

**DEADWOOD HISTORIC PRESERVATION COMMISSION**

**Wednesday, March 13, 2013 ~ 5:00 p.m.**

City Hall, 108 Sherman Street, Deadwood, South Dakota

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**Optional Tour of the Adams House Regarding Resolution of Efflorescence Problem – 4:30 p.m. (Meet at the Adams House if interested.)**

1. Call meeting to Order
2. Approval of Minutes
3. Voucher Approval
4. Old or General Business
  - a. Mickelson Trailhead Rendering – Kevin Kuchenbecker
5. New Matters before the Deadwood Historic District Commission
6. New Matters before the Deadwood Historic Preservation Commission
  - a. Hill City Arts Council – Tarim – Deadwood History, Inc.
  - b. G.R.A.P.E. Committee Meeting Recommendations – Historic Preservation Office
  - c. 2013 Budgets – Neighborhood Block Clubs
7. Revolving Loan Fund/Retaining Wall Program Update
  - a. Retaining Wall Applications
  - b. Revolving loan Program/Disbursements
    - i. Eric & Dina Flores – 27 Stewart
    - ii. Terry & Barbara Hansen – 23 Burnham
  - c. Retaining Wall Program/Disbursements
    - i. Naomi Guthmann – 91 Forest
    - ii. Retaining Wall Program Formula - NeighborWorks
8. Items from Citizens not on agenda (*Items will be considered but no action will be taken at this time.*)
9. Staff Report (*Items will be considered but no action will be taken at this time.*)
10. Committee Reports (*Items will be considered but no action will be taken at this time.*)
11. Other business
12. Adjournment

*\*All Applications **MUST** arrive at the City of Deadwood Historic Preservation Office by 5:00 p.m. MST on the 1<sup>st</sup> or 3<sup>rd</sup> Wednesday of every month in order to be considered at the next Historic Preservation Commission Meeting.*

**CITY OF DEADWOOD**  
**HISTORIC PRESERVATION COMMISSION**

**Wednesday, March 13, 2013**

**Present Historic Preservation Commission:** Chair, Matt Pike, Vice-Chair, Willie Steinlicht, Lynn Namminga, George Milos, Laura Floyd, Anita Hansen, and Steve Olson. Historic Preservation Officer, Kevin Kuchenbecker was also present.

**Absent:** None.

**Present City Commission:** Commissioners Georgeann Silvernail and Jim Van Den Eykel.

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**All motions passed unanimously unless otherwise stated.**

A quorum present, the Historic Preservation Commission Chair, Matt Pike, called the Deadwood Historic Preservation Commission meeting to order on Wednesday, March 13, 2013 at 5:00 p.m.

**Approval of Minutes:**

*It was moved by Mr. Steinlicht and seconded by Mr. Olson to approve the Minutes of Wednesday, February 27, 2013 as presented. Aye – All. Motion carried.*

**Voucher Approval:**

Operating Account

*It was moved by Mr. Olson and seconded by Mr. Steinlicht to approve the HP Operating Account in the amount of \$90,711.84. Aye – All. Motion carried.*

Bonded Account

*It was moved by Mr. Olson and seconded by Mr. Steinlicht to approve the HP Bonded Account in the amount of \$11,756.40. Aye – All. Motion carried.*

**Old or General Business:**

Mickelson Trailhead Rendering – Kevin Kuchenbecker

Mr. Kuchenbecker reviewed renderings produced by TSP for trailhead beautification that will we received a \$45,000 grant from Game Fish and Parks. (The renderings are attached hereto on Exhibit A and incorporated herein by this reference.)

