

DEADWOOD HISTORIC PRESERVATION COMMISSION

Wednesday, November 9, 2011 ~ 5:00 p.m.

City Hall, 108 Sherman Street, Deadwood, South Dakota

1. Call meeting to Order– Chair Ronda Feterl
2. Approval of Minutes
3. Voucher Approval
4. Old or General Business
 - a. Adams A to Z – Adams Museum & House – Mary Kopco
 - b. Adams Museum & House and Days of '76 Museum discussions and partnership – Kevin Kuchenbecker
 - c. Purchase of two scanners for Archives – DHPO
 - d. GIS / IMS contract for services with Ferber Engineering – DHPO
 - e. Digitization of 35 mm slides - DHPO
 - f. Case# 11053 – 794 Main Street – Door – Jerry Beyl
5. New Matters before the Deadwood Historic District Commission
6. New Matters before the Deadwood Historic Preservation Commission
 - a. Case# 11054 – 58 Dunlap – Portable Garage – Tim Conrad
 - b. Case# 11055 – 23 Emery Street – Removal of Sun Porch/Restoration to Original – Melody Lawson
 - c. Case# 11056 – 849 Main Street – Garage Reroof – Judy Byrum
 - d. Case# 11057 – 270 Main Street – Smoking Structure – Mike Gustafson
 - e. Case# 11058 – 65 Lincoln Avenue – Garage Storage Addition – Keith & Carol Umenthum
7. Revolving Loan Fund/Retaining Wall Program Update
 - a. Retaining Wall Applications
 - b. Revolving loan Program/Disbursements
 - c. Retaining Wall Program/Disbursements
8. Items from Citizens not on agenda (*Items will be considered but no action will be taken at this time.*)
9. Staff Report (*Items will be considered but no action will be taken at this time.*)
10. Committee Reports (*Items will be considered but no action will be taken at this time.*)
11. Other business
12. Adjournment

*Due to the Thanksgiving Holiday, we will be holding the second Historic Preservation Commission Meeting in November on Tuesday, **November 22, 2011 at 5:00 p.m.** at Deadwood City Hall located at 108 Sherman Street, rather than on Wednesday, November 23, 2011.

CITY OF DEADWOOD
HISTORIC PRESERVATION COMMISSION

Wednesday, November 9, 2011

Present Historic Preservation Commission: Laura Floyd, Ronda Feterl, M. Olsen, and Willie Steinlicht. Historic Preservation Officer Kevin Kuchenbecker and City Attorney Jason Campbell were also present.

Absent Historic Preservation Commission: Matt Pike, George Milos, and Steve Olson.

Present Deadwood City Commission: Mayor Francis Toscana, and Commissioner Georgeann Silvernail.

All motions passed unanimously unless otherwise stated.

A quorum being present, Historic Preservation Commission Chair, Ronda Feterl called the Deadwood Historic Preservation Commission meeting to order on Wednesday, November 9, 2011 at 5:00 p.m. in Deadwood City Hall located at 108 Sherman Street, Deadwood, SD.

Approval of Minutes

It was moved by Mr. M. Olsen and seconded by Mr. Steinlicht to approve the minutes of October 26, 2011. Aye – All. Motion carried.

Voucher Approval

Operating Account:

It was moved by Mr. M. Olsen and seconded by Ms. Floyd to approve the HP Operating Account in the amount of \$10,439.25. Aye – All. Motion carried.

Bonded Account:

It was moved by Mr. M. Olsen and seconded by Mr. Steinlicht to approve the HP Bonded Account in the amount of \$150,431.67. Aye – All. Motion carried.

OLD OR GENERAL BUSINESS

Adams A to Z – Adams Museum & House – Mary Kopco

Ms. Mary Kopco, Director of the AM&H, Inc. and Ms. Jaci Conrad Pearson, author, were present to thank the Commission for their support of the recently released children's book *Adams A to Z* and present the Commission with their own copies of the publication.

Adams Museum & House and Days of '76 Museum Discussions and Partnership – Kevin Kuchenbecker

Mr. Kuchenbecker explained the Adams Museum and House, Inc. and the Days of '76 Museum were discussing the possibility of forming a partnership and he has been asked him to facilitate discussions regarding this possible collaboration. He explained the goal of this partnership is to promote a more efficient use of resources by potentially sharing staff and coordinating facilities. Mr. Kuchenbecker asked for a motion of support for this

exploration from the Commission. ***It was moved by Mr. Steinlicht and seconded by Mr. M. Olsen to approve continued exploration of the possibility of creating a formal partnership between the Days of '76 Museum and the Adams Museum and House, Inc. Aye – All. Motion carried.***

Mr. Kuchenbecker explained a task force is being created to examine the feasibility of this partnership. He noted Ms. Feterl, the HP representative of the Adams Board, and Mr. M. Olsen, the HP representative of the Days of '76 Board, would be on this task force. He then asked for one more volunteer. Ms. Floyd stated that Mr. Pike may be interested in this position. Mr. Steinlicht stated he would be on the task force if Mr. Pike declined. Mr. Kuchenbecker noted there would be an initial meeting of the task force on Friday, November 18, 2011 from 1:00 p.m. to 3:00 p.m.

