

REGULAR MEETING, December 10, 2007

The Regular Session of the Deadwood City Commission convened on December 10, 2007, at 5:00 p.m. in the Deadwood City Commission Chambers, 102 Sherman Street, Deadwood, South Dakota. Mayor Toscana called the meeting to order with the following members present: Department Heads and Commissioners Nyla Griffith, Mike Klamm, Mark Speirs and Georgeann Silvernail. All motions passed unanimously unless otherwise stated.

APPROVAL OF MINUTES

Silvernail moved, Speirs seconded, to approve the minutes of December 3, 2007 as presented. Roll Call: Aye-All. Motion carried.

APPROVAL OF DISBURSEMENTS

Speirs moved, Silvernail seconded, to approve the December 10, 2007 disbursements. Roll Call: Aye-All. Motion carried.

ABC	CARTRIDGES-REFILL	285.32
ALCO STORES, INC.	LIGHTS/XMAS DECORATIONS	204.72
ALLTEL	ALLTEL	28.51
BLACK HILLS CHEMICAL	BELT-ROLLER-BUMPERS-WAND	805.70
BLACK HILLS PIONEER	COMMUNITY AD/NOVEMBER	10.00
BLACK HILLS POWER & LIGHT CO.	ELECTRICITY/WELCOME SIGN/BC	68.28
BLACK HILLS PURE, INC.	5 GAL BOTTLE	5.25
BLONDIE'S IGA	DISHWASHING DETERGENT	10.57
BRAUN CORPORATION	PART FOR HANDICAP TROLLEY	134.28
CLEARWATER CONSULTING	TROUBLE SHOOT CAMERAS/NEW POWE	100.00
CLIFF DOWER	SAFETY REIMBURSEMENT/C DOWER	181.45
CULLIGAN OF THE NORTHERN HILLS	HOT/COLD COOLER RENTAL	78.00
DAKOTA SUPPLY GROUP	4" SEAL-TITE GASKET	150.34
DELAHOYDE'S PAINT & BODY	DELAHOYDE'S PAINT & BODY	764.26
ELAN FINANCIAL SERVICES	DIGITAL VOICE RECORDER ACC KIT	210.86
ENGINEERED SALES COMPANY	PRESSURE TRANSMITTER	232.43
GOLDEN WEST TECHNOLOGIES, INC.	PAGER AIR TIME/STREETS/WATER	82.00
GUNDERSON, PALMER, GOODSSELL & NELSON, LLP	KELLAR PARKING LOT PAVING	2,934.00
INTEGRITY FORD	SWITCH ASY	176.19
J.P. TOWING	DEAD STORAGE	75.00
JACOBS PRECISION WELDING	2 EACH 8' ANGLE	161.75
KBS, INC	METERS	43.33
LAWRENCE COUNTY TREASURER	VEHICLE TITLES	10.00
LEAD DEADWOOD SANITARY DISTRICT	LEAD DEADWOOD SANITARY DISTRIC	410.52
MONTANA DAKOTA UTILITIES	NATURAL GAS/HARC BUILDING	121.39
NAPA AUTO PARTS	FLUX-CORED WIRE-FLAP DISCS	982.58
NATIONAL FIRE CODES	NATIONAL FIRE CODES CD ROM	715.50
PRAIRIE WAVE	PHONE-INTERNET/FIRE HALL	241.00
RAPID DELIVERY	DELIVERY SERVICES/PARTS	9.60
RCS CONSTRUCTION	308 WILLIAMS - HOPKINS	20,753.00
ROYAL ELECTRIC	SINGLE OUTLET-RS COVER-LABOR	80.44
SD DEPARTMENT OF HEALTH	FLU SHOTS/ FIRE	9.00
SD DEPARTMENT OF REVENUE	MALT BEVERAGE LICENSE TRANSFER	75.00
SERVALL UNIFORM AND LINEN	MOPS-MATS-TOWELS/PUBLIC WORKS	1,362.03
SOUTH DAKOTA PUBLIC HEALTH LAB	COLIFORM TESTING	48.00
SOUTH DAKOTA STATE TREASURER	NOVEMBER SALES TAX	3,497.62
TIM CONRAD ELECTRIC (DEADWOOD ELECTRIC)	BULBS/STREET LIGHTS	636.42
TWILIGHT FIRST AID & SAFETY SUPPLY	REPLENISH FIRST AID SUPPLIES	259.05
WASTE CONNECTIONS, INC.	DUMPSTER/PARKS	413.35
WESTERN STATES FIRE PROTECTION CO	REPAIR LEAKS-CITY HALL SYSTEM	336.40
	TOTAL	\$ 36,703.14

PUBLIC HEARINGS/BID OPENINGS

Public Hearing

Griffith moved, Klamm seconded, to approve the malt beverage license transfer for Ridgeview Corp. dba Goldberg's located at 670 Main Street to 670 Main LLC. Roll Call: Aye - All. Motion carried.

Bid Results – December 3, 2007

Kevin Kuchenbecker recommended to the Commission that the bid for the Homestake Adams Research Center - Phase 1 project be awarded to Scull Construction, for \$230,100.00. Mayor Toscana said the engineers estimate was \$305,183.00. Kuchenbecker added the Historic Preservation Commission would approve the bid at the Historic Preservation meeting on Wednesday, December 12, 2007. Speirs moved, Griffith seconded, to accept the low bid from Scull Construction. Roll Call: Aye - All. Motion carried.