**New Matters before the Deadwood Historic Preservation Commission:**

**Hill City Arts Council – Tarim – Deadwood History, Inc.**

Ms. Mary Kopco, Interim Executive Director of DHI, was present to request funding of Tarim on behalf of the Hill City Arts Council. She explained Tarim, is an ensemble of musicians and dancers from the Cultural Bureau of Xinjiang Uygur Autonomous Region. (The Sponsorship letter and information associated with the Tarim is attached hereto on Exhibit B and incorporated herein by this reference.) ***It was moved by Mr. Milos and seconded by Mr. Steinlicht to sponsor the Tarim Ensemble, hosted by the Hill City Arts Council, in the amount of \$1,000.00. Aye – All. Motion carried.***

**G.R.A.P.E. Committee Meeting Recommendations – Historic Preservation Office**

Mr. Olson said the G.R.A.P.E. Committee had met on Tuesday, March 12, 2013 and reviewed a number of items. He said they had given staff permission to write extension letters to the Tri-State Museum, and Philip Horizon, and closure letters to the BH Historic Preservation Trust, St. Francis of Assisi Catholic Church, and the Hermosa Arts Council.

Mr. Olson also noted they had reviewed a request from the Masonic Center Association for a Not-for-Profit Grant. ***At this time, Mr. Pike asked Mr. Olson to Chair the meeting. Mr. Pike said he had a conflict of interest with the item as he is a member of the Association. Therefore, he recused himself and left the meeting. Mr. Steinlicht also noted a conflict of interest and recused himself and left the meeting.*** Mr. Olson explained the grant would be used to upgrade the sound system in the theatre. ***It was moved by Mr. Olson and seconded by Mr. Milos to recommend to the City Commission approval of a Not-for-Profit Grant to the Masonic Center Association for a Sound System Upgrade in the amount of \$3,926.24.*** Ms. Hansen asked if the Lead and Deadwood Masonic Centers had combined. Mr. Kuchenbecker said the Lead Masonic Center had sold their headquarters and were currently renting from Deadwood; however, he noted the two entities had not combined. Ms. Hansen asked what happened to the money from the sale of the Lead Masonic Center's headquarters. Mr. Kuchenbecker said it was his belief that they had probably put it in the bank. Ms. Hansen said she felt it was important to find out where the money from the sale of the building was before issuing money to the Deadwood Masonic Center for a grant. The other Commissioners said they did not see how Lead's money had any bearing on the grant. ***Aye – Namminga, Milos, Floyd, and Olson. Nay – Hansen. Motion carried 4-1.*** (The Application is attached hereto on Exhibit C and incorporated herein by this reference.)

*Mr. Pike and Mr. Steinlicht returned to the meeting.*

Mr. Olson explained NeighborWorks was requesting to partner with the Deadwood Historic Preservation Commission and Historic Preservation Commission Staff on a community calendar. He said the calendar would have dates of commission meetings and community events and historic photos. ***It was moved by Mr. Olson and seconded by Ms. Floyd to recommend to the Deadwood City Commission funding in the amount of \$2,000 to be paid out of the Advocacy Line Item for costs associated with producing a 2014 community calendar. Aye – All. Motion carried.***

Mr. Olson said the G.R.A.P.E. Committee had reviewed applications submitted for the 2013 Historic Preservation Scholarship. He noted that staff had removed any identifying information from the applications and would be doing so from this point forward. Mr. Olson said he felt this was an important factor in making the selection process as fair as possible. ***It was moved by Mr. Olson and seconded by Ms. Floyd to accept the recommendation of the G.R.A.P.E. Committee to award a \$1,000 scholarship to Derek Morrison and a \$1,000 scholarship to Seth Kuchenbecker.*** Mr. Kuchenbecker noted that staff did not participate in any part of the selection process. ***Aye – All. Motion carried.*** (The applications are attached hereto on Exhibit D and incorporated herein by this reference.)

2013 Budgets – Neighborhood Block Clubs

Mr. Kuchenbecker said the Neighborhood Block Clubs had submitted proposed budgets for 2013. Ms. Floyd questioned why any portion of the budgets would be used for costs associated with socials. She stated it was her understanding that these costs were not allowable under the Administrative Rule. Ms. Hansen agreed. Mr. Kuchenbecker said he would discuss this concern with Sharon Martinesko. (The Budgets are attached hereto on Exhibit E and incorporated herein by this reference.)

