

DEADWOOD HISTORIC PRESERVATION COMMISSION

Wednesday, February 8, 2012 ~ 5:00 p.m.

City Hall, 108 Sherman Street, Deadwood, South Dakota

1. Call meeting to Order– Chair Ronda Feterl
2. Approval of Minutes
3. Voucher Approval
4. Old or General Business
 - a. USS Maine Memorial – monument proposal – Kevin Kuchenbecker
 - b. GIS Maintenance Agreement – Kevin Kuchenbecker
5. New Matters before the Deadwood Historic District Commission
6. New Matters before the Deadwood Historic Preservation Commission
7. Revolving Loan Fund/Retaining Wall Program Update
 - a. Retaining Wall Applications
 - b. Revolving loan Program/Disbursements
 - c. Retaining Wall Program/Disbursements
8. Items from Citizens not on agenda (*Items will be considered but no action will be taken at this time.*)
9. Staff Report (*Items will be considered but no action will be taken at this time.*)
10. Committee Reports (*Items will be considered but no action will be taken at this time.*)
11. Other business
12. Adjournment

All Applications **MUST arrive at the City of Deadwood Historic Preservation Office by 5:00 p.m. MST on the 1st or 3rd Wednesday of every month in order to be considered at the next Historic Preservation Commission Meeting.*

CITY OF DEADWOOD
HISTORIC PRESERVATION COMMISSION

Wednesday, February 8, 2012

Present Historic Preservation Commission: Matt Pike, Laura Floyd, Ronda Feterl, Mike Olsen, and Willie Steinlicht. Jason Campbell, City Attorney, and Kevin Kuchenbecker, Historic Preservation Officer, were also present.

Absent Historic Preservation Commission: George Milos and Steve Olson.

Present Deadwood City Commission: Commissioners Georgeann Silvernail, and Gary Todd.

All motions passed unanimously unless otherwise stated.

A quorum being present, Historic Preservation Commission Chair, Ronda Feterl called the Deadwood Historic Preservation Commission meeting to order on Wednesday, February 8, 2012 at 5:00 p.m. in Deadwood City Hall located at 108 Sherman Street, Deadwood, SD.

Approval of Minutes:

It was moved by Mr. M. Olsen and seconded by Ms. Floyd to approve the minutes of Wednesday, January 25, 2012. Aye – All. Motion carried.

Voucher Approval:

Operating Account

It was moved by Mr. M. Olsen and seconded by Mr. Steinlicht to approve the HP Operating Account in the amount of \$45,277.65. Aye – All. Motion carried.

Bonded Account

It was moved by Mr. Steinlicht and seconded by Mr. Pike to approve the HP Bonded Account in the amount of \$722,931.88. Aye – Pike, Floyd, Feterl, and Steinlicht. Abstain – M. Olsen. Motion carried.

Old or General Business:

USS Maine Memorial – Monument proposal – Kevin Kuchenbecker

Mr. Kuchenbecker explained the Deadwood Historic Preservation Office, along with Wyss Associates, Inc., in accordance with the direction from the Deadwood Historic Preservation Commission, had solicited competitive bids from a variety of monument businesses for the creation of a memorial that will pay homage to the USS Main and Spanish American War. He explained the Historic Preservation Office was seeking a recommendation to the City Commission for the expenditure of an amount not to exceed \$10,248.00 to Rausch Granite using budgeted money under the public education line item in the Historic Preservation budget. (The Memorandum is attached hereto on Exhibit A and incorporated herein by this reference.) *It was moved by Mr. M. Olsen and seconded by Mr. Steinlicht to recommend to the Deadwood City Commission the expenditure*

of an amount not to exceed \$10,248.00 to Rausch Granite for the creation of a USS Maine Monument using HP public education monies. Ms. Floyd asked if it was a problem that Rausch Granite could not guarantee the completion of the monument by May 18th. Mr. Kuchenbecker explained the Historic Preservation Office had decided that it was not worth the additional \$3,000 and some dollars for the guarantee. *Aye – All. Motion carried.*

GIS Maintenance Agreement – Kevin Kuchenbecker

Mr. Kuchenbecker explained the Historic Preservation Office is seeking a recommendation to the Deadwood City Commission for the expenditure of \$9,500 for the 2012 ESRI GIS Software Maintenance Agreement which will run from April 5, 2012 to April 4, 2013. (The Memorandum is attached hereto on Exhibit B and incorporated herein by this reference.) *It was moved by Mr. Pike and seconded by Mr. M. Olsen to recommend to the Deadwood City Commission the expenditure of \$9,500 for the 2012 ESRI GIS Maintenance Agreement. Aye – All. Motion carried.*

Revolving Loan Program/Disbursements

HP Revolving Loan Fund Disbursement

It was moved by Mr. M. Olsen and seconded by Mr. Steinlicht to approve the Revolving Loan Fund Disbursement in the amount of \$3,000.00. Aye – All. Motion carried.

Financial and Delinquency Report

Ms. Joy McCracken, Executive Director for NeighborWorks, was absent. Therefore, Mr. Kuchenbecker reviewed the financial and delinquency report.

STAFF REPORT:

Mr. Kuchenbecker reported on the following items:

- Staff was working on Grant Agreements and Award Letters for the first round of Outside of Deadwood grantees.
- Staff was also working on the Annual Report.
- Ms. Virginia Peterson, HP Administrative Assistant, had collected and organized two volumes of 2011 newspaper clippings regarding Deadwood and noted they would be stored in the Archives.
- Cadillac Jacks would be coming before the HP Commission at the first HP meeting in March for modifications to the addition that was approved in 2010. He explained they would first have to go through the Planning and Zoning Commission for variances for height and setback.
- Mr. Mike Runge's monthly report was included in the packets.
- The Cemetery Committee meeting discussed the upcoming St. Ambrose Cemetery project.
- An Adams/Days task force meeting will be held on Thursday, February 9, 2012 at 3:30 pm.
- The Days of '76 Museum construction is nearing completion.

COMMITTEE REPORTS:

Mr. Pike asked to schedule a Policies and Procedures Meeting.

Ms. Feterl noted the Adams Museum survey which had been included in commission packets.

HPC Meeting
Wednesday, February 8, 2012

ADJOURNMENT:

The February 8, 2012 Historic Preservation Commission meeting adjourned at 5:30 p.m.

ATTEST:

Ronda Feterl
Chairman, Historic Preservation Commission
VPeterson, Recording Secretary