

DEADWOOD HISTORIC PRESERVATION COMMISSION

Wednesday, February 11, 2015 ~ 5:00 p.m.

City Hall, 108 Sherman Street, Deadwood, South Dakota

1. Call meeting to Order
2. Approval of Minutes from January 28, 2015
3. Voucher Approval
4. Old or General Business
 - a. Deadwood Chamber of Commerce and Visitors Bureau Update – Lee Harstad
 - b. 2015 City of Deadwood Ledger Indexing Project – Historic Preservation
 - c. Opium Pipe Bowl and Opium Can Lid Transcription Project – Historic Preservation
 - d. St. Ambrose Bid Opening Results – Historic Preservation
 - e. 2015 Outside of Deadwood Grant Recommendations – Historic Preservation
 - Black Hills Mining Museum Archival Development Lead
 - City of Buffalo Gap Community Center Buffalo Gap
 - Messiah Episcopal Church Chief Solomon Iron Nation Lower Brule
 - Dell Rapids Society of Historic Perseveration Odd Fellows Complex Dell Rapids
 - Fall River County Historical Society Pioneer Museum Hot Springs
 - Little Spearfish Conservation/HP Association Anderson House Rehab..... Lead
 - Newell Museum Bushnell Building Restoration Newell
 - City of Lead Hwy 85 & 385 Trestle Sign..... Lead
 - SDSHS Foundation Archival Development Pierre
 - Trinity United Methodist Church..... Building Repairs Lead
 - West Lead Cemetery Restoration and Maintenance Lead
5. New Matters before the Deadwood Historic District Commission
6. New Matters before the Deadwood Historic Preservation Commission
 - a. PA – Case #15005 – 49 Centennial – Siding – Terry Hudson
7. Revolving Loan Fund/Retaining Wall Program Update
 - a. Retaining Wall Applications
 - b. Revolving loan Program/Disbursements
 - Ron Russo – 31 Charles – Windows
 - Kathleen Lane – 53 Forest – Special Needs Elderly
 - c. Retaining Wall Program / Disbursements
8. Items from Citizens not on agenda (*Items considered but no action will be taken at this time.*)
9. Staff Report (*Items considered but no action will be taken at this time.*)
10. Committee Reports (*Items will be considered but no action will be taken at this time.*)
11. Other Business
12. Adjournment

**CITY OF DEADWOOD
HISTORIC PRESERVATION COMMISSION
Wednesday, February 11, 2015**

Present Historic Preservation Commission: Chair Laura Floyd, Lynn Namminga, Lyman Toews, Dale Berg, Chuck Williams and Thomas Blair were present.

Absent: Michael Johnson was absent.

Mr. Kevin Kuchenbecker, Historic Preservation Officer; Ms. Joy McCracken, Executive Director and Mike Walker of NeighborWorks-Dakota Home Services were all present.

Present City Commission members: Jim Van Den Eykel, Dave Ruth, Jr. and Gary Todd were all present.

All motions passed unanimously unless otherwise stated.

A quorum present, Chair Floyd called the Deadwood Historic Preservation Commission meeting to order Wednesday, February 11, 2015 at 5:00 PM in Deadwood City Hall located at 102 Sherman Street in Deadwood, SD.

Approval of January 28, 2015 HPC Minutes:

It was moved by Mr. Blair and seconded by Mr. Berg to approve the minutes of Wednesday, January 28, 2015 as presented. Aye – All. Motion carried.

Voucher Approval:

Operating Account

It was moved by Mr. Toews and seconded by Mr. Williams to approve the HP Operating Account in the amount of \$139,763.93. Aye – All. Motion carried.

Old or General Business:

Deadwood Chamber of Commerce and Visitors Bureau Update – Lee Harstad

Lee Harstad, Executive Director of the Deadwood Chamber of Commerce and Carrie Biondi, Account Executive with Lawrence and Schiller were present to give the Commission an update on upcoming advertisements, promotions and marketing for Deadwood. Mr. Harstad stated that new billboards are being designed using the Roger Brooks branding direction. He also stated they will be starting a Post Card Campaign and the Chamber will pay the cost of mailing the post card. Ms. Biondi stated they are focusing their TV ad campaign towards Nebraska, Minnesota, North Dakota and Wyoming. There will be a full page ad in the True West Magazine targeting history buffs.

Mr. Blair questioned if we are marketing to hunters and making Deadwood a destination during their travels.

Mr. Harstad stated it is something they will take a look at this fall.