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FINANCE/HISTORIC PRESERVATION

Resolution 2007-23

Finance Officer Mary Jo Nelson explained in detail for financial reporting purposes the need for the adoption of this resolution. Silvernail moved, Speirs seconded, to approve Resolution 2007-23 to Establish Policies on Capital vs. Non-Capital Improvements. Roll Call: Aye – All. Motion carried.

RESOLUTION 2007-23

A RESOLUTION TO ESTABLISH POLICIES ON CAPITAL IMPROVEMENTS VS. NON-CAPITAL IMPROVEMENTS REGARDING LAND, BUILDINGS, UTILITY SYSTEMS, AND INFRASTRUCTURE

Be it resolved by the Deadwood City Commission that the City of Deadwood will establish policies on capital Improvements versus non-capital Improvements as follows:

For financial reporting purposes, capitalization is defined as the act of recording an expenditure or contribution that may benefit a future period as an asset rather than to treat the expenditure as an expense of the period in which it occurs. This policy expands on that which was set forth on **Resolution 2005-34, passed on October 31, 2005.**

Additions are capitalized when major alterations involve an expenditure of \$25,000 or more AND extend the useful life of the asset or make the asset better than when purchased. If these additions do not reach the \$25,000 threshold OR regardless of dollar amount restore the item to normal operating condition and service interruption, they should be expensed. The replacement will not increase the service life of the building, utility system, or infrastructure to which the original cost of the old asset was added.

If the improvement is a major substitution and it does increase the value of the asset, the difference between the replacement cost of the old asset and the new asset should be capitalized. Examples include change in size of utility pipe, asphalt paving for concrete paving,

Costs related to changes occurring to the existing structure or other improvement will be evaluated by the Finance Officer and Public Works Director to determine whether the expenditure increases the future service potential of fixed assets, or only maintains the existing level of service. The Finance Officer is responsible for implementation of this policy regarding the appropriateness of recording a capital asset or non-capital asset for generally accepted accounting purposes. Any assets previously listed on financial reports will remain and be reported until depreciation brings book value to zero.

A table has been prepared to use as a guideline to assess whether an asset should be capitalized as an improvement or an expense. The Capital Improvements vs. Non-Capital Improvements table is on file at the Finance Office.

Dated this 10th day of December, 2007.

Attest:
/s/ Mary Jo Nelson, Finance Officer

City of Deadwood
/s/ Francis A. Toscana, Mayor

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STREETS

Purchase Request

Speirs moved, Griffith seconded, to approve the purchase of a root cutter at a cost of \$1,326.00 plus freight from Dakota Supply, to be paid from the Water Fund. Roll Call: Aye - All. Motion carried.

POLICE/FIRE

Wage Increase

Klamm moved, Silvernail seconded, to approve the wage increase for Chris Tomford (police reserve) from \$10.50 to \$11.00 per hour effective December 6, 2007 after completion of three (3) years of service per police wage scale. Roll Call: Aye - All. Motion carried.

PLANNING/ZONING/PUBLIC BUILDINGS/TROLLEY

Hire Request

Silvernail moved, Klamm seconded, to approve the hiring of Jim Sternhagen for a trolley driver position at \$8.00 per hour pending drug test and CDL endorsement and allow the trolley to travel to Belle Fourche for the CDL driving test. Roll Call: Aye-All. Motion carried.

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MAYORS BUSINESS

Executive Session

Mayor Toscana requested an Executive Session for personnel matters no action to be taken.

ITEMS FROM MAYOR, COMMISSIONER, DEPARTMENT HEADS NOT ON AGENDA

Concerned Residents

Donna Watson, Deadwood resident, voiced her concerns regarding the City's snow removal and the specific dumping sites that involve Whitewood Creek. Watson does not want to see the City dumping the snow into the creek and specific areas along the creek. She said the sediments and contaminants from the plowed snow are entering the creek and are affecting not only the creek, fish population but the vegetation as well. Watson spoke of an endangered bird (American Dipper) that is found in the Spearfish and Whitewood creek areas and said she has not seen this bird along Whitewood Creek for quite some time. Jim Raysor, Public Works Director, explained the City has placed silt blankets at various dumpsites along the creek to keep sediments from entering the creek. Raysor added the City uses a 10:1 ratio of sand and salt for sanding purposes and the salt will not be removed from this mixture. Raysor said the salt will eventually enter the creek however, he had visited with Game, Fish & Parks regarding this issue and according to Game, and Fish & Parks the salt is so minimal it does not affect the fish population in the creek. Toscana added the sand/salt mixture that is currently being used is environmentally friendly versus mixtures that were used 20-years ago. Toscana said if we experience a heavy snowfall, the City does not have many options for snow removal and requires them to dump the snow in these areas. Lynn Namminga, Deadwood resident, expressed concern for the Sherman and Charles Street intersection. Namminga said he would like to see a crosswalk at this location as this is a very dangerous intersection to cross the street. Toscana said this is a SD Department of Transportation issue as this is a state highway, the City is participating in a pedestrian study with the Department of Transportation, and Toscana said he would present this issue to the board.

Change Order - 17 Selbie

Silvernail moved, Speirs seconded, to approve the contract change order with Ainsworth Benning for 17 Selbie Street Retaining Wall for \$1,090.00. Roll Call: Aye-All. Motion carried.

ADJOURNMENT

Speirs moved, Toscana seconded, to adjourn the regular session at 5:25 p.m. and convene into executive session for personnel matters with no action to follow meeting. The next regular meeting will be at 5:00 p.m. on Monday, December 17, 2007.

ATTEST:

DATE: _____

Mary Jo Nelson, Finance Officer

BY: _____
Francis A. Toscana, Mayor