**Revolving Loan Fund/Retaining Wall Program Update:**

Krystal Stulken was present on behalf of NeighborWorks.

Eric & Dina Flores – 27 Stewart

*It was moved by Ms. Floyd and seconded by Mr. Namminga to grant a six month extension on the loan to Eric and Dina Flores, 27 Stewart, as presented. Aye – All. Motion carried.* (The NeighborWorks report dated March 7, 2013 is attached hereto on Exhibit F and incorporated herein by this reference.)

Terry & Barbara Hansen – 23 Burnham

*It was moved by Mr. Milos and seconded by Mr. Olson to approve the refinance of the loan to Terry and Barbara Hansen, 23 Burnham, as presented. Aye – All. Motion carried.* (The NeighborWorks report dated March 7, 2013 is attached hereto on Exhibit F and incorporated herein by this reference.)

Revolving Loan Disbursement

*It was moved by Mr. Steinlicht and seconded by Ms. Floyd to approve the Revolving Loan Disbursement in the amount of \$232,459.33. Aye – All. Motion carried.*

Naomi Guthmann – 91 Forest

*It was moved by Mr. Milos and seconded by Mr. Steinlicht to approve the loan to Naomi Guthmann, 91 Forest, as presented. Aye – All. Motion carried.* (The NeighborWorks report dated March 7, 2013 is attached hereto on Exhibit F and incorporated herein by this reference.)

Retaining Wall Program Formula - NeighborWorks

*It was moved by Ms. Floyd and seconded by Mr. Steinlicht to accept the proposal to update the Retaining Wall Policy, as of January 1, 2013. The new formula for the program will be a fifty/fifty split of the project cost. The owner will be responsible for no less than \$5,000 and no more than \$50,000. If the property is owner occupied the loan will be forgivable in five years; if the property is non-owner occupied the loan will be forgivable in ten years. Aye – All. Motion carried.* (The NeighborWorks report dated March 7, 2013 is attached hereto on Exhibit F and incorporated herein by this reference.)

**Staff Report:**

Mr. Kuchenbecker reported on the following items:

- Noted Mike's monthly report.
- Said the efflorescence issue at the Adams House had been resolved and there had been a tour of the resource prior to the meeting.
- Stated Kathryn Kuntz had been hired as the Clowser Collection Archivist.
- Said the HP Office had hosted four students for Government Day.

HPC Meeting  
Wednesday, March 13, 2013

- Thanked the G.R.A.P.E. Committee for their efforts.
- Noted there would be an AAA Committee Meeting on Wednesday, March 20, 2013 at 8:00 a.m.
- Said there had been a Cemetery Committee Meeting on Tuesday, March 5, 2013 at 4:00 p.m.
- Stated the skeletal remains found at 66 Taylor were being analyzed in Denver so plans for a final resting place can be made.
- Noted a British travel writer would be doing a piece on the Cheyenne to Deadwood stage run this summer.

**Other Business:**

Ms. Floyd, in light of recent articles, asked if the Outside of Deadwood Grant funds issued to the Rifle and Pistol Club were being spent correctly. Mr. Kuchenbecker said they were. He also assured Ms. Floyd and the Commission that all work was being done in accordance with the Secretary of Interiors Standards and that the work was an acceptable adaptive reuse of the space.

Mr. Olson said Mr. Kuchenbecker should get in touch with the Custer Historical Society as they had allegedly pulled a Cheyenne to Deadwood Stagecoach out of Sylvan Lake.

**Adjournment:**

There being no other business, the Deadwood Historic Preservation Commission Meeting of March 13, 2013 adjourned at 6:05 p.m.

ATTEST:

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Matthew Pike  
Chairman, Historic Preservation Commission  
*VPeterson, Recording Secretary*