2015 City of Deadwood Ledger Indexing Project – Historic Preservation

Mr. Kuchenbecker informed the Commission that Mike Runge the City Archivist is requesting permission to enter into a contract with Donald Toms for the continuation of our ledger indexing project. (The Request is attached hereto as Exhibit A and incorporated herein by this reference.) *It was moved by Mr. Blair and seconded by Mr. Toews to recommend to the City Commission to enter into a contract with Donald Toms, independent contractor, to index ledgers as part of the 2015 ledger indexing project with the cost of the project not to exceed \$8,000.00. Aye – All. Motion carried.*

Opium Pipe Bowl and Opium Can Lid Transcription Project – Historic Preservation

Mr. Kuchenbecker informed the Commission that the City Archivist is requesting permission to enter into a contract with Dr. Priscilla Wegars, the curator at the Asian American Comparative collection located at the University of Idaho, Kellog. These objects were unearthed during the 2001 to 2004 Chinatown excavations. The purpose of the contract is to transcribe the Chinese characters stamped or inscribed on the can lids and pipe bowls. (The memo is attached hereto as Exhibit B and incorporated herein by this reference.) *It was moved by Mr. Blair and seconded by Mr. Toews to enter into contract with Dr. Priscilla Wegars, independent contractor, to transcribe thirty-four (34) opium can lids and*

seventy one (71) opium pipe bowl fragments from the 2001 to 2004 Deadwood Chinatown excavations with the cost of the project not to exceed \$2,400 and will come out of the City Archives budget. Aye – All. Motion carried.

St. Ambrose Bid Opening Results – Historic Preservation

Mr. Kuchenbecker presented to the Commission a tabulation of bids for the St. Ambrose Cemetery Preservation Phase 5 Project. Bidders were RCS Construction, CAI Construction and Mac Construction. Mr. Kuchenbecker recommended to the Commission to accept the bid from CAI Construction for \$392,709.00. (The memo is attached hereto as Exhibit C and incorporated herein by this reference.) ***It was moved by Mr. Blair and seconded by Mr. Toews to recommend to the City Commission to accept the bid from CAI Construction in the amount of \$392,709.00. Aye – All. Motion carried.***

2015 Outside of Deadwood Grant Recommendations – Historic Preservation

Mr. Kuchenbecker stated that we received 13 Outside of Deadwood Grants. \$250,000 is budgeted each year for the grants and \$125,000 is awarded in January and the second round in June. The GRAPE committee reviewed the grants and are recommending funding eleven grants to the Black Hills Mining Museum of Lead for Archival Development; City of Buffalo Gap for Community Center Restoration; Messiah Episcopal Church of Lower Brule for Chief Solomon Iron Nation; Dell Rapids Society of Historic Preservation Odd Fellows Complex; Fall River County Historical Society in Hot Springs for the Pioneer Museum; Little Spearfish Conservation/HP Association in Lead for the Anderson House Rehab; Newell Museum for the Bushnell Building Restoration; City of Lead for Hwy 85 & 385 Trestle Sign repairs; SDHS Foundation of Pierre for Archival Development; Trinity United Methodist Church of Lead for Building Repairs; West Lead Cemetery for Restoration and Maintenance. The remaining two grant applicants will be considered in the second round. (The memo is attached hereto as Exhibit D and incorporated herein by this reference.) ***It was moved by Mr. Blair and seconded by Mr. Berg to recommend to the City Commission the approval of the 2015 Outside of Deadwood Grant first round recipients totaling \$125,000. Aye – All. Motion carried.***

New Matters before the Deadwood Historic Preservation Commission:

PA – Case#15005 – 49 Centennial Avenue – Terry Hudson

Mr. Kuchenbecker informed the Commission the applicant has submitted a request for project approval for work at 49 Centennial Avenue a non-contributing structure located in the Forest Hill Planning Unit in the City of Deadwood. The applicant requests permission to replace board and batten siding with new log siding to front of building as submitted. (The applications are attached hereto on Exhibit E and incorporated herein by this reference.) ***Based upon all evidence presented, it was moved by Mr. Blair and seconded by Mr. Toews this project does not encroach upon, damage or destroy any historic property included in the national register of historic places or the state register of historic places, and therefore grant project approval for 49 Centennial Avenue. Aye- All. Motion carried.***

Revolving Loan Fund/Retaining Wall Program Update:

Retaining Wall Applications

No applications were addressed at this meeting.

Revolving Loan Program/Disbursements

It was moved by Mr. Namminga and seconded by Mr. Williams to approve the HP Revolving Loan Fund disbursement in the amount of \$107.50, based on information as presented by Ms. Joy McCracken, Executive Director of NeighborWorks-Dakota Home Services. Aye - All. Motion carried. Delinquency Report was reviewed and updates on projects were given. Overview of the Revolving Loan Fund was presented.

