction of the human remains discovered in 2012 at 66 Taylor Avenue with cost not to exceed \$1,250.00 from 2014 City Archaeology Budget. Aye - All. Motion carried.* (The Memorandum is attached hereto on Exhibit B and incorporated herein by this reference.)

Hickok Traveling Exhibit Loan Agreement #2014-03 – Historic Preservation Archives

Mr. Kuchenbecker informed the Commission the City Archives is requesting permission to enter into a loan agreement with the Hulett Museum for the use of the seven panel James Butler Hickok Traveling Exhibit; the Hickok Traveling Exhibit would be displayed at the Hulett Museum from June 1, 2014 to October 31, 2014. *It was moved by Mr. Derosier and seconded by Mr. Williams to allow the City Archives to loan the Hickok traveling exhibit to*

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the Hulett Museum from June 1, 2014 to October 31, 2014. Aye - All. Motion carried. (The Memorandum is attached hereto on Exhibit C and incorporated herein by this reference.)

Downtown Walking tour Brochure – Historic Preservation Office

Prior to discussion Mr. Milos disclosed his wife, Lynn Milos, was owner of MS Mail and abstained from voting.

Mr. Kuchenbecker requested permission for the Deadwood Historic Preservation Office to purchase 20,000 walking tour brochures to be distributed at the Deadwood Information/Visitor Center during the 2014 tourist season to be paid out of Public Education. The costs to print brochures were quoted by MS Mail of Deadwood, South Dakota at \$5,060 and Forum Printing of Fargo, North Dakota at \$3,437.00. ***It was moved by Mr. Derosier and seconded by Mr. Williams to allow the Deadwood Historic Preservation Office to purchase locally from MS Mail the 20,000 brochures for the 2014 tourist season not to exceed amount of \$5,060.00 from Public Education. Aye - All. Motion carried.*** (The Memorandum is attached hereto on Exhibit D and incorporated herein by this reference.)

Discussion of Ordinance #1211 Amending Chapter 17.68, Historic Preservation

It was moved by Mr. Williams and seconded by Mr. Milos to table the reading of the ordinance amending until the next meeting at which time ordinance would be addressed. Aye - All. Motion carried. (The Proposed Ordinance Amending Memorandum is attached hereto on Exhibit E and incorporated herein by this reference.)

New Matters before the Deadwood Historic District Commission:

Case # 14012 – 628 Main Street – Ron Russo – Fairmont Hotel

Mr. Kuchenbecker informed the Commission the applicant requests approval to replace the exterior concrete front stairs leading to the basement to the original configuration to address life-safety issues. They are also requesting permission to tuck point the deteriorated masonry on the vault under the sidewalk on 628 Main Street as submitted. (The application is attached hereto on Exhibit F and incorporated herein by this reference.) ***Based upon the guidance found in DCO 17.68.050, it was moved by Mr. Derosier and seconded by Mr. Johnson that this project is congruous with the historical, architectural, archaeological or cultural aspects of the district and MOVE to grant Certification of Appropriateness as submitted for 628 Main Street. Aye - All. Motion carried.***

Case # 14013 – 180 Sherman Street – Fred Orminston – Engine House

Mr. Kuchenbecker informed the Commission the applicant requests approval to add a four (4) inch nail base insulation, ice & water shield and a rolled roof. They are also requesting permission to repair the shutters and paint the resource on 180 Sherman Street as submitted. (The application is attached hereto on Exhibit G and incorporated herein by this reference.) ***Based upon the guidance found in DCO 17.68.050, it was moved by Mr. Milos and seconded by Mr. Derosier that this project is congruous with the historical, architectural, archaeological or cultural aspects of the district and MOVE to grant Certification of Appropriateness as submitted for 700 Main Street. Aye - All. Motion carried.***

New Matters before the Deadwood Historic Preservation Commission:

No applications were addressed at this meeting.

Revolving Loan Fund/Retaining Wall Program Update:

Retaining Wall Applications

No applications were addressed at this meeting.

Revolving Loan Program/Disbursements

It was moved by Mr. Milos and seconded by Mr. Williams to approve the HP Revolving Loan Fund disbursement in the amount of \$148.50, based on information as presented by Ms. Joy McCracken, Executive Director of NeighborWorks-Dakota Home Services. Aye - All. Motion carried. Delinquency Report was reviewed and updates on projects were given. Overview of the Revolving Loan Fund was presented.

Prior to discussion Mr. Milos recused himself due to conflicts of interest in the following decisions.

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872 Main St – George Milos – Special Needs Windows

It was moved by Mr. Derosier and seconded by Mr. Johnson to forgive the Special Needs Windows loan to George Milos, 872 Main Street, in amount of \$400.00 as presented. Aye- All. Motion carried. (The NeighborWorks packet is attached hereto on exhibit H and incorporated herein by this reference.)

67 Taylor – Rich Turbiville – Special Needs Windows

It was moved by Mr. Derosier and seconded by Mr. Johnson to approve 6 month extension for Special Needs Windows loan in amount of \$3,000.00 to Rich Turbiville, 67 Taylor, as presented. Aye- All. Motion carried. (The NeighborWorks packet is attached hereto on exhibit H and incorporated herein by this reference.)

458 Williams – Charles Turbiville – Special Needs Windows

It was moved by Mr. Derosier and seconded by Mr. Williams to approve 3 month extension for Special Needs Windows loan in amount of \$3,000.00 for Charles Turbiville, 458 Williams, as presented. Aye- All. Motion carried. (The NeighborWorks packet is attached hereto on exhibit H and incorporated herein by this reference.)

769 Main St – Deadwood Chamber

It was moved by Mr. Derosier and seconded by Mr. Namminga to approve to refinance of current loan balance in amount of \$105,461.09 with same loan rates and terms for another 7 year balloon to Deadwood Chamber, 769 Main Street, as presented. Aye- All. Motion carried. (The NeighborWorks packet is attached hereto on exhibit H and incorporated herein by this reference.)

Mr. Milos entered back into the discussions for the following decisions.

35 Lincoln – Matthew Pike – Special Needs Windows

It was moved by Mr. Milos and seconded by Mr. Derosier to forgive the Special Needs Windows loan to Matthew Pike, 35 Lincoln, in amount of \$750 as presented. Aye- All. Motion carried. (The NeighborWorks packet is attached hereto on exhibit H and incorporated herein by this reference.)

91 Forest – Naomi Gathman – Retaining Wall

It was moved by Mr. Derosier and seconded by Mr. Johnson to approve 6 month extension for Retaining Wall loan in amount of \$21,900.00 to Naomi Gathman, 91 Forest, as presented. Aye- All. Motion carried. (The NeighborWorks packet is attached hereto on exhibit H and incorporated herein by this reference.)

17 Fillmore – Kevin Bloom – Special Needs Siding

It was moved by Mr. Milos and seconded by Mr. Derosier to approve 6 month extension for Special Needs Siding loan in amount of \$10,000.00 to Kevin Bloom, 17 Fillmore, as presented. Aye- All. Motion carried. (The NeighborWorks packet is attached hereto on exhibit H and incorporated herein by this reference.)

2 Dudley – Richard Morgan – Retaining Wall

It was moved by Mr. Namminga and seconded by Mr. Milos to grant Retaining Wall loan in amount of \$27,372.00 to Richard Morgan, 2 Dudley, as presented. Aye- All. Motion carried. (The NeighborWorks packet is attached hereto on exhibit H and incorporated herein by this reference.)

Retaining Wall Program/Disbursements:

No disbursements were addressed at this meeting.

Items from Citizens not on Agenda

Staff Report: (items will be considered but no action will be taken at this time.)

Mr. Kuchenbecker reported on the following items:

- Phase Four of the St. Ambrose Cemetery Restoration project is underway;
- Dry Ice test was done on the Adams House in preparation for repainting the roof;
- Damaged trees located by the Adams House were removed by Dharma Tree Service;
- The Archaeology, Archives & Acquisitions (AAA) Committee met with Mr. Mike Runge to discuss the ongoing efforts in the Archives regarding the human remains found by 66 Taylor; guns excavated during the Chinatown dig; status of the Chinese Coins to be cured; along with the exhibits Mr. Runge is currently working on;

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- Contract with Roger Brooks will go before City Commission for approval on May 5, 2014;
- Retaining Walls at 91 Forest and 416 Williams should began soon;
- Retaining Wall at 2 Dudley will be awarded in upcoming week;
- Retaining Wall for 67 Terrace is out to bid;
- Commission's next meeting will be April 29, 2014 at 10:00 AM to cover projects that were not placed on agenda.

Other Business:

- Mr. Steinlicht asked Mr. Kuchenbecker clarification on who he needed to contact regarding hitting the coffin while doing a site visit; Mr. Kuchenbecker confirmed the notification of the State Archaeological Research Center, Dept. of Health, Coroner's office, Sherriff's office, etc. as the proper protocol and care taken to continue the project.
- Mr. Namminga commented on the Archaeology, Archives & Acquisitions (AAA) Committee meeting and expressed his appreciation for the work Mr. Michael Runge does for the City;
- Mr. Derosier also commented on Mr. Runge's knowledge and enthusiasm for the all the archive projects.

Adjournment:

There being no other business, the Historic Preservation Commission Meeting of April 23, 2014 adjourned at 5:43 PM.

ATTEST:

Willie Steinlicht
Chairman, Historic Preservation Commission
Kate Storhaug, Historic Preservation Office/ Recording Secretary