Purchase of Two Scanners for Archives – DHPO

Mr. Kuchenbecker stated the City Archives would like to purchase an Epson V700 scanner to be used in the City Archives conservation lab. This scanner would replace the HP ScanJet purchased by the City in 2000. ***It was moved by Mr. M. Olsen and seconded by Ms. Floyd to recommend the purchase of an Epson V700 scanner from BestBuy in an amount not to exceed \$700.00 from 2011 Archives Budgeted funds. Aye – All. Motion carried.***

GIS/IMS Contract for Services with Ferber Engineering – DHPO

Mr. Kuchenbecker stated the Arc Internet Map Server (ArcIMS) website created in 2004 for public access to information on Mt. Moriah is out of operation due to technology changes. He explained the ArcIMS technology has evolved to ArcGIS Server. Consequently, the site is unmanageable and is no longer available to the general public for research. Mr. Kuchenbecker stated the existing data in ESRI format for Mt. Moriah needs to be updated to a current model and the mapping server and website built to host this information for the public use. Mr. Kuchenbecker stated that Ferber Engineering, under Phase I – GIS Data Updates would create a file geodatabase, establish appropriate joins, relates and relationship classes, and develop the cartography for the web map. Phase II, he explained, would involve the development of a new map interface for the GIS database using ArcGIS for Server and the development of cloud-based hardware solutions with proper security, backups, and training. ***It was moved by Mr. M. Olsen and seconded by Mr. Steinlicht to recommend to the Deadwood City Commission permission for the Deadwood Historic Preservation Office to engage Ferber Engineering Company, Inc. for a contract for services in an amount not to exceed \$20,200.00 for the GIS/IMS project for Mt. Moriah using the 2011 GIS funding line item. Aye – All. Motion carried.***

Digitization of 35 mm Slides – DHPO

Mr. Michael Runge, City Archivist, explained the City Archives would like to enter into a contract with Mathison's Graphics of Fargo, North Dakota for the scanning of eight-hundred and twenty 35mm slides including approximately 760 color slides focusing on the Hunter Family of Deadwood and an additional 60 slides taken by the HP Office in the early 1990's of Deadwood and the Main Street project. ***It was moved by Ms. Floyd and seconded by Mr. Steinlicht to recommend to the Deadwood City Commission entrance into a contract with Mathison's Graphics of Fargo, North Dakota for the scanning of 35mm slides from the City Archives in an amount not to exceed \$1,500.00 using budgeted 2011 "Special Needs" Archives funds. Aye – All. Motion carried.***

Case# 11053 – 794 Main Street – Door – Jerry Beyl

Mr. Kuchenbecker reviewed his Amended Staff Report for Project Approval for the removal and replacement of the front door at 794 Main Street. Mr. Kuchenbecker noted the applicant had submitted an alternate steel door which in his opinion would still have an adverse effect on the resource. He also explained that he had made the applicant aware that a replacement wood door with the same glass configuration is available through a local distributor, Simpson Door Company, and that the repair of the door or replacement, using the Simpson door, would qualify for the Special Needs Wood Door Program. (The Staff Report is attached hereto on Exhibit A and incorporated herein by this reference.) *It was moved by Mr. M. Olsen and seconded by Mr. Steinlicht based upon all the evidence presented, that the project DOES encroach upon, damage, or destroy a historic property included in the national register of historic places or the state register of historic places. Aye – All. Motion carried.*

It was moved by Mr. M. Olsen and seconded by Ms. Floyd that based upon the standards for historic preservation, restoration, and rehabilitation projects adopted by rules promulgated pursuant to 1-19A-29, the project is ADVERSE to Deadwood and moved to DENY the project as presented. Aye – All. Motion carried.

NEW MATTERS BEFORE THE DEADWOOD HISTORIC PRESERVATION COMMISSION

Case# 11054 – 58 Dunlap – Portable Garage – Tim Conrad

Mr. Kuchenbecker reviewed his Staff Report for Project Approval for the installation of a portable 12' x 24' garage at 58 Dunlap. (The Staff Report is attached hereto on Exhibit B and incorporated herein by this reference.) *It was moved by Ms. Floyd and seconded by Mr. Steinlicht based upon all the evidence presented that the project DOES NOT encroach upon, damage, or destroy any historic property included in the national register of historic places or the state register of historic places, and therefore moved to grant project approval. Aye – All. Motion carried.*

Case# 11055 – 23 Emery Street – Removal of Sun Porch/Restoration to Original – Melody Lawson

Mr. Kuchenbecker reviewed his Staff Report for Project Approval for permission to remove a sun porch at 23 Emery Street and add ten feet to the area in order to add windows and doors which were original to the resource. (The Staff Report is attached hereto on Exhibit C and incorporated herein by this reference.) *It was moved by Mr. Steinlicht and seconded by Mr. M. Olsen, based upon all the evidence presented, that the project DOES NOT encroach upon, damage, or destroy any historic property included in the national register of historic places or the state register of historic places, and therefore moved to grant project approval. Aye – All. Motion carried.*

Case# 11056 – 849 Main Street – Garage Reroof – Judy Byrum

Mr. Kuchenbecker reviewed his Staff Report for Project Approval for permission to remove the rolled roof materials from the garage roofs located at 849 Main Street and replace the material with tin. (The Staff Report is attached hereto on Exhibit D and incorporated herein by this reference.) *It was moved by Mr. M. Olsen and seconded by Ms. Floyd, based upon all the evidence presented, that the project DOES NOT encroach upon, damage, or destroy any historic property included in the national register of historic places or the state register of historic places, and therefore moved to grant project approval subject to final approval of the roofing material by the Historic Preservation Officer. Aye – All. Motion carried.*

Case# 11057 – 270 Main Street – Smoking Structure – Mike Gustafson

Mr. Kuchenbecker reviewed his Staff Report for Project Approval for the installation of a polycarbonate and aluminum smoking structure at 270 Main Street. (The Staff Report is attached hereto on Exhibit E and incorporated herein by this reference.) He noted Mr. Mike Gustafson and Mr. Jerry Anderson were present to

HPC Meeting

Wednesday, November 9, 2011

answer any questions. *It was moved by Mr. Steinlicht and seconded by Mr. M. Olsen, based upon all the evidence presented, that the project DOES NOT encroach upon, damage, or destroy any historic property included in the national register of historic places or the state register of historic places, and therefore moved to grant project approval.* Ms. Floyd asked if the structure is meant to be temporary. Mr. Gustafson stated it will only be used in the winter months to provide shelter to smokers. *Aye – All. Motion carried.*

Case# 11058 – 65 Lincoln Avenue – Garage Storage Addition – Keith & Carol Umenthum

Mr. Kuchenbecker reviewed his Staff Report for Project Approval for permission to construct an 8' x 12' storage addition to the back of the garage located at 65 Lincoln Avenue. (The Staff Report is attached hereto on Exhibit F and incorporated herein by this reference.) *It was moved by Ms. Floyd and seconded by Mr. Steinlicht, based upon all the evidence presented, that the project DOES NOT encroach upon, damage, or destroy any historic property included in the national register of historic places or the state register of historic places, and therefore moved to grant project approval.* *Aye – All. Motion carried.*

REVOLVING LOAN FUND/RETAINING WALL PROGRAM UPDATE:

HP Revolving Loan Fund Disbursements:

It was moved by Mr. M. Olsen and seconded by Mr. Steinlicht to approve the HP Revolving Loan Disbursement in the amount of \$37,938.98. *Aye – All. Motion carried.*

HP Retaining Wall Grant Disbursement:

It was moved by Mr. M. Olsen and seconded by Ms. Floyd to approve the HP Retaining Wall Disbursement in the amount of \$68,300.00. *Aye – All. Motion carried.*

Financial and Delinquency Report:

Ms. Joy McCracken reviewed the financial and delinquency report.

STAFF REPORT

Mr. Kuchenbecker reported on the following items:

- The Grants, Recognition, Advocacy, and Public Education Committee met and reviewed two emergency grants. He explained the grants would be reviewed again in January during the regular funding round as they did not meet the Emergency Grant Requirements.
- Security cameras had been installed at the Visitor's Center including the Baggage Room and the displays were coming along.
- The Walking tour brochure updates should be finalized within the next 30 days.
- Interpretive signage is currently in progress.
- Wyss and Associates met with staff had to discuss the USS Maine Memorial.
- Windows were being installed in the Pineview and the storefronts should be installed in 4-6 weeks.
- Progress at the Days was on track and it is tentatively scheduled to move the carriages on November 21 for retrofitting the collections care facility.
- The Adams Museum and House is undergoing a three to five year strategic planning process.
- The Deadwood Historic Preservation Office has been asked to possibly partner with the City of Lead, Spearfish, Whitewood, and the County to update aerial photographs for the GIS system. This partnership would help save a substantial amount of money in our five year update due in 2012.
- Progress at the Sinclair Station should move forward now with the foundation plan. The Office would continue to monitor the project.

HPC Meeting
Wednesday, November 9, 2011

COMMITTEE REPORTS:

Ms. Feterl reminded everyone that the next HPC Meeting would take place on Tuesday, November 22, 2011 at 5:00 p.m.

ADJOURNMENT:

Ms. Feterl adjourned the November 9, 2011 Historic Preservation Commission meeting at 5:40 p.m.

ATTEST:

Ronda Feterl
Chairman, Historic Preservation Commission
Virginia Peterson, Recording Secretary