31 Charles – Windows – Ron Russo

It was moved by Mr. Toews and seconded by Mr. Blair to grant the Windows Program loan to Ron Russo, 31 Charles Street, in the amount of \$3,000.00 as presented. Aye- All. Motion carried (The NeighborWorks packet is attached hereto as exhibit F and incorporated herein by this reference.)

It was moved by Mr. Toes and seconded by Mr. Blair to grant the Special Needs Elderly Program loan to Kathleen Lane, 53 Forest, in the amount of \$10,000.00 as presented. Aye- All. Motion carried (The NeighborWorks packet is attached hereto as exhibit F and incorporated herein by this reference.)

Retaining Wall Program/Disbursements:

No applications were addressed at this meeting.

Items from Citizens not on Agenda

Staff Report: (items will be considered but no action will be taken at this time.)

Mr. Kuchenbecker reported on the following items:

- Deadwood Historic Preservation 2009-2014 Loan Report was reviewed. Joy McCracken with NeighborWorks gave an overview of the report stating the report shows what programs are being used and the trends of the existing programs;
- At the Chamber Board meeting on Tuesday the City presented the Lower Main Street Visitor Center Project;
- Construction of the coal chute at 2 Dudley has begun; this project is approximately 75% complete;
- Rodeo Grounds Restroom and Concession Pre-Bid meeting was Monday. Five generals were in attendance; the bid opening is February 24. This will be fast tracked if the bids come in and this is going to be greater than what we had budgeted so a supplemental budget will be requested. The goal is to have substantial completion by July 13, 2015;
- In 1998 the Chamber received a loan from this body for \$150,000 for bleachers. It has been refinanced several times. The Chamber may be coming before you again with some kind of restructuring.
- The budget report is included in your packet;
- Surveys were mailed out to 92 customers who have used our programs. We have received 12 back already. The surveys will also be going out to the Block Clubs and plans are to set the survey up electronically and also place in the city newsletters;
- Still working on the real estate workshop for Spring 2015;
- Branding report is done. Historic Preservation has four items in there which most are being worked on. The wayfinding, gateway, portable VIC and video. As we move forward with branding we need to adopt new logos;
- Plans for three retaining walls have been completed. Mr. Kuchenbecker has met with one of the property owners at 50 Van Buren and still needs to meet with the owners of 84 Van Buren and 10 Harrison;
- There was a follow up minimum maintenance meeting;
- Still working on the brochure for programs;
- Staff has been diligent in working on all of the budgeted projects; staff has been looking at how to manage our time and projects so items will not fall through the gaps. Staff had a meeting on Monday to make sure our projects are moving forward;
- At 6:00 a.m. tomorrow morning 26 big horn sheep will be released in Grizzly Gulch fire area;
- Mr. Toews asked what is going to be requested of the HPC regarding revitalization. What do you see in the future for these projects? Mr. Kuchenbecker said the wayfinding and gateway projects will be coming before you for approval.
- Mr. Blair questioned where are we at on the pull out for the entry signs project. Mr. Kuchenbecker stated that we are under contract with Tallgrass and they are working on the design.

Other Business:

- Mr. Toews, Chair for Minimum Maintenance/Demolition by Neglect Committee, had a meeting yesterday and met Trent Mohr, Building Inspector. Mr. Toews sees Trent's role as an assistant to the city and thinks Trent will be a good addition. They have met with all of the City Commissioners and received a majority of their approval so we will proceed with the minimum maintenance process.
- Mr. Blair reported the Deadwood Alive is enthused about where the city is going. Mr. Blair also reported that he will be gone for the next 5 ½ weeks.
- Mr. Berg is impressed with the level of communication between the city, residence and business owners. It is at a pretty nice high. He appreciates how well everyone works together.
- Ms. Floyd thanked Mr. Johnson for chairing the last meeting and thanked Mr. Toews for presenting the ordinance changes at the City Commission meeting in her absence. We will continue to work in getting the ordinance changes approved. Encourage people to fill out the surveys and get them back to us.
- Ms. Floyd read a thank you letter from First Congregational Church in Belle Fourche for the Outside of Deadwood Grant. They will be celebrating their 125 anniversary this next year and express their gratitude for the funds to help beautify their building.

- The next Historic Preservation Commission meeting is scheduled for Wednesday, February 25, 2015 at 5:00 PM.

Adjournment:

There being no other business, Historic Preservation Commission meeting of February 11, 2015 adjourned at 6:04 PM.

ATTEST:

Laura Floyd - Chairman, Historic Preservation Commission
Bonny Fitch, Historic Preservation Office/ Recording